

OFFICE

**COTUIT FIRE
DISTRICT**

Annual Reports



1960

COTUIT FIRE DISTRICT

Annual Reports for the Year Ending December 31, 1960

Organization

Moderator
Roger Scudder

Prudential Committee

Walter C. Scudder, Chairman	Term expires 1962
Robert F. Hayden	Term expires 1963
Joseph H. Beccher	Term expires 1961

Clerk

F. Maynard Gifford

Treasurer

Herbert L. Snow

Board of Water Commissioners

Kenneth Turner, Chairman	Term expires 1961
Phillip Brackett	Term expires 1963
Edward W. Moore	Term expires 1962

BOARD OF ENGINEERS

Chief

Robert O. Dottridge

First Assistant Engineer	Antone R. Souza
Second Assistant Engineer	Roger Burlingame

Auditors

Bertram F. Ryder*	Udell Perry	Theron Apollonio
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—*Deceased

RESOLUTION ON THE PASSING OF

BERTRAM F. RYDER

Whereas, We, the Citizens of the Cotuit Fire District in Annual Meeting assembled, feeling deeply the loss in our midst, caused by the passing of Bertram F. Ryder on October 16, 1960, and

Whereas, his efforts and unselfish devotion to the community interest, exemplified by his service on the Board of Auditors for a period of thirty years is deeply appreciated.

Be It Hereby Resolved, that We, the Citizens of the Cotuit Fire District, in Annual Meeting assembled, do hereby express to his family and friends, our appreciation of his service, and our sympathy for them in their great loss.

Be It Further Resolved, that this resolution be spread on the records of this meeting, and that a copy be sent to his family.

ANNUAL REPORT OF CLERK

ANNUAL MEETING — COTUIT FIRE DISTRICT

February 8, 1960

In accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held in Freedom Hall on Monday, February 8, at 8 o'clock P.M., and the clerk called the meeting to order.

Article 1. Roger Scudder was unanimously chosen Moderator for one year. After taking the oath of office, the moderator appointed William Cash, Alfred Martin, and Albert Smith as tellers who also took oath of office.

Article 2. The following were nominated and the result of the election was as follows:

Member of Prudential Committee, 3 years	
Robert F. Hayden*	1 vote
Member of Board of Water Commissioners, 3 years	
Philip Brackett*	1 vote
Clerk	
F. Maynard Gifford, Jr.*	1 vote
Treasurer	
Herbert L. Snow*	1 vote
Chief Engineer	
Robert O. Dottridge*	1 vote
1st Assistant Engineer	
Antone R. Souza*	1 vote

2nd Assistant Engineer

Edward Bearse*

42 votes

Roger Burlingame

28 votes

Blanks

4

Auditors

Bertram F. Ryder*

Theron Apollonio*

Udell Perry*

1 vote each

*Elected.

Upon motion made by Mr. Turner, it was unanimously voted: "That the District express its thanks to Mr. William G. Ball and to Mr. Thomas D. Rennie for their services as members of the Board of Water Commissioners." This was done by a standing applause.

Article 3. Upon motion duly made and seconded, it was unanimously Voted: "That the District Treasurer, with the approval of the Prudential Committee, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor payable within one year and renew such note or notes as may be given for a period of less than one year in accordance with Section 17 of the appropriate Chapter, General Laws."

Article 4. Upon motion duly made and seconded, it was unanimously Voted: "That the District Treasurer, with the approval of the Prudential Committee, be authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1960 and to issue a note or notes therefor payable within one year and renew such note or notes as may be given for a period of less than one year in accordance with Section 17 of the appropriate Chapter, General Laws."

Article 5. Upon motion duly made and seconded, it was

Voted: "That the District accept the reports of the officers of the District as printed."

Article 6. Upon motion duly made and seconded, it was Voted: "That this article be indefinitely postponed."

Article 7. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$1500.00 for salaries and expenses of the financial department for the ensuing year and that the Moderator be paid \$20.00 for his services."

Article 8. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$5,000.00 for the expenses of the fire department for the ensuing year."

Article 9. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$250.00 for the maintenance of the Cotuit Library Association, Inc."

Article 10. Upon motion duly made, seconded and amended, it was Voted: "That the District raise and appropriate the sum of \$2,000.00 for the expenses of Freedom Hall for the ensuing year."

Article 11. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$4,000.00 for the purpose of lighting the streets of the District for the ensuing year."

Article 12. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$6,800.00 and appropriate from available funds the sum of \$6,000.00 for the payment of water bonds and notes maturing the current year."

SPECIAL MEETING—COTUIT FIRE DISTRICT

December 5, 1960

Article 13. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate:

- (a) \$ 2,800. for the interest on water bonds and notes
 - (b) 3,000. for the water dept. for new services
 - (c) 16,480. for the operating and maintenance of the water department
 - (d) 1,000. for the water dept. for extensions
- and that the estimated receipts and revenues of the water dept. be appropriated towards the tax levy. the amount to be not less than \$16,000.00."

