R. O. Dottridge

COTUIT FIRE DISTRICT

Annual Reports

SEAL OF THE COTUIT FIRE DISTRICT 1926 ADOPTED JULY 19, 1939

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COTUIT FIRE DISTRICT

Annual Reports for the Year Ending December 31, 1954

Organization

Moderator

Alfred C. Knight

Prudential Committee

Walter C. Scudder, Chairman	Term expires 1956
Robert F. Hayden	Term expires 1957
Joseph H. Beecher	Term expires 1955

Clerk

F. Maynard Gifford

Treasurer

Herbert L. Snow

Board of Water Commissioners

William G. Ball, Chairman	Term expires 1956
Kenneth Turner	Term expires 1955
Thomas Rennie	Term expires 1957

BOARD OF ENGINEERS

Chief

Robert O. Dottridge

First Assistant Engineer	Antone R. Souza
Second Assistant Engineer	F. Maynard Gifford

Auditors

Bertram F. Ryder   Udell Perry   Theron Apollonio

Auditor's Report

To the Voters of the Cotuit Fire District:

We submit herewith a letter from Mr. Herman B. Dine, Director of Accounts, reporting of an audit of the District's books as made by the Massachusetts Department of Corporations and Taxation.

Respectfully submitted,

BERTRAM F. RYDER

UDELL PERRY

THERON APOLLONIO

The Commonwealth of Massachusetts
Department of Corporations and Taxation
Division of Accounts
State House, Boston 33

June 23, 1954

To the Board of Water Commissioners
and the Prudential Committee
Cotuit Fire District
Cotuit, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the Cotuit Fire District for the period from September 29, 1952 to April 19, 1954, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

HERMAN B. DINE,

Director of Accounts

HBD:MMH

Mr. Herman B. Dine
Director of Accounts
Department of Corporations and Taxation
State House, Boston

Sir:

In accordance with your instructions, I have made an audit of the books and accounts of the Cotuit Fire District for the period from September 29, 1952, the date of the previous examination, to April 19, 1954, and report thereon as follows:

The financial transactions of the several departments receiving or disbursing district funds or sending out bills for collection were examined and checked.

The appropriations voted by the district meetings were listed. The aggregate expenditures chargeable against each appropriation were compared with the amounts voted, ledger accounts were compiled, and a balance sheet, which is appended to this report, was prepared showing the financial condition of the district on April 19, 1954.

The surety bond of the district treasurer filed for the faithful performance of his duties was examined and found to be in proper form.

The books and accounts of the district treasurer were examined and checked. The recorded receipts were analyzed and compared with the departmental records of payments made to the treasurer, and the payments by the treasurer were checked with the approved warrants on file.

The cash balance on April 19, 1954 was proved by reconciliation of the bank balance with a statement received from the bank of deposit.

The recorded payments on account of maturing debt and interest were checked with the amounts falling due and with the cancelled securities on file.

The commitments of taxes and charges for water rates and services were audited and proved. The payments to the treasurer were compared with the treasurer's receipts, the abatements were checked with the records of the departments authorized to grant such credits, and the outstanding accounts were listed.

Verification of the outstanding accounts was made by sending notices to a number of persons whose names appeared on the books as owing money to the district, and from the replies received it appears that the accounts, as listed, are correct.

In addition to the balance sheet, there are appended to this report tables showing a reconciliation of the treasurer's cash, and summaries of the tax, tax title, and water accounts.

During the progress of the audit cooperation was received from all officials of the district, for which, on behalf, of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ
Assistant Director of Accounts

WS:MMB

Annual Report of Clerk

ANNUAL MEETING—COTUIT FIRE DISTRICT

February 8, 1954

In accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held in Freedom Hall on Monday, February 8 at 8:00 o'clock P.M., and the clerk called the meeting to order.

Article 1. Alfred C. Knight was unanimously chosen Moderator for one year.

