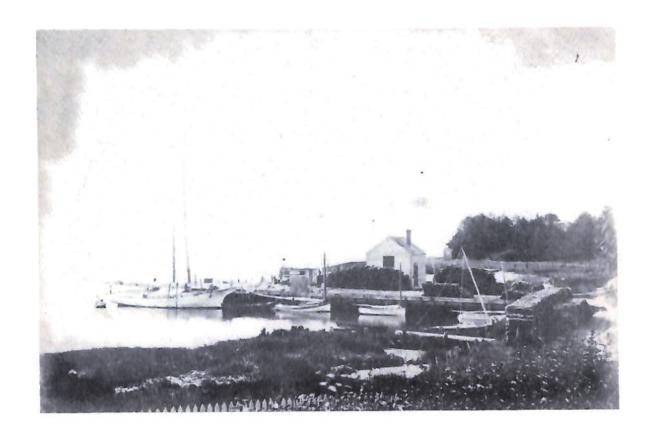
# **COTUIT FIRE DISTRICT**



## **ANNUAL REPORTS**

FY 98

#### COVER

Landing for Cotuit to Nantucket Packet which ran daily from 1830 to 1857

Hezekial Coleman's wharf and store

(Photo courtesy of the Cotuit Historical Society)

## REPORT OF THE CLERK

# COTUIT FIRE DISTRICT ANNUAL ELECTION AND DISTRICT MEETING MAY 26 AND 27, 1998

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the fire station, 64 High Street, Cotuit, on Tuesday, May 26, 1998, between the hours of four o'clock PM and eight o'clock PM. The results were as follows:

Moderator
Richard G. Barry
One member of the Prudential Committee
Michael F. Lloyd
One member of the Board of Fire Commissioners
Ronald J. Mycock
One member of the Board of Water Commissioners
Gaetano G. Calise

Votes Received

67

(Total votes cast: 70)

Article 1: Upon motion duly made and seconded, it was unanimously voted to accept the reports of the officers and committees of the District as printed.

Article 2: Upon motion duly made and seconded, it was unanimously voted to set the annual salaries of the elected officials as follows:

- a. Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: \$750.00 each.
  - b. Moderator: \$150.00.

Article 3: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$46,400.00 for the expenses of the Financial Department.

- Article 4: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$71,540.00 for the Barnstable County Retirement Assessment.
- Article 5: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$322,025.00 for notes and interest.
- Article 6: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$30,000.00 for the purpose of lighting the streets of the District.
- Article 7: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,000.00 for the maintenance of the Cotuit Library.
- Article 8: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$75,200.00 for group insurance.
- Article 9: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$12,000.00 for the maintenance and operation of Freedom Hall.
- Article 10: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,808.00 for the purpose of reimbursing the Town of Barnstable for services provided by the offices of the tax collector and assessors to collect the taxes of the District.
- Article 11: Upon motion duly made and seconded, this article, to raise and appropriate, borrow and appropriate, or appropriate and transfer from available funds the sum of \$400,000.00 for renovations to Freedom Hall to include heating, wiring, plumbing, handicapped accessibility and any and all other repairs which may be necessary; and further, to authorize the Prudential Committee to seek out any grants, Federal, State or otherwise, and if obtained, expend the proceeds of such a grant or grants on these renovations and repairs, was indefinitely postponed.
- Article 12: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$50,000.00 to conduct a study in order to (a) examine and determine the current status of the Cotuit Fire District in accordance with its legal authority and, (b) identify and consider the benefits and liabilities of options for the future governance of the Cotuit Fire District.
- Article 13: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$621,545.00 for the labor and salaries of the Fire Department; and to raise and appropriate \$122,286.00 for the remaining expenses of the Fire Department, to be apportioned approximately as follows:
  - a. Maintenance, \$26,950.00
  - b. Operating expenses, \$94,086.00
  - c. Miscellaneous, \$1,250.00

for a total appropriation of \$743,831.00.

Article 14: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$4,000.00 from the ambulance replacement fund to provide for the ambulance service billing.

Article 15: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$4,500.00 from the ambulance replacement fund to provide for the purchase of patient medical supplies.

Article 16: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$10,000.00 from the ambulance replacement fund to provide for the purchase of first response cardiac equipment to enhance pre-hospital patient care.

Article 17: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$4,000.00 to complete certain maintenance projects at the fire department facility, said costs being in addition to funds carried in the regular operating budget.

Article 18: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$5,400.00 to fund initial costs related to the hiring of additional part-time call firefighters to maintain the staffing level as set forth in policy by the Board of Fire Commissioners

Article 19: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$35,000.00 from the ambulance replacement fund to purchase a service vehicle for the Fire Department and to authorize the Board of Fire Commissioners to dispose of the existing 1989 Chevrolet Pickup, VIN No 1GDGK24K5LE503185, by selling or trading, whichever is in the best interest of the District. Said vehicle will be a replacement and used to facilitate the transportation of personnel to emergency incident and other department operations.

Article 20: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$8,000.00 for the purpose of installing new radio communications equipment being supplied to the District at no charge by the Commonwealth of Massachusetts for use in fire department vehicles.