Article 14. Upon motion duly made and seconded, it was Voted: "That this article be indefinitely postponed."

Article 15. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$700.00 for the purpose of test wells in the search of new sources of water."

Article 16. Upon motion duly made and seconded, and amended, it was Voted: "That a Committee be appointed to look into the question of ballot to govern our District elections and report back at the next annual meeting."

Yes 32 No 29 Blank 1

Upon motion duly made and seconded, it was Voted: "To adjourn."

F. MAYNARD GIFFORD, JR.
Clerk, Cotuit Fire District

This meeting:

- Voted to raise and appropriate: \$43,530.00
- Voted to appropriate from available funds: \$6,000.00
- Voted to appropriate towards the tax levy: The estimated receipts and revenues of the water dept. the amount to be not less than \$16,000.00.

In accordance with the foregoing notice and the by-laws of the District, a special meeting of the Cotuit Fire District was held in Freedom Hall on Monday, December 5, 1960 at 8 o'clock P.M., and the moderator called the meeting to order. Eleven voters were present and voted.

Article 1.

Upon motion duly made and seconded, it was unanimously Voted: "That the District appropriate from surplus revenue the sum of six hundred dollars for expenses of the fire department for the balance of the year 1960."

Article 2.

Upon motion duly made and seconded, it was Voted: "To adjourn."

F. MAYNARD GIFFORD, JR.
Clerk, Cotuit Fire District

This meeting Voted:

To appropriate from surplus revenue: \$600.00.

REPORT OF TREASURER

Year Ending December 31, 1960

Receipts

Cash balance January 1, 1960	\$20,152.71
Tax Collector	28,610.58
Water Department	17,264.24
Freedom Hall	60.00

Total Receipts

\$66,087.53

Expenditures

Water Department	\$19,605.20
Fire Department	5,536.91
Financial Department	945.03
Freedom Hall	1,422.15
Street Lights	3,950.29
Auditors	252.53
Public Library	250.00
Tax Refunds	108.74
Notes and Bonds	12,800.00
Barnstable County Retirement Ass'n.	462.45

Total Expenditures

45,333.30

Cash balance December 31, 1960

\$20,754.23

Financial Condition of the District

Cash balance Hyannis Trust Co.	\$20,754.23
Notes and Bonds	76,800.00
Due from Tax Collector	1,916.81

Valuation of District

Real Estate	\$3,917,425.00
Personal	451,915.00

Total Valuation \$4,369,340.00

Tax Rate 1960—\$6.60 per \$1,000.00

Financial Department Expense In Detail

Appropriation	\$1,500.00
Printing and Advertising	\$203.20
Postage	15.83
Treasurer's Bond	30.00
Tax Collector's Salary	38.76
Assessors' Salaries	87.24
Clerk's Salary	200.00
Moderator's Salary	20.00
Treasurer's Salary	350.00

Total

\$945.03

Balance to Revenue

554.97

\$1,500.00

Respectfully submitted,

HERBERT L. SNOW,

Treasurer

BALANCE SHEET

REPORT OF BOARD OF WATER COMMISSIONERS

Assets	
Cash	\$20,754.23
Accounts Receivable	
Due from Tax Collector	1,916.81
Water rates and charges	798.67
	\$23,469.71
Reserves	
Bonds and Notes Appropriation	\$6,000.00
Accounts receivable reserve	2,715.48
Water Department balance	913.17
Unclaimed checks	9.00
Test Wells appropriation	627.85
Reserve Fund—Overlay Surplus	1,653.36
1960—Overlay	483.95
Surplus Revenue (free cash)	11,066.90
	\$23,469.71
Debt Accounts	
Net funded or fixed debt	\$76,800.00
Water Loans	\$76,800.00

To the Citizens of the Cotuit Fire District :

Your Board of Water Commissioners submits herewith its twenty-fourth annual report for the year ending December 31, 1960.

At the annual Fire District meeting, held February 8, 1960, Mr. Phillip Brackett was elected for a term of three years.

Property owners who leave their dwellings unattended or undrained run the risk of extensive property damage due to frozen pipes. The water department cannot be responsible for damage by leaks on private property due to freezing or other causes; further-more, owners are liable for all water passing through meters.

Once again users are cautioned to stop all leaks as quickly as possible. Flush-tanks and faucets are the most common source of leaks. A small leak, if allowed to continue for a long time, will result in a surprisingly big water bill. Help prevent waste of water.

Two special articles have been placed on the warrant, one pertaining to the purchase of a new truck, the other to needed repairs on the old water tower.

