

COTUIT
FIRE DISTRICT

Annual Reports



1976

COTUIT FIRE DISTRICT

Annual Reports for the Year Ending June 30, 1976

Organization

Moderator

Frederick P. Claussen

Prudential Committee

Frederick H. Boden
Alfred E. Martin
Edward S. Savery

Term expires 1977
Term expires 1979
Term expires 1978

Clerk

F. Maynard Gifford, Jr.

Treasurer

Agnes C. Murray

Board of Water Commissioners

James P. Souza
James R. Irwin
Harry A. Ashley

Term expires 1977
Term expires 1979
Term expires 1978

Board of Engineers

Chief

John E. Newton, Jr.

Term expires 1977

First Assistant Engineer

Charles E. Hamblin

Term expires 1979

Second Assistant Engineer

Walter H. Dottridge

Term expires 1978

Auditors

Harry Crocker

Manuel F. Duarte

COTUIT FIRE DISTRICT

ANNUAL MEETING

MAY 10, 1976

In accordance with the foregoing notice and the by-laws of the District the annual meeting of the Cotuit Fire District was held in Freedom Hall on Monday May 10, 1976. Election of District Officers took place from four to seven P.M. and the result was as follows:

Moderator for one year	
*Frederic P. Claussen	314 votes
Member of Prudential Committee for three years	
*Alfred E. Martin	314 votes
Member of Board of Water Commissioners for three years	
*James R. Irwin	295 votes
Clerk for one year	
*Franklin M. Gifford Jr.	308 votes
Treasurer for one year	
*Agnes C. Murray	312 votes
Chief Engineer for one year	
*John E. Newton Jr.	328 votes
1st Asst. Engineer for three years	
Arthur S. Gomes	126 votes
*Charles E. Hamblin	225 votes
2nd Asst. Engineer for two years	
*Walter H. Dottridge	292 votes
Auditors for one year	
*Harry C. Crocker, *John R. Smith, *Manuel F. Duarte	one vote each

votes

355 ballots cast, 2 scattered, and remainder blanks.

*Elected

The meeting assembled at eight P.M. and acted on the following:

Article 1. Upon motion duly made and seconded, it was Unanimously Voted: "That the District authorize the Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1976, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17."

Article 2. Upon motion duly made and seconded, it was Voted: "That the District accept the reports of the officers and committees as printed."

Article 3. Upon motion duly made and seconded, it was Voted: "That this article be indefinitely postponed."

Article 4. Upon motion duly made and seconded, it was Voted: "That the District set the salaries of the elected officials as follows: Clerk \$400., Treasurer \$1000., Chief Eng. \$2500., plus hrs. worked, 1st

and 2nd Asst. Eng. \$250. plus hrs. worked, Moderator \$25. each meeting, members of Prudential Committee and Board of Water Commissioners \$250 each."

Article 5. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$20,000. for the expenses of the fire dept. for the fiscal year beginning July 1, 1976."

Article 6. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$300. for the maintenance of the Cotuit Library Association Inc."

Article 7. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$2500. for the expenses of Freedom Hall for the fiscal year beginning July 1, 1976."

Article 8. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$11,500. for the purpose of lighting the streets of the District for the fiscal year beginning July 1, 1976."

Article 9. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate:

- (a) \$10,000. for the water dept. for service connections
 - (b) \$58,523.97 for the operation and maintenance of the water dept.
 - (c) \$11,000. for the water dept. for extensions
- and that the receipts and revenues of the water dept. be applied to these amounts.

Article 10. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate the sum of \$2,500. for the purchase of twenty new radios, nine radios to be traded in, and twelve to be disposed of by the Board of Engineers."

Article 11. Upon motion duly made and seconded, it was Voted: "That the District transfer the sum of \$3,000. from Surplus Overlay to a reserve fund."

Article 12. Upon motion duly made and seconded, it was Voted: "That the District raise and appropriate to the Financial Dept. the sum of \$28,400. to pay for debt and interest, salaries, expenses, assessment of the Barnstable County Retirement Association, health and accident insurance, and fire chief pension same to include an increase of 9.1 per cent for the fiscal year beginning July 1, 1976."

Article 13. Upon motion duly made and seconded, it was voted: "That this article be indefinitely postponed."

Article 14. Upon motion duly made and seconded, it was Voted: "To adjourn."

F. Maynard Gifford Jr.
Clerk: Cotuit Fire District

This meeting:	
Raised and appropriated	\$144,723.97
Est. receipts and revenues of water dept.	
to be deducted	<u>60,000.00</u>
To be raised by taxation	\$ 84,723.97
Voted not to use free cash as this time.	

