

# **COTUIT FIRE DISTRICT**

*Annual Reports*



## **1981**

# **COTUIT FIRE DISTRICT**

Annual Reports for the Year Ending June 30, 1981

## **Organization**

### **Moderator**

Gwendolyn E. Phillips

### **Prudential Committee**

Thomas W. Hadley  
Bruce T. Burlingame  
Alfred E. Martin

Term expires 1984  
Term expires 1983  
Term expires 1982

### **Clerk**

Laurie C. Hadley

### **Treasurer**

Agnes C. Murray

### **Board of Water Commissioners**

David C. Pina  
James P. Souza  
William O. Wool

Term expires 1984  
Term expires 1983  
Term expires 1982

## **Board of Engineers**

### **Chief**

Walter H. Dottridge

Term expires 1983

### **First Assistant Engineer**

Stephen C. Hamblin

Term expires 1982

### **Second Assistant Engineer**

Bennett W. Dottridge

Term expires 1984

### **Auditors**

Jacqueline B. Claussen

Manuel F. Duarte

James J. McGranachan

# COTUIT FIRE DISTRICT

## Special Meeting

April 6, 1981

In accordance with the foregoing notice and the by-laws of the District, a special meeting of the Cotuit Fire District was held in Freedom Hall on Monday, April 6, at 8:00 P.M. The Moderator called the meeting to order. The Clerk read the call of the meeting and the return of same. The meeting acted on the following:

**Article 1:** Upon motion duly made and seconded, it was voted: "That the District accept and adopt the article as printed in the warrant, and transfer the sum of money raised under Articles 8 and 9 of the May 12, 1980, Annual District Meeting, which articles raised and appropriated \$120,000.00 and \$106,000.00 respectively, for the purpose of laying and relaying water mains and appurtenances along Sandalwood Drive, Bob-white Run, Curlew Way, Elmwood Circle, Rosewood Lane, and Eastwood Lane; and throughout Cotuit Coves, on Santuit Road, Clamshell Cove Road, Clamshell Point Lane, Cotuit Cove Road, and Crawford Road, into one account for the purpose of disbursement of said funds and for all other accounting procedures applicable thereto."

**Article 2:** Upon motion duly made and seconded, it was voted: "That the District accept and adopt the article as printed in the warrant, and transfer \$20,000.00 from the Water Department extension account, as funded by Article 5 of the May 12, 1980, Annual District Meeting, to the account set up for the purpose of distributing funds for all other accounting purposes for Articles 8 and 9 of the May 12, 1980, Annual District Meeting."

**Article 3:** Upon motion duly made and seconded, it was voted: "That this article be indefinitely postponed."

**Article 4:** Upon motion duly made and seconded, it was voted: "To adjourn."

LAURIE C. HADLEY, Clerk  
Cotuit Fire District

# COTUIT FIRE DISTRICT

## Annual Meeting May 27, 1981

In accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held in Freedom Hall on Wednesday, May 27, 1981. Election of District Officers took place from four to seven PM, and the result was as follows:

<b>Moderator for one year</b>	
*Gwendolyn E. Phillips	98 votes
<b>Member of the Prudential Committee for three years</b>	
*Thomas W. Hadley	92 votes
<b>First Assistant Engineer, Fire Department, one year</b>	
*Stephen C. Hamblin	101 votes
<b>Second Assistant Engineer, Fire Department, three years</b>	
*Bennett W. Dottridge	69 votes
Richard S. Knowlton	38 votes
<b>Member of the Board of Water Commissioners for three years</b>	
*David C. Pina	95 votes
<b>Member of the Board of Water Commissioners for one year</b>	
Richard S. Knowlton	46 votes
*William O. Wool	63 votes
<b>Clerk for one year</b>	
*Laurie C. Hadley	99 votes
<b>Treasurer for one year</b>	
*Agnes C. Murray	99 votes
<b>Auditors for one year</b>	
*Jacqueline B. Claussen	90 votes
*Manuel F. Duarte	88 votes
*James J. McGranachan	86 votes
*Elected	

The meeting was called to order at eight PM. The Clerk read the call of the meeting and the return of same. The following action was taken:

**Article 1:** Upon motion duly made and seconded, it was voted: "That the District authorize the Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1981, in accordance with the provisions of the General Laws, Chapter 44, Section 4; and to issue a note or notes therefore, payable within one year; and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17."

**Article 2:** Upon motion duly made and seconded, it was voted: "That the District accept the reports of the officers and committees of the District as printed, with one correction."