Article 2. The following were nominated and elected with one vote being cast for each:

Robert F. Hayden, Member of the Prudential Committee for 3 years
Thomas D. Rennie, Member of the Board of Water Commissioners for 3 years
F. Maynard Gifford, Jr., Clerk
Herbert L. Snow, Treasurer
Robert O. Dottridge, Chief Engineer
Antone R. Souza, 1st. Asst. Engineer
F. Maynard Gifford, Jr., 2nd Asst. Engineer
Bertram F. Ryder, Udell Perry, Theron Apollonio, Auditors

Article 3. Upon motion duly made and seconded, it was Voted: "That the District Treasurer, with the approval of the Prudential Committee, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1955 and to issue a note or notes therefor payable within one year and to renew such note or notes as may be given for a period of less than one year in accordance with Section 17, General Laws."

Article 4. Upon motion duly made and seconded, it was unanimously Voted: "That the District Treasurer, with the approval of the Prudential Committee, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1954 and to issue a note or notes therefor payable within one year and to renew such note or notes as may be given for a period of less than one year in accordance with Section 17, General Laws."

Article 5. Upon motion duly made and seconded, it was Voted:

"1. To accept the reports of the officers and committees of the District as printed in the Annual Report.

2. To request the Prudential Committee to study the form of the reports of the various financial accounts of District officers and committees, and to secure the adoption of a uniform method of reporting the various financial accounts in the next annual report."

Article 6. Upon motion duly made and seconded, it was Voted: "That the District instruct the Prudential Committee to request the Department of Corporations and Taxation of the Commonwealth of Massachusetts to audit the accounts of the District for the fiscal years of 1952, 1953 and 1954."

Article 7. Upon motion duly made and seconded, it was Voted: "To indefinitely postpone."

Article 8. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $1000. for salaries and expenses of the financial Department for the ensuing year."

Article 9. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $3300. for the expenses of the fire department for the ensuing year."

Article 10. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the

sum of $250. for the maintenance of the Cotuit Public Library."

Article 11. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $254.55 to pay the annual assessment to the Barnstable County Retirement System."

Article 12. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $1200. for the expenses of Freedom Hall for the ensuing year."

Article 13. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $2737. for the purpose of lighting the streets of the District for the ensuing year."

Article 14. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $3350. for the Water Department for hydrant rental for the current year."

Article 15. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $2500. for the Water Department for the payment of the additional water supply note."

Article 16. Upon motion duly made and seconded, it was Voted: "That the District appropriate from the receipts and revenues of the Water Department:

(a) $ 1500. for interest on water bonds and notes
(b) $ 2500. for the water department for new services
(c) $ 6000. for the payment of water bonds and notes maturing the current year
(d) $12,630. for the operating and maintenance of the Water Department
(e) $ 1000. for the Water Department for extensions."

Article 17. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $575. for the purchase of fire hose."

Article 18. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $54. for three additional street lights."

Article 19. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of $25.69 to pay the overdraft of Freedom Hall Account."

Article 20. Upon motion duly made and seconded, it was Voted: "That the District pay the Moderator $20. from available funds." Upon motion duly made and seconded, it was Voted: "That the District increase the Treasurer's salary $100.00 and that of the Clerk's $50.00"

This meeting: To be raised by taxation	$15,246.24
Appropriated from Water Dept.	23,630.00
Available funds $20.00.	

F. MAYNARD GIFFORD, JR.,
Clerk, Cotuit Fire District

SPECIAL MEETING—COTUIT FIRE DISTRICT
October 11, 1954

In accordance with the foregoing notice and the by-laws of the District, the Special Meeting of the Cotuit Fire District was held in Freedom Hall on Monday, October 11. 1954 at 8:00 o'clock P.M. and the clerk called the meeting to order.

Mr. William G. Ball was unanimously chosen moderator for the meeting.

Article 1. Upon motion duly made and seconded, it was unanimously Voted: "That the District appropriate from available funds in the treasury the sum of seven hundred fifty dollars for the expenses of the fire department."