COTUIT FIRE DISTRICT

SPECIAL MEETING

OCTOBER 28, 1976

In accordance with the foregoing notice and the by-laws of the District, a special meeting of the Cotuit Fire District was held in Freedom Hall on October 28 at 8 o'clock P.M. with over twenty voters present and voting. The Clerk called the meeting to order, read the call of the meeting and the return of same. Frederick A. Boden was chosen Moderator for the meeting.

Article 1. Upon motion duly made and seconded, it was Voted: "That the District appropriate from free cash the sum of \$17,000. for a study of our water system."

Article 2. Upon motion duly made and seconded, it was Voted: "That the District appropriate from free cash the sum of \$3,000. for the purpose of painting the exterior of the elevated tank on Main Street."

Article 3. Upon motion duly made and seconded, it was Voted: "That the District accept an ice rescue boat with motor and trailer from the Cotuit Rescue Squad purchased with donated funds."

Article 4. Upon motion duly made and seconded, it was Voted: "That the District accept funds raised by public subscription for the sole purpose of the purchase of a cardiac monitor."

Article 5. Upon motion duly made and seconded, it was Voted: "To adjourn."

F. Maynard Gifford Jr.

This meeting:
Appropriated from free cash

\$20,000.00

Report Of The Prudential Committee

To the citizens of the Cotuit Fire District:

Your Prudential Committee submits herewith its report for the year of 1976.

At the annual Fire District meeting, Alfred E. Martin was elected, by ballot, to the Prudential Committee for a term of three years.

Prudential Committee member Frederick H. Boden was elected to serve as chairperson, Edward S. Savery to serve as secretary, and Alfred E. Martin to coordinate the use of Freedom Hall. About mid-way through the year, we appointed Laurie Hadley to take the minutes of our meetings. We are grateful to her for giving us her time and effort.

All requests for street light installations were reviewed and approved. The District now has 253 street lights.

The Prudential Committee regular meetings are held on the first Monday after the third Wednesday each month and are open to the public. Representatives of the Fire Department and Water Commissioners are also present.

Freedom Hall has been used 80 times this year by various groups and organizations from the district. Once again we are indeed grateful to Mr. and Mrs. Fred Frick for their continued care of the grounds without charge to the District.

The elections on May 9, 1977 will be held in Freedom Hall, the polls will be open between the hours of 4 p.m. and 7 p.m. The annual meeting will be at 8 p.m.

The Prudential Committee would like to thank all the officers of the district for their cooperation during the last year.

Prudential Committee

Frederick H. Boden
Edward S. Savery
Alfred E. Martin

Report Of The Board Of Engineers

To the Citizens of the Cotuit Fire District:

The Board of Engineers submits herewith its 50th Annual Report for the fiscal year 1975/76.

The Department has responded to 138 calls during the year:

Fires:	
Building	4
Electrical	1
Grass & Brush	8
Washdown & Standby	1
Out of District	4
Investigations	14
Charcoal Lighter	1
Automatic Alarms	1
Gas Leaks	3
Auto Fires	2
Wet Down	1
Oil Burner	1
Assist	2
	<hr/> 43
Ambulance:	
Boston	1
Cape Cod Hospital	80
Falmouth Hospital	3
No Transport	9
Lost Child	2
	<hr/> 95
Oil Burner Inspections:	9
Fire Alarms Inspections:	14

Apparatus & Equipment

Engine 1	Maxim	1966 - 1000 Gallon Pump
Engine 2	International	1970 - 1000 Gallon Pump
Engine 3	Ford 600	1953 - Utility Truck
Engine 4	Dodge	1969 - Forest Fire Truck
Ambulance	Dodge	1973

There were regular monthly Fire and Rescue drills for this period. In conjunction several Rescue Squad members took the E.M.T. Training Course at the Cape Cod Community College and Fire personnel attended Training Schools.

As a result of action taken at the last regular District Meeting twenty (20) Tone Receivers were purchased and distributed to personnel.

The twofold purpose has been to control the response and to eliminate unnecessary blown in alarms.

In order to comply with increasingly stringent State Regulations the Rescue Squad has spent between the period July, 1976 through March, 1977 the sum of \$2,166.97 for ambulance equipment and \$606.00 for training for a total of \$2,772.97. This is money from donations and various fund raising events.

To date we have twelve (12) Emergency Medical Technicians and two (2) in training and a Paramedic who will complete this course in April.