**Article 3:** Upon motion duly made and seconded, it was voted: "That this article be indefinitely postponed."

**Article 4:** Upon motion duly made and seconded, it was voted: "That the District set the salaries of the elected officials as follows: Clerk, \$400.00; Treasurer, \$1,000.00; Chief Engineer, \$2,500.00 plus hours



worked; First and Second Assistant Engineers, \$500.00 plus hours worked; Prudential Committee Members, \$250.00; Member of the Board of Water Commissioners, \$250.00; and Moderator, \$25.00 each meeting."

**Article 5:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$20,000.00 for the Water Department for service connections, \$93,531.00 for the operation and maintenance of the Water Department, and \$20,000.00 for the Water Department for extensions; and that the receipts and revenues of the Water Department be applied to these amounts."

**Article 6:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$5,000.00 for the purchase of one four-wheel-drive truck for the Water Department and allow for the trading in or the 1979 GMC four-wheel-drive truck."

**Article 7:** Upon motion duly made and seconded, it was voted: "That the District name the recently constructed pumping station at Sampson's Mill Road in memory of the late Water Commissioner James R. Irwin, so that said pumping station will be known as 'Irwin Station.' "

**Article 8:** Upon motion duly made and seconded, it was voted: "That the District authorize the Board of Water Commissioners to dispose of the GMC diesel, Model #3061-A, unit #3A-33919, and appurtenances, located at the Route 28 pumping station."

**Article 9:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$2,500.00 for the purchase of hose and fittings for the Fire Department."

**Article 10:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$4,000.00 to be paid to the Centerville/Osterville Fire District for fire alarm coverage."

**Article 11:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$4,000.00 to paint and make necessary repairs at the fire station."

**Article 12:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$45,000.00 for the expenses of the Fire Department for the fiscal year beginning July 1, 1981."

**Article 13:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$950.00 to be added to the amount raised under Article 14 of the May 12, 1980, Annual District Meeting, to be used to replace or repair the two front entrance doors at Freedom Hall."

**Article 14:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$4,750.00 for the expenses of Freedom Hall for the fiscal year beginning July 1, 1981."

**Article 15:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$17,500.00 for the purpose of lighting the streets of the District for the fiscal year beginning July 1, 1981."

**Article 16:** Upon motion duly made and seconded, it was voted: "That the District raise and appropriate \$1,000.00 for the maintenance of the Cotuit Library."

**Article 17:** Upon motion duly made and seconded, it was voted:  
"That the District raise and appropriate \$4,000.00 to paint the exterior of Freedom Hall."

**Article 18:** Upon motion duly made and seconded, it was voted:  
"That the District raise and appropriate \$63,000.00 for the expenses of the Financial Department for the fiscal year beginning July 1, 1981."

**Article 19:** Upon motion duly made and seconded, it was voted:  
"That this article be indefinitely postponed."

**Article 20:** Upon motion duly made and seconded, it was voted:  
"That the District appropriate and transfer from free cash the sum of \$17,200.00 for the purpose of paying interest for temporary borrowing for the Cotuit Coves and Sandalwood water improvement projects."

**Article 21:** A motion, duly made and seconded, that the District vote to close Freedom Hall each year for a period beginning December 1 and ending March 31, did not carry.

**Article 22:** Upon motion duly made and seconded, it was voted:  
"That the District raise and appropriate the sum of \$16,500.00 for a Stabilization Fund as provided under Section B, Chapter 40, of the General Laws of the Commonwealth of Massachusetts."

**Article 23:** Upon motion duly made and seconded, it was voted:  
"That the District raise and appropriate \$3,000.00 to a reserve fund."

**Article 24:** Upon motion duly made and seconded, it was voted:  
"That the District appropriate and transfer from free cash the sum of \$25,000.00 to be applied toward the tax levy of the fiscal year beginning July 1, 1981."

**Article 25:** Upon motion duly made and seconded, it was voted:  
"That this article be indefinitely postponed."

**Article 26:** Upon motion duly made and seconded, it was voted:  
"That this article be indefinitely postponed."

**Article 27:** Upon motion duly made and seconded, it was voted:  
"To adjourn."

LAURIE C. HADLEY, Clerk  
Cotuit Fire District

This meeting:	
Raised and appropriated	\$304,731.00
Appropriated from free cash	\$ 42,200.00

## **Report Of The Prudential Committee**

### **TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:**

Your Prudential Committee herewith submits its report for the term July 1980 through June 1981. At the Annual Meeting in May, 1981, Thomas W. Hadley was elected to a three-year term as Prudential Committee Member.

