

COTUIT FIRE DISTRICT
ANNUAL ELECTION AND DISTRICT MEETING
May 24 AND 25, 2022

TO THE CLERK OF THE COTUIT FIRE DISTRICT, GREETING:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Cotuit Fire District qualified to vote in District elections and affairs to meet at the Freedom Hall Main Street, Cotuit, on May 24, 2022, between the hours of four o'clock and eight o'clock PM, then and there to vote for the following officers:

One member of the Prudential Committee, for three years

One member of the Board of Fire Commissioners, for three years

One member of the Board of Water Commissioners, for three years

A Moderator, for three years

Warning shall also be given to said inhabitants to meet on Wednesday, May 25, 2022, at Freedom Hall, Main Street, Cotuit, at seven-thirty o'clock PM, when action will be taken on the following articles:

(All articles which are not followed by the words "by request of . . ." are inserted by the Prudential Committee.)

Article 1: To see if the District will vote to accept the reports of the officers and committees of the District as printed.

(The Prudential Committee recommends this Article)

Article 2: To see if the District will vote to set the annual salaries of the elected officials as follows:

Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: **\$1,250.00** each; and Moderator: **\$250.00**

(The Prudential Committee recommends this Article)

Article 3: To see if the District will vote to raise and appropriate or transfer and appropriate the sum of **\$45,000.00** to establish the reserve fund as provided under Section 5C, Chapter 40 of the General Laws.

(The Prudential Committee recommends this Article)

Article 4: To see if the District will vote to raise and appropriate and/or transfer and appropriate:

\$109,568.00 for the labor and salaries for District's Finance Department; and

\$270.388.00 for the remaining expenses of the Prudential Committee, to be apportioned approximately as follows:

Operating expenses, **\$269,388.00**, and

Miscellaneous, **\$1,000.00**

for a total appropriation of **\$379,956.00**.

(The Prudential Committee recommends this Article)

Article 5: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$5,000.00** for the establishment of a lockbox system for the collection of District Funds.

(The Prudential Committee recommends this Article)

Article 6: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$7,400.00** for the Computer upgrades and conducting an independent cybersecurity review of District operations.

(The Prudential Committee recommends this Article)

Article 7: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$17,000.00** for

digitization and or shredding of District paper records in accordance with State record retention regulations.

(The Prudential Committee recommends this Article

Article 8: To see if the District will vote to raise and appropriate and/or transfer and appropriate:

\$1,899,283.00 for the labor and salaries of District's Fire Department; and

\$359,446.00 for the remaining expenses of the Fire Department, to be apportioned approximately as follows:

Maintenance, **\$79,720.00,**

Operating expenses, **\$278,726.00,** and

Miscellaneous, **\$1,000.00**

for a total appropriation of **\$2,258,729.00.**

(By the request of the Board of Fire Commissioners)

(The Prudential Committee recommends this Article)

Article 9: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$345,000.00** for a replacement ambulance.

(By the request of the Board of Fire Commissioners)

(The Prudential Committee recommends this Article)

Article 10: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$5,000.00** for acquisition of a purchasing control system for the Fire Department.

(By the request of the Board of Fire Commissioners)

(The Prudential Committee recommends this Article)

Article 11: To see if the District will vote to raise and appropriate and/or transfer and appropriate:

\$31,000.00 for the Water Department for service connections

\$410,774.00 for labor and salaries of the Water Department; and

\$346,885.00 for the remaining expenses of the Water Department, to be apportioned approximately as follows:

\$97,000.00 for maintenance;

\$248,385.00 for operations; and

\$1,500.00 for miscellaneous expenses

for a total appropriation of **\$788,659.00**

(By the request of the Board of Water Commissioners)
(The Prudential Committee recommends this Article)

Article 12: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$16,500.00** for a new billing and customer service software.

(By the request of the Board of Water Commissioners)
(The Prudential Committee recommends this Article)

Article 13: To see if the District will vote to close Article 2017-11, the Water Department Security System which has no unpaid liabilities and transfer a portion of the unspent fund to Article 2023-12 Water Department billing and customer service software. The balance of any unspent funds to be return to the General Fund.

(The Prudential Committee recommends this Article)

Article 14: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$20,000.00** for testing of well sites and related consultations.

(By the request of the Board of Water Commissioners)
(The Prudential Committee recommends this Article)

Article 15: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$75,000.00** for a replacement service truck with accessories and equipment and the disposal by sale or trade-in to the truck to be replaced.

(By the request of the Board of Water Commissioners)
(The Prudential Committee recommends this Article)

Article 16: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds and/or borrow and appropriate the sum of **\$65,000.00** for electrical upgrades at pump stations.

(By the request of the Board of Water Commissioners)
(The Prudential Committee recommends this Article)

Article 17: To see if the District will vote to raise and appropriate and/or transfer and appropriate:

\$5,580.00 for the labor and salaries for District Buildings Maintenance; and

\$20,950.00 for the remaining expenses of the Prudential Committee, to be apportioned approximately as follows:

Maintenance, **\$13,100.00**,

Operating expenses, **\$7,750.00**, and

Miscellaneous, **\$100.00**

for a total appropriation of **\$26,530.00**.