In closing we wish to thank those who have helped the Department in any way.

Respectfully submitted,
John E. Newton
Charles E. Hamblin
Walter H. Dottridge
Board of Engineers

FIRE DEPARTMENT BUDGET

	Expended 1975/76	Expended 7/1/76- 2/28/77	Estimate 1977/78
Electricity	\$ 486.28	\$ 357.67	\$ 600.00
Telephone	1,217.98	919.70	1,500.00
Heat	713.82	563.89	850.00
Fire Alarm & Services	1,300.00	8.27	1,300.00
Insurance	4,745.18	4,734.00	5,700.00
Maint. of Equip.	3,037.33	1,537.30	2,500.00
Maint. of Station	280.81	415.67	300.00
Supplies & Equip.	747.85	2,332.26	2,500.00
Labor	6,210.00	4,647.50	8,500.00
Training			500.00
Totals	\$18,739.25	\$15,514.26	\$24,250.00
Transfer	1,989.25		
Appropriation	\$16,750.00	\$20,000.00	

Report Of The Treasurer

July 1, 1975 — June 30, 1976

Receipts

Cash Balance, July 1, 1975	\$ 99,074.88
Payroll Deductions	9,613.60
Water Department:	
Receipts and Revenue	64,306.50
Basic Use Charge	15,000.00
Interest on Savings Account	5,207.49
Tax Collector:	
1972 Personal Property	16.00
1973-74 Personal Property	34.16
1973-74 Real Estate	288.31
1975 Personal Property	513.25
1975 Real Estate	11,376.09
1976 Personal Property	4,344.94
1976 Real Estate	87,923.93
Interest on Tax Monies	366.30
1975 Real Estate deferred	146.87
Unclaimed Tailings	56.76
Freedom Hall Restoration Fund	133.31
Miscellaneous	115.45
Total Receipts	\$298,517.84

Expenditures

Payroll Deductions	\$ 9,613.60
Water Department:	
Receipts	110.00
Maintenance & Operation	55,493.05
Service Connections	9,588.81
Regular Extensions	2,340.25
Fire Department	18,739.25
Cotuit Library Association	250.00
Freedom Hall	2,490.81
Street Lights	10,756.57
Financial Department	36,452.23
Freedom Hall Restoration Fund	127.15
Election Expenses	166.95
Brush Breaker Purchase	1.00
Fire Station Insulation	475.00
Freedom Hall Parking Lot	579.70
Fuel Tight Vault	6,299.44
New Well and Station (water)	197.51
Tax Refunds	1,862.84
Total Expenditures	155,544.16
Cash Balance, June 30, 1976	142,973.68
	\$298,517.84

BALANCE SHEET — JUNE 30, 1976

General Accounts

Assets

Cash:		
General		\$142,973.68
Petty Cash - water dept.		10.54
Accounts Receivable:		
Taxes		
1973-74 Personal Property	253.46	
1975 Personal Property	166.11	
1975 Real Estate	707.19	
1976 Personal Property	245.33	
1976 Real Estate	6,443.23	
1976 Farm Act	59.20	
Tax Title	<u>1,379.14</u>	9,253.66
Water		
Rates & Services		<u>1,607.29</u>
		\$153,845.17

Liabilities and Reserves

Tailings - unclaimed checks	\$	74.56
Special Appropriation Balances:		
Freedom Hall Parking Lot		1,533.50
Elevated Tank Repairs		5,000.00
1965 Land Purchase		2,054.12
Radio Equipment - Fire Dept. (1973)		478.55
Painting Exterior - Fire Station		125.00
Capitol Improvements - water system		29,500.00
Freedom Hall Restoration Fund		6.16
Reserve Fund - Overlay Surplus		3,063.54
Overlay Reserved for Abatement 1976		1,055.50
Overlay Reserved for Abatement 1975		873.30
Overlay Reserved for Abatement 1973-74		253.46
Revenue Reserved Until Collected:		
Taxes		9,253.66
Water		1,607.29
Reserve for petty cash advance		10.54
Surplus Revenue (free cash)		<u>98,955.99</u>
		\$153,845.17

Debt Accounts

Public Service Enterprise	\$71,944.00	Water	\$71,944.00
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FINANCIAL DEPARTMENT EXPENDITURES IN DETAIL