At its organizational meeting following the Annual Meeting, Thomas W. Hadley was elected to serve as Chairperson for the year. Bruce T. Burlingame was elected Committee secretary; he was also designated to act as liaison in the matter of street lights. Alfred E. Martin was elected to coordinate the use of Freedom Hall.

The Prudential Committee's regular meetings are held on the first Monday after the third Wednesday in each month at 7:30 P.M. These meetings are held at the Cotuit fire station and are open to the general public.

In September, 1980, David C. Pina was appointed unanimously to fill the unexpired term of the late James R. Irwin as a member of the Board of Water Commissioners.

Freedom Hall continues to be used by various organizations within the village on a regular basis. Among the major users are the Boy Scouts, the Cotuit Athletic Association, and the food co-operative.

During this period, your Prudential Committee met several times with members of other Prudential Committees in the town. Although these meetings have produced no concrete results to date, the exchange of information and discussion of mutual problems is felt to be beneficial to our District.

We wish to thank all district officers and members of the public who have attended our meetings and for their assistance and cooperation.

Respectfully submitted,

THOMAS W. HADLEY  
BRUCE T. BURLINGAME  
ALFRED E. MARTIN

# Report Of The Treasurer

Financial Statement  
July 1, 1980 — June 30, 1981

## Receipts

Cash Balance, July 1, 1980	\$ 187,385.16
Payroll Deductions	10,389.13
Sales Tax	452.53
Water Department:	
Receipts and Revenue	114,828.96
Basic Use Charge	22,275.00
Interest Earned	21,906.73
Taxes	169,169.33
Water Liens	530.51
FHA Loan	300,000.00
Water Improvement Grant	450,000.00
Tax Title	838.43
Renew Note #222	150,000.00
Interest - Stabilization Fund	1,501.24
Freedom Hall	240.00
Fire Department	783.00
Unclaimed Tailings	.79
Cotuit Coves - Sandalwood Extensions	226,000.00
Proceeds of Note #225	100,000.00
Miscellaneous	48.30
Total Receipts	\$1,756,349.11

## Expenditures

Payroll Deductions	10,389.13
Sales Tax Payable	548.32
Water Department:	
Maintenance & Operation	89,621.77
Service Connections	19,996.84
Engineering Fees, Cotuit Coves-Sandalwood	30,552.20
Recoat Elevated Tank	40,897.20
Cotuit Coves-Sandalwood Project	198,704.80
Tires Engines 1 & 4	1,030.28
New Hose - Fire Department	2,338.00
Fire Alarm Coverage	2,800.00
Fire Department	35,344.97
Freedom Hall	4,598.61
Street Lights	17,380.12
Cotuit Library	1,000.00
Financial Department	24,347.23
Stabilization Fund	5,000.00
Purchase Fire & Rescue Truck	201.72
Purchase Ambulance	746.58
Water Improvement Project	393,718.84
Interest on Short-Term Borrowing	17,412.14
Cardiac Monitor Fund	497.00



Tax Refunds	1,372.43
Payment of Notes #219,220,221	300,000.00
Payment of Note #222	150,000.00
Payment of Note #223	100,000.00
Interest on Stabilization Fund	<u>1,501.24</u>
Total Expenditures	\$1,449,999.42
Cash Balance, June 30, 1981	<u>306,349.69</u>
	\$1,756,349.11

**BALANCE SHEET — June 30, 1981**  
**GENERAL ACCOUNTS**

<b>Assets</b>	
Cash	\$306,349.69
Petty Cash-Water Dept.	50.00
Accounts Receivable:	
Taxes:	
1973 Personal Property	180.35
1974 Personal Property	52.54
1975 Personal Property	126.39
1976 Personal Property	48.42
1977 Personal Property	41.00
1978 Personal Property	63.33
1979 Real Estate	1,126.00
1979 Personal Property	114.58
1980 Real Estate	2,862.81
1980 Personal Property	139.66
1981 Real Estate	9,539.54
1981 Personal Property	581.59
1981 Water Liens	375.66
Tax Title	<u>1,898.20</u>
	\$17,150.07
Water:	
Rates & Services	<u>9,201.60</u>
	\$332,751.36