Article 2. Upon motion duly made and seconded, it was unanimously Voted: "To adjourn."

F. MAYNARD GIFFORD, JR.
Clerk, Cotuit Fire District.

This meeting:
Appropriated from available funds $750.00

Report of Treasurer

Year Ending December 31, 1954

Receipts

Cash balance Jan. 1, 1954	$21,598.50	
Tax Collector	16,525.08	
Water Department	22,960.71	
Freedom Hall	285.00	
Fire Taxes returned	33.08	
Insurance rebates	26.88	
Check returned	2.31	
Labor at fires	5.00	
		$61,436.56

Expenditures

Water Department	$20,840.34	
Fire Department	3,967.10	
Freedom Hall	1,086.09	
Financial Department	869.57	
Street Lights	2,643.25	
Hydrant Rental	3,350.00	
Additional Water Supply note	2,500.00	
Barnstable County Retirement System	254.55	
Cotuit Public Library	250.00	
New Hose	866.25	
		36,627.15
Cash Balance December 31, 1954		$24,809.41

Financial Condition of District

Cash balance in Hyannis Trust Co.	$24,809.41	
Water Bond		$36,000.00
Additional Water Supply notes		20,000.00

Valuation of the District

Real Estate	$3,420,575.00	
Personal	483,720.00	
Total valuation of the District		$3,904,295.00

Tax rate, 1954—$4.10 per $1,000.00.

Financial Department Expense in Detail:

Appropriation		$1,000.00
Printing and advertising	$176.95	
Postage	11.31	
Taxes refunded	2.31	
Treasurer's bond	33.00	
Assessor's salaries	87.24	
Tax Collector's salary	38.76	
Moderator	20.00	
Clerk's salary	150.00	
Treasurer's salary	350.00	
Total	$869.57	
Balance to revenue	130.43	
	$1,000.00	

Respectfuly submitted,

HERBERT L. SNOW,
Treasurer

BALANCE SHEET

December 31, 1954

ASSETS		RESERVES	
Cash	$24,809.41	Unclaimed checks	$ 9.00
Accounts Receivable		Additional Water Supply	402.87
Taxes	1,312.25	(Borrowed balance)	
Water	429.70	Accounts Receivable reserve	1,741.95
		Water Dept. balance	8,025.31
		Reserve fund—overlay surplus	3,355.79
		Overlay 1954 balance	585.41
		Free Cash	12,431.03
	$26,551.36		$26,551.36

Debt Accounts

Net Funded or fixed debt	$56,000.00	Water Loans	$56,000.00
Loan authorized (Additional Water Supply)	11,000.00	Loan authorized and unissued	11,000.00

Report of Board of Water Commissioners

To the Citizens of the Cotuit Fire District:

Your Board of Water Commissioners submits herewith its 18th Annual Report for the year ending December 31, 1954.

At the Annual Fire District Meeting held on February 8th Mr. Thomas D. Rennie was re-elected for a term of three years.

In May, Mr. George Gardner submitted his resignation and the Board wished him success in his new position. Mr. Maynard Gifford was then appointed superintendent and Mr. Earle F. MacDowell as assistant.

There has been an ample supply of water throughout the year and every effort is being made to maintain high operating efficiency at all times consistent with economical operation.

There were eleven new services added this year. We now have 425 services of which eleven are inactive.

Record of Water Pumped

Total pumped with Main Station	39,727,000 gals.
Total pumped with Sub Station	4,831,000 gals.
	44,558,000 gals.
Largest Week July 25 to 31	2,942,700 gals.
Largest day July 31	602,600 gals.

All above readings from Venturi Propeloflo meters.

