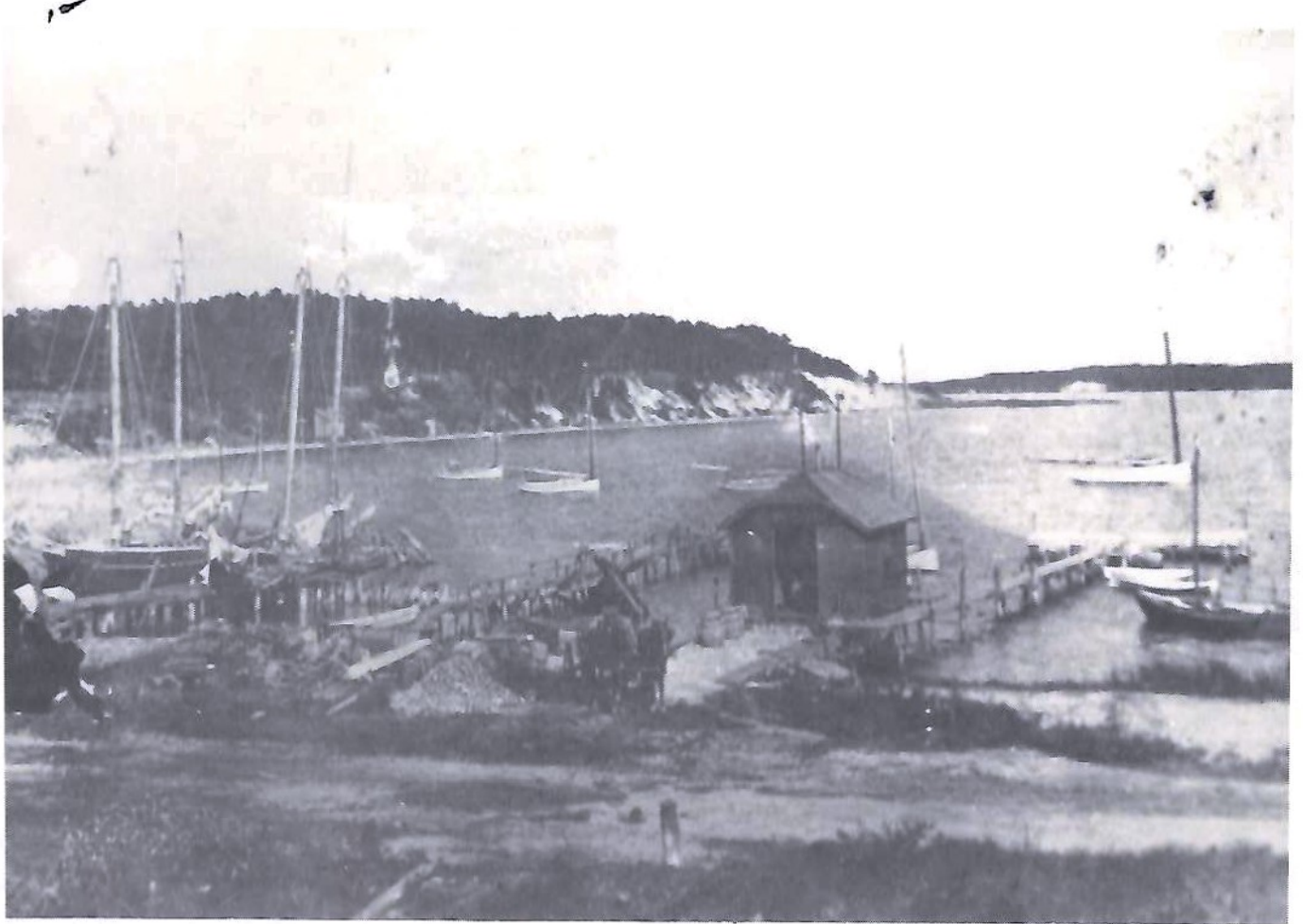


COTUIT FIRE DISTRICT



ANNUAL REPORTS

F.Y. '87

FRONT COVER: HOOPER'S LANDING AT ROPE'S BEACH
(PHOTO COURTESY OF COTUIT HISTORICAL SOCIETY)

REPORT OF THE CLERK

ANNUAL MEETING

MAY 27, 1987

In accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held in Freedom Hall, Main Street, Cotuit, Wednesday, May 27, 1987. Election of District officers took place from four to seven PM, and the results were as follows:

	Votes received
Clerk for three years Laurie C. Hadley*	145
Prudential Committee Member for three years Craig D. Burlingame*	139
Fire Commissioner for three years Richard T. Gilman*	141
Water Commissioner for three years Marion McConnell*	134
David C. Pina	42

The following question appeared on the ballot and the results were as follows:

"Shall the Cotuit Fire District vote to accept the provisions of section thirteen of chapter two hundred and fifty-eight of the General Laws which provides that the District shall indemnify and save harmless municipal officers, elected or appointed, from personal financial loss and expense including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, demand, suit or judgment by reason of any act of omission except an intentional violation of civil rights of any person under law, if the official at the time of such act or omission was acting within the scope of his official duties or employment?"