Exploration for new sources of water has uncovered one promising source of suitable quality; the quantity available remains to be determined. Further explorations for long range needs are in progress. All work has been done by water department personnel, at a considerable saving to the district.

Extensive repairs were necessary on our Worthington

diesel engine again this year. Mr. Roy Leonard returned this year to spot paint the bad places on our old elevated tank without further cost to the district.

An item in the budget allows for the replacing of our small centrifugal pump which is in bad condition due to continued hard usage for twenty-four years.

Five new services were installed this year. We now have four hundred eighty-three services of which twenty are inactive.

Record of Water Pumped

Total pumped at main station	41,130,000 gallons
Total pumped at sub-station	13,364,300 gallons
Total pumped	54,494,300 gallons
Largest week August 23 to 29	3,376,400 gallons
Largest day August 29	609,800 gallons

Receipts

Water	\$15,425.32
Meter rental	563.00
Sale of material	3.99
Service connections	782.80
Telephone refunds	25.41
Insurance payment	463.72
	\$17,264.24

Water liens collected

Accounts Receivable \$798.67

Expenditures

Regular Appropriations:

	Appropriated	Spent	Balance
Maintenance and Operation	\$16,480.00	\$15,153.16	\$1,326.84
Service Connections	3,000.00	1,444.82	1,555.18
Interest	2,800.00	2,165.13	634.87
Reg. Ext. Account	1,000.00	769.94	230.06
Special Appropriation:			
Test Wells	700.00	72.15	627.85

Maintenance In Detail

Superintendent, Salary	\$4,280.76
Assistant Superintendent, Salary	3,837.40
Office Expense	253.73
Telephones	342.20
New England Water Works	17.50
Maintenance of System	259.14
Truck Expense	439.88
Engine Fuel	1,229.96
Freight and Express	26.14
Light and Power	443.45
Station Heating	171.10
Building Repairs	2.38
Tools and Hardware	85.07
Insurance	337.98
Superintendent & Assistant Bonds	20.00
Rustop Systems	370.00
Chemicals	459.03
Water Shed and Grounds	125.45
Repairs to Pumps and Motors	2,421.99
Unclassified	30.00
	\$15,153.16

Stock Inventory

Stock on hand Dec. 31, 1960	\$9,215.20
Stock on hand Dec. 31, 1959	9,626.85

Decrease in inventory value \$ 411.65

Financial Condition of Water Department

Water Dept. balance Dec. 31, 1959	\$2,901.20
Excess expenditures over receipts (Reg. Approp.)	1,988.03

Present balance

\$913.17

Respectfully submitted,

KENNETH TURNER
EDWARD W. MOORE
PHILIP BRACKETT

ANNUAL REPORT OF THE PRUDENTIAL COMMITTEE

To the Citizens of the Cotuit Fire District:

Your Prudential Committee submits herewith its annual report for the year 1960.

At the annual Fire District meeting, Robert F. Hayden was elected a member of the Prudential Committee for a period of three years.

The Tax Rate for 1960 was reduced from \$8.00 to \$6.60 per thousand. The present total valuation of the District is \$4,369,340.00. The annual increase in the real estate valuation of the District plus a lower cost of operation has helped to reduce the tax rate.

The village people continue to make good use of Freedom Hall for their many activities during the year. The Hall is used regularly for weekly meeting of the Boy Scouts.

STREET LIGHTS

Appropriated	\$4,000.00
Expenditures	3,950.29

Balance to Revenue	\$ 49.71
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FREEDOM HALL

Water Department, water	\$ 19.50
Cape & Vineyard, electricity	92.38

James Irwin, services	347.50
Walter C. Seudder, Inc., fuel	539.25
Helen MacLellan, insurance	166.68
Ralph Patterson, insurance	183.14
John Newton, services	8.00
Walter Dottridge, services	38.35
Ralph Perry, services	7.70
R. A. Macomber, Inc. services	3.00
Victor Kreiton, supplies	16.65

Total Expenditures	\$1,422.15
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FREEDOM HALL

Appropriated	\$2,000.00
Expenditures	1,422.15

Balance to Revenue	\$ 577.85
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ANNUAL REPORT OF THE BOARD OF ENGINEERS

To the Citizens of the 'otuit Fire District:

The Board of Engineers herewith submits its annual report for the year ending December 31, 1960.

The Department has responded to 62 calls this year: Fires 9, Out of Town 2, Oxygen 3, Missing person 1, Ambulance runs 47.

The fire loss was estimated to be \$100.00, most of which was covered by insurance.

The Department has also been on stand-by during three storms this year, the longest period being during the hurricane and power failure that followed.

It should be noted that last year's expenditures and this year's estimate on maintenance of equipment is up. This increase is due to the age of our equipment and the increasing need of repairs.