Appropriation			\$36,500.00
Salaries:			
Fire Chief	2,500.00		
Pension for Fire Chief	1,724.40		
Clerk	400.00		
Treasurer	1,000.00		
Moderator	25.00		
Tax Collector	260.00		
Assessors	260.01		
First Ast. Engineer	145.83		
Second Asst. Engineer	250.00		
Prudential Committee	750.00		
Water Commissioners	750.00	8,065.24	
Notes and Interest:			
Water Dept. Notes	14,648.00		
Interest	3,528.12		
Fire Dept. Notes	4,500.00		
Interest	162.00	22,838.12	
Barnstable County Retirement			
Assessment		2,791.60	
Group Insurance		1,658.79	
Stationery-Supplies		201.17	
Printing-Advertising		659.99	
Treasurer's Bond		84.00	
Postage		85.00	
Miscellaneous		68.32	
		36,452.23	
Balance to Revenue		47.77	
		\$36,500.00	\$36,500.00

FIRE DEPARTMENT EXPENDITURES IN DETAIL

Appropriation			\$16,750.00
Transfer from reserve fund			1,989.25
Electricity	486.28		
Telephone	1,217.98		
Heat	713.82		
Supplies and Equipment	747.85		
Maintenance of Equipment	3,037.33		
Maintenance of Station	280.81		
Labor	6,210.00		
Fire Alarm	1,300.00		
Insurance	4,745.18		
		\$18,739.25	\$18,739.25

FREEDOM HALL EXPENDITURES IN DETAIL

Appropriation		\$2,500.00
Electricity	160.47	
Telephone	170.26	
Janitor	399.00	
Heat	858.44	
Services	67.75	
Water	50.00	
Supplies	33.24	
Insurance	751.65	
	<u>2,490.81</u>	
Balance to Revenue	9.19	
	<u>\$2,500.00</u>	<u>\$2,500.00</u>

Valuation of the District

Real Estate	53,030,320.00
Personal Property	<u>2,507,250.00</u>
Total Valuation	55,537,570.00
Tax Rate	\$1.85 per \$1,000.00

District Indebtedness - Notes and Interest

Series	Year Issued	Total Amount	Amount Each Note	Purpose
April 1	1972	85,000	6,000	New Well & Station
Feb. 1	1974	18,240	3,648	Purchase land-main station

Series	Date of Last Payment	Amount left June 30, 1976	Interest Rate
April 1	1987	61,000	4.00
Feb. 1	1979	10,944	4.75

Agnes C. Murray
Treasurer

Report Of The Board of Water Commissioners

To the citizens of the Cotuit Fire District:

Your Board of Water Commissioners submit, herewith, its report:

The water system now services 720 accounts. Mr. James R. Irwin was elected to a three year term as a water commissioner at the annual district meeting and voted in as chairperson of the board at its May meeting.

Board of Water Commissioners meetings are held at the Rt. 28 pumping station office on the third Wednesday of each month and the board is always ready to meet with anyone or group to discuss water department business or to supply information.

Our reinforcement program of the water system has moved forward with the installation of 6" mains closing in dead ends on Santuit Road and Lewis Pond Road.

The fuel tank vault at the Rt. 28 station has been completed and new tanks installed.

A strict maintenance program has been adopted and put into effect, rules and regulations of the water department have been up-dated, a contract has been awarded for repairs and spot painting of the Main Street tank.

Where necessary cement posts have been installed around water hydrants for protection.

A re-evaluation of the \$500.00 assessment charge on new water services was studied for four months and reduced to \$225.00.

The \$17,000.00 voted at the special district meeting held in October, for a water supply study, has been awarded to Whitman & Howard Eng. Co. and is at this writing still in progress.

We hope to continue our program of extensions by closing in one or more dead ends in the next fiscal year.

The board feels an effort is being made to maintain and operate the water system economically and efficiently, at the same time giving quality water and service.

Respectfully submitted
James R. Irwin
Harry A. Ashley
James P. Souza
Board of Water Commissioners

STOCK INVENTORY

Stock on hand July 1, 1975 \$25,513.62
 Stock on hand June 30, 1976 \$26,928.24
 Increase in Inventory \$1,414.62

RECORD OF WATER PUMPED

Total Water Pumped 67,186,500 Gallons
 Largest Day 570,000 Gallons 8/1/75
 Largest Week 3,007,400 Gallons 7/1/75 through 7/8/75

RECEIPTS

July 1, 1975 to June 30, 1976
 \$55,618.71
 Water 7,109.40
 Service Connections 1,468.39
 All Others \$64,196.50
 Total Receipts 15,000.00
 Capital Improvement Charge 1,607.29
 Accounts Receivable NONE
 Water Liens