YES	121	NO	21
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The meeting was called to order by the Moderator at 7:30 PM. The Clerk read the call of the meeting and the return of same. The following action was taken:

*Elected

Article 1: Upon motion duly made and seconded, it was voted to authorize the Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 1987, in accordance with the provisions of the General Laws, Chapter 44, Section 4; and to issue a note or notes therefore, payable within one year; and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17. (Unanimous)

Article 2: Upon motion duly made and seconded, it was voted to authorize the treasurer to enter into compensating balance agreements during fiscal 1988, as permitted by General Laws Chapter 44, Section 53f. (Unanimous)

Article 3: Upon motion duly made and seconded, it was unanimously voted to accept the reports of the officers and committees of the District as printed in the annual report.

Article 4: Upon motion duly made and seconded, this article, "To receive and act upon the accounts of all persons to whom the District may be indebted," was indefinitely postponed, there being no unpaid bills. (Unanimous)

Article 5: Upon motion duly made and seconded, it was voted to set the annual salaries of its elected officials as follows:

- a. Clerk -- \$650.00
- b. Treasurer -- \$3,000.00
- c. Prudential Committee Members -- \$750.00
- d. Members of the Board of Fire Commissioners -- \$750.00
- e. Members of the Board of Water Commissioners -- \$750.00
- f. Moderator -- \$150.00

(Carried)

Article 6: Upon motion duly made and seconded, it was voted to raise and appropriate \$20,000.00 for the expenses of the Financial Department. (Unanimous)

Article 7: Upon motion duly made and seconded, it was voted to raise and appropriate \$15,000.00 for group insurance. (Unanimous)

Article 8: Upon motion duly made and seconded, it was

voted to raise and appropriate \$12,015.00 for the Barnstable County Retirement assessment. (Unanimous)

Article 9: Upon motion duly made and seconded, it was voted to raise and appropriate \$181,424.00 for notes and interest. (Unanimous)

Article 10: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$7,500.00 for the maintenance and operation of Freedom Hall. (Unanimous)

Article 11: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$26,500.00 for the purpose of lighting the streets of the District for the fiscal year beginning July 1, 1987. (Unanimous)

Article 12: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$1,500.00 for the maintenance of the Cotuit Library. (Unanimous)

Article 13: Upon motion duly made and seconded, it was voted to raise and appropriate \$4,000.00 for repairs to and maintenance of Freedom Hall. (Unanimous)

Article 14: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$2,500.00 to construct and equip a fire-resistant storage area in the lower level of the fire station to house District records. (Unanimous)

Article 15: Upon motion duly made and seconded, this article, "To appropriate a sum of money to pay interest expense for the current year on the land purchase voted in Article 24 of the Annual Meeting held on May 28, 1986, and to fund this appropriation by transferring funds as follows:

\$2,054.12 from the Land Purchase account, voted in Article 14, Annual Meeting February 11, 1963;

\$1,046.16 from the Computer Equipment account, voted in Article 12, Annual Meeting May 29, 1985;

\$57.11 from the Fire Department radio account, voted in Article 13, Annual Meeting May 30, 1984;

\$750.00 from the Insurance Consultant account, voted in Article 3, Special District Meeting January 29, 1985;

\$551.00 from the Overhead Door account, voted in Article 15, Annual Meeting May 30, 1984;

\$1,138.76 from the Fuller's Marsh Road Extension account, voted in Article 6, Annual Meeting May 25, 1983;

\$559.00 from the Test Wells account, voted in Article 22, Annual Meeting May 29, 1985;

A sum of money from free cash."

was indefinitely postponed. (Unanimous)

Article 16: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$156,965.00 for the operation and maintenance of the Fire Department to be apportioned as follows:

Labor and salaries	\$ 94,428.00
Maintenance	14,104.00
Operating expense	47,198.00
Miscellaneous	1,235.00

(Unanimous)

Article 17: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$5,600.00 to be paid to the Centerville-Osterville-Marstons Mills Fire District for fire alarm coverage. (Unanimous)