The firemen have requested and the Board of Engineers have approved, a raise in the hourly compensation of firemen from \$1.50 per hour to \$2.00 per hour for fires and ambulance calls. Maintenance labor will remain at \$1.50 per hour. This amount is included in the budget.

Expenditures and estimates are as follows:

	1959	1960	Est. 1961
Electricity	\$ 166.30	\$ 174.09	\$ 175.00
Telephones	370.89	403.18	450.00
Heat	425.07	374.77	375.00
Insurance	907.41	959.31	950.00

Maintenance of Fire Alarm	18.00	50.00
Fire Alarm Attendants	730.00	730.00
Maintenance of Equipment	387.82	700.00
Maintenance of Station	275.98	200.00
Supplies and Equipment	258.15	300.00
Office	31.98	50.00
Chief's Salary	600.00	800.00
Labor	614.00	720.00
Expenditures	\$4,767.85	\$5,536.91
Balance to Revenue	232.15	63.09
Appropriation	\$5,000.00	\$5,600.00
		\$5,500.00

In closing we wish to thank those who have helped the Department in any way during the year.

Respectfully submitted,

Robert O. Dottridge, Chief

Antone R. Souza, 1st Assistant

Edward G. Bearse, 2nd Assistant

Board of Engineers

COTUIT FIRE DISTRICT WARRANT

Annual Meeting --- February 13, 1961

To the Clerk of the Cotuit Fire District: GREETING:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Cotuit Fire District qualified to vote in District elections and affairs, to meet in Freedom Hall, Cotuit, Monday, February 13, 1961, at 8 o'clock P.M., then and there to act upon the following articles:

Article 1. To choose a Moderator for one year.

Article 2. To elect one member of the Prudential Committee for three years, one member of the Board of Water Commissioners for three years, a Clerk, Treasurer, Chief Engineer, First Assistant Engineer, Second Assistant Engineer, three Auditors, all for one year and to elect any other officials not mentioned.

Article 3. To see if the District will authorize the Treasurer, with the approval of the Prudential Committee, to borrow money on or after January 1, 1962, in anticipation of the revenue of the financial year beginning January 1, 1962.

Article 4. To see if the District will authorize the Treasurer, with the approval of the Prudential Committee, to borrow money on or after January 1, 1961, in anticipation of the revenue of the financial year beginning January 1, 1961.

Article 5. To hear and act upon the reports of the officers and committees of the District.

Article 6. To receive and act upon the accounts of all persons to whom the District may be indebted.

Article 7. To see if the District will vote to raise and

appropriate a sum not to exceed \$1,100.00 for salaries and expenses of the financial department for the ensuing year.

Article 8. To see if the District will vote to raise and appropriate a sum not to exceed \$5,500.00 for the expenses of the fire department for the ensuing year.

Article 9. To see if the District will vote to raise and appropriate a sum not to exceed \$250.00 for the maintenance of the Cotuit Library Association, Inc.

Article 10. To see if the District will vote to raise and appropriate a sum not to exceed \$2,000.00 for the expenses of Freedom Hall for the ensuing year.

Article 11. To see if the District will vote to raise and appropriate a sum not to exceed \$4,100.00 for the purpose of lighting the streets of the District for the ensuing year.

Article 12. To see if the District will vote to raise and appropriate a sum not to exceed \$12,800.00 for the payment of water bonds and notes maturing the current year.

Article 13. To see if the District will vote to appropriate from the receipts and revenues of the Water Department:

- (a) \$ 2,800.00 for interest on water bonds and notes
- (b) \$ 3,000.00 for the water dept. for new services
- (c) \$18,155.00 for the operating and maintenance of the water dept.
- (d) \$ 1,000.00 for the water department for extensions.

Article 14. To see if the District will vote to raise and appropriate a sum not to exceed \$1,575.00 for the purchase of a new truck for the water dept. and allow for the trading in of the old truck.

Article 15. To see if the District will vote to raise and appropriate a sum not to exceed \$4,800.00 for the purpose of repairing the old elevated tank.

Article 16. To see if the District will vote to appropriate a sum of free cash towards the tax levy.

Article 17. To see if the District will vote to raise and appropriate a sum not to exceed \$350.00 for painting outside of fire station.

Article 18. To see if the District will vote to raise and appropriate the sum of \$491.34 to the county retirement system.

Article 19. To transact any other business that may legally come before the meeting.

And you are hereby directed to serve this warrant by advertising same in a newspaper printed within the Town of Barnstable seven days at least before the time of said meeting.

Hereof fail not to make due return of this warrant and your doings thereon to said meeting.

Given under our hands this 16th day of January, 1961.

PRUDENTIAL COMMITTEE

Walter C. Scudder

A true copy attest: Robert F. Hayden

Joseph H. Beecher

F. MAYNARD GIFFORD JR.

Clerk: Cotuit Fire District