

FY 2022 Draft Budget

Overview

Changes from FY2021 Budget (000)

- FY 2021 Budget \$ 5,002
- Wages 4% \$ 90
- Operating Expenses -3% -29
- Debt Service -26% -141
- Reserve Account -50% -30
- Capital Articles 3
- All other net -7 -100
- FY 2022 Budget \$ 4, 902

Finance

- Wage increase

Treasurer 3.0% Asst. Treasurer 4.3% \$ +3K

Expense changes

Insurance \$-21K New Wrkr Comp Policy

Town Assessment \$ -7K Correction of FY21

Computer \$ +4K Added “cloud” service

Borrowing Costs \$ -3K No new debt

Other \$ 3K

Total \$-21K



Cotuit Fire Department

FY2022 Draft Budget Presentation





Account Title	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed	Change This Year	Comments
Salary & Wages - Chief	142,367.64	133,288.44	136,580.06	139,994.00	160,465.00	14.62%	
Salary & Wages - Deputy Chief			31,847.04	115,000.00	117,875.00	2.50%	
Salary & Wages - Perm Full Time (12)	849,105.79	891,081.67	887,614.76	908,624.00	959,800.00	5.63%	
Salary & Wages - Education Incentive		46,763.60		45,296.00	53,920.00	19.04%	
Salary & Wages - Longevity Pay	8,550.00	71,451.85	10,050.00	11,650.00	9,550.00	-18.03%	
Salary & Wages - Admin Assist	42,896.32	45,306.53	37,448.04				
Salary & Wages - Incident Perm	81,628.09	88,524.65	29,938.17	35,000.00	35,000.00	0.00%	
Salary & Wages - EMT Re-cert FT	72,306.78	64,921.65	19,045.33	75,000.00	75,000.00	0.00%	
Salary & Wages - Vacation Coverage	91,597.01	27,759.29	91,050.99	110,637.00	116,820.00	5.59%	
Salary & Wages - Sick Coverage	64,334.86	44,634.52	38,959.27	100,000.00	100,000.00	0.00%	
Salary & Wages - Personal Coverage	20,752.66	21,780.73	8,916.07	30,875.00	32,600.00	5.59%	
Salary & Wages - Holiday Pay	42,735.74	0.00	24,231.50	47,898.00	49,880.00	4.14%	
Salary & Wages - Full Time Injury	0.00	699.38	157,777.79	80,000.00	80,000.00	0.00%	
Salary & Wages - Other Union	1,831.28	8,450.00	278.01	2,000.00	2,000.00	0.00%	
Salary & Wages - Emerg Labor	0.00	38,645.40	0.00	25,000.00	25,000.00	0.00%	
Salary & Wages - Other FT	83,027.12	4,467.24	73,299.31	25,000.00	25,000.00	0.00%	
Salary & Wages - Call FF Staffing	234.24						
Salary & Wages - Incident CF	2,108.16						
Salary & Wages - Call Training	39.04						
Salary & Wages - Hazmat	-		1,500.00				
Salary & Wages - EMS Officer			3,015.32	10,000.00	10,000.00	0.00%	
SALARY & WAGES - COVID-19 CREW SHIFT OT			75,140.58				
Total Personnel Services:	1,503,514.73	1,487,774.95	1,626,692.24	1,761,974.00	1,852,910.00	5.16%	