<b>Liabilities and Reserves</b>	
Tailings - unclaimed checks	386.45
Special Appropriation Balances:	
1965 Land Purchase	2,054.12
Text Well & Prolonged Pumping Test	1,374.56
Water Improvement Project	74,848.33
Interest on Borrowing for Water	
Improvement Project	12,989.54
Recoat Elevated Tank	4,102.80
Entrance Doors, Freedom Hall	750.00
Cotuit Coves & Sandalwood Extensions	47,295.20
Engineering Fees for Cotuit Coves & Sandalwood	
Extensions	9,447.80
Interest for Temporary Borrowing for	
Cotuit Coves & Sandalwood Extensions	17,200.00

Capitol Improvements - Water System	24,475.00
Reserved to reduce 1982 tax levy	25,000.00
Cardiac Monitor Fund	1,954.89
Overlay Reserved for Abatement 1981	2,399.71
Overlay Reserved for Abatement 1980	1,802.30
Overlay Reserved for Abatement 1979	1,937.78
Reserve Fund - Overlay Surplus	5,619.29
Revenue Reserved Until Collected:	
Taxes	17,150.07
Water	9,201.60
Reserve for petty cash advance	50.00
Surplus Revenue (free cash)	<u>72,711.92</u>
	\$332,751.36

<b>Debt Accounts</b>		
Public Service Enterprise	557,000.00	Water 557,000.00

<b>Investment Account</b>		
Cash: 16,720.28	Investment Fund	16,720.28
In Custody of District Treasurer		Stabilization

<b>Valuation of the District</b>	
Real Estate	65,757,800.00
Personal Property	<u>3,423,150.00</u>
Total Valuation	69,180,950.00
Tax Rate	\$2.60 per thousand

<b>District Indebtedness - Notes and Interest</b>	
Notes issued for New Well & Station April 1, 1972 for \$85,000.00 Balance 6-30-81	31,000.00
Federal loan dated July 9, 1980 for Major Water Improvement Project for \$300,000.00. Balance 6-30-81	300,000.00
Note issued for Cotuit Coves Sandalwood Project April 24, 1981 for \$226,000.00. (Temporary borrowing in anticipation of federal loan.) Balance 6-30-81	226,000.00

## Report Of The Board of Engineers

### TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Engineers submits herewith its Annual Report for the fiscal year July 1, 1980 - June 30, 1981.

This Department has responded to 253 calls during the year. This is a total of six (6) calls over last year.

#### FIRES:

Building	3
Grass & Brush	18
Mutual Aid	11
Investigations	38
Automatic Alarms	15
Gas Leaks	1
Oil Burners	2
Chimney	6
Car Fires	4
Oil & Gas Spills	0
Dryer Fires	0
Gas B/Que Fires	1
Power Outage	0
Electrical Fires	0
Rubbish Fires	1
Pumping Cellars	1
Standby Station	<u>1</u>
	102

#### RESCUE SQUAD:

House Rescues	107
Mutual Aid	15
Auto Accidents	15
Medical Assistant	5
Pedestrian Accident	2
Boat Rescue	1
Beach Rescue	<u>6</u>
	151

#### INSPECTIONS:

Oil Burners	21
Fire Alarm Inspect.	75
Public Buildings	10
Wood & Coal Stoves	36
Tank Truck Inspect.	0
Chimney Inspect.	1
Permits Open Air Burning	268

Our equipment is in excellent condition at the present time. It is checked over at least once a week and after every call.

During the year, we purchased some 3" and 1 1/2" hose, plus fittings and other small equipment.

In closing, the Board of Engineers wishes to thank the members of the Department for their dedication to the Department and service to the people of the District. Also, thanks goes to the District Officials for their cooperation.

Respectfully submitted,  
WALTER H. DOTTRIDGE  
STEPHEN C. HAMBLIN  
Board of Engineers

## **Report Of The Board of Water Commissioners**

### **TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:**

We have had another busy year at the Water Department. Starting early in July, the Commissioners accepted a guaranteed loan from the Farmers' Home Administration (FmHA) for the Sandalwood and Cotuit Groves water main extensions. The contracts for these projects were awarded to D.J. Donahue Corp of East Falmouth for \$235,694.00.

Brian R. Pierce was low bidder for a new 100 amp electric service for the main office. This was needed for the new telemetering equipment. Mr. Pierce's bid was for \$1,087.00.

A special meeting was called on July 20, 1980, to award a contract to John W. Egan Company, Inc., for sandblasting and painting of the West Street elevated tank. This contract was for \$40,700.00.

