

COTUIT FIRE DISTRICT



**Annual Reports
FY 2015**

ELECTED OFFICIALS

Board of Water Commissioner

Donald Campbell 2016

Ted Barnicle 2017

Victor Mastro 2018

Prudential Committee

Fran Parks 2016

Laurie Hadley 2017

Stanley Goldstien 2018

Board of fire Commissioners

Vacant 2016

Tom Hadley 2017

Richard Pisano 2018

Moderator

Ken Molloy 2016

REPORT OF THE CLERK
ANNUAL ELECTION AND DISTRICT MEETING
MAY 26 AND 27, 2015

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the fire station, 64 High Street, Cotuit, on Tuesday, May 26, 2015, between the hours of four o'clock and eight o'clock PM. The results were as follows:

	<u>Votes Received</u>
<u>Member, Prudential Committee, 3 years</u>	
Stanley Goldstein *	146
<u>Member, Prudential Committee, 2 years</u>	
Laurie Hadley *	148
<u>Member, Board of Fire Commissioners, 3 years</u>	
Richard Pisano *	139
Cynthia Gardner	40
<u>Member, Board of Water Commissioners, 3 years</u>	
Victor Mastro *	129

*Elected

Also in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held Wednesday, May 27, 2015, at Freedom Hall, Main Street, Cotuit, at seven-thirty o'clock PM. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of same. The tellers were appointed and sworn in. The following action was taken.

Article 1: Upon motion duly made, seconded and amended the District voted to accept the reports of the Commissioners and members of the Prudential Committee, Board of Water Commissioners and Board of Fire Commissioners of the District as printed. **Unanimous**

Article 2: Upon motion duly made and seconded the District voted to set the annual salaries of the elected officials as follows:

Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: **\$1,250.00** each; Moderator: **\$250.00** and Town Collector: **\$1,000.00**. **Unanimous**

Article 3: Upon motion duly made and seconded the District voted to raise and appropriate the sum of **\$35,000.00** to establish the reserve fund for FY 2015. **Unanimous**

Article 4: Upon motion duly made and seconded the District voted to raise and appropriate the sum of **\$35,000.00** for labor and salaries for the Finance Department; and **\$314,750.00.00** for the remaining expenses of the Finance Department apportioned approximately as follows:

\$314,700.00 for operations; and
\$ 50.00 for miscellaneous expenses

for a total appropriation of **\$349,750.00** to be expended under the authority of the Prudential Committee.

Unanimous

Article 5: Upon motion duly made and seconded the District voted to raise and appropriate the sum of **\$1,443,004.00** for the labor and salaries of the Fire Department; and to raise and appropriate **\$330,950.00** for the remaining expenses of the Fire Department, to be apportioned approximately as follows:

Maintenance, **\$80,500.00**
Operating expenses, **\$249,450.00**, and
Miscellaneous, **\$1,000.00**

for a total appropriation of **\$1,773,954.00** to be expended under the authority of the Fire Department. **Passes by**

a Majority

Article 6: Upon motion duly made and seconded the District voted to transfer and appropriate the sum of **\$37,000.00** from Certified Free Cash to purchase 14 a new four wheel drive Utility style SUV with accessories to be expended

under the authority of the Fire Department; and I further move that the District authorize the Board of Fire Commissioners to dispose of one 2006 Ford Explorer four-wheel drive Utility style, identification number 1FMEU3E76UB16934, either by outright sale, or trading in and applying the proceeds of any such trade to the purchase of said new Utility style SUV, whichever they deem to be in the best interest of the District. **Unanimous**

Article 7: Upon motion duly made and seconded the District voted to transfer and appropriate from the Stabilization the sum of **\$550,000.00** to purchase a new Fire Apparatus with accessories to be expended under the authority of the Fire Department; and further voted to authorize the Board of Fire Commissioners to dispose of one 1990 Pierce Lance Fire Apparatus, identification number 4P1CT02D3LA000360, either by outright sale, or trading in and applying the proceeds of any such trade to the purchase of said new Apparatus, whichever they deem to be in the best interest of the District. **Unanimous**

Article 8: Upon motion duly made and seconded the District voted to raise and appropriate the sum of **\$26,000.00** for the Water Department for service connections; **\$291,456.00** for labor and salaries; and **\$272,500.00** for the remaining expenses of the Water Department, to be apportioned approximately as follows:

- \$75,250.00** for maintenance;
- \$197,250.00** for operations; and
- \$ 0.00** for miscellaneous expenses

for a total appropriation of **\$589,956.00** to be expended under the authority of the Water Department. **Unanimous**

Article 9: Upon motion duly made and seconded the District voted to transfer and appropriate from Certified Free Cash the sum of **\$30,000.00** to purchase a new four-wheel drive Superintendent Vehicle with accessories to be expended under the authority of the Water Department; and further voted to dispose of one 2004 Chevrolet four wheel drive Silverado half-ton pickup truck, identification number 2GCEK19T241300183, either by outright sale, or trading in and applying the proceeds of any such trade to the purchase of said new four-wheel drive Superintendent Vehicle, whichever they deem to be in the best interest of the District. **Unanimous**

Article 10: Upon motion duly made and seconded the District voted to pay the costs of constructing a new water tank, which project includes the demolition of two existing water tanks; including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Water Commissioners, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 of the General Laws, or pursuant to any other enabling authority, to issue bonds or notes of the District therefor. **Unanimous**

Article 11: Upon motion duly made and seconded the District voted to raise and appropriate the sum of **\$3,500.00** for labor and salaries of the Public Buildings custodian and **\$20,475.00** for the remaining expenses of the District's public buildings, to be apportioned approximately as follows:

Maintenance, **11,750.00**,
Operating expenses, **\$8,625.00**, and
Miscellaneous, **\$100.00**

for a total appropriation of **\$23,975.00** to be expended under the authority of the Prudential Committee.

Unanimous

Article 12: Upon motion duly made and seconded the District voted to transfer and appropriate from Certified Free Cash the sum of **\$30,000.00** for painting and repairs to Freedom Hall, and further voted said appropriation is to be expended under the authority of the Prudential Committee.

Unanimous

Article 13: Upon motion duly made and seconded the District voted to raise and appropriate **\$13,400.00** to maintain the street lights of the District and further voted said appropriation is to be expended under the authority of the Prudential Committee. **Unanimous**

Article 14: Upon motion duly made, seconded and amended, the District voted to raise and appropriate **\$19,000.00** to support the maintenance of the Cotuit Library; further voted that said appropriation is to be expended under the authority of the Prudential Committee. **Unanimous**

Article 15: Upon motion duly made and seconded the District voted to raise and appropriate **\$331,850.00** for payment of principal and interest; further voted that said

appropriation is to be expended under the authority of the Prudential Committee. **Unanimous**

Article 16: Upon motion duly made and seconded for FY 2016 the District voted to transfer and appropriate the sum of **\$95,000.00** from Certified Free Cash, the District voted to transfer and appropriate the sum of **\$77,675.00** from the OPEB Trust Fund, and that the District voted to raise and appropriate the sum of **\$538,263.00** for a total sum of **\$710,938.00** for the purpose of paying employee and other post-employment benefits; and further voted that said appropriation is to be expended under the authority of the Prudential Committee. **Unanimous**

Article 17: Upon motion duly made and seconded the District voted to transfer and appropriate from Certified Free Cash the sum of **\$25,000.00** to the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws; and further voted that said appropriation is to be expended under the authority of the Prudential Committee. **Unanimous**

Respectfully submitted
Charles W. Eager
Clerk

REPORT OF THE CLERK
COTUIT FIRE DISTRICT
SPECIAL DISTRICT MEETING
January 22, 2015

In accordance with the foregoing notice and the by-laws of the District, a Special District Meeting of the Cotuit Fire District was held Thursday, January 22, 2015 at Freedom Hall, Main Street, Cotuit, at six o'clock PM. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of same. The following action was taken.

Article 1: Upon motion duly made and seconded the District voted to borrow and appropriate the sum of \$314,000.00 to purchase the property shown on Barnstable Assessor's Map as Lot 45 (deed recorded at the Barnstable County Registry of Deeds in Book 27152, Page 241), with the building thereon, known and numbered as 56 High Street in Cotuit, said appropriation to be expended by the Prudential Committee.
Passes by two thirds majority - 36 yes to 10 no votes

Article 2: Upon motion duly made and seconded the District voted to transfer and appropriate the sum of \$5,000.00 from the Overlay Surplus for insurance, care, custody and security of the Cotuit Fire District's real property located at 56 High Street. **Passes unanimously**

Article 3: Upon motion duly made and seconded the District voted to transfer and appropriate the sum of \$25,000.00 from the Overlay Surplus to pay for additional anticipated costs associated with current contract negotiations with the firefighter's union. **Passes by a majority**

Respectfully submitted
Charles W. Eager
Clerk

FY 2015 REPORT OF THE DISTRICT TREASURER

The Fiscal Year 2015 books are closed and all of the requisite financial statements and annual reports pertaining to that fiscal period were filed on a timely basis. As a result of the District's financial reporting to the MA DOR, it was determined that the district had a "Certified Free Cash" balance of \$682,626 at June 30, 2015. That fund equity is now available for use at this annual district meeting.

The FY 2015 tax rate was set in a timely manner and the district's tax bills were issued on time. We wish to thank Jeff Rudziak, the town's Director of Assessing for his quality efforts during this process. In addition, the collection of taxes was accomplished again this year with the help of Maureen Niemi, the town's elected collector. We thank her for those important efforts on our behalf. Finally, we thank Ms Toni Sheehan for her fine service as the district's Assistant Treasurer during the past year.

During fiscal year 2015, the Finance Department completed the annual audit of Fiscal Year 2014. The audit process for Fiscal Year 2015 was also commenced before the year ended and it is also now completed.

Thus, the FY 2015 financial data presented within this report is all audited data. All prior years' audits are now available for your review at the fire station or on the fire district's website.