Operations												
<u>Account Title</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 22 Proposed</u>	<u>Change This Year</u>	<u>Comments</u>					
Electricity	9,462.63	9,722.14	9,071.75	14,000.00	14,000.00	0.00%						
Heating	5,759.39	4,580.15	4,065.98	6,550.00	6,550.00	0.00%						
Gasoline/Diesel	10,064.08	10,424.99	8,616.41	12,000.00	12,000.00	0.00%						
Training - FT	16,311.33											
Telephone	3,045.82	2,769.12	2,911.30	3,500.00	3,500.00	0.00%						
911 Dispatch	40,249.97	36,634.67	37,534.67	37,500.00	37,500.00	0.00%						
Telephone Lines - Other	2,114.80	3,043.78	3,731.38	4,500.00	4,500.00	0.00%						
Internet	1,837.20											
Legal Services	22,004.70	11,383.00	9,863.56	46,000.00	35,000.00	-23.91%						
Professional Services	3,096.25											
Ambulance Billing	10,496.17	10,049.75	9,777.41	12,000.00	12,000.00	0.00%						
CMED Fees	1,839.15	2,152.65	2,292.48	4,000.00	4,000.00	0.00%						
Physicals/PAT	300.00	750.00	1,807.22	3,400.00	3,400.00	0.00%						
Administrative Expense	18,180.83	23,762.37	16,820.44	18,000.00	18,000.00	0.00%						
Office Supplies	862.53	2,087.58	2,509.02	3,500.00	3,500.00	0.00%						
Fire/Rescue Equipment	8,234.37	8,039.60	12,108.91	10,000.00	10,000.00	0.00%						
Building Supplies/Equipment	7,638.20	10,878.57	5,898.05	8,000.00	8,000.00	0.00%						
Ambulance Supplies/Equipment	48,283.33	22,454.64	49,872.06	38,500.00	38,500.00	0.00%						
Dues & Memberships	1,555.45	1,107.45	700.00	2,500.00	2,500.00	0.00%						
Training & Education	8,178.00	26,128.01	17,405.15	22,000.00	22,000.00	0.00%						
Fire Prevention Education	121.80	895.04	13.00	1,200.00	1,200.00	0.00%						
Information Technologies	13,276.17	22,227.76	23,306.73	23,000.00	23,000.00	0.00%						
Total Operations:	232,912.17	209,091.27	218,305.52	270,150.00	259,150.00	-4.07%						





Maintenance									
<u>Account Title</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 22 Proposed</u>	<u>Change This Year</u>	<u>Comments</u>		
Repairs/Maint - Buildings	16,492.57	38,566.13	11,673.39	17,000.00	17,000.00	0.00%			
Repairs/Maint - Grounds	3,313.89	1,147.29	1,462.44	3,500.00	3,500.00	0.00%			
Repairs/Maint - Vehicles	14,981.70	23,436.59	18,866.19	26,000.00	26,000.00	0.00%			
Repairs/Maint - Radio Equip	11,146.78	6,665.43	1,225.54	5,000.00	5,000.00	0.00%			
Maint - Protective Clothing	10,962.77	7,543.48	21,427.15	14,000.00	14,000.00	0.00%			
Maint - Uniforms FT	7,863.23	8,014.80	11,406.52	12,000.00	12,000.00	0.00%			
Repairs/Maint - Office Equip	2,694.00								
Repairs/Maint - Other	0.00								
Total Maintenance:	67,454.94	85,373.72	66,061.23	77,500.00	77,500.00	0.00%			
Miscellaneous									
<u>Account Title</u>	<u>FY 18 Actual</u>	<u>FY 19 Actual</u>	<u>FY 20 Actual</u>	<u>FY 21 Budget</u>	<u>FY 22 Proposed</u>	<u>Change This Year</u>	<u>Comments</u>		
Miscellaneous Expense	0.00	0.00	0.00	1,000.00	1,000.00	0.00%			
Total Miscellaneous:	0.00	0.00	0.00	1,000.00	1,000.00	0.00%			
TOTAL FY BUDGET:	1,803,881.84	1,782,239.94	1,911,058.99	2,110,624.00	2,190,560.00	3.79%			





Proposed Articles



Replace 2014 Expedition Deputy Vehicle

- Existing Chief Car is 8 years old with 85K Miles
- 2021 Chevy Tahoe, lights, Radio Install \$48K

Purchase Spare Used Ambulance

- Shared Resource With Neighboring Departments
- 2016 F550 4X4 used ambulance with ALS supplies \$65K



