

**Fire Commissioners Meeting
June 11, 2019 at 5:30 p.m.
976 Main Street, Freedom Hall, Cotuit, Massachusetts**

Called to order at 5:30

Recording: Amy Kates is recording

Present: Commissioner's Rick Pisano, Kevin Conley, Adam Zais, and Fire Chief, Paul Rhude

Public Comment: Ms Gardner hopes with new fiscal year the committee keep track of discussions that get brought up in new business and then followed up in old business at the next months meeting Commission Pisano feels this is something they already try to do, and Commissioner Zais stated it sometimes gets mentioned in other categories but will try to be aware of this and point it out in next meetings.

Chairman of the Board Elections: Commissioner Conley nominated Rick Pisano, seconded, all in favor, Commissioner Rick Pisano accepts the Chairman position.

Minutes: April minutes as presented with no changes and approved. Commissioner Pisano commented that in the meetings from April as well as several preceding months discussion about station renovation have been discussed in meetings, though it may not be listed by topic and may not have been apparent in prior minutes-contrary to what was said at the annual meeting is has been discussed.

Chief Report

Monthly Activities:

- (please see attachment A)

Administration:

- Discussed upcoming Community Coffee event at the station
- Numerous inspections this month including Peppers Pantry which resulted in it not currently being in business
- Commissioner Zais suggested letting the community know about local areas control burns-Chief will post it on the Facebook site.
- Promotional testing was offered in May and four FF passed and are now on the promotional list

Pro EMS report:

- (Please see attachment B)

Training:

- Chief attended a FEMA class regarding communication between police and fire during emergencies.
- FF Daly has been appointed to the state Hasmat team

Personnel:

- One FF out on IOD
- Chief would like to request appointment of a Call EMT Tim Shields. Committee would like to meet him at the next meeting if he is available. Motion made, seconded, all in favor.

Apparatus:

- 263 discussed three quotes for corrosion issues to be paid out of money appropriated, found out recently the work was not completed so the money is still available in the article. Commissioner Conley

discussed the need for two fire trucks in the district and Chief was going to look into if it affected the taxpayers insurance rates if the district has one truck. Chief does not have it right now, but will find out the ISO requirements and change of apparatus. Commissioner Conley would like to know the ramifications of the ISO results before he votes for the spending of the money for 263

- 266 is at the dock in service thanks to Lt McNamara

Facilities:

- Roof has gone out to bid, Chief will investigate what the rules are if we don't receive a bid
- Discussed security system, Chief still getting bids. Commissioner Conley offered to assist.
- Chief requesting to use some money in the current operating budget right now to assist with some of the station renovations to purchase cabinets, counters, and appliances. Provided the three bids to the Commissioners. Motion made to approve the \$18,500 for kitchen renovations, seconded, all in favor.

Old Business:

- Chief asked for approval to install Open Cape for \$3000 with a monthly cost of \$175 eliminating comcast, plus looking ahead could get phone system though would be same cost as Verizon. This would benefit security system, and future technologies. Motion made to approve, seconded, all in favor. Commissioner Pisano would like to see priority of additional offices put into the station and Commissioner Zais commented also the priority of new exterior doors.

New Business:

- Discussed the naming of the boat. Candoit was nominated twice, Fran Parks explained the history behind the name and the connection to Cotuit. Motion made to name the boat Candoit, seconded, all in favor.
- Year end budget requests already idiscussed.

The Committee will now go into Executive Session to discuss OML exception 1 "to discuss the discipline or dismissal of, or complaints or charges brought against a public officer, employee, staff member or individual". The Committee does not expect to return to open session, so moved, second, all in favor.

