Fire Commissioner's Meeting Draft Minutes

February 24, 2022

Present: Chairman Rick Pisano, Commissioner's Adam Zais & Kevin Conley, Fire Chief Sean Brown

- meeting Broadcast via Zoom only

First order of Business:

- o Recommendation from the Screening Committee for new Fire Chief position
 - Commissioner Conley stated that the Committee has come back with the recommendation to move forward with Chief Brown
- Contract for Chief Brown has been reviewed by legal counsel
 - Memorandum of Understanding talks about MA Urban Search and Rescue Task force and talks about Chief Smalls duties that he does in that case
 - referenced in Section 5.2 of Contract
 - Would like to vote for signature tonight and move forward with start date of 4.4.22
- Chairman Pisano asked to have a Motion to Formalize the Offer of the Chief Position
 - Commissioner Conley Second
 - All in favor
- Fire Chief Brown contract
 - Correction to contract regarding Holidays
 - 12 v 13 Holidays because of "Juneteenth" which has been added in
 - Q. re: Section 1.2 wording included "on the mainland" which is a mistake
 - Q. re: Section 2.2 last sentence needs the word "by" inserted so that it reads "by the expiration date"
 - Q. re: Section 3.2 last sentence "earning up to a 5% increase on July 1, FY '23. '24 & '25"
 - Is it the intention that salaries will be raised after 3 months on the job?
 - Commissioner Conley asked Chief Brown if that his was intention to have it after 3 months?
 - Chief Brown answered that he assumed that it was after the evaluation period.

- Chairman Pisano suggested striking FY '23 and keeping FY '24 & FY '25
 - Chief Brown answered that this was not typical that he would see for an evaluation period.
 - Chairman Pisano stated that there would be an ongoing evaluation period and he was putting together a budget.
- Q. re: Section 5.3 re: Chief's vehicle. Word "unmarked" is in description but should be "marked" instead.
- Q. re: Section 7.1 spacing needed "when available" and "of a controversial or political nature"
- Chairman Pisano's Motion to Present Contract with Changes
 - Seconded without any further discussion
 - Moved
 - All in favor
- Chairman Pisano asked Chief Small to consider being available throughout the first week on Chief Brown's employment to help him become integrated with systems and structures.
- Motion to Accept the Memorandum of Understanding with the MA Urban Search and Rescue Task Force
 - Seconded and absent discussion
 - All in favor unanimous

DRAFT BUDGET FOR PRESENTATION TO THE PRUDENTIAL COMMITTEE

- Postponed until meeting in March 2022
 - Working Model of the FY 2023 Prudential Committee ADM Financial Articles Funding Requests 2.28.22 screen-shared and reviewed
 - o This will be discussed during next scheduled meeting, which is 3.8.22

Public Comment

• No Public Comment

Minutes

• Not Discussed

New Business:

Fire Chief Report:

• Not Discussed

Administration:

• Not Discussed

PRO EMS REPORT

• Not Discussed

Training:

• Not Discussed

Personnel:

• Not Discussed

Apparatus:

• Not Discussed

Facilities:

• Not Discussed

OLD BUSINESS:

Commissioner Conley

Annual Report

• Not Discussed

POLICY ADVISORY COMMITTEE

Commissioner Zais - School Building subcommittee ● Not Discussed

SCHOOL PROPERTY

Commissioner Zais – Elementary School update ● NotDiscussed

FIREFIGHTER PHYSICAL FITNESS COMMITTEE

Commissioner Conley

• Not Discussed

Public Comment

Public comment at the end:

Motion to adjourn, all in favor.