CAPITAL PLAN

Vehicle ID	Description	Purchase date	Life Exp.	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031						
262	Ambulance	6/30/2015	8			\$ 344,429														
265	Engine/Pumper	6/30/2016	20																	
263	Engine/Pumper	6/30/1994	20																	
267	Brush Breaker	6/30/2001	20				\$ 63,114	\$ 572,526												
269	Deputy	6/30/2006	5		\$ 46,575															
260	Utility	12/1/2018	8																	
261	Chief Car	6/30/2014	5	\$ 45,000					\$ 53,446											
266	Boat (29' MetalShark)	1/1/2014	25																	
268	Boat (Inflatable)	1/9/2008	12				\$ 25,000													
Facilities																				
Fire Station	Septic	FY18	30	\$ 36,655																
	Parking Lot Paving	FY19	30		\$ 31,700															
	Roof Shingling	FY20	30			\$ 64,912														
	Painting/flooring-Interior	FY21	20				\$ 30,000		\$ 68,500											
	Doors/Windows		20				\$ 30,000		\$ 68,500											
	Security		20				\$ 20,000		\$ 44,122											

Plan to replace with a pickup at end of useful life

\$ 102,883

\$ 92,089

\$ 195,171

COTUIT WATER DEPARTMENT

	APPROP. FY 2021	Midterm Pay Adjust	PROPOSED FY 2022	NOTES		
LABOR & SALARIES						
5114	Superintendent	102,907	106,000	109,180		
5119	Assist. Superintendent	77,250	0	0		
5120	Senior Operator	56,650	59,000	61,385	Includes 6 months step 5 increase at 7 yrs	
5122	Sr. Operator - B (JR)	56,650	59,000	60,770		
5123	Sr. Operator - A (Matt)			47,000	42k level 1, 47k level 2,	
5124	Operator - C (new)			63,994		
5121	Office Manager	59,740	62,130	63,994		
5125	Intern	0	0	6,000	Pending Irrigation Policy	
5134	Overtime	14,600	14,600	15,000		
5140	On Call	11,700	11,700	11,700		
	SUB-TOTAL	379,497		375,029		(4,468) -1.18%
MAINTENANCE						
5241	Water Mains	13,500		13,500		
5242	Stations/tanks	42,000		40,000	Removed SCADA Maintenance	
5963	USDA Maint Reserve	15,500		15,500	Required for USDA Grant	
5245	Grounds	6,800		8,000	Increase in Trash Removal Services & Landscaping	
5244	Water testing	12,600		15,000	current lab pricing/increased testing	
5243	Building repair	5,000		5,000		
5251	Meter Replacement	10,000		10,000		
	SUB-TOTAL	105,400		107,000		1,600 1.52%
OPERATION						
5340	Advertising	5,000		5,000		
5341	Postage	7,550		7,500		
5342	Printing	7,000		8,000		
5421	Computer/copier	8,300		8,300		
5424	Building supplies	500		500		
5420	Office supplies	1,000		1,000		
5249	Uniforms	2,000		2,000		
5730	Dues/licenses	2,650		2,650		
5213	Gasoline/engine fuel	10,000		10,000		
5246	Truck repair	3,000		3,200	Added 1 vehicle to the fleet	
5425	Tools/hardware	1,500		1,500		
5214	Chemicals	25,000		25,000		
5270	Telephones	4,100		3,100	Convert to VoIP	
5210	Electricity	73,000		75,000	Based on 2020 High Pumpage but adjusted down slightly	
5212	HVAC	2,700		2,500	Based on 2020 Usage	
5276	Consumption assmt.	2,000		2,000		
5788	Conservation	1,500		1,500		
5311	Legal/Eng	50,000		50,000		
5740	Training/Education	4,000		6,000	Additional training for staff/new operator testing	
	SUB-TOTAL	210,800		214,750		3,950 1.87%
5789	Service Connections	26,000		26,000		
	GRAND TOTAL	721,697		722,779		1,082 0.15%