Financial

	Expended	Appropriated
Interest	$1,356.88	$1,500.00
Service Connections	1,812.47	2,500.00

Bonds and Notes	6,000.00	6,000.00
Maintenance	10,271.24	12,630.00
Extensions	23.00	1,000.00
	$19,463.59	$23,630.00
Balance	4,166.41	
	$23,630.00	
New Construction	$ 1,376.75	$12.779.62 (bal.)
Balance	11,402.87	
	$12,779.62	

Receipts

Water	$15,324.31
Hydrant Rental	3,350.00
Water Supply Note	2,500.00
Meter Rentals	541.00
Service Connections	1.033.01
Toll calls, meter repairs, other	212.39
	$22,960.71

Accounts Receivable

Water, other	$429.70

Interest Account

	Expended	Appropriated
Bonds	$1,188.13	$1,500.00
Notes	168.75	
	$1,356.88	
Balance	143.12	
	$1,500.00	

Service Connections

	Expended	Appropriated
Fittings, pipe, other	$1,812.47	$2,500.00

Balance	687.53	
	$2,500.00	

Extension Account

	Expended	Appropriated
Fitting	$ 23.00	$1,000.00
Balance	977.00	
	$1,000.00	

New Construction Account (Sub Station)

	Expended	Appropriation Balance
Contract	$1,150.00	$12,779.62
Engineering	208.75	
Road Repairs	18.00	
	$ 1,376.75	
Balance	11,402.87	
	$12,779.62	

Maintenance

	Expended	Appropriated
Superintendent, Salary	$3,240.00	$12,630.00
Assist. Salary	2,915.00	
Office Supplies and postage	145.16	
Telephones	263.00	
New England Water Works	25.50	
Maintenance of System	534.83	
Truck, Gas, Oil, other	337.07	
Fuels, Engines	857.97	
Freight and Express	30.50	
Light and Power	185.92	
Fuel, Heating	269.55	

Tools and Hardware	55.70
Insurance	267.95
Bonds	10.00
Rustop System	180.00
Chemicals	331.81
Grounds and Water Shed	140.15
Repair Pumps and Motors	328.68
Building Repairs	148.49
Unclassified	3.96
	$10,271.24
	2,358.76
	$12,630.00

Inventory

Stock on hand December 31, 1954	$4,721.94
Stock on hand December 31, 1953	3,904.40
Increase	$ 817.54

Financial Condition of Water Department

Excess Receipts over Expenditures	$3,497.12
Unexpended balances	7,028.19
	$10,525.31
Less note due January 25	2,500.00
Water Department Balance	$8,025.31

Respectfully submitted,

WILLIAM G. BALL, Chairman
KENNETH TURNER
THOMAS D. RENNIE

Annual Report of the Prudential Committee

To the Citizens of the Cotuit Fire District:

Your Prudential Committee submits herewith its annual report for the year 1954.

At the annual Fire District meeting, Robert F. Hayden was elected a member of the Prudential Committee for a three year term.

The Tax Rate for 1954 was $4.10 per thousand. The present total valuation of the District is $3,904,295.00. The increase in the valuation of the District has helped to keep the tax rate down along with decreases in the budgets of departments.

Freedom Hall was used 152 times during the year, compared with 139 times in 1953 and 113 times in the year of 1952. The Town of Barnstable Recreation Committee continues its weekly program of dancing and basketball during the fall and winter months. The village young people use the Hall for basketball practice and games when supervised. The Hall is used regularly for weekly meetings of the Boy and Girl Scouts.

The Street Light budget for 1955 calls for an increase to cover costs of additional lights at Rushy Marsh Road.

The Annual Summer Band Concerts sponsored by the Town were held during the summer at Memorial Park. The large attendance was indicative of the interest and enjoyment felt at these events in our village. We wish to express our thanks for this fine entertainment.

The committee wishes to bring to the attention of the District the great improvement at the Town Landing since the parking area and approach from Main Street have been resurfaced.

