

## **Fire Commissioner's Meeting**

**June 13, 2023**

Present: Chairman Kevin Conley, Commissioner's Adam Zais & Rick Pisano, Chief Brown & Dave Fravel

Meeting Broadcast via:

**Zoom** - Commissioner Pisano & Deputy Clark

**Freedom Hall** - Chairman Conley, Commissioner Zais, Chief Brown

### **First order of Business:**

- **Review of May 11, 2023 minutes**
  - Motion to accept May 2023 minutes as presented
    - All in favor

### **Public Comment**

- No Public Comment / no emails

### **Fire Chief Report:**

- May 2023
  - 67 Responses
    - 2 Fire Responses which included:
      - 1 Brush fire Cotuit
      - 1 building fire Mashpee
    - 49 Rescue/EMS incidents which included:
      - 3 Marine Incidents
      - 1 MV accident (Santuit) - serious rollover
      - 1 Code 542 - ducks in a drain
      - 1 Centerville Fire and Cotuit FD extracted the dirt-bike rider out of accident site. Patient was transferred and med-flighted to Boston. Used Centerville FD UTV for that accident.
    - 2 Hazardous Condition calls which included:
      - 1 Carbon Monoxide
        - Started off as alarms sounded and reported by passerby. This was a second call. Already had an EMS call in progress. Recall crew took the engine to investigate. House with occupants in it with high levels of CO2 reading. Determined the source of the CO2. Building was evacuated. CO2 levels were brought down. Potentially, lives were saved.
- 4 Service Calls
- 6 Good Intent
- 4 False Alarms

18% of calls were overlapping calls = more than one (1) call in progress at a time

### **Administration:**

- Policies are out pending review

#### **Documentation**

- Documentation to guide personnel on appropriate types of events and actions to gather and share with the community what happens within the village.

#### **Apparatus fueling**

#### **Promotional Process**

- Adding structure and timeframe to the process

#### **Off-Duty Recall**

- update on shared ambulance
- Getting FF back to duty
- SOP - incorporates the "I Am Responding" software to make sure FF are coming in / ID-ing via app

#### **Staffing**

- Language in FF Contract with acting for company Officer level work
- Commissioner Pisano asked about end-of-year budget - particularly the wages and salaries
  - Commissioner Pisano stated that there would be a \$10-\$15k cushion
    - Chief responded:
      - he had a meeting schedule with Ray
      - \$10-\$15k seem to be in line with what Chief has observed as well
      - Fire Dept receives money from FEMA

### **TECHNOLOGY**

- Contract with Inspire Tech has been signed
  - Commissioner Zais asked if the cost was in line with what the Chief expected and when the work would be started/completed?
    - Chief stated that the cost was \$6,300 (less than expected) and no dates as of yet for start/end dates

### **PRO EMS REPORT**

- Not discussed

### **PERSONNEL**

#### POSITIVE CITIZEN COMMENTS

- Letter was dropped off Barnstable PD thanking DC Clark and FF Emerson for their participation in the April 2023 active shooter response exercise in Barnstable

### **TRAINING**

- New FF Tom Deegs started on June 12, 2023 and will be assigned to Week 1 after orientation

- Chief attended Command & General Staff leadership training & Advanced Incident Management training in VA last month
- Chief and DC Clark participated in Peer Support Operations Center exercise in Sandwich on May 16, 2023
- DC Clark assisted District in training on OWL system
- DC Clark and Chief Brown participated in the Civic Assoc Meeting on May 23, 2023.
  - Presented a summary of what was going on in the organization
    - Chief has received positive feedback regarding presentation where the invested money is being used in the organization and the details shared regarding same
- FF Leadership Training Program sponsored by Cape & Islands Fire Chief's Association on May 31, 2023
- DC Clark and Chief participated in the annual District meeting on May 31, 2023

### **Apparatus and equipment:**

- Shared ambulance should be available at dealership in June 2023.
  - Should take that back to station mid-July 2023
  - Vehicle is \$20k
  - Ability to get power load
    - Total package for delivery is \$43k
  - Will have patches for both Mashpee and Sandwich
  - Hopefully by August 1, 2023 should be totally prepared and in service
- Sandwich ambulance is at dealership and is being prepared for service for them

### **Portable chargers**

- Installed in vehicles
- Lt. Amento was point man on this project

### **Facilities:**

- Adding vehicle exhaust recovery system - add on - for basement
  - No quotes yet
- Commissioner Pisano asked re timeline on ramp repair
  - Chief stated that the ramp repairs have been completed

### **OLD BUSINESS:**

### **School Building Sub-Committee Reports**

#### **Commissioner Zais - School Building subcommittee**

- Meeting on June 22, 2023 re beginning conversation about discussion for alternatives for use of the school
  - Commissioner Pisano asked about the warrant money from 2 years ago from Comprehensive Study.
    - Commissioner Zais responded that was a big piece of the agenda

### **Facilities Committee - Needs Assessment**

- Chairman and Chief will have conversations over the next month
- Continue looking and trying to come up with other options

### **By-Law Committee**

- Carol Zais took over for Commissioner Pisano for the by-law committee presentation edit which verifies and enforces the legitimacy of practice of volunteer consultants for ad-hoc committee work

### **NEW BUSINESS**

- Election of new board of Fire commissioners chairperson
  - Commissioner Zais nominated Kevin Conley
  - Commissioner Pisano seconded the motion and praised the Commissioner. Stated that the Board is well-served by bi-annual nominations.
    - All in favor

### **Public Comment**

- None

### **Motion to adjourn**

- All in favor