Article 18: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$3,500.00 to purchase an IBM compatible personal computer and software for use in the fire department office, and that any monies appropriated under this article may only be expended with the approval of the Prudential Committee after they have had the opportunity to study the overall computer needs of the district. (Unanimous)

Article 19: Upon motion duly made and seconded, it was voted to purchase an ambulance and related equipment to be utilized by the Fire Department, and to fund this purchase by appropriating and transferring \$50,000.00 from the Stabilization Fund and \$7,500.00 from the Ambulance Replacement and Emergency Repair Account, voted in Article 17 of the Annual Meeting held May 28, 1986; and by raising and appropriating \$17,500.00; and further, that the Fire Commissioners be authorized to dispose of one 1979 Ford F-350 Class I, Type 1, ambulance manufactured by Excellence Corp, VIN #F37JNEE0285, either by outright sale, with the proceeds being deposited in the general fund, or by trading in and applying the proceeds of such trade to the purchase of said new ambulance, whichever they deem to be in the best interest of the District. (Unanimous)

Article 20: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$1,800.00 for protective clothing. (Unanimous)

Article 21: Upon motion duly made and seconded, this article "To raise and appropriate the sum of \$5,000.00 to add to the Apparatus Emergency Repair account for the purpose of funding emergency repairs for any current apparatus," was indefinitely postponed. (Unanimous)

Article 22: Upon motion duly made and seconded, this article, "To borrow and appropriate, or appropriate and transfer from available funds, a sufficient sum of money for the purpose of covering emergency costs incurred in the current fiscal year by the Fire Department," was indefinitely postponed. (Unanimous)

Following discussion on amendments to Article 23, Ms Ann Lloyd, Ms Brenda Nailor, Mr David Crawford, and Mr James McGranachan were sworn in as tellers.

Article 23: Upon motion duly made, seconded, and amended, it was voted to raise and appropriate:

a. \$20,000.00 for the Water Department for service connections;

b. \$170,719.00 for the operation and maintenance of the Water Department to be apportioned as follows:

Labor & Salaries	\$93,024.00
Maintenance	17,000.00
Operation expense	52,195.00
Miscellaneous	1,500.00

for a total appropriation of \$183,719.00, and that the receipts and revenues of the Water Department be applied to these accounts. (Carried)

Article 24: Upon motion duly made and seconded, this article, "To raise and appropriate a sum for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws of the Commonwealth of Massachusetts," was indefinitely postponed. (Unanimous)

Article 25: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$14,000.00 to a reserve fund. (Unanimous)

Article 26: Upon motion duly made and seconded, this article, "To appropriate and transfer a sum of free cash in the Treasury toward the tax levy of the fiscal year beginning July 1, 1987," was indefinitely postponed. (Unanimous)

Article 27: Upon motion duly made and seconded, it was voted to amend the by-laws of the District by adding to Article XI, the following: "Section 6: There shall be a standing

committee for the purpose of reviewing the by-laws of the District on an annual basis and to make recommendations in the form of articles in the warrant whenever they deem changes or additions to the by-laws are appropriate. This committee shall be composed of one member of the Prudential Committee, who shall act as chairman, one member of the Board of Fire Commissioners, one member of the Board of Water Commissioners, and two members who shall be appointed on an annual basis by the Moderator, said appointment to be made each year at the time of the Annual Meeting." (Unanimous)

Article 28: Upon motion duly made, seconded, and amended, it was voted to direct the Water Commissioners as follows: "The Water Department shall arrange for an annual analysis of drinking water as supplied to customers to determine presence and concentration, if any, of all potential contaminants as defined by the U.S. Environmental Protection Agency under the Safe Drinking Water Act Amendments of 1986. Such tests shall be completed and results be made public by posting on the District Bulletin Board in the Post Office no later than September 1, 1987, and each year thereafter." (Unanimous)

This meeting: Raised and appropriated \$653,523.00

Transferred and appropriated \$57,500.00

SPECIAL MEETING

JUNE 25, 1987

In accordance with the foregoing notice and the by-laws of the District, a special meeting of the Cotuit Fire District was held in Freedom Hall, Main Street, Cotuit, Thursday, June 25, 1987. The meeting was called to order by the Moderator at 7:30 PM. The Clerk read the call of the meeting and the return of same. The following action was taken:

Article 1: Upon motion duly made and seconded, it was voted to appropriate the sum of \$15,291.00 to pay interest expense for the current year on the land purchase voted in Article 24 of the Annual Meeting held on May 28, 1986, and to fund this appropriation by transferring funds as follows:

\$6,325.00 from the 1986 Land Purchase Account, voted in Article 24, Annual Meeting, May 28, 1986;

\$2,054.12 from the Land Purchase account, voted in Article 14, Annual Meeting February 11, 1963;

\$1,046.16 from the Computer Equipment account, voted in Article 12, Annual Meeting May 29, 1985;

\$57.11 from the Fire Department radio account, voted in Article 13, Annual Meeting May 30, 1984;

\$750.00 from the Insurance Consultant account, voted in Article 3, Special District Meeting May 30, 1984;

\$1,138.76 from the Fuller's Marsh Road Extension account, voted in Article 6, Annual Meeting May 25, 1983;

\$559.00 from the Test Wells account, voted in Article 22, Annual Meeting May 29, 1985;

\$2,810.47 from free cash.

(Unanimous)

Article 2: Upon motion duly made and seconded, it was voted that the District appropriate and transfer from the Reserve Fund Overlay Surplus account the sum of \$5,616.00 for the purpose of covering emergency costs incurred in the current fiscal year by the Fire Department. (Unanimous)

Article 3: Upon motion duly made and seconded, it was voted that the District raise and appropriate \$6,000.00 to be added to the FY 88 Reserve Fund voted in Article 15 of the Annual Meeting, May 27, 1987. (Unanimous)

Article 4: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$750.00 for a public address system for the District. (Carried)

This meeting: Raised and appropriated \$6,750.00

Transferred and appropriated \$15,291.00

Respectfully submitted

LAURIE C. HADLEY, Clerk

REPORT OF THE TREASURER

COTUIT FIRE DISTRICT
General Fund Balance Sheet
As at June 30, 1987

ASSETS

Cash		\$382,816
Petty Cash		100
Accounts Receivable		
Taxes - Personal Property	\$ 5,687	
Taxes - Real Estate	72,427	
Tax Title	7,457	
Water Liens	545	
Water Dept. Rates & Services	<u>16,304</u>	
Total Accounts Receivable		102,420
Overlay for Abatement Deficit		1,793
Overdrawn Appropriations:		
South Cape Land Purchase		<u>11,056</u>
Total Assets		<u>\$498,185</u> <u>=====</u>

LIABILITIES AND RESERVES

Tailings - Unclaimed Checks	\$ 606
Special Appropriations Balances	5,150
Reserved Funds	264,932
Surplus Revenue	<u>227,497</u>
Total Liabilities and Reserves	<u>\$498,185</u> <u>=====</u>

COTUIT FIRE DISTRICT

General Fund

Cash Receipts and Disbursements

July 1, 1986, Through June 30, 1987

Cash Receipts:

Taxes - Real Estate and Personal Property	\$472,124
Water Department:	
Receipts and Revenue	203,887
Basic Use Charge	19,825
Interest Earned:	
General Funds	11,751
Stabilization Fund	4,543
Bond Issue Due 4/01/02	851,906
Other Receipts	<u>8,090</u>

Total Receipts	\$1,572,126
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Cash Disbursements:

Fire Department	\$140,314
Water Department	155,314
Water Department Extensions	19,672
South Cape Land Purchase	854,731
Savinelli Land	4,900
Street Lights	21,235
Notes and Interest	87,965
Financial Department	14,306
Barnstable County Retirement	9,866
Group Insurance	8,242
Stabilization Fund	20,000
Freedom Hall	6,337
Interest to Stabilization Fund	4,543
Fire Alarm Coverage	5,250
Cotuit Library	<u>1,000</u>

Total Disbursements	<u>1,353,675</u>
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Excess of Receipts Over Disbursements	218,451
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Beginning Cash Balance, July 1, 1986	<u>164,365</u>
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Cash Balance, June 30, 1987	<u>\$382,816</u> =====
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COTUIT FIRE DISTRICT
District Indebtedness
As at June 30, 1987

To Be Raised and Appropriated in Future Years	\$1,217,226 =====
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District Indebtedness Balances at June 30, 1987:

<u>Date Issued</u>	<u>Principal</u>	<u>Rate</u>	<u>Description</u>	<u>Balance</u>
July 9, 1980	300,000	5%	Major Water Improvement Project	\$171,426
February 24, 1982	226,000	5%	Cotuit Coves Sandalwood	173,800
August 20, 1982	110,000	8.35%	Newtown Road Water Extension	22,000
April 1, 1987	850,000	5.73%	South Cape Land Acquisition	<u>850,000</u>
Total				\$1,217,226 =====

REPORT OF THE PRUDENTIAL COMMITTEE

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

The Prudential Committee herewith submits its report for the fiscal year ending June 30, 1987.