Street Lights

Appropriated	$2,791.00	
Expenditures	2,643.25	
Balance to revenue		$147.75

Freedom Hall

Water Department, water	$31.50	
Cape & Vineyard, electricity	96.52	
Ellery Jones, services	560.75	
Cotuit Oil Co., fuel	165.32	
Cotuit Grocery Co., supplies	8.79	
Maynard Gifford, services	12.00	
R. A. Macomber, Inc., services	11.50	
Helen MacLellan, insurance	148.50	
Wallace Ryder, Jr., services	2.50	
Scudder's Service Station, supplies	22.00	
John Newton, Jr., services	7.00	
Jack Bradley, services	5.00	
Hazel Post, services	5.00	
J. W. Hamlin, services	$9.71	
Total Expenditures		$1,086.09

Freedom Hall

Appropriated	$1,200.00	
Expenditures	1,086.09	
Balance to revenue		$113.91

Respectfully submitted,

WALTER C. SCUDDER
ROBERT F. HAYDEN
JOSEPH H. BEECHER

Annual Report of the Board of Engineers

To the Citizens of the Cotuit Fire District.

The Board of Engineers submits herewith its annual report for the year ending December 31, 1954.

Our equipment, despite the age of some of it, remains in good condition. The department has had a busy year, answering 28 alarms, the most calls received in any year since 1944. The loss by fire was about $45.00. We are receiving more calls for first aid and rescue work every year. Due to the hurricanes this year it was necessary to call a special District meeting to obtain funds to finish out the year. Application has been made for reimbursement by the State, of $611.59 spent during the hurricanes.

There were 270 permits issued for open air fires, 19 for oil burner installations and 14 for gas installations.

The Board of Engineers recommends the following items for the coming year:

The laying of a new floor upstairs in the fire station, the present floor being in poor condition.

An increase of $200.00 in the Chief's salary. There has been no increase since 1942. Both of these items are included in the budget.

The purchase of an auxiliary generator to run the fire station when the power is off. Also can be used in floodlighting.

The purchase of a new siren to replace the one now in use which is over 30 years old.

A two-way radio to be installed in the Chief's car in order to maintain better communications.

The purchase of a small amount of hose.

Apparatus and Equipment

Engine 1—1937	500 gallon Maxim pump
Engine 11—1940	500 gallon Maxim pump
Engine 3—1953	400 gallon tank truck

Oxygen equipment, stretcher, hospital bed, two body drags, and other small equipment.

Expenditures were as follows:

		1953	1954
Electricity		$49.38	$ 56.80
Telephone		182.65	258.53
Heat		211.22	258.17
Insurance		533.58	656.23
Maintenance of Fire Alarm		21.45	61.12
Fire Alarm Attendants		515.00	615.00
Maintenance and repair of Equipment		190.85	309.51
Maintenance and repair of Station		457.34	108.74
Supplies and Equipment		374.66	431.60
Office Expense		14.30	21.90
Chief's Salary		400.00	400.00
Labor at Fires		239.00	102.00
Other labor		95.00	687.50
		$3,284.43	$3,967.10
Balance to Revenue		15.57	82.90
Appropriation		$3,300.00	$4,050.00
Special hose appropriation	(1953)	$300.00	
	(1954)	575.00	
		$875.00	
Expended		866.25	
Balance to Revenue		$ 8.75	

In closing we wish to thank the public for their co-operation and the Centerville-Osterville Fire District for their prompt response with their rescue truck on several occasions.

Respectfully submitted,

ROBERT O. DOTTRIDGE,
Chief Engineer
ANTONE R. SOUZA,
1st Asst. Engineer
F. M. GIFFORD
2nd Asst. Engineer
Board of Engineers.

Cotuit Fire District Warrant
Annual Meeting, February 14, 1955

To the Clerk of the Cotuit Fire District: GREETING:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Cotuit Fire District qualified to vote in District elections and affairs, to meet in Freedom Hall, Cotuit, Monday, February 14, 1955, at 8:00 o'clock P.M., then and there to act upon the following articles:

Article 1. To choose a Moderator for one year.

