

Fire Commissioners Meeting
September 17, 2019 at 5:30 p.m.
976 Main Street, Freedom Hall, Cotuit, Massachusetts

Called to order at 5:30

Present: Commissioner's Rick Pisano, Kevin Conley, Adam Zais, and Fire Chief Paul Rhude

Recording: Amy Kates is recording

Public Comment: Cynthia Gardner requested the public comment be possibly be moved to the end of the meeting, Commissioner Pisano replied he would prefer not to as the Committee will be going into Executive Session-Ms. Gardner inquired about the ad in the Cape Cod Times for a FF/Paramedic position at CFD.

Minutes: August 13, 2019 minutes reviewed, accepted as presented, seconded, all in favor

Sub Committee Reports: Commissioner Zais represents the Committee for both Policy Advisory and By-Law Committee, neither have had a meeting yet. Commissioner Conley represents on the Negotiating Committee, they are in communication with the Union and will be waiting for meeting date suggestions.

Chief Report

Monthly Activities:

- (please see attachment A)

Administration:

- Still working on Open Cape installation
- MOA Hazmat tech rescue teams-offered to Union at last meeting details how to use the Hazmat and anyone on the tech rescue team. The Union requested two changes-want the duty officer to be able to send the on duty FF even if coverage hasn't arrived and if it is in their opinion in the best interest of the district and neighbors, second- under training the Haz mat tech would be responsible for providing two training classes a year to our staff with the ability to teach the class based upon CFD needs not under Mass Academy class 248. Commissioner Pisano made a motion to accept the changes, seconded, all in favor.

Training:

- FF received training on new Scott packs, Lt Pouliot working with other departments to formalize how to use the new system.

Pro EMS report:

- (Please see attachment B)

Personnel:

- FF on IOD received an update and will be out until December or January.
- FF Anderson has resigned effective October 4. Per requirement, an employment advertisement has been in the Cape Cod Times and have also emailed qualified applicants from the County list.

Apparatus:

- 263 at M&R restoration for repair
- Commissioner Pisano asked if the tank in 267 resolved. Chief Rhude replied the tank is functional, the foam tank is not, and have not move forward with quotes for repair.

Facilities:

- Roof replacement project almost complete, will inspect
- FF Staggs and Lt. McNamara almost have completed the kitchen, have done a great job.
- Next step for renovation is to create office space.
- Commissioner Pisano send an inquiry to Prudential for their timetable to move offices out of second floor of fire station, it is on Prudential's agenda for next meeting.
- Commissioner Pisano asked if received any more clarification about options on dock space, Chief Rhude responded last heard property with dock we currently rent from is for sale, town has appropriated the money to design a new dock in Cotuit which is in progress, not sure of timetable. Have also spoken with Mosquito Yacht Club about dock space.

Old Business

- NA

New Business

- Commissioner Zais to go back to personnel regarding overtime budget and asked Chief Rhude if he would do a modeling of worst case may be. Chief Rhude responded that based on the extended IOD, another possible IOD, and other openings may have-will exceed injury line item budget and with other staffing shortages good chance will exceed salary wage budget. Chief will talk with the Treasurer regarding modeling as some of these issues are just coming to focus this week, hoping in the next week will have better handle on what costs will look like, and if will need a special meeting to proceed. Working on it, but don't have any information for tonight.
- Executive Session
Commissioner Pisano made a motion for the committee to go into Executive Session to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties.
Also, siting reason two to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel
Collective Bargaining Sessions: These include not only the bargaining sessions, but also include grievance hearings that are required by a collective bargaining agreement.

Committee does not plan to return to open session, second, all in favor. The committee is now in Executive Session.



COTUIT FIRE, RESCUE & EMERGENCY SERVICES

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To: Cotuit Fire Commissioners

From Chief Paul Rhude

Re: 09/17/19 Fire Commissioners September Meeting

Responses (Aug)

97 Total responses

1 Fire

68 Medical

1 Hazardous Condition

27 Service/Good Intent/False Alarm

Administration

Open Cape Installation

MOA Hazmat and Technical Rescue Teams

Training

New SCOTT Air Pack In Service

ProEMS

Aug report Attached

Personnel

Firefighters IOD, update

Open firefighter position

Apparatus

263 at M&R Restoration

Facilities

Roof replacement in progress

New Kitchen Cabinets and appliances are installed

Other

COTUIT

Incident Type Report (Summary)

Alarm Date Between {08/01/2019} And {08/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	1.03%	\$0	0.00%
	<u>1</u>	<u>1.03%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	1	1.03%	\$0	0.00%
321 EMS call, excluding vehicle accident with	62	63.91%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.03%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	1.03%	\$0	0.00%
361 Swimming/recreational water areas rescue	1	1.03%	\$0	0.00%
365 Watercraft rescue	2	2.06%	\$0	0.00%
	<u>68</u>	<u>70.10%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	1.03%	\$0	0.00%
	<u>1</u>	<u>1.03%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	2	2.06%	\$0	0.00%
510 Person in distress, Other	1	1.03%	\$0	0.00%
531 Smoke or odor removal	1	1.03%	\$0	0.00%
553 Public service	1	1.03%	\$0	0.00%
571 Cover assignment, standby, moveup	2	2.06%	\$0	0.00%
	<u>7</u>	<u>7.21%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	2	2.06%	\$0	0.00%
611 Dispatched & cancelled en route	3	3.09%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.03%	\$0	0.00%
	<u>6</u>	<u>6.18%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	2	2.06%	\$0	0.00%
730 System malfunction, Other	1	1.03%	\$0	0.00%
733 Smoke detector activation due to	7	7.21%	\$0	0.00%
736 CO detector activation due to malfunction	1	1.03%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	1.03%	\$0	0.00%

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Incident Type Report (Summary)

Alarm Date Between {08/01/2019} And {08/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
744 Detector activation, no fire -	1	1.03%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.03%	\$0	0.00%
	<u>14</u>	<u>14.43%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 97

Total Est Loss: \$0