This year was an eventful one. The District purchased approximately 22 acres as a site for a future water well. The property is located off Route 28 near the Barnstable/Mashpee town line. The potential well is expected to yield a million gallons per day. This \$850,000 purchase involved the District in its first bond issue. A bond issue is a more complicated, involved, time-consuming venture than borrowing via State House notes. Up to now, the District has generally used State House notes for their borrowing activities. However, when a project involves more than \$750,000, the interest saved makes a bond issue worth the time and effort expended.

Insurance coverage on Freedom Hall was evaluated and up-graded this year. Liability coverage was increased; coverage on building and contents was also increased to a more appropriate level. In addition, the Committee authorized the Boy Scouts to repaint the basement of the building. The Scouts did an excellent job completing this project for the District, and are planning to compliment the work with the addition of a wall mural. The Committee wants to extend our sincerest thanks to the Scouts of Troop 52 for a job well done!

Freedom Hall continues to be used by a number of organizations on a regular basis. These groups include the Boy Scouts, the Cotuit-Santuit Civic Association, the Cotuit Food Co-op, the Cotuit Athletic Association, the Cotuit Federated Church, and an aerobic exercise class. If your organization wishes to use Freedom Hall for an event at some time in the upcoming year, please contact committee member Agnes Murray to make the arrangements. The hall is available for the use of any Cotuit organization, and we encourage its use whenever possible.

Two new street lights were approved based on requests from concerned citizens. If any resident of Cotuit is aware of a problem with an existing light, or is aware of an area in need of a street light, we request you contact a member of our Committee so we can evaluate the situation and take action.

The Prudential Committee has attempted over the last twelve months to improve the communication between the various departments within the District. We formed a Capital Outlay Advisory Committee, which consists of representatives from the Prudential Committee, the Fire Commission, and the Water Commission. This committee meets to review and prioritize the capital purchase needs for the District and makes recommendations to the Prudential Committee prior to the Annual Meeting. Our Committee is also initiating joint meetings of all elected District officials; these meetings will occur once each quarter, the first meeting to be held in August of 1987.

The Prudential Committee meets the first Monday after the third Wednesday of each month at the fire station. The meeting starts at 7:30 PM and the public is always welcome and encouraged to attend.

Respectfully submitted

CRAIG D. BURLINGAME, Chairman

AGNES C. MURRAY

GWENDOLYN E. PHILLIPS

REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

The Board of Fire Commissioners herewith submits its report for the fiscal year ending June 30, 1987.

In our report for the fiscal year of 1986, we noted several areas of concern. These were the decline in available personnel during critical periods of the day, the mechanical problems of the ambulance, and the condition of the fire station. Solutions to most of these problems were found and approved during the last District Meeting.

During the last year, we were able to chart the response of fire department personnel during all periods of the day. We combined this with information about personnel work habits and availability. Our concern was that, because of the lack of jobs in the village area, our personnel were too far away to respond to calls during the normal working day. Our solution was to request funding for two full time personnel to augment those call personnel available during the day. Lt David Pierce was hired as a full time firefighter/EMT as of July 1, 1987, and another paramedic will be hired effective January 1, 1988. This solution will also provide Chief Frazier with more planning time and an opportunity to develop areas of concern to the Commissioners.

We were also concerned with the condition of the ambulance. The ambulance continues to have mechanical problems which degrades our confidence in its ability to be ready to respond at any time. Because of this and the fact that it was at the age of normal replacement, it was recommended to the District that a new ambulance be purchased. The cost will be approximately \$75,000 and will be funded by resources from the stabilization fund, the ambulance billing and the remainder from raised funds. Because of the efficient use of ambulance billing, any future ambulance replacement costs will be almost fully funded by this account. The ambulance will be ordered soon and, hopefully, will be available in December.

A less productive area has been the problems with maintenance and repair of the fire station. Little, if any, major repairs have been done on the station for many years. Many of the windows have deteriorated to the point of replacement and the exterior condition remains deplorable. We chose not to request funding for any major work on the station because of the added cost to

the District of our additional personnel and new ambulance. But we will have to address the condition of the station this year and request that some major repairs take place as soon as possible.

The Model T was restored and will appear in the Fourth of July parade for the first time in many years. We are grateful to the Firefighters Association for the determination to see the restoration completed, to Commissioner Gilman and Chief Frazier for their assistance, and, especially, to Richard Pierce for his untiring efforts in spending hundreds of hours in the tedious task of restoring the Cape's first mechanized fire apparatus. To all, we say many thanks.