COTUIT

Incident Type Report (Summary)

Alarm Date Between {04/01/2019} And {04/30/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	1.79%	\$0	0.00%
	<u>1</u>	<u>1.79%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	3.57%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	1	55.36%	\$0	0.00%
322 Motor vehicle accident with injuries	2	3.57%	\$0	0.00%
	<u>35</u>	<u>62.50%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
444 Power line down	1	1.79%	\$0	0.00%
	<u>1</u>	<u>1.79%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	2	3.57%	\$0	0.00%
550 Public service assistance, Other	1	1.79%	\$0	0.00%
553 Public service	1	1.79%	\$0	0.00%
561 Unauthorized burning	1	1.79%	\$0	0.00%
571 Cover assignment, standby, moveup	3	5.36%	\$0	0.00%
	<u>8</u>	<u>14.29%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
622 No Incident found on arrival at dispatch address	1	1.79%	\$0	0.00%
	<u>1</u>	<u>1.79%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	3	5.36%	\$0	0.00%
730 System malfunction, Other	1	1.79%	\$0	0.00%
733 Smoke detector activation due to malfunction	3	5.36%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	1.79%	\$0	0.00%

COTUIT

Incident Type Report (Summary)

Alarm Date Between {05/01/2019} And
{05/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
113 Cooking fire, confined to container	1	1.14%	\$0	0.00%
	<u>1</u>	<u>1.14%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	5	5.68%	\$0	0.00%
320 Emergency medical service, other	1	1.14%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	46	52.27%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.27%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.27%	\$0	0.00%
	<u>56</u>	<u>63.64%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	2.27%	\$0	0.00%
413 Oil or other combustible liquid spill	1	1.14%	\$0	0.00%
	<u>3</u>	<u>3.41%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	2	2.27%	\$0	0.00%
510 Person in distress, Other	1	1.14%	\$0	0.00%
522 Water or steam leak	1	1.14%	\$0	0.00%
531 Smoke or odor removal	2	2.27%	\$0	0.00%
551 Assist police or other governmental agency	1	1.14%	\$0	0.00%
553 Public service	1	1.14%	\$0	0.00%
571 Cover assignment, standby, moveup	4	4.55%	\$0	0.00%
	<u>12</u>	<u>13.64%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	1	1.14%	\$0	0.00%
611 Dispatched & cancelled en route	1	1.14%	\$0	0.00%
	<u>2</u>	<u>2.27%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	4	4.55%	\$0	0.00%
733 Smoke detector activation due to malfunction	8	9.09%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.14%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	1	1.14%	\$0	0.00%

Activity Summary

Trip date IS BETWEEN 05/01/2018 AND 04/30/2019, AND Company IS COTUIT FIRE DISTRICT, AND Status IS Billed OR Closed OR Complete OR Verified; AND Call type IS ALS OR BLS

Payor	# of Trips	Gross Charges	Contr Allow	Net Charges	Rev Adj	Payments	Write-Offs	Refunds	Balance	Average
COTUIT FIRE DISTRICT (cont.)										
Insurance	69	144,948.00	31,591.43	113,356.57	0.00	85,623.78	1,750.33	0.00	25,982.46	1,642.85
TUFTS -POS	5	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00	0.00	0.00	1,800.00
TUFTS HMO	1	2,346.00	0.00	2,346.00	0.00	2,346.00	0.00	0.00	0.00	2,346.00
UNITED HEALTHCARE -ATLANTA, GA	2	4,659.00	2,257.67	2,401.33	0.00	2,401.33	0.00	0.00	0.00	1,200.67
UNITED HEALTHCARE- 31362 SALT LAKE CITY, UT	1	1,746.00	1,272.25	473.75	0.00	473.75	0.00	0.00	0.00	473.75
UNITED HEALTHCARE/ SALT LAKE- RHODY	1	1,680.00	1,604.45	75.55	0.00	75.55	0.00	0.00	0.00	75.55
Bill Patient	13	30,284.00	0.00	30,284.00	0.00	0.00	22,700.00	0.00	7,584.00	2,329.54
Bill Patient	13	30,284.00	0.00	30,284.00	0.00	0.00	22,700.00	0.00	7,584.00	2,329.54
Grand Totals	369	771,225.50	492,791.54	278,433.96	0.00	207,893.21	32,106.25	194.82	38,629.32	754.56