(The Prudential Committee recommends this Article)

Article 18: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of **\$7,400.00** to maintain the streetlights of the District.

(The Prudential Committee recommends this Article)

Article 19: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of **\$25,000.00** to support the Maintenance of the Cotuit Library.

(The Prudential Committee recommends this Article)

Article 20: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds *and/or borrow and appropriate* the sum of **\$387,160.00** for payment of principal and interest.

(The Prudential Committee recommends this Article)

Article 21: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds *and/or borrow and appropriate* the sum of **\$886,066.00** for the purpose of paying employee/other post-employment benefits.

(The Prudential Committee recommends this Article)

Article 22: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of **\$435,000.00** for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws.

(The Prudential Committee recommends this Article)

Article 23: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of **\$45,960.00** for the Water Department Stabilization

Fund as provided under Article IX, Section 5 of the District By-Laws

(The Prudential Committee recommends this Article)

Article 24: To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of **\$28,000** for an environmental study of the property known as the Cotuit Elementary School at 140 Old Oyster Road in Cotuit

(The Prudential Committee recommends this Article)

Article 25: To see if the District will vote to revise the District By-laws, Article 1, Section 1: by changing the last sentence to read "and an appointed Clerk" and "an appointed Treasurer".

Currently, Article 1, Section 1: reads ": The officers of the Cotuit Fire District shall consist of a Moderator, a Prudential Committee of three members, a three-member Board of Water Commissioners, a three-member Board of Fire Commissioners, a Clerk, and a Treasurer.

After the change if adopted the Section shall read: The officers of the Cotuit Fire District shall consist of a Moderator, a Prudential Committee of three members, a three-member Board of Water Commissioners, a three-member Board of Fire Commissioners, "an appointed Clerk, and an appointed Treasurer".

(The Prudential Committee recommends this Article)

Article 26: To see if the District will vote to revise the District By-laws, Article 1, Section 2: by adding the word "elected" before "officers".

The sentence now reads "All officers of the District shall serve for three years or until their successors are chosen and qualified."

After the change if adopted the sentence shall now read. All "elected" officers of the District shall serve for three years or until their successors are chosen and qualified.

(The Prudential Committee recommends this Article)

Article 27: To see if the District will vote to revise the District By-laws, Article VI, Section 2: add the following at the end. "The Annual report shall consist of a Roster of Elected Officials; The Report of the Clerk, including the report of the prior Annual Meeting and Warrants, plus any Special

Meetings of the District, Prudential Committee Annual Report; Board of Water Commissioners Annual Report; Board of Fire Commissioners Annual Report and Mission Statement; Report of the Treasurer; and any other matter deemed to be of interest to the Citizens of the District."

(The Prudential Committee recommends this Article)

Article 28: To see if the District will vote to revise the District By-laws, Article XI, Section 11 by deleting "citizens of the District" and replacing it with "individuals".

The Section now reads: The Prudential Committee, The Board of Fire Commissioners, and the Board of Water Commissioners may from time to time appoint a panel of citizens of the District to act as an ad hoc committee to study and advise on subjects of interest to the District.

After the change the Section shall read: The Prudential Committee, The Board of Fire Commissioners, and the Board of Water Commissioners may from time to time appoint a panel of "individuals" to act as an ad hoc committee to study and advise on subjects of interest to the District.

Article 29: To see if the District will vote to revise the District By-laws Article XI, Section 6: by deleting "annual" and replacing it with "biennial or as otherwise required" in the first sentence; deleting "annual" and replacing it with "biennial" in the second sentence; deleting "each year" and replacing it with "every other year" in the second sentence; and deleting "during the fiscal year and replacing it with "every other year" in the last sentence.

The Section now reads; There shall be a standing committee for the purpose of reviewing the by-laws of the District on an annual basis and to make recommendations in the form of articles in the warrant whenever they deem changes or additions to the by-laws are appropriate. This committee shall be composed of one member of the Prudential Committee, one member of the Board of Fire Commissioners, one member of the Board of Water Commissioners, and two at large members of the District who shall be appointed on an annual basis by the Moderator, said appointments to be made each year at the time of the Annual Meeting or subsequent to the Annual Meeting should no District citizens volunteer before said Meeting. The Committee shall conduct meetings at least once during the fiscal year and additionally as required.

After the change the section if adopted shall read; There shall be a standing committee for the purpose of reviewing the by-laws of the District on a "biennial basis or as otherwise required" and to make recommendations in the form of articles in the warrant whenever they deem changes or additions to the by-laws are appropriate. This committee shall be composed of one member of the Prudential Committee, one member of the Board of Fire Commissioners, one member of the Board of Water Commissioners, and two at large members of the District who shall be appointed on an "biennial basis" by the Moderator, said appointments to be made "every other year" at the time of the Annual Meeting or subsequent to the Annual Meeting should no District citizens volunteer before said Meeting. The Committee shall conduct meetings at least once "every other year" and additionally as required.

Hereof fail not to make do return of this warrant and your doings thereon at said meeting.

Given under our hands this twenty-fifth day of May 2022.

Frances S. Parks
Seth Burdick
Mark W. Lynch
PRUDENTIAL COMMITTEE

A True Copy, attest:

Charles W. Eager, Clerk
Cotuit Fire District