We look forward to the challenge of this year, knowing that we have a team in place which is better led, better staffed, and better equipped than ever before.

Respectfully submitted

ROBERT W. ELDRED, Chairman

RICHARD T. GILMAN

MICHAEL F. LLOYD

INCIDENTS BY TYPE 1987

RESCUE AND RELATED

House Rescue	117
Transportation	5
Medical Assist	6
Medical Alarm	2
Motor Vehicle Accident	23
Boat Rescue	2
Mutual Aid (Ambulance)	15
Mutual Aid (Paramedic)	8
Walk in to Station	2
Pedestrian Accident	1
Other	2
Total Rescue Incidents	183

Medical	43
Trauma	60
Cardiac	27
Respiratory	16
Transportation	5
Assist	6
No transport	18
Total Patients	175
Advanced Life Support	32%
Basic Life Support	68%

Oil Burner	26
Wood Stove	3
Smoke Detector	61
Other	28
Total Inspections	118

MUTUAL AID RECEIVED

Paramedic	8
Ambulance	15
Fire	7

July 1, 1986 thru June 30, 1987

REPORT OF THE BOARD OF WATER COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

This was an extremely busy as well as a trying year for the Board.

Our main problem was the land acquisition on Route 28 for our new well site. In this regard, a large part of our regular meetings were given over to it, as well as having to hold five special meetings. Needless to say, some of these meetings went quite late into the evening in order to complete all of the business before the Board.

In late August we were notified by the superintendent of his intent to resign. We were most fortunate in having Mr Mendes to carry on the work during the time spent in attempting to locate a new superintendent.

Although we did have a number of applications for the position, only two were licensed and considered at all as possibilities. One was selected by the Board; but at the last minute, he decided against accepting the offer.

After much consideration by the Board, it was decided to offer the position to Mr Mendes and then search for an assistant for him. In this regard, we were most fortunate in obtaining the services of Thomas White. He came to us with considerable experience in the water works field, having worked for Chandler Construction for a number of years.

At a later date, we advertised for a field person and were pleased with the number of responses to our ad. The Board considered all applications and selected Donald Duarte for the position.

We are pleased to report that all three men are working out well in their respective positions and are an asset to the Water Department and the District.

There have been fifty-nine new services installed this past year, bringing the number of houses served by town water to just over sixteen hundred. For those of you who are not aware of the growth in the District, consider that in fifteen years we have added over one thousand services.

At the present time, we are able to meet the pumping requirements for water. The big question before us right now is how long we will be able to continue this without added pumping facilities and added storage.

The Board would like to extend their sincere appreciation to the men of the Department for their work and devotion; and we would further extend sincere appreciation to our secretary, Sheri Leavenworth, who somehow manages to keep the office in perfect working order.

In closing, we would also like to thank the many other officials of the District for their help and cooperation, and the voters for their support in our efforts.

Respectfully submitted

PAUL H. WIGGINS, Chairman

WILLIAM O. WOOL

MARION MC CONNELL

RECORD-OF-WATER-PUMPED

July 1, 1986, through June 30, 1987 - 127,416,820 gallons
Largest day: June 20, 1987 - 1,144,300 gallons
Largest week: June 14 thru June 20, 1987 - 6,251,300 gallons

SOUTH CAPE LAND PURCHASE

APPROPRIATION DISBURSEMENTS

Palmer & Dodge/bond related fees	\$ 300.00
Saben & Associates/appraisal	4,000.00
Purchase of land	825,000.00
Mycock, Kilroy, Green & McLoughlin/ closing fees	5,812.50
Whitman & Howard/Engineering fees	921.75
Cape Cod Times/legal ad	22.05
Transferred to interest at Special District Meeting	6,325.00

TOTAL APPROPRIATION: \$850,000.00 BALANCE REMANING: \$7,618.70

From July 1, 1986 through June 30, 1987

RECEIPTS

Water (Minimum)	\$ 90,105.00
Excess water	83,698.50
On & Off charge	6,757.50
All others	1,134.16
Total	<u>\$ 181,695.16</u>
Service connections	\$ 22,192.05
Total receipts	\$ 203,887.21
Capital Improvement	\$ 19,825.00
Accounts receivable	\$ 16,303.85
Water liens	\$ 544.91

Labor,
Tax & Conn ch: \$16,255.61

Stock: \$ 5,936.44

EXPENDITURES

	<u>APPROPRIATED</u>	<u>SPENT</u>	<u>BALANCE</u>
Labor & Salaries	\$ 82,024.00	\$ 73,006.71	\$ 9,017.20
Maintenance	17,000.00	16,533.19	466.81
Operation	50,075.00	46,985.46	3,089.54
Miscellaneous	4,500.00	2,075.78	2,424.22
Service connections	20,000.00	19,672.21	327.79