Article 21: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$8,800.00 to fund the first phase of a replacement program for protective clothing for firefighters.

Article 22: Upon motion duly made and seconded, it was unanimously voted to transfer the sum of \$1,800.00 from the current (FY 1998) Fire Department labor and salaries account (#56141) to the current Fire Department Operating account (#56325) to pay for budgeted expenses, said transfer being of administrative nature only and not affecting the overall budget amounts appropriated for the Fire Department.

Article 23: Upon motion duly made and seconded, it was voted to appropriate and transfer from the ambulance replacement fund the sum of \$35,400.00 to the Fire Department Labor and Salary account to cover unforeseen expenses during the fiscal year ending June 30, 1998.

Article 24: Upon motion duly made and seconded, this article, to see if the District will accept a proposal from the Board of Fire Commissioners regarding the use of the ambulance replacement account for expenses in connection with providing emergency service, or take any other action in the best interest of the District, was indefinitely postponed.

Article 25: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate:

- a: \$26,000.00 for the Water Department for service connections;
- b. \$159,060.00 for labor and salaries; and
- c. \$141,100.00 for the remaining expenses of the Water Department, to be appropriated approximately as follows:

\$43,000.00 for maintenance; \$90,100.00 operations; and \$8,000.00 for miscellaneous expenses

for a total appropriation of \$326,160.00; and that the receipts and revenues of the Water Department be applied to these amounts.

Article 26: Upon motion duly made and seconded, this article, to raise and appropriate the sum of \$20,000.00 for the water main extension, was indefinitely postponed.

Article 27: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$4,000.00 for the continuation of the hydrant replacement program.

Article 28: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$40,000.00 and to appropriate and transfer from the stabilization fund the sum of \$160,000.00 for the cleaning and painting of the Main Street water tank.

Article 29: Upon motion duly made and seconded, it was unanimously voted to adopt the provision of the Massachusetts General Laws, Chapter 111, Section 160A, and the Massachusetts Drinking Water Regulations governing cross connections, 310 CMR 222.22(2)(a).

Article 30: Upon motion duly made and seconded, this article, to raise and appropriate the sum of \$30,000.00 for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws of the Commonwealth of Massachusetts., was indefinitely postponed.

Article 31: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum \$25,000.00 to a reserve fund.

Article 32: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$150,000.00 from free cash in the Treasury toward the tax levy of the fiscal year beginning July 1, 1998.

Respectfully submitted

LAURIE C. HADLEY, Clerk COTUIT FIRE DISTRICT

This meeting: Raised and appropriated \$1,835,164.00 Appropriated and transferred \$400,700.00

## REPORT OF THE TREASURER

COTUIT FIRE DISTRICT GENERAL FUND BALANCE SHEET JUNE 30, 1998

#### ASSETS

Cash:		
General:		
In Banks		0.10 100 75
Advance for Petty Cash:		243,493.75
Water Dept	200.00	
Fire Department	100.00	
	100.00	222
Accounts Receivables:		300.00
Taxes:		
Levy of 1998:		
Personal Property	13,599.24	
Real Estate	619,750.16	
Levy of 1997:	010,100.10	
Personal Property	. 240.94	
Real Estate	4,043.50	
Levy of 1996:	4,040.00	
Personal Property	65.34	
Real Estate	759.56	
Levy of 1995-1989:	700.00	
Personal Property	-284.12	
Real Estate	-4,295.56	
Total Tax Receivables	1,200.00	622 970 06
		633,879.06
Tax Title		43,244.61
		43,244.01
Water:		
Liens Added to Taxes:		
Levy of 1992	96.88	
Rates and Services	33,198.09	33,294.97
		00,204.57
Revenue 1999		1,635,164.00
		2,000,101100
Total Assets		0.500.050.00
10000		2,589,376.39

#### LIABILITIES AND RESERVES

Warrants Payable: 22,476.09 Payroll Deductions: 3,526.35	LIABILITIES:		
Payroll Deductions:			22,476,09
Group Insurance State Withholding Gifts and Bequests: Freedom Hall Agency: Sales Tax Appropriation Balances: Revenue: General Water: Maintenance and Operation Construction and Extension Pumping Station #5 Agency and the state of the state	는 그 보고 10 MM - 1 He - 10 MM - 10 12 HM MM - 12 LM MM - 10 MM -		,
State Withholding	County Retirement System		3,526.35
Gifts and Bequests:     Freedom Hall Agency:     Sales Tax Appropriation Balances:     Revenue:     General			1,626.43
Freedom Hall Agency:			233.23
Agency:			
Sales Tax			610.00
Appropriation Balances:     Revenue:     General	(10 10 <del>개류)</del> (20 10 10 10 10 개념) 등 기계 (10 10 10 10 10 10 10 10 10 10 10 10 10 1		100.00
Revenue:     General			122.89
General Water: Maintenance and Operation Construction and Extension Non-Revenue: Office Renovation (Water) Pumping Station #5 142,010.21  Receipts Reserved for Appropriation