The last contract to complete the original FmHA grant was awarded to Tracey & Lucey Company, Inc., for a new pumping station to be built in the main well field on Sampson's Mill Road.

The Mycock Insurance Agency has set up a new package policy covering pumping units, electrical motors, and air compressors in all pumping stations. The Hartford Steam Boiler Insurance Company will supply this coverage.

At the October meeting, Commissioner David Pina was duly sworn into office by the District Clerk, Laurie Hadley.

Mr. Pina had previously been unanimously appointed by the Prudential Committee.

The Commissioners accepted with regret the resignation of Daniel Hughes, assistant to the Superintendent. Mr. Leonard Mendes of Marstons Mills was hired to replace him. Mr. Mendes came to us from the Chandler Construction Corporation, the company which has done our main repair work over the years. This gave him a good working knowledge of our system.

Carol Dottridge is another new member to the Water Department. Carol has replaced Ruth Bedigian as Secretary-Bookkeeper. Her experience at the Bass River Savings Bank has been a great asset to the Department.

The Board of Water Commissioners ordered padlocked gates installed at both borders of the wellfield on Sampson's Mill Road. This stirred some controversy, but the Commissioners have mandates from the District, the Water Act, the D.E.Q.E., and the E.P.A. to protect our wellfields.

In closing, we wish to commend the work of our Superintendent, "Chuck" Medchill. He has carried the load for us again, carrying on the every day work as well as the extra workload of the new projects.

Respectfully submitted,  
JAMES P. SOUZA  
DAVID C. PINA  
WILLIAM O. WOOL



# MAINTENANCE IN DETAIL

	Fiscal Year 1978-79	Fiscal Year 1979-80	Fiscal Year 1980-1981
	SPENT	SPENT	SPENT
Superintendent Salary	\$14,000.00	\$15,500.00	\$17,160.00
Assistant Superintendent Salary	12,063.42	11,667.11	12,500.00
Office Help	5,850.00	6,500.00	8,599.50
Office Expense	927.00	1,110.58	1,718.59
Uniforms	422.40	449.60	550.40
Telephones, Pagers, Ans. Svc.	1,782.66	2,013.30	2,478.79
Mass. N.E. American Water Works	120.00	157.50	110.00
Maintenance of the System	9,678.53	14,696.78	18,734.51
Truck Expense	3,002.80	1,313.12	1,887.67
Engine Fuel	542.68	441.78	735.00
Electricity	7,117.74	7,711.23	12,212.77
Station Heating	481.62	876.17	1,075.26
Meter Repair	1,208.24	1,396.60	1,814.10
Building Repair	59.15	—	993.98
Tools and Hardware	404.46	171.53	3,426.35
Chemicals	596.60	488.20	570.00
Insurance	2,524.00	3,193.00	3,901.00
Legal and Engineer Hire	82.12	13.50	1,020.00
Contingent	1,497.77	1,419.77	133.85
	\$62,361.19	\$69,119.77	\$89,621.77

## RECEIPTS

### From July 1, 1980 to June 30, 1981

Water (Minimum)	\$49,994.24
Excess Water	36,869.35
On & Off Charge	1,340.00
Service Connections	26,215.95
All Others	861.95
<b>Total Receipts</b>	<b>\$115,281.49</b>
Capital Improvement	22,275.00
Accounts Receivable	9,201.60
Water Liens	

## EXPENDITURES

### From July 1, 1980 to June 30, 1981

	Appropriated	Spent	Balance
Maintenance & Operation	\$89,575.00*	\$89,621.77	-0-
Service Connections	20,000.00	19,996.84	3.16

\*\$46.77 transferred from reserve account

### SPECIAL APPROPRIATIONS

Regular Extension Account	20,000.00	Transferred to Sandalwood-Cotuit Coves Acc.	\$49,848.33
Water System Improvement Project	825,000.00		
West Street Tank Painting	45,000.00	\$775,151.67	4,102.80
Test Wells & Prolonged Pumping Test	20,000.00	40,897.20	1,374.56
Sandalwood-Cotuit Coves*	286,000.00	18,625.44	56,743.00
		229,257.00	

\*Includes Engineering account and regular extension account.

## RECORD OF WATER PUMPED

Water Pumped from July 1, 1980 thru June 30, 1981	90,576,900 Gallons
Largest Day (since July 1, 1980) July 26, 1980	842,000 Gallons
Largest Week (since July 1, 1980) 7-24-80 thru 7-31-80	5,111,400 Gallons