SPECIAL APPROPRIATIONS

Truck	10,000.00	7,573.74	.00
Test Wells	4,204.59	3,645.59	.00*
Distribution Map	2,000.00	2,000.00	.00
Truck radios	3,500.00	3,493.00	7.00
Fuller's Marsh extension	1,138.76	.00	.00**
Savinelli Lane	5,300.00	4,900.00	400.00
South Cape Land	850,000.00	836,056.30	7,618.70***

Balances (*), (**), and (***) transferred at Special District Meeting, June 25, 1987, to Interst Expense on South Cape Land Purchase

DETAIL

	<u>Appropriated</u>	<u>Spent</u>	<u>Balance</u>
LABOR & SALARIES			
Superintendents's salary	\$ 27,248.00	\$ 27,772.00	\$ (524.00)
Assistant Superintendent's salary	22,048.00	20,267.21	1,780.79
Field Person	14,040.00	8,909.99	5,130.01
Secretary/bookkeeper	12,688.00	12,688.00	.00
Labor - overtime	6,000.00	3,369.51	2,630.49
TOTAL	<u>\$ 62,952.00</u>	<u>\$ 62,087.89</u>	<u>\$ 864.11</u>
MAINTENANCE			
Maintenance of the system	\$ 15,000.00	\$ 15,481.91	\$ (481.91)
Meter repair	1,000.00	457.28	542.72
Building repair	1,000.00	594.00	406.00
TOTAL	<u>\$ 17,000.00</u>	<u>\$ 16,533.19</u>	<u>\$ 466.81</u>
OPERATION			
Office expense	\$ 2,300.00	\$ 2,362.94	\$ (62.94)
Uniforms	1,350.00	1,228.63	121.37
Phones, pagers, answering svc	3,755.00	3,287.82	467.18
Association dues	300.00	241.50	58.50
Truck expense	2,500.00	2,570.18	(70.18)
Engine fuel	500.00	481.84	18.16
Electricity	25,000.00	22,652.58	2,347.42
Station heating	700.00	456.60	243.40
Tools & hardware	1,500.00	1,490.03	9.97
Chemicals	1,500.00	1,529.34	(29.34)
Insurance	10,670.00	10,684.00	(14.00)
TOTAL	<u>\$ 50,075.00</u>	<u>\$ 46,985.46</u>	<u>\$ 3,089.54</u>
MISCELLANEOUS			
Legal & Engineer hire	\$ 1,500.00	\$.00	\$ 1,500.00
Contingent	3,000.00	2,075.78	924.22
TOTAL	<u>\$ 4,500.00</u>	<u>\$ 863.51</u>	<u>\$ 636.49</u>
GRAND TOTAL	\$153,599.00	\$138,601.14	\$ 14,997.86

REPORT ON WATER MERGER PROPOSAL

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

The following report is submitted by the committee appointed to study the possible merger of the Cotuit Water Department and the Centerville-Osterville-Marstons Mills Water Department. Committee members are: Bruce Burlingame, Craig Burlingame, Bob Eldred, Jack Grant, Walter Jacobson, Mimi McConnell, and Paul Wiggins.

Initial Meeting, June 1, 1987: All members in attendance at Freedom Hall except Bruce Burlingame and Walter Jacobson, who had prior commitments. Mimi McConnell was elected to the Chair; Paul Wiggins, Vice Chair; Bob Eldred, Secretary. Discussion followed on Article 29 of the May, 1986, Annual Meeting, which called for this committee, charging it to study the merger possibility and to make recommendations for voter approval, if appropriate. Ms McConnell and Mr Grant agreed to meet with C-O-MM officials to explore this.

June 4, 1987: Ms McConnell and Mr Grant met with Don Rugg, Superintendent of C-O-MM Water Department. Main points covered:

*** No hydraulic problems in connecting the two systems, as we are all basically at the same height above sea level.

*** Mechanical or engineering problems in connecting mains not too difficult (we are already connected at Putnam Avenue and therefore capable of helping each other in case of emergency by opening valves).

*** A major drawback in any merger would be Cotuit's four or five different kinds of meters, none of which are compatible with C-O-MM's computerized meter reading system. (They began the conversion of their meter system in 1968, put their remote computer system into use in 1981, went from 6,000 man hours annually for meter reading to 250, or four percent of the former time. The savings on this item and the savings on office personnel (billings) is "staggering" and paid for the computer system in two years -- ONCE THE METER CONVERSION WAS DONE OVER A THIRTEEN YEAR PERIOD. C-O-MM now has approximately 9,800 users; Cotuit, 1,600.)

