

Board of Fire Commissioners

Notes of Regular Meeting held, July 21, 2011

Note: These notes become official when approved at a subsequent meeting.

The regular monthly meeting of the Board of Fire Commissioners was called to order at 1300hours by Fire Commissioner Mycock, Fire Commissioner Field, and Fire Commissioner Nailor.

Fire Commissioner Mycock read the requirements of open meeting law information

Recording- Amy Kates

Public Comments:

- Did the Fire Chief have to go to the State Fire Academy
- Copy of letter that union has for personnel that did not or chose not to go to the State Fire Academy
- April Documents from Fire Chief for personnel shift work
- Health benefits and Delta Dental plan- open enrollment needs to be communicated to all personnel when it happens
- Getting grades from Anna Maria College on-line no issue

Fire Chief's Report:

- Monthly activities no report- FH software is down
- Four positions open for Call Firefighter
- Call Firefighter Douglas Williamson passed his EMT-Paramedic certification and completed the Fire Academy requirements. Job Well Done!
- Lieutenant McNamara working with both new Call Firefighters in the orientation process

Old Business:

Budget:

- 95% of the salaries have been spent-final report
- 87% of the operational budget has been spent-still reconciling balance
- Legal fees are paid up to date
- Comstar report: June 2011 \$30, 485.00 to \$ 45, 000.00 gross per month, the District nets approximately \$17, 000.00 per month

New Business:

Massachusetts Firefighting Academy has accepted Firefighter Shane Clark's application to attend the fifteen week Firefighting Academy. We are proud and glad to have Firefighter Shane Clark in our family at Cotuit Fire.

Retirement board:

- How much contribution Cotuit Fire District pay for their employees? Need to review the numbers?

Union negotiation been completed, job well done by the Union, and THANK YOU!

Administrative Assistance stated the following for the record: The last week meeting between Fire Commissioner Mycock and Fire Chief Olsen was an informal meeting and that all discussion is to be confidential, FC Mycock agreed.

Fire Commissioner Mycock made a motion to go into executive session for the purpose to discuss the Administrative Assistance position with Fire Commissioners and Fire Chief Olsen, seconded by FC Nailor, motion approved. We will be going into executive session and will not reconvene to public session.

Respectfully Submitted:
Board of Fire Commissioners