EXPENDITURES

July 1, 1975 to June 30, 1976
 Appropriated \$58,469.94
 Spent 15,000.00
 Balance 2,500.00

REGULAR APPROPRIATIONS

Maintenance & Operation
 Service Connections
 Regular Extension Account

SPECIAL APPROPRIATIONS

Fuel Tight Vault
 Elevated Tank
 1965 Land Old Oyster Road
 1972 New Well & Station

Balance \$3,005.48
 Spent \$55,464.46
 Balance 5,411.19
 Spent 9,588.81
 Balance 159.75
 Spent 2,340.25
 Balance 271.97
 Spent 6,328.03
 Balance 5,000.00
 Spent 10,445.88
 Balance 2,054.12
 Spent 90,000.00
 Balance -

Cotuit Fire District Warrant

ANNUAL MEETING

MAY 9, 1977

To the Clerk of the Cotuit Fire District

GREETING:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Cotuit Fire District qualified to vote in District elections and affairs to meet in Freedom Hall, Cotuit, Monday, May 9, 1977 at 4 o'clock P.M., then and there to vote for the following officers:

Moderator - for one year
Member of Prudential Committee - for three years
Member of Board of Water Commissioners-for three years
Clerk - for one year
Treasurer - for one year
Chief Engineer - for three years
Three Auditors - for one year

The polls shall be closed at 7 o'clock P.M. and at 8 o'clock P.M.
action taken on the following articles:

Article 1. To see if the District will vote to authorize the Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1977 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Article 2. To hear and act upon the reports of the officers and committees of the District.

Article 3. To receive and act upon the accounts of all persons to whom the District may be indebted.

Article 4. To see what salaries the District will pay the following elected officials: Clerk, Treasurer, Chief Engineer, 1st Asst. Engineer, 2nd Asst. Engineer, Prudential Committee, Water Commissioners and Moderator.

Article 5. To see what sum the District will raise and appropriate for the expenses of the fire department for the fiscal year beginning July 1, 1977. Requested by the Board of Engineers.

Article 6. To see if the District will vote to raise and appropriate a sum not to exceed \$300. for the maintenance of the Cotuit Library Association Inc. Requested by the Prudential Committee.

Article 7. To see what sum the District will raise and appropriate for the expenses of Freedom Hall for the fiscal year beginning July 1, 1977. Requested by the Prudential Committee.

Article 8. To see if the District will vote to raise and appropriate \$2,000. to improve the heating for Freedom Hall. Requested by the Prudential Committee.

Article 9. To see what sum the district will raise and appropriate for the purpose of lighting the streets of the District for the fiscal year beginning July 1, 1977. Requested by the Prudential Committee.

Article 10. To see if the District will vote to raise and appropriate:
(a) \$10,000. for the water dept. for service connections
(b) \$58,523.97 for the operation and maintenance of the water dept.
(c) \$20,000. for the water dept. for extensions.

Requested by the Board of Water Commissioners.

Article 11. To see if the District will vote to raise and appropriate \$6,000. for repairs to the Diesel Station. Requested by the Board of Water Commissioners.

Article 12. To see if the District will vote to raise and appropriate \$1,100. for the purchase of 500 ft. of 2½ inch hose for replacement. Requested by the Board of Engineers.

Article 13. To see if the District will vote to raise and appropriate \$550. for storm windows for the fire station. Requested by the Board of Engineers.

Article 14. To see if the District will vote to raise and appropriate \$1,950. for repairs to the fire station. Requested by the Board of Engineers.

Article 15. To see if the District will vote to transfer from free cash in the treasury a sum of money to pay for the expenses of the fire department for the balance of the fiscal year ending June 30, 1977. Requested by the Board of Engineers.

Article 16. To see if the District will vote to raise and appropriate a sum of money to a reserve fund.

Article 17. To see what sum the District will raise and appropriate to the financial department.

Article 18. To see if the District will vote to appropriate a sum of free cash in the treasury towards the tax levy of the fiscal year beginning July 1, 1977.

Article 19. To transact any other business that may legally come before the meeting.

And you are hereby directed to serve this warrant by advertising same in a newspaper printed within the Town of Barnstable seven days at least before the time of said meeting. Hereof fail not to make due return of this warrant and doings thereon to said meeting.

Given under our hands this 21st day of March, 1977.

Prudential Committee:

Frederick H. Boden
Edward S. Savery
Alfred E. Martin

True Copy Attest:
F. Maynard Gifford, Jr.
Clerk: Cotuit Fire District