

Policy Advisory Committee  
Freedom Hall  
Minutes  
March 19, 2019  
7:00 p.m.

**Call to order**

**Present:** Don Campbell-Water Commissioner, Adam Zais-Fire Commissioner, Fran Parks-Prudential, Amy Kates-member of the public

**Water Department Lien Policy:**

Discussed suggestions regarding overdue bills especially with upcoming water rate changes and billing going to four times a year. Current policy about late payments, current liens, the option to shut off water for lack of payment and other water departments procedures was discussed. Mr. Campbell said the water department is looking into all of this

**Items not anticipated by Chairwoman**

**Minutes** -Amy Kates commented she felt the minutes were inappropriate in that form, Ms. Parks responded there is no OML to approve a clerk and nothing required about what should be in the minutes. Mr. Zais said the meeting was a discussion, didn't have motions-was more free form and felt the minutes were exactly what happened at the meeting. Motion made to approve the minutes, seconded

**Motion made to Adjourn, seconded, all in favor**