*** The Massachusetts Department of Environmental Quality Engineering is presently drawing up grant guidelines to aid water departments in changing their meters over a five-year period.

*** C-O-MM, rightly or wrongly, thinks our system is antiquated and that three of our four pumping stations need work.

*** As we already knew, the state is mandating new regulations that will make running all water departments more complex: back-flow prevention, corrosion control, filtering and chlorinating (the Cape may be exempted from chlorination, but it is too soon to tell).

*** Mr Rugg sees no merit in a merger because they have plenty of water; and, in any case, our systems are incompatible except for hook-up of mains for mutual assistance.

July 14, 1987: Ms McConnell and Mr Grant met with C-O-MM Water Commissioners Harry Johnson, David McCarthy, and Arthur Clark and Superintendent Rugg.

*** The Commissioners agreed with Mr Rugg and see no merit in a merger -- they have plenty of water over there, plus what they consider a superior planning process that has led to land acquisition over the years for future well sites.

*** One gentleman pointed out how Cotuit is regarded in some circles -- as being in a state of anarchy! He said that at the May, 1986, Annual District Meeting here he couldn't tell if he was at the Fire District Meeting or the annual vaudeville show! (We from Cotuit clarified that we are making real progress toward more cooperation/communication among elected officials and toward better relations with our constituents.)

*** All six of us in attendance agreed that it would be mutually beneficial to tie in our systems for occasions when one village needs help from another and, ultimately, to satisfy DEQE requirements.

August 5, 1987: Our committee met again, at the Library, to discuss findings. All attended except Craig Burlingame and Bob Eldred who had scheduling conflicts. The main points covered:

*** We reviewed memos to the committee dated June 22 and July 15, which are condensed above under June 4 and July 14.

*** We understand that, from C-O-MM's view, Cotuit has "no cards," and that a merger is not in their interest.

*** We think it is unclear whether a merger would be a good move for Cotuit in years ahead, if and when our own system became automated and compatible. Perhaps the state will decide for us as it moves toward what looks like major consolidations -- time will tell!

*** Paul Wiggins pointed out what he perceives as Cotuit's "depression mentality," a reluctance to spend money for proper maintenance, upgrading and progressing with the times. This attitude, in his view, has prevailed for decades and is still with us, as we have kept the tax rate artificially low at the expense of being up to speed.

*** Paul Wiggins reported that Cotuit's pumping stations and pipes are adequate, but that our storage is not.

*** SPECIFIC STEPS TO BE TAKEN: Regardless of a possible future merger, this committee recommends:

***** 1. That the Cotuit Fire District vote to tie in our water system with C-O-MM at all adjacent points and appropriate the funds to do so. This will require compatible piping at the contact points and valves that would be opened only when needed.

***** 2. That the Water Department stay abreast of the grant possibilities for aid in converting our meters so that it can be determined if this is what Cotuit wants -- with or without C-O-MM. A careful cost/benefit analysis would be needed to make a sound long-range decision. (DEQE is sending us grant information as soon as it is available.)

***** 3. That the Water Department study its storage capacity/needs and seek appropriate action.

***** 4. That the Water Department, in conjunction with the Fire Department and the Prudential Committee, look at an office computer that would serve all. In Water's case, it would streamline billings and facilitate record keeping.

The committee then put itself out of business through a motion to disband, for the time being, on the basis of the above findings and recommendations. We will reconvene if necessary.

Respectfully submitted

Mimi McConnell, Chairman

ORGANIZATION

Moderator

Thomas W. Hadley	428-6552	1989
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Prudential Committee

Craig D. Burlingame	420-1229	1990
Agnes C. Murray	428-8231	1988
Gwendolyn E. Phillips	428-9590	1989

Board of Water Commissioners

Mimi McConnell	428-9573	1990
Paul H. Wiggins	428-8948	1989
William O. Wool	428-6202	1988

Board of Fire Commissioners

Robert W. Eldred,	428-2136	1988
Richard T. Gilman	428-4702	1987
Michael C. Lloyd	428-7369	1989

Clerk

Laurie C. Hadley	428-6552	1987
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Treasurer

William P. Godley	428-8189	1988
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REGULAR MONTHLY MEETINGS

Prudential Committee	Fire Commissioners
Fire Station, 7:30 PM	Fire Station, 7:30 PM
1st Monday after 3d Wednesday	3d Thursday

Water Commissioners
Water Department, 7:30 PM
3d Wednesday