Article 2. To elect one member of the Prudential Committee for three years, one member of the Board of Water Commissioners for three years, a Clerk, Treasurer, Chief Engineer, First Assistant Engineer, Second Assistant Engineer, three Auditors, all for one year and to elect any other legal officials not mentioned.

Article 3. To see if the District will authorize the Treasurer, with the approval of the Prudential Committee, to borrow money on or after January 1, 1956 in anticipation of the revenue of the financial year beginning January 1, 1956.

Article 4. To see if the District will authorize the Treasurer, with the approval of the Prudential Committee, to borrow money on or after January 1, 1955 in anticipation of the revenue of the financial year beginning January 1, 1955.

Article 5. To hear and act upon the reports of the officers and committees of the District.

Article 6. To see if the District will instruct the Prudential Committee to request the Department of Corporations and Taxation of the Commonwealth of Massachusetts to audit the accounts of the District for the fiscal years of 1954 and 1955.

Article 7. To receive and act upon the accounts of all persons to whom the District may be indebted.

Article 8. To see if the District will vote to raise and appropriate a sum not to exceed $1100.00 for salaries and expenses of the financial department for the ensuing year.

Article 9. To see if the District will vote to raise and appropriate a sum not to exceed $3840.00 for the expenses of the fire department for the ensuing year.

Article 10. To see if the District will vote to raise and appropriate the sum of $250.00 for the maintenance of the Cotuit Public Library.

Article 11. To see if the District will raise and appropriate a sum of money to pay the annual assessment to the Barnstable County Retirement System.

Article 12. To see if the District will vote to raise and appropriate a sum not to exceed $1600.00 for the expenses of Freedom Hall for the ensuing year.

Article 13. To see if the District will vote to raise and appropriate a sum not to exceed $2791.00 for the purpose of lighting the streets of the District for the ensuing year.

Article 14. To see if the District will vote to raise and appropriate the sum of $6,000.00 for the payment of water bonds and notes maturing the current year.

Article 15. To see if the District will appropriate from the receipts and revenues of the Water Department:

(a) $ 1,400.00 for interest on water bonds and notes
(b) 2,500.00 for the water dept. for new services
(c) 16,580.00 for the operating and maintenance of the water department
(d) 1,000.00 for the water department for extensions.

Article 16. To see if the District will raise and appropriate a sum not to exceed $350.00 for the purchase of fire hose.

Article 17. To see if the District will raise and appropriate a sum not to exceed $700.00 for the purchase and installation of a siren for the fire alarm system.

Article 18. To see if the District will raise and appropriate a sum not to exceed $500.00 for the purchase of an auxiliary generator for the fire station.

Article 19. To see if the District will raise and appropriate a sum not to exceed $500.00 for the purchase of a two-way radio for the fire department.

Article 20. To see if the District will raise and appropriate a sum not to exceed $54.00 for additional street lights.

Article 21. To see if the District will authorize the Prudential Committee to lease to the Town of Barnstable for a public parking area for a term of five years, with an option to renew such lease for another term of five years at the expiration thereof, paying rent therefor the sum of $1.00 per term, a parcel of land in the Village of Cotuit bounded and described as follows: on the West by Main Street 56.0 feet, on the north by land of the Cotuit Fire District 152.0 feet, on the east by land now or formerly of Ellery L. Jones 56.0 feet, and on the south by land of Mariners Lodge, A. F. & A. M., 152.0 feet.

Article 22. To see if the District will vote to apply the amount of $12,431.03 of free cash towards the tax levy of 1955.

Article 23. To transact any other business that may legally come before the meeting.

And you are hereby directed to serve this warrant by advertising same in a newspaper printed within the Town of Barnstable seven days at least before the time of said meeting.

Hereof fail not to make due return of this warrant and your doings thereon to said meeting.

Given under our hands this 5th day of January, 1955.

Prudential Committee:

WALTER C. SCUDDER

JOSEPH H. BEECHER

ROBERT F. HAYDEN

A True Copy Attest:
F. MAYNARD GIFFORD, JR.
Clerk