Included with this annual narrative are several FY 2015 year-end financial statements. We have provided you with a limited amount of financial information that is similar to that provided in prior annual reports.

We thank you for this opportunity to be of service and we look forward to the next fiscal year. We are always available to provide information or answer any questions.

Respectfully Submitted:

Michael Daley, Treasurer
Cotuit Fire District

**COTUIT FIRE DISTRICT
STATEMENT OF NET FUNDED AND FIXED DEBT
YEAR ENDED JUNE 30, 2015**

LONG-TERM DEBT

LOVELL'S ROAD STORAGE TANK

BALANCE JULY 1, 2014	\$	1,615,000.00
less: PRINCIPAL PAYMENT	\$	105,000.00
BALANCE JUNE 30, 2015	\$	<u>1,510,000.00</u>
Long Term Interest Paid in FY 2015	\$	65,600.00
TOTAL FY 2015 LONG TERM DEBT SERVICE PAYMENTS:	\$	170,600.00

SHORT-TERM DEBT (BOND ANTICIPATION NOTES):

WATER SYSTEM SECURITY (\$200,000 Authorized 05/24/2011 - Partially Issued FY 15)

BALANCE JULY 1, 2014	\$	-
plus: NEW ISSUES	\$	20,000.00
less: PAY-DOWN AT MATURITY	\$	-
BALANCE JUNE 30, 2015	\$	<u>20,000.00</u>
Short Term Interest Paid in FY 2015	\$	-
FY 15 WATER SYSTEM SECURITY SHORT TERM DEBT SERVICE:	\$	-

WATER PUMPSTATION ROADS (\$275,000 Authorized 05/24/2011 - Issued FY 13)

BALANCE JULY 1, 2014	\$	220,000.00
plus: NEW ISSUES	\$	-
less: PAY-DOWN AT MATURITY	\$	55,000.00
BALANCE JUNE 30, 2015	\$	<u>165,000.00</u>
Short Term Interest Paid in FY 2015	\$	1,100.00
FY 15 WATER PUMP STATION ROADS SHORT TERM DEBT SERVICE:	\$	56,100.00

WATER MAINS MAIN STREET (\$200,000 Authorized 05/29/2013 - Issued FY 14)

BALANCE JULY 1, 2014	\$	200,000.00
plus: NEW ISSUES	\$	-
less: PAY-DOWN AT MATURITY	\$	40,000.00
BALANCE JUNE 30, 2015	\$	<u>160,000.00</u>
Short Term Interest Paid in FY 2015	\$	1,000.00
FY 15 WATER MAINS SHORT TERM DEBT SERVICE:	\$	41,000.00

PURCHASE WATER RESTRICTION (\$235,000 Authorized 05/28/2014 - Issue Pending)

BALANCE JULY 1, 2014	\$	-
plus: NEW ISSUES	\$	-
less: PAY-DOWN AT MATURITY	\$	-
BALANCE JUNE 30, 2015	\$	<u>-</u>
Short Term Interest Paid in FY 2015	\$	-
WATER RESTRICTION SHORT TERM DEBT:	\$	-

**COTUIT FIRE DISTRICT
STATEMENT OF NET FUNDED AND FIXED DEBT
YEAR ENDED JUNE 30, 2015**

BUY HIGH ST REAL ESTATE (\$314,000 Authorized 01/22/2015 - Partially Issued FY 15)

BALANCE JULY 1, 2014	\$	-
plus: NEW ISSUES	\$	306,000.00
less: PAY-DOWN AT MATURITY	\$	-
BALANCE JUNE 30, 2015	<u>\$</u>	<u>306,000.00</u>
Short Term Interest Paid in FY 2015	\$	-
WATER RESTRICTION SHORT TERM DEBT:	<u>\$</u>	<u>-</u>

DEMO 2 TANKS & BUILD NEW TANK (\$2,100,000 Authorized 05/27/2015 - Issue Pending)

BALANCE JULY 1, 2014	\$	-
plus: NEW ISSUES	\$	-
less: PAY-DOWN AT MATURITY	\$	-
BALANCE JUNE 30, 2015	<u>\$</u>	<u>-</u>
Short Term Interest Paid in FY 2015	\$	-
TANK PROJECT SHORT TERM DEBT:	<u>\$</u>	<u>-</u>

TOTAL FY 15 SHORT TERM DEBT BEGINNING BALANCE:	<u>\$</u>	<u>420,000.00</u>
TOTAL FY 15 SHORT TERM DEBT PAID DOWN:	<u>\$</u>	<u>(95,000.00)</u>
TOTAL FY 15 NEW SHORT TERM DEBT ISSUED:	<u>\$</u>	<u>326,000.00</u>
TOTAL FY 15 SHORT TERM DEBT ENDING BALANCE:	<u>\$</u>	<u>651,000.00</u>
TOTAL FY 15 SHORT TERM DEBT SERVICE PAYMENTS:	<u>\$</u>	<u>97,100.00</u>
TOTAL FY 2015 ALL DISTRICT DEBT SERVICE PAYMENTS:	<u><u>\$</u></u>	<u><u>267,700.00</u></u>

COTUIT FIRE DISTRICT
Comparison of Budget To Actual Revenues And Other Souces Of Funds
Fiscal Year ending June 30, 2015

District Revenue Category/Type	2015 Revenue And Sources Budget	2015 Actual Revenue And Sources	Variance Actual Over/(Under) General Fund Budget	Variance Actual Over/(Under) Other Fund Budgets
Property Taxes:				
Personal Property Taxes	\$ 29,062	\$ 28,760	\$ (302)	\$ -
Real Estate Taxes	2,857,677	2,800,855	(56,822)	-
Interest on Taxes	9,100	9,410	310	-
Tax Liens Redeemed	-	4,685	4,685	-
Water Department:				
Rates & Services	430,000	473,142	43,142	-
Penalties	-	4,388	4,388	-
Antenna Fees	110,000	115,659	5,659	-
Basic User Charge	-	22,063	22,063	-
Liens, Water	-	4,618	4,618	-
Fire Department:				
Ambulance Fees	157,000	150,745	(6,255)	-
Permits & Inspections	6,900	4,637	(2,264)	-
Other District Revenue:				
Rental Income	-	3,597	3,597	-
Intergovernmental	-	1,301	1,301	-
Bond Proceeds	-	-	-	-
Premium on Sale of Bonds	-	-	-	-
Interest on Investments	2,000	2,473	473	-
Insurance Recovery	-	857	857	-
Miscellaneous	-	7,397	7,397	-
Transfer To GF From OPEB Trust Fund	68,152	68,152	-	-
Transfer From GF to Stabilization Fund	25,000	25,000	-	-
Interest on Investments Stabilization Fund	-	3,717	-	3,717
Gifts	-	100	-	100
Transfer From GF to OPEB Trust Fund	140,000	140,000	-	-
Interest on Investments OPEB Trust Fund	-	1,097	-	1,097
Total Revenue	\$ 3,834,891	\$ 3,872,652	\$ 32,848	\$ 4,914

Memo:	
General Fund:	\$ 3,702,738
Stabilization Fund:	28,717
Other Special Revenue Funds:	100
OPEB Trust Fund:	141,097
Totals Revenues And Financing Sources:	\$ 3,872,652

COTUIT FIRE DISTRICT
FY 2015 BUDGET AND EXPENDITURES DETAIL

Article FY 2015	Group / Line Item	Beginning Encumbrance	05/14 ADM FY 2014	01/15 SDM FY 2015	Reserve Fund Transfers	Final FY 2015	Paid 2015	Warrants Payable	Expended 2015	Encumb 2015	Cont Approp	Total 2015	2015 Turnback
Finance Department													
4	Salary & Wages Elected Officials	-	12,500.00	-	-	12,500.00	12,500.02	-	12,500.02	-	-	12,500.02	(0.02)
4	Salary & Wages Asst Treas	-	20,000.00	-	-	20,000.00	19,497.90	499.55	19,997.45	-	-	19,997.45	2.55
4	Salary & Wages Clerk	-	2,500.00	-	-	2,500.00	2,500.00	-	2,500.00	-	-	2,500.00	-
	Total Payroll	-	35,000.00	-	-	35,000.00	34,497.92	499.55	34,997.47	-	-	34,997.47	2.53
4	Telephone	-	800.00	-	-	800.00	668.39	-	668.39	-	-	668.39	131.61
4	Payroll Service	-	9,200.00	-	-	9,200.00	9,954.05	385.05	10,339.10	-	-	10,339.10	(1,139.10)
4	Legal Services	-	10,000.00	-	-	10,000.00	1,800.00	-	2,565.00	-	-	2,565.00	7,435.00
4	Accounting Services	-	13,000.00	-	-	13,000.00	11,796.00	-	11,796.00	-	-	11,796.00	1,204.00
4	Treasury Services	-	33,000.00	-	8,250.00	41,250.00	41,250.00	-	41,250.00	-	-	41,250.00	-
4	Stenographer Services	-	750.00	-	-	750.00	1,336.00	4.00	1,340.00	-	-	1,340.00	(590.00)
4	Bonded Debt Costs	-	1,800.00	-	-	1,800.00	1,800.00	-	1,800.00	-	-	1,800.00	-
4	Website	-	4,100.00	-	-	4,100.00	4,040.00	-	4,040.00	-	-	4,040.00	60.00
4	Bank Fees	-	200.00	-	-	200.00	15.00	-	15.00	-	-	15.00	185.00
4	Legal Advertisement	-	1,100.00	-	-	1,100.00	1,408.80	94.25	1,503.05	-	-	1,503.05	(403.05)
4	Postage	-	750.00	-	-	750.00	594.83	-	594.83	-	-	594.83	155.17
4	Office Supplies	-	2,000.00	-	-	2,000.00	1,454.86	-	1,982.86	-	-	1,982.86	17.14
4	Computer/Copy Expense	-	7,000.00	-	-	7,000.00	4,668.00	528.00	4,668.00	-	-	4,668.00	2,332.00
4	Dues & Memberships	-	150.00	-	-	150.00	70.00	-	70.00	-	-	70.00	80.00
4	Unemployment Insurance	-	12,500.00	-	-	12,500.00	2,938.02	-	2,938.02	-	-	2,938.02	9,561.98
4	Payroll Taxes	-	30,000.00	-	-	30,000.00	29,520.73	865.19	30,385.92	-	-	30,385.92	(385.92)
4	Employee Assistance Program	-	3,950.00	-	-	3,950.00	3,950.00	-	3,950.00	-	-	3,950.00	-
4	Assessing / Tax Collection	-	6,800.00	-	-	6,800.00	6,808.00	-	6,808.00	-	-	6,808.00	(8.00)
4	Annual Report	-	1,500.00	-	-	1,500.00	852.55	-	852.55	-	-	852.55	647.45
4	Election Ballot Cost	-	200.00	-	-	200.00	-	-	-	-	-	-	200.00
4	Election Cost	-	800.00	-	-	800.00	1,049.00	237.00	1,286.00	-	-	1,286.00	(486.00)
4	Employee Bonds	-	-	-	-	-	-	-	-	-	-	-	-
4	Miscellaneous Expense	-	400.00	-	-	400.00	1,054.22	-	1,054.22	-	-	1,054.22	(654.22)
FY 2014	Prior Year Encumbrances	13,943.00	-	-	-	13,943.00	14,164.84	-	14,164.84	-	-	14,164.84	(221.84)
ADM12-15	New Computer System	1,900.00	-	-	-	1,900.00	1,900.00	-	1,900.00	-	-	1,900.00	-
SDM15-02	Secure High Street Building	-	-	5,000.00	-	5,000.00	1,992.23	3.73	1,995.96	-	-	1,995.96	3,004.04
	Total Other Expenses	15,843.00	140,000.00	5,000.00	8,250.00	169,093.00	145,085.52	2,117.22	147,967.74	-	-	147,967.74	21,125.26
3	Reserve Fund	-	50,000.00	-	(29,746.00)	20,254.00	-	-	-	-	-	-	20,254.00
	Total Finance Department/General Government	15,843.00	225,000.00	5,000.00	(21,496.00)	224,347.00	179,583.44	2,616.77	182,965.21	-	-	182,965.21	41,381.79
Fire Department													
5	Salary & Wages - Chief	-	104,672.00	-	-	104,672.00	101,871.87	3,428.90	105,300.77	-	-	105,300.77	(628.77)
5	Salary & Wages - Perm Full Time	-	793,239.00	-	-	793,239.00	747,976.16	24,390.93	772,367.09	-	-	772,367.09	20,871.91
5	Salary & Wages - Admin Assist	-	16,000.00	-	-	16,000.00	12,940.00	400.00	13,340.00	-	-	13,340.00	2,660.00
5	Salary & Wages - Incident Perm	-	65,000.00	-	-	65,000.00	53,248.45	2,691.45	55,939.90	-	-	55,939.90	9,060.10
5	Salary & Wages - Training FT	-	52,809.00	-	-	52,809.00	65,293.07	-	65,293.07	-	-	65,293.07	(12,484.07)
5	Salary & Wages - Vacation Coverage	-	90,779.00	-	-	90,779.00	61,536.59	3,930.00	65,466.59	-	-	65,466.59	25,312.41
5	Salary & Wages - Sick Coverage	-	72,500.00	-	-	72,500.00	116,284.97	734.00	117,018.97	-	-	117,018.97	(44,518.97)
5	Salary & Wages - Personal Coverage	-	20,000.00	-	-	20,000.00	22,045.76	6,992.36	29,038.12	-	-	29,038.12	(9,038.12)
5	Salary & Wages - Holiday Pay	-	20,000.00	-	-	20,000.00	23,549.51	-	23,549.51	-	-	23,549.51	(3,549.51)
5	Salary & Wages - Full Time Injury	-	-	-	-	-	13,683.31	763.88	14,447.19	-	-	14,447.19	(14,447.19)
5	Salary & Wages - Other Union	-	3,800.00	-	-	3,800.00	4,029.93	47.92	4,077.85	-	-	4,077.85	(277.85)
5	Salary & Wages - Emerg Labor	-	25,000.00	-	-	25,000.00	-	-	-	-	-	-	25,000.00
5	Salary & Wages - Longevity Pay	-	16,200.00	-	-	16,200.00	10,050.00	-	10,050.00	-	-	10,050.00	6,150.00
5	Salary & Wages - Call FF Staffing	-	55,500.00	-	-	55,500.00	3,702.52	-	3,702.52	-	-	3,702.52	51,797.48
5	Salary & Wages - Incident CF	-	37,000.00	-	-	37,000.00	20,649.25	535.87	21,185.12	-	-	21,185.12	15,814.88
5	Salary & Wages - Call Training	-	18,000.00	-	-	18,000.00	12,858.31	221.24	13,079.55	-	-	13,079.55	4,920.45
5	Salary & Wages - Call FF Injury	-	-	-	-	-	-	-	-	-	-	-	-
5	Salary & Wages - Other FT	-	10,000.00	-	14,000.00	24,000.00	91,588.89	95.84	91,684.73	-	-	91,684.73	(67,684.73)
5	Salary & Wages - Temp Coverage	-	-	-	-	-	-	-	-	-	-	-	-
	Total Payroll	-	1,400,499.00	-	14,000.00	1,414,499.00	1,361,308.59	44,232.39	1,405,540.98	-	-	1,405,540.98	8,958.02

COTUIT FIRE DISTRICT
FY 2015 BUDGET AND EXPENDITURES DETAIL

Article FY 2015	Group / Line Item	Beginning Encumbrance	05/14 ADM FY 2014	01/15 SDM FY 2015	Reserve Fund Transfers	Final FY 2015	Paid 2015	Warrants Payable	Expended 2015	Encumb 2015	Cont Approp	Total 2015	2015 Turnback
5	Electricity	-	12,500.00	-	-	12,500.00	11,259.43	996.63	12,256.06	-	-	12,256.06	243.94
5	Heating	-	6,550.00	-	-	6,550.00	5,024.55	-	5,024.55	-	-	5,024.55	1,525.45
5	Gasoline/Diesel	-	11,000.00	-	-	11,000.00	8,409.77	222.75	8,632.52	423.14	-	9,055.66	1,944.34
5	Training - FT	-	12,000.00	-	-	12,000.00	2,260.33	-	2,260.33	-	-	2,260.33	9,739.67
5	Training - Call	-	4,000.00	-	-	4,000.00	399.00	-	399.00	-	-	399.00	3,601.00
5	Repairs/Maint - Buildings	-	13,500.00	-	-	13,500.00	4,185.80	151.88	4,337.68	8,725.82	-	13,063.50	436.50
5	Repairs/Maint - Grounds	-	2,000.00	-	-	2,000.00	2,070.00	-	2,070.00	-	-	2,070.00	(70.00)
5	Repairs/Maint - Vehicles	-	24,000.00	-	-	24,000.00	18,343.11	1,365.00	19,708.11	380.00	-	20,088.11	3,911.89
5	Repairs/Maint - Radio Equip	-	4,000.00	-	-	4,000.00	368.38	-	368.38	-	-	368.38	3,631.62
5	Maint - Protective Clothing	-	11,800.00	-	-	11,800.00	9,731.52	495.94	10,227.46	-	-	10,227.46	1,572.54
5	Maint - Uniforms FT	-	10,000.00	-	-	10,000.00	7,286.78	1,497.32	8,784.10	620.94	-	9,405.04	594.96
5	Maint - Uniforms Call	-	5,000.00	-	-	5,000.00	2,977.33	-	2,977.33	-	-	2,977.33	2,022.67
5	Repairs/Maint - Office Equip	-	3,000.00	-	-	3,000.00	2,845.69	-	2,845.69	-	-	2,845.69	154.31
5	Repairs/Maint - Other	-	500.00	-	-	500.00	99.99	-	99.99	-	-	99.99	400.01
5	Telephone	-	2,800.00	-	-	2,800.00	4,654.51	-	4,654.51	41.23	-	4,695.74	(1,895.74)
5	Pagers	-	-	-	-	-	-	-	-	-	-	-	-
5	911 Dispatch	-	37,500.00	-	-	37,500.00	36,904.67	-	36,904.67	-	-	36,904.67	595.33
5	Telephone Lines - Other	-	3,000.00	-	-	3,000.00	3,009.42	292.62	3,302.04	-	-	3,302.04	(302.04)
5	Internet	-	1,800.00	-	-	1,800.00	1,851.69	-	1,851.69	-	-	1,851.69	(51.69)
5	Legal Services	-	35,000.00	-	-	35,000.00	4,095.00	-	4,095.00	10,200.00	-	14,295.00	20,705.00
5	Professional Services	-	8,000.00	-	-	8,000.00	2,568.75	-	2,568.75	-	-	2,568.75	5,431.25
5	Ambulance Billing Services	-	9,800.00	-	-	9,800.00	7,802.92	602.72	8,405.64	-	-	8,405.64	1,394.36
5	CMED Fees	-	4,000.00	-	-	4,000.00	1,854.56	-	1,854.56	-	-	1,854.56	2,145.44
5	Physicals/PA Tests	-	3,000.00	-	-	3,000.00	5,778.27	-	5,778.27	-	-	5,778.27	(2,778.27)
5	Postage	-	-	-	-	-	71.64	-	71.64	-	-	71.64	(71.64)
5	Printing	-	-	-	-	-	-	-	-	-	-	-	-
5	Administrative Expense	-	16,000.00	-	-	16,000.00	11,182.25	2,254.03	13,436.28	174.95	-	13,611.23	2,388.77
5	Office Supplies	-	3,200.00	-	-	3,200.00	3,954.71	8.23	3,962.94	-	-	3,962.94	(762.94)
5	Computer/Copy Expense	-	-	-	-	-	-	-	-	-	-	-	-
5	Fire/Rescue Equipment	-	4,000.00	-	-	4,000.00	4,595.21	-	4,595.21	-	-	4,595.21	(595.21)
5	Building Supplies	-	6,000.00	-	-	6,000.00	10,223.25	58.27	10,281.52	-	-	10,281.52	(4,281.52)
5	Ambulance Supplies	-	38,500.00	-	-	38,500.00	33,672.09	260.41	33,932.50	8.57	-	33,941.07	4,558.93
5	Dues & Memberships	-	1,200.00	-	-	1,200.00	2,154.57	-	2,154.57	-	-	2,154.57	(954.57)
5	Training & Education	-	4,000.00	-	-	4,000.00	4,403.96	-	4,403.96	-	-	4,403.96	(403.96)
5	Fire Prevention Education	-	1,200.00	-	-	1,200.00	711.05	-	711.05	-	-	711.05	488.95
5	Insurance - Prop/Liab	-	10,000.00	-	-	10,000.00	13,034.00	-	13,034.00	-	-	13,034.00	(3,034.00)
5	Insurance - Vehicles	-	25,000.00	-	-	25,000.00	19,542.00	-	19,542.00	2,457.00	-	21,999.00	3,001.00
5	Insurance - A&S UMB	-	36,000.00	-	-	36,000.00	41,560.00	-	41,560.00	-	-	41,560.00	(5,560.00)
5	Information Technologies	-	3,000.00	-	-	3,000.00	2,957.85	-	2,957.85	-	-	2,957.85	42.15
5	Miscellaneous Expense	-	1,000.00	-	-	1,000.00	-	-	-	-	-	-	1,000.00
FY 2014	Prior Year Encumbrances	11,443.95	-	-	-	11,443.95	11,230.40	-	11,230.40	-	-	11,230.40	213.55
ADM14-06	Purchase New Turnout Gear	6,213.36	-	-	-	6,213.36	-	-	-	-	6,213.36	6,213.36	-
STM15-03	Labor Negotiations/Mediation	-	25,000.00	-	25,000.00	25,000.00	25,000.00	-	25,000.00	-	25,000.00	25,000.00	-
ADM15-06	Purchase New Radios	-	236,000.00	-	-	236,000.00	230,187.00	-	230,187.00	-	-	230,187.00	5,813.00
ADM15-07	Purchase New Ambulance	-	-	-	-	-	588,261.45	8,205.80	566,467.25	23,031.65	37,026.36	626,525.26	50,982.05
	Total Other Expenses	17,657.31	634,850.00	25,000.00	-	677,507.31	588,261.45	8,205.80	566,467.25	23,031.65	37,026.36	626,525.26	50,982.05
	Total Fire Department/Public Safety	17,657.31	2,035,349.00	25,000.00	14,000.00	2,092,006.31	1,919,570.04	52,438.19	1,972,008.23	23,031.65	37,026.36	2,032,066.24	59,940.07

COTUIT FIRE DISTRICT
FY 2015 BUDGET AND EXPENDITURES DETAIL

Article FY 2015	Group / Line Item	Beginning Encumbrance	05/14 ADM FY 2014	01/15 SDM FY 2015	Reserve Fund Transfers	Final FY 2015	Paid 2015	Warrants Payable	Expended 2015	Encumb 2015	Cont Approp	Total 2015	2015 Turnback
Water Department													
7	Salary & Wages Superintendent	-	84,478.00	-	-	84,478.00	82,528.68	2,274.34	84,803.02	-	-	84,803.02	(325.02)
7	Salary & Wages Operators	-	150,752.00	-	-	150,752.00	107,428.28	3,619.28	111,047.56	-	-	111,047.56	39,704.44
7	Senior Operator	-	-	-	-	-	-	-	-	-	-	-	-
7	Salary & Wages Office Manager	-	85,680.00	-	-	85,680.00	71,172.33	1,144.19	72,316.52	-	-	72,316.52	13,363.48
7	Operator - A	-	-	-	-	-	-	-	-	-	-	-	-
7	Operator - B	-	-	-	-	-	-	-	-	-	-	-	-
7	Salary & Wages Overtime	-	22,500.00	-	-	22,500.00	18,995.70	504.80	19,500.50	-	-	19,500.50	2,999.50
	Total Payroll	-	343,410.00	-	-	343,410.00	280,124.99	7,542.61	287,667.60	-	-	287,667.60	55,742.40
7	Electricity	-	75,000.00	-	-	75,000.00	67,865.17	8,812.96	76,678.13	-	-	76,678.13	(1,678.13)
7	Heating	-	2,500.00	-	-	2,500.00	2,366.96	-	2,366.96	-	-	2,366.96	133.04
7	Gasoline/Diesel	-	12,000.00	-	-	12,000.00	6,466.91	855.46	7,322.37	-	-	7,322.37	4,677.63
7	Chemicals	-	21,000.00	-	-	21,000.00	18,833.68	5,918.55	24,752.23	-	-	24,752.23	(3,752.23)
7	Repairs/Maint - Mains	-	13,500.00	-	-	13,500.00	6,357.99	280.00	6,637.99	14,780.00	-	21,417.99	(7,917.99)
7	Repairs/Maint - Stations	-	35,000.00	-	-	35,000.00	28,842.64	5,055.58	33,898.22	-	-	33,898.22	1,101.78
7	Repairs/Maint - Buildings	-	5,000.00	-	-	5,000.00	1,072.57	-	1,072.57	1,034.30	-	2,106.87	2,893.13
7	Repairs/Maint - Testing	-	6,500.00	-	-	6,500.00	4,912.67	725.00	5,637.67	-	-	5,637.67	862.33
7	Repairs/Maint - Grounds	-	4,500.00	-	-	4,500.00	2,604.82	69.00	2,673.82	625.00	-	3,298.82	1,201.18
7	Repairs/Maint - Vehicles	-	2,500.00	-	-	2,500.00	4,470.24	42.74	4,512.98	-	-	4,512.98	(2,012.98)
7	Uniforms	-	2,000.00	-	-	2,000.00	1,921.23	-	1,921.23	-	-	1,921.23	78.77
7	Meter Replacement	-	10,000.00	-	-	10,000.00	4,273.32	39.79	4,313.11	-	-	4,313.11	10,000.00
7	Telephone	-	5,000.00	-	-	5,000.00	-	-	-	-	-	-	686.89
7	Phone Lease	-	-	-	-	-	-	-	-	-	-	-	-
7	Consumption Assessment	-	1,700.00	-	-	1,700.00	1,681.68	-	1,681.68	-	-	1,681.68	18.32
7	Internet	-	-	-	-	-	-	-	-	-	-	-	-
7	Legal	-	-	-	-	-	-	3,000.00	3,000.00	-	-	3,000.00	(3,000.00)
7	Engineering	-	50,000.00	-	-	50,000.00	26,978.78	1,600.00	28,578.78	21,948.00	-	50,526.78	(526.78)
7	Legal Advertisement	-	3,500.00	-	-	3,500.00	1,984.10	256.00	2,240.10	-	-	2,240.10	1,259.90
7	Postage	-	3,300.00	-	-	3,300.00	3,545.33	27.52	3,572.85	-	-	3,572.85	(272.85)
7	Printing	-	4,000.00	-	-	4,000.00	4,018.25	-	4,018.25	-	-	4,018.25	(18.25)
7	Office Supplies	-	800.00	-	-	800.00	565.09	479.99	1,045.08	-	-	1,045.08	(245.08)
7	Computer/Copy Expense	-	3,500.00	-	-	3,500.00	6,947.95	-	6,947.95	-	-	6,947.95	(3,447.95)
7	Building Supplies	-	500.00	-	-	500.00	257.31	-	257.31	-	-	257.31	242.69
7	Tools/Hardware	-	1,500.00	-	-	1,500.00	501.30	834.79	1,336.09	-	-	1,336.09	163.91
7	Dues & Licenses	-	1,500.00	-	-	1,500.00	1,173.00	-	1,173.00	-	-	1,173.00	327.00
7	Training & Education	-	2,000.00	-	-	2,000.00	1,304.20	-	1,304.20	-	-	1,304.20	695.80
7	Insurance - Prop/Liab	-	52,900.00	-	-	52,900.00	51,970.00	-	51,970.00	-	-	51,970.00	930.00
7	Insurance - Vehicles	-	4,400.00	-	-	4,400.00	4,128.00	-	4,128.00	-	-	4,128.00	272.00
7	Insurance - Workers Comp	-	8,300.00	-	-	8,300.00	8,137.00	-	8,137.00	-	-	8,137.00	163.00
7	Miscellaneous Expense - Conservation	-	1,000.00	-	-	1,000.00	-	2,213.00	2,213.00	-	-	2,213.00	(1,213.00)
7	Service Connections	-	26,000.00	-	-	26,000.00	18,988.16	950.82	19,938.98	5,647.24	-	25,586.22	413.78
	Prior Year Encumbrances	5,647.00	-	-	-	5,647.00	5,647.00	-	5,647.00	-	-	5,647.00	-
ADM13-17	Water Meter Replacement	39,589.77	-	-	-	39,589.77	21,389.55	2,516.64	23,906.19	-	-	23,906.19	-
ADM13-18	Pump Replacement/Well Treatment	30,000.00	-	-	-	30,000.00	-	-	-	-	15,683.58	39,589.77	-
ADM14-08	Water Meter Replacement	25,000.00	-	-	-	25,000.00	-	-	-	-	30,000.00	30,000.00	-
ADM14-09	Replace Truck	1,687.00	-	-	-	1,687.00	-	-	-	-	25,000.00	25,000.00	-
ADM15-09	Pump Replacement/Well Treatment	-	30,000.00	-	-	30,000.00	150.00	-	150.00	-	-	150.00	1,537.00
ADM15-10	Engineer New Tank	-	120,000.00	-	-	120,000.00	116,006.91	-	116,006.91	-	-	116,006.91	3,983.09
	Total Other Expenses	101,923.77	509,400.00	-	-	611,323.77	425,361.81	33,677.84	459,039.65	44,034.54	100,683.58	603,757.77	7,566.00
	Total Water Department	101,923.77	852,810.00	-	-	954,733.77	705,486.80	41,220.45	746,707.25	44,034.54	100,683.58	891,425.37	63,308.40

COTUIT FIRE DISTRICT
FY 2015 BUDGET AND EXPENDITURES DETAIL

Article FY 2015	Group / Line Item	Beginning Encumbrance	05/14 ADM FY 2014	01/15 SDM FY 2015	Reserve Fund Transfers	Final FY 2015	Paid 2015	Warrants Payable	Expended 2015	Encumb 2015	Cont Approp	Total 2015	2015 Turnback
	Freedom Hall												
11	Salary & Wages	-	3,000.00	-	640.00	3,640.00	3,120.00	442.00	3,562.00	-	-	3,562.00	78.00
	Total Payroll												
11	Electricity	-	1,200.00	-	-	1,200.00	1,097.44	-	1,097.44	-	-	1,097.44	102.56
11	Water	-	75.00	-	-	75.00	36.00	-	36.00	-	-	36.00	39.00
11	Heat - Oil/Gas	-	6,500.00	-	-	6,500.00	2,553.25	15.37	2,568.62	-	-	2,568.62	3,931.38
11	Repairs/Maint - Buildings	-	5,500.00	-	-	5,500.00	8,274.06	-	8,274.06	-	-	8,274.06	(2,774.06)
11	Repairs/Maint - Grounds	-	200.00	-	2,000.00	2,200.00	1,585.00	1,800.00	3,385.00	-	-	3,385.00	(1,185.00)
11	Repairs/Maint - Boiler	-	600.00	-	-	600.00	-	-	-	-	-	-	600.00
11	Telephone	-	600.00	-	-	600.00	524.35	-	524.35	49.49	-	573.84	26.16
11	Alarm Service	-	300.00	-	-	300.00	330.00	-	330.00	-	-	330.00	(30.00)
11	Building Supplies	-	150.00	-	-	150.00	38.63	-	38.63	-	-	38.63	111.37
11	Custodial Supplies	-	300.00	-	-	300.00	209.97	-	209.97	-	-	209.97	90.03
11	Insurance - Building	-	8,975.00	-	-	8,975.00	8,914.00	-	8,914.00	-	-	8,914.00	61.00
11	Miscellaneous Expense	-	100.00	-	-	100.00	137.18	-	137.18	-	-	137.18	(37.18)
FY 2014	Prior Year Encumbrance	432.46	-	-	-	432.46	432.46	-	432.46	-	-	432.46	-
ADM12-24	Water & Mold Remediation	19,334.61	-	-	-	19,334.61	95.12	-	95.12	-	-	95.12	19,239.49
ADM13-19	Rewire Electrical System	943.40	-	-	-	943.40	-	-	-	-	-	-	943.40
ADM14-12	Design/Replace HVAC	25,800.51	-	-	-	25,800.51	25,800.51	-	25,800.51	-	-	25,800.51	-
ADM15-12	Replace HVAC #2	-	75,000.00	-	4,856.00	79,856.00	78,475.40	510.00	78,985.40	-	-	78,985.40	870.60
ADM15-13	Paint Exterior FH	-	40,000.00	-	-	40,000.00	28,529.02	-	28,529.02	-	-	28,529.02	11,470.98
	Total Other Expenses												
		46,510.98	139,500.00	-	6,856.00	192,866.98	157,032.39	2,325.37	159,357.76	49.49	-	159,407.25	33,459.73
	Total Freedom Hall												
		46,510.98	142,500.00	-	7,496.00	196,506.98	160,152.39	2,767.37	162,919.76	49.49	-	162,969.25	33,537.73
13	Street Lights - Electricity	-	25,000.00	-	-	25,000.00	13,134.93	632.03	13,766.96	-	-	13,766.96	11,233.04
13	Street Lights - Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
13	Street Lights - Insurance	-	-	-	-	-	-	-	-	-	-	-	-
FY 2014	Prior Year Encumbrance	-	-	-	-	-	-	-	-	-	-	-	-
	Total Street Lights												
		-	25,000.00	-	-	25,000.00	13,134.93	632.03	13,766.96	-	-	13,766.96	11,233.04
	Total Public Works												
		148,434.75	1,020,310.00	-	7,496.00	1,176,240.75	878,774.12	44,619.85	923,393.97	44,084.03	100,883.58	1,068,161.58	108,079.17
14	Public Library												
		-	18,450.00	-	-	18,450.00	18,450.00	-	18,450.00	-	-	18,450.00	-
	Debt Service												
15	Long Term Principal	-	105,000.00	-	-	105,000.00	105,000.00	-	105,000.00	-	-	105,000.00	-
15	Long Term Interest	-	65,600.00	-	-	65,600.00	65,600.00	-	65,600.00	-	-	65,600.00	-
15	Short Term Principal	-	95,000.00	-	-	95,000.00	95,000.00	-	95,000.00	-	-	95,000.00	-
15	Short Term Interest	-	2,450.00	-	-	2,450.00	2,100.00	-	2,100.00	-	-	2,100.00	350.00
	Total Debt Service												
		-	268,050.00	-	-	268,050.00	267,700.00	-	267,700.00	-	-	267,700.00	350.00

COTUIT FIRE DISTRICT
FY 2015 BUDGET AND EXPENDITURES DETAIL

Article FY 2015	Group / Line Item	Beginning Encumbrance	05/14 ADM FY 2014	01/15 SDM FY 2015	Reserve Fund Transfers	Final FY 2015	Paid 2015	Warrants Payable	Expended 2015	Encumb 2015	Cont Approp	Total 2015	2015 Turnback
Employee Benefits/Insurance													
16	Insurance - Health	-	345,354.00	-	-	345,354.00	298,665.01	-	298,665.01	-	-	298,665.01	46,688.99
16	Insurance - Life	-	800.00	-	-	800.00	558.16	-	558.16	-	-	558.16	241.84
16	Insurance - Dental	-	21,700.00	-	-	21,700.00	18,156.75	-	18,156.75	-	-	18,156.75	3,543.25
16	Retirement Assessment	-	238,146.00	-	-	238,146.00	238,146.00	-	238,146.00	-	-	238,146.00	-
	Total Employee Benefits/Insurance	-	606,000.00	-	-	606,000.00	555,525.92	-	555,525.92	-	-	555,525.92	50,474.08
Other Financing Uses													
17	Trans To Stabilization Fund	-	25,000.00	-	-	25,000.00	25,000.00	-	25,000.00	-	-	25,000.00	-
16	Trans To OPEB Fund	-	140,000.00	-	-	140,000.00	140,000.00	-	140,000.00	-	-	140,000.00	-
	Total Other Financing Uses	-	165,000.00	-	-	165,000.00	165,000.00	-	165,000.00	-	-	165,000.00	-
Total FY 2015 General Fund Appropriations:		181,935.06	4,338,159.00	30,000.00	-	4,550,094.06	3,984,603.52	99,674.81	4,085,043.33	67,115.68	137,709.94	4,289,868.95	260,225.11
Prior Year Articles													
2008-25	Paint Freedom Hall	5,875.00	-	-	-	5,875.00	-	-	-	-	-	-	5,875.00
2010-11	Rehab # 263	13,850.12	-	-	-	13,850.12	-	-	-	-	-	-	13,850.12
2009-10	WD Tank Lovell's Pond	39,997.74	-	-	-	39,997.74	4,383.67	-	4,383.67	-	35,614.07	39,997.74	-
2010-20	Water Main Extension	31,953.83	-	-	-	31,953.83	-	-	-	-	31,953.83	31,953.83	-
2010-23	Emergency Generator	65,813.72	-	-	-	65,813.72	4,159.18	-	4,159.18	-	61,654.54	65,813.72	-
	Prior Year Carried Forward	157,490.41	-	-	-	157,490.41	8,542.85	-	8,542.85	-	129,222.44	137,765.29	19,725.12
FY 2015 GF Totals		339,425.47	4,338,159.00	30,000.00	-	4,707,584.47	3,983,146.37	99,674.81	4,093,586.18	67,115.68	266,932.38	4,427,634.24	279,950.23
Capital Articles (Debt)													
2012-20	Security System	200,000.00	-	-	-	200,000.00	17,677.50	-	17,677.50	-	182,322.50	200,000.00	-
2014-10	New Water Main - Main Street	194,820.00	-	-	-	194,820.00	141,945.10	905.00	142,850.10	-	51,969.90	194,820.00	-
2015-19	Purchase Water Restriction	-	235,000.00	-	-	235,000.00	-	-	-	-	235,000.00	235,000.00	-
SDM15-01	Purchase High Street Property	-	-	314,000.00	-	314,000.00	305,000.00	-	305,000.00	-	9,000.00	314,000.00	-
	FY 2015 CPF Totals	394,820.00	235,000.00	314,000.00	-	943,820.00	464,622.60	905.00	465,527.60	-	478,292.40	943,820.00	-
Trust Fund Articles (OPEB Transfer)		-	-	-	-	-	64,825.68	-	64,825.68	-	-	64,825.68	-
16	OPEB Transfer To General Fund	-	68,152.00	-	-	68,152.00	68,152.00	-	68,152.00	-	-	68,152.00	-
	FY 2015 Trust Fund Totals	-	68,152.00	-	-	68,152.00	68,152.00	-	68,152.00	-	-	68,152.00	-
TOTAL 2015 ALL FUNDS		734,245.47	4,641,311.00	344,000.00	-	5,719,556.47	4,525,920.97	100,579.81	4,627,265.78	67,115.68	745,224.78	5,439,606.24	279,950.23

COTUIT FIRE DISTRICT
FY2015 GROSS WAGES AND BENEFITS DISTRIBUTED

DEPARTMENT/NAME	POSITION	BASE EARNINGS	OTHER EARNINGS	TOTAL WAGES	AVE WEEKLY HRS	CFD'S COSTS FOR BENEFITS	
OFFICERS- ELECTED AND APPOINTED							
Barnicle, Theodore	Water Commissioner	\$ 1,250	\$ -	\$ 1,250	N/A	\$ -	
Campbell, Donald	Water Commissioner	1,250	-	1,250	N/A	-	
Eager, Charles	Clerk	2,500	-	2,500	N/A	-	
Goldstein Stanley	Prudential Committee	625	-	625	N/A	-	
Hadley, Laurie	Prudential Committee	1,250	-	1,250	N/A	-	
Hadley, Thomas	Fire Commissioner	1,250	-	1,250	N/A	-	
Kiely, Frederick	Water Commissioner	1,146	-	1,146	N/A	16,797	
Malloy, Kenneth	Moderator	250	-	250	N/A	-	
Mastro, Victor	Water Commissioner	104	-	104	N/A	-	
Mycopk, Ronald	Fire Commissioner	1,250	-	1,250	N/A	-	
Nailor, Brenda	Fire Commissioner	1,146	-	1,146	N/A	-	
Parks, Francis	Prudential Committee	1,250	-	1,250	N/A	-	
Pisano, Richard	Fire Commissioner	104	-	104	N/A	-	
Wallace, Marjorie	Prudential Committee	625	-	625	N/A	-	
		\$ 14,000	\$ -	\$ 14,000	N/A	\$ 16,797	
		TOTAL WAGES AND BENEFITS - ELECTED AND APPOINTED OFFICERS:				\$	30,797
FINANCE DEPARTMENT PERSONNEL							
Nemi, Maureen	Collector	\$ 1,000	\$ -	\$ 1,000	N/A	\$ -	
Sheehan, Antoinette	Assistant Treasurer	20,128	-	20,128	18.81	-	
		\$ 21,128	\$ -	\$ 21,128	18.81	\$ -	
		TOTAL WAGES AND BENEFITS - FINANCE DEPARTMENT PERSONNEL:				\$	21,128
FREEDOM HALL PERSONNEL							
Hadaway, Leman	Custodian	3,120	-	3,120	2.31	-	
		\$ 3,120	\$ -	\$ 3,120	2.31	\$ -	
		TOTAL WAGES AND BENEFITS - FREEDOM HALL PERSONNEL:				\$	3,120

COTUIT FIRE DISTRICT
FY2015 GROSS WAGES AND BENEFITS DISTRIBUTED

DEPARTMENT/NAME	POSITION	BASE EARNINGS	OTHER EARNINGS	TOTAL WAGES	AVE WEEKLY HRS	CFD'S COSTS FOR BENEFITS	
FIRE DEPARTMENT PERSONNEL							
Amento, John	Firefighter/Paramedic	\$ 70,343	\$ 63,469	\$ 133,813	67.46	\$ 7,308	
Anderson, Erik	Firefighter/Paramedic	60,164	31,749	91,913	56.96	10,551	
Anderson, Ty	Firefighter/EMT	10,248	2,904	13,152	11.40	648	
Clark, Shane	Firefighter/ Paramedic	58,654	39,182	97,836	60.79	15,812	
Daly, Kellen	Firefighter/ Paramedic	61,058	34,615	95,673	56.75	15,605	
Dauley, Christina	Administrative Assistant	12,940	-	12,940	15.00	-	
Emerson, Peter	Firefighter/Paramedic	55,244	38,430	93,674	41.23	7,352	
Lyons, Brent	Lieutenant/EMT	63,965	57,410	121,375	66.87	18,368	
Marczely, Harold	Firefighter/ Paramedic	61,030	14,775	75,805	48.25	14,264	
McNamara, William	Lieutenant/EMT	69,774	66,795	136,569	67.46	14,383	
Olsen, Christopher	Fire Chief/Paramedic	104,287	-	104,287	40.00	18,324	
Pierce, David	Firefighter/EMT	50,884	20,495	71,379	31.46	15,270	
Pierce, Jayne	Firefighter/ Paramedic	21,920	-	21,920	-	-	
Pouliot, Joseph	Lieutenant/EMT	63,965	16,115	80,080	47.75	18,368	
Sargent, William	Lieutenant/Paramedic	71,528	66,637	138,165	67.40	18,368	
Williamson, Douglas	Firefighter/Paramedic	58,151	16,750	74,901	49.71	7,010	
		TOTALS FIRE DEPT PERSONNEL:	\$ 894,157	\$ 469,325	\$ 1,363,483	728.50	\$ 181,634
Call Staff							
Barth, Jennifer	Firefighter/EMT	\$ 46	\$ -	\$ 46	0.04	\$ -	
Chicoine, Todd	Firefighter/EMT	4,468	-	4,468	3.96	-	
Crosby, Robert	Firefighter/EMT	104	-	104	0.15	-	
Florence, Brian	Firefighter/EMT	3,275	-	3,275	2.90	-	
Goodwin, Derek	Firefighter/EMT	1,640	-	1,640	1.62	-	
Halbert III, John	Firefighter/EMT	5,114	-	5,114	5.04	-	
Halloran, Katherine	Firefighter/EMT	820	-	820	1.21	-	
Marques, Taylor	Firefighter/EMT	4,453	-	4,453	6.58	-	
O'Brien, Niall	Firefighter/EMT	10,665	-	10,665	10.75	-	
Schmalz, Nicole	Firefighter/EMT	456	-	456	0.69	-	
Stecchi, Nicholas	Firefighter/EMT	2,161	-	2,161	3.19	-	
Waugman, Mark	Firefighter/EMT	104	-	104	0.15	-	
		TOTALS CALL PERSONNEL:	\$ 33,306	\$ -	36.29	\$ -	

TOTAL WAGES AND BENEFITS - ALL FIRE DEPARTMENT PERSONNEL: \$ 1,578,423

COTUIT FIRE DISTRICT
FY2015 GROSS WAGES AND BENEFITS DISTRIBUTED

DEPARTMENT/NAME	POSITION	BASE EARNINGS	OTHER EARNINGS	TOTAL WAGES	AVERAGE WEEKLY HRS	CFD'S COSTS FOR BENEFITS
WATER DEPARTMENT PERSONNEL						
Brown, Jake	Water Operator	\$ 18,360	\$ 3,186	\$ 21,546	33.41	\$ 2,912
Gallagher, James	Water Operator	16,320	1,330	17,650	20.73	125
Hoover, Brian	Senior Water Operator	61,630	11,237	72,868	41.88	15,801
Leavenworth, Sherri	Office Manager	27,480	3,443	30,923	14.00	7,649
Leger, Jennifer	Office Manager	41,577	78	41,654	39.36	5,856
Roche, Patrick	Water Operator	11,520	68	11,588	20.25	308
Wiseman, Christopher	Water Superintendent	84,478	4,668	89,146	40.00	9,231
		\$ 261,365	\$ 24,010	\$ 285,375	209.63	\$ 41,882

TOTAL WAGES AND BENEFITS - WATER DEPARTMENT PERSONNEL: 327,257.62

OTHER POST EMPLOYMENT BENEFITS

Donheiser, Allan	Retired Prudential Committee	N/A	N/A	N/A	N/A	10,971
Fraizer, Paul	Retired Fire Department	N/A	N/A	N/A	N/A	14,892
Fenner, Donna	Retired Fire Department	N/A	N/A	N/A	N/A	7,341
Leavenworth, Sherri	Retired Water Department	N/A	N/A	N/A	N/A	4,054
Lloyd, Michael	Retired Prudential Committee	N/A	N/A	N/A	N/A	7,119
Hamblin, Sheldon	Retired Fire Department	N/A	N/A	N/A	N/A	2,406
Hoffman, Stephen	Retired Fire Department	N/A	N/A	N/A	N/A	33
Mendes, Leonard	Retired Water Department	N/A	N/A	N/A	N/A	6,897
Murray, Agnes	Retired Finance Department	N/A	N/A	N/A	N/A	33
Mycock, Ronald	Retired Fire Commission	N/A	N/A	N/A	N/A	5,475
Pierce, Jane	Retired Fire Department	N/A	N/A	N/A	N/A	3,054
VanEtten, Michael	Retired Fire Department	N/A	N/A	N/A	N/A	6,486
Ventura, Kenneth	Retired Water Department	N/A	N/A	N/A	N/A	5,562

TOTAL OTHER POST EMPLOYMENT BENEFITS (OPEB): \$ 74,325

TOTAL CFD FY 2015 COST OF WAGES AND BENEFITS: \$ 2,035,050

WAGES REPORTED ABOVE: \$ 1,720,412
CFD FY 15 IRS FORMS 941 WAGES REPORTED: 1,720,412
UNRECONCILED VARIANCE: \$ 0

REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 2015.

EMERGENCY MEDICAL SERVICES (EMS)

Emergency Medical Services (EMS) continues to be the most requested service we provide with over half of our activity related to pre-hospital medical care. All of our personnel are trained at the Basic Emergency Medical Technician (EMT) or Advanced EMT (Paramedic) level. We are considered a health care provider and our ambulance is licensed by the State to provide Advanced Life Support (ALS) care. Medical protocols, regulations and laws guide the care we provide and they are consistent among all ambulance providers. Each year, we receive a comprehensive, annual inspection by the State's Department of Public Health.

FIRE PREVENTION & PUBLIC SAFETY EDUCATION

As always, we encourage residents to install and/or maintain their smoke and carbon monoxide (CO) detectors. Several years ago, legislation was passed requiring homes to have CO detectors on each level and within ten feet of bedroom doors. Landlords are responsible to have this equipment installed in rental units as well. Occasionally, we respond to CO detector activations, finding in some instances, a discharge of CO from sources including vehicle exhaust and heating equipment. CO is poisonous and undetectable by humans; working CO detectors are essential in any home, especially those using fuels such as propane or natural gas, oil, coal or wood. We conduct different types of inspections as required by State law including those on resale properties, new homes and hazardous/flammable storage systems as well as underground tank removals. Throughout the year, we assist residents with a variety of matters related to fire prevention and fire safety.

To help you prepare for emergencies, copies of the "Cape Cod Emergency Preparedness Handbook" are available at the fire station as well as other information on a variety of safety topics is also available. If you have questions regarding fire prevention, code compliance, safety or inspection concerns, please contact us at your earliest convenience.

PERSONNEL

We are continuing our patch collecting and have established several walls of patches of other fire departments in the fire house to showcase all of our dedicated fire and EMS departments in the USA and abroad.

We provide EMS, fire suppression and related services, 24 hours a day, 7 days a week, using both full and part time (call) personnel. Many departments have phased out their call personnel, however we continue to supplement our operations with Call Firefighters that are part time staff. All of our personnel are cross-trained to perform both EMS and firefighting duties. Cotuit Fire Rescue Department hired four new call firefighters this year. These Call Firefighters will continue to help and assist our Full Time staff concentrating on the emergency medical service for one year before continue their education to the Barnstable Fire Academy.

We are continuing to utilize our call department for additional coverage, which affords them an opportunity for added experience. One of our Shift Officers is available during business hours Monday through Friday. The Shift Officer is available to provide information, answer questions or direct you to the resources you may require. If, the Shift Officer is responding to an active call, other members of the department will assist you. Our Fire Chief welcomes your inquiries, suggestions or concerns as they relate to the department's operation or any matter of importance to your safety and well being.

Our operational strategy continues to offer a prompt initial response by full time personnel with support from off duty full time and call personnel supplying additional help as needed. When possible, we retain all responding personnel for station coverage should a subsequent incident occur while those involved in the initial response are committed. Our available resources can be taxed based on the severity and duration of an incident or the need to respond to additional requests for assistance. We utilize mutual aid from other departments as necessary; thus far, the system has been reliable. We are aware however, that the system is subject to periods of high activity, vehicles out of service and other factors that influence the availability of help outside of our District.

Many incidents require us to "call back" additional staff and our off duty full time and call personnel are summoned. The fire service is somewhat unique in that personnel often respond to staff emergency incidents in addition to their scheduled weekly hours. Active periods require more call back resulting in necessary overtime expenses. Our current policy is to maintain a minimum of three firefighters during the day and three at night, which necessitates the need to cover personnel who are on vacation, out sick or on other approved time off.

As we continually report, maintaining an adequate roster of call firefighters is challenging. Part time personnel often leave as opportunities for full time positions

become available in surrounding communities. We realize our call personnel have personal, work and other commitments in addition to their obligations with the department. Though we had once hoped for something different, we have accepted that staffing – both full time and part time – will be an ongoing challenge for our Fire Rescue Department.

TRAINING

We continue to train on a regular basis in all areas of fire, rescue and EMS. Each year, we build upon existing skills and introduce new ones. Some personnel attend courses at the Massachusetts Fire Academy in Stow, Massachusetts. The Barnstable County Fire Training Academy in Barnstable and the National Fire Academy in Maryland. Training activities also include preparing new Call Firefighters to function in their positions. State and federal laws mandate the periodic review of material such as responding to hazardous material incidents; incident command and certain EMS related training. The recertification of all personnel at their respective levels of EMS training is ongoing through various mandatory and elective courses. To the extent possible, we take advantage of new training opportunities.

APPARATUS AND EQUIPMENT

The frequency of repair for our two fire engines, purchased in the early 90's, continues to increase. Though we provide preventive and ongoing maintenance, we find repairs and maintenance becoming more significant each year. We continue to review our expenses and adjust our budget accordingly. The realistic service life of our apparatus is less than we expected when they were first purchased. As an example, similar to other neighboring departments, we are experiencing body and frame corrosion due to chemicals used to manage ice and snow. In the near future, we anticipate having to address current and foreseeable concerns to insure our apparatus is reliable and safe for our personnel to use in service to the community.

Cotuit Fire Rescue Department replaced our aging 2007 Ford E450 Horton Type III Ambulance with a new 2015 International TerraStar Life Line Ambulance. We would like to extend a sincere gratitude to our truck committee specially Lieutenant William Sargent on a job well done for bring us a state of the art ambulance as well as the district members for their continued support of your Fire Department.

The Apparatus committee had also completed their hard work ordering our new Engine 265. The truck committee had sent out plans to several manufacture such as Pierce Manufacturer, Emergency One, Ferrara, Sutphen and Toyne Manufacture. All companies were well received making this decision a difficult one. However, the truck committee decided on the Pierce Manufacture through Minute Man Apparatus in Foxboro, MA. I would like to extend our sincere “Thank you” to the truck committee for a job well done and to the district for your continued support of our Fire Department.

This year we replaced two of our computers in our network system. Our goal in the network is to keep current with the ongoing computer science demands for the purpose of communication and record keeping. This system includes Internet access, email capabilities for all personnel and a mainframe server to host and back-up all files and information. This allows our network to be secure yet accessible by those who are employed by the Fire Department. All personnel have the capability of email for in-house communications, as well as external communications for professional purposes. The security includes password protection as well as virus protection. To maintain our fire / Emergency responses incidents, we utilize a program called FireHouse Software and Image Trend for the Emergency Medical incidents. These programs allow the department to store and track all our daily activities and Fire and Emergency responses.

BUILDING AND GROUNDS

It's been over 24 years since major renovations were completed; as some may know, half of the original structure was built in 1938. We are looking ahead at the eventual replacement of roof shingles and some of the buildings HVAC components.

ACTIVITIES

The department's incident activity increased nearly 25 incidents from last year. One major storm occurred during the time frame of this report. It's difficult to determine if this change will be part of a new trend or is something more transient. Changes in activity levels are not uncommon; we look at trends that take place over several years to gain a perspective on any significant patterns of change. We are currently aware however that our costs for incident activity are almost directly in proportion to calls for service and we have had some unforeseen expenses in this area last year and again this year. Costs also reflect the length of incidents (more complicated incidents take more time to resolve) and the number of personnel returning to provide assistance, which changes with their availability. Changes in incident activity are something that cannot be reasonably predicted making budgeting for this part of our operation difficult at best. At the time of this writing, work continues on Cotuit Meadows subdivision north of Falmouth Road (Route 28) near the town line with Mashpee. Second phase has been started. At this time over one hundred (100) new residential units have been added in Cotuit Meadows, the department has seen some continued activity in that area.

The department provides assistance to residents and others by offering Home Inspections, File of Life packets as well as Lock Box (supra key box) installations. Please contact this department for more information. We continue our partnership with the Barnstable County Hazardous Materials Program and Cape Cod Healthcare in providing residents with a safe method to dispose of "sharps" – needles, syringes and lancets used by medical patients in home care situations. Sharps should not be disposed of in household trash and are not accepted at household hazardous waste collections. Participation is FREE to residents who can bring full containers to the fire station for disposal and receive empty containers for personal use.

As in the past, we participated in Kids Day sponsored by the Barnstable Police and Fire Departments. Our department held an Open House on July fourth serving the district members and visitors with Fire House Five Alarm chili. The Cotuit Firefighter's Association provides assistance to the Civic Association for the annual July 4th Parade. Our department held an Open House as part of the Christmas in Cotuit event, serving one hundred pounds of chili to visitors. We also assisted Santa's arrival by Marine 266 to the town pier. The Cotuit Firefighters Association and Local Union 3642 worked very hard last year with the assistance of toys for "fill the Bus" and Homeless for the Holiday's Program outstanding job by both groups especially working together for the common good of our children and adults in our communities.

The Cotuit Firefighters Association has discontinued the Boy Scouts of America Cotuit Fire Explorer Post 263 Program. The Cotuit Fire and Rescue Department would like to extend our sincere gratitude for a job well done on the Boy Scouts of America Cotuit Fire Explorer Post 263 Program to Post Lieutenant Mathew Tavares, all the Post Members and especially Advisor Jim LeClair for keeping the program active in our district, hopefully we can bring this program back in the future.

The Cotuit Firefighters Association also provides a cardio pulmonary resuscitation class on the last Thursday of each month. Please call the Cotuit Fire Rescue Department for CPR/AED class updating. The Cotuit Firefighters Association has been busy presenting CPR/AED and First Aid Classes. We are proud of making this community a heart safe community.

We are pleased to continue providing blood pressure screening at the station. Hundreds of people have taken advantage of this free service offered anytime at the fire station, and at the Post Office the first Saturday of each month. We continue to offer information, advice on safety issues, and assistance in a variety of ways to our residents and visitors. Residents are always encouraged to drop by the station or call 508-428-2210 with questions, suggestions, or concerns.

COMMENTS

We are proud to serve the community and help oversee the important job of providing emergency services. We continue to review our operations and assess what, if any changes may be necessary to maintain our level of service. The department recurrently takes on new responsibilities in response to local, state or national trends.

We would also like to acknowledge the dedication and professionalism of our full and part time staff. A listing of fire department members as of June 30, 2015 is provided after the narrative portion of this report. We offer our appreciation and thanks to these members of your fire and rescue department for their ongoing efforts to protect and serve our community.

We thank the Prudential Committee, Treasurer, Clerk, Board of Water Commissioners and the employees of the Water Department for their continued cooperation and support.

Respectfully submitted:

Ronald Mycock, Chairman

Thomas W. Hadley

Brenda Nailor

BOARD OF FIRE COMMISSIONERS

Christopher J. Olsen
FIRE CHIEF

PUBLIC SAFETY INFORMATION

Please consider taking action to make your family safer . . .

- **Install carbon monoxide (CO) detectors in your home!**
State law requires CO detectors in every home. Detectors must be installed within 10 feet of each bedroom door and on each habitable level; all must have battery back up. We recommend locating a detector in unfinished basements as well. Contact us for additional information.
- **Install and maintain smoke detectors throughout your home!**
Test your smoke detectors regularly and replace them every 5 years (or less), even if they appear to work properly. Environmental exposure to dust and moisture can reduce a detector's effectiveness. We can test your detector's operation free of charge.
- **Take advantage of our "File for Life" program!**
If you need to call our ambulance service, having current medical information available helps us to provide better care. Our "File for Life" program allows you to keep medical information available in a red pouch affixed to your refrigerator with a magnetic backing; these are available free at the fire station.
- **Please post your house number!**
Town regulations require the use of house numbers. If your number can't be seen from the street, a sign must be placed near the driveway or road entrance. Trim any foliage that might obstruct your number from view. If you have detached structures, such as a guest cottage or other habitable space on your property, a separate house number may be necessary. We can provide more specific information in accordance with the town's house number regulations.
- **Maintain adequate access to your property!**
Tree limbs and brush overhanging driveways on private roads can delay or prevent us from reaching your home quickly. Our fire apparatus is larger and wider than the average passenger vehicle and requires more overhead room; damage can occur when clearance is not sufficient. We can furnish information on how to provide adequate access to your property.
- **Install a lock box if you have a medical or fire alarm!**
If you have a fire and/or medical alarm, live alone or live away part of the year; you may want to consider using a "lock box". Lock boxes securely store keys to your property for responders to use in an emergency. Information is available at the fire station. Residents with fire and/or medical alarms are requested to update contact and other information.

Cotuit Fire, Rescue and Emergency Services
Department Roster & Years of Service
As of June 30, 2014

Olsen, Christopher	Fire Chief/Paramedic	27 years*
Pouliot, Joseph	Fulltime Lieutenant/EMT	32 years*
Sargent, William	Fulltime Lieutenant/Paramedic	18 years*
McNamara, William	Fulltime Lieutenant/EMT	16 years*
Lyons, Brent	Fulltime Lieutenant/EMT	13 years*
Amento, John	Fulltime Firefighter/Paramedic	9 years
Clark, Shane	Fulltime Firefighter /Paramedic	11 years*
Emerson, Peter	Fulltime Firefighter/Paramedic	4 years*
Daly, Kellen	Fulltime Firefighter/Paramedic	3 year
Marczely, Hal	Fulltime Firefighter/Paramedic	3 year
Anderson, Erik	Fulltime Firefighter/Paramedic	3 year
Williamson, Douglas	Fulltime Firefighter/Paramedic	1 year
Anderson, Ty	Call Firefighter/EMT	7 years*
Barth-Pasic, Jennifer	Call Lieutenant/EMT	31 years
Florence, Brian	Call Firefighter/EMT	7 years
Halloran, Katherine	Call Firefighter/EMT	2 year
Marques, Taylor	Call Firefighter/EMT	2 year
Stecchi, Nicolas	Call Firefighter/EMT	2 year
Brian Lee	Call Firefighter/EMT	1 year

*(Time shown is cumulative for those members with both part time and full time in the Fire Service)



Cotuit Fire District
Department of Fire, Rescue
and Emergency Services



Mission Statement

To provide the village of Cotuit with the highest quality of Fire, Rescue and Emergency services through personnel who are prepared and equipped to function in a safe, prudent and compassionate manner.

In order to accomplish our mission, we shall . . .

- Provide training and education to personnel so that they may have the necessary knowledge and skill to provide the best possible service.
- Furnish well-maintained tools and equipment for personnel to accomplish their tasks in a safe and efficient manner.
- Encourage personnel to participate in the growth and development of the department.
- Offer education and information to the public to increase awareness improve personal safety and reduce unnecessary loss and suffering.
- Act in a responsible manner with respect to financial and administrative decisions using good judgment and appropriate business practices.
- Be a resource to assist our residents and visitors in time of need.
- Strive to be a valued and respected member of the community.

Cotuit Fire District - Fire, Rescue and Emergency Services

Partial List of Services

Emergency Medical Services (EMS):

- Basic and Advanced Life Support Treatment and Transportation
- Response to Medical Alarms and verifying the well being of residents.
- Response to Motor Vehicle and related accidents requiring EMS services.
- First Aid and advice including medical information and referral for non-life threatening problems.
- Blood Pressure screening offered both in station and in the community.
- Marine rescue (ocean and inland waters) for boats/persons in trouble and coordination of efforts with the Coast Guard and other agencies.
- Response to ice rescues and “unusual” situations which require specialized techniques and equipment.

Fire Suppression and Hazardous Materials:

- Response to and containment/extinguishment of home, vehicle, boat, woodland, equipment and other types of fire.
- Response to and mitigation of hazardous conditions including hazardous materials incidents and unsafe conditions.
- Response to automatic fire, smoke, carbon monoxide and other related detection devices while providing assistance to the owner/occupant.

General Emergency and Non Emergency Services:

- Investigate and assist in a variety of public concerns including Carbon Monoxide alarms, equipment malfunctions, water leaks, gas/electric/utility problems, and other public safety matters.
- Provide assistance to other agencies including police, water dept., local, state, and federal agencies and other fire departments.
- Enforce local, state and federal laws where applicable including. mandated fire prevention laws/regulations and open burning laws.
- Conduct various safety inspections of homes and businesses; offer advice and information on a variety of safety concerns.
- Conduct inspections and issue permits for smoke detector installations, fuel storage (liquid and gas), and compliance inspections, and other areas as provided by fire prevention and building code regulations.
- Provide emergency standby and/or response for special events, natural disasters and during peak periods of emergency activity.
- We respond to the public’s need whenever our resources and personnel may be of assistance, emergency or non-emergency, day or night, often when other agencies or departments have said “no” or are unable to help.

Committed to improving the quality of life in Cotuit by working to provide professional fire, rescue and emergency services . . . we are “few serving many!”

Report of the Board of Water Commissioners Fiscal Year 2015

To the Citizens of the Cotuit Fire District:

In FY 2015, the Cotuit Water Department delivered 246,665,000 gallons of drinking water to 2,267 homes, businesses and public buildings.

The water quality is analyzed at a state certified laboratory on a monthly basis and water quality continued to exceed all state and federal standards. We did have one total coliform presence detected in December of 2015 in the raw water sample at station 3. We disclosed this information in the annual CCR. It was not present in the finished/treated sample and all subsequent samples have been absent of total coliform. Chlorination of the system will continue until the superintendent and the Department of Environmental Protection determine it can be discontinued.

Drinking Water Quality Reports were sent to every home in the Fire District. Additional copies of the report are available at the Water Department Office. The report can also be viewed online at www.cotuitfiredistrict.org.

In Massachusetts the Division of Professional Licensure, Board of Certification of Operators of Drinking Water Supply Facilities, certifies operators for both water distribution and treatment systems. There are four levels of certification for water distribution system operators, based on population served, Grades D1 lowest and Grade D4 highest. There are also four levels of certification for water treatment facility operators, based on treatment complexity, Grades T1 the lowest and Grade T4 the highest. The superintendent and senior operator at the Cotuit Water Department are both certified at the Grades required by the Department of Environmental Protection. Two new field operators, James R. Gallagher and Matthew Dwyer were hired in 2015 and will be seeking licensure in the coming year.

We continue to replace old and high use meters in the district. This ongoing program replaces old, functionally obsolete meters with more accurate models that use the latest technology for measurement and reading, meters that have processed more than 1,000,000 gallons of water or are more than 10 years old.

On May 26, 2015 the District voters approved two appropriations for the Water Department. First, \$30,000 was approved for a new superintendent's vehicle, which was put into service in December of 2015. Second, \$2.1 million was approved to build a new 300,000-gallon water tank at the West Street location. Demolition of the existing West Street tank is complete. The project will continue through next year and will be completed with the demolition of the Main Street tank.

The department conducted scheduled maintenance along with service installations and emergency repairs throughout the past year. This work included the following:

- 720 feet of HDPE Directional bore piping through the wetlands plus 388 feet of 10” DI water main to complete the Main Street water main extension.
- Frank McCourt contracted with CC Construction to add 1,436 feet of 8” water main and two sections of directional boring totaling 360 feet in addition to two fire hydrants at his 1524 Main Street property.
- Approximately 66 water meters were replaced throughout the system as part of the on-going meter replacement program.
- The annual water main flushing was conducted throughout the spring. This preventive program is important because it allows the department to flush out any naturally occurring minerals that have accumulated in the mains and to check fire hydrant operation.
- The annual pump maintenance was performed at all five stations.
- A system-wide leak detection program was conducted by the department. This is done on an annual basis to insure that the District remains in compliance with state regulations and to insure that the system is working at maximum efficiency. No leaks were detected.

Rick Kiely retired as Chairman of the Board and we are grateful for his many years of service to the District. Vic Mastro was voted in as a new commissioner and Ted Barnicle was voted to be Chairman of the Board.

Respectfully submitted,

Theodore Barnicle, Chairman
Donald Campbell
Vic Mastro

1 July 2014 to 30 June 2015

Report of Prudential Committee

The Prudential Committee would again like to recognize the excellent work of the Treasurer Mr. Daley and Assistant Treasurer Toni Sheehan. All of the audits of the district are now current and the committees are getting timely budget reports.

In January Mr. Stan Goldstein joined the Prudential Committee to finish out Marge Wallace's term until the May 2015 elections. Also in January the committee voted to engage a plowing contractor for Freedom Hall. As it turned out it was a very timely decision considering the endless snow we had.

The exterior of Freedom Hall was painted and the front door handicap hardware was replaced in the fall. The Freedom Hall parking lot apron was repaired. The new HVAC system installation was completed in January. We expect significant saving on fuel to heat the building.

A special District meeting was held in January of 2015. The residents present voted to purchase the old Nickerson Plumbing building adjacent to the Fire Station. The meeting also approved \$25,000 for legal representation for the contract negotiations with the Fire Fighters union.

We would also like to express our thanks to our neighbors, Mr. and Mrs. Joseph Cerretani for mowing and generally taking care of our lawn as well as planting flowers at Freedom Hall.

Signs were purchased to put throughout the district in advance of the district voting and annual meeting to alert the public to the dates and times..

The district web site is evolving to keep the residents informed about the operations of the district. Up to date budget reports are now available on line along with the minutes and audio recordings of the committee meetings.

Respectfully Submitted,

Laurie Hadley

Stanley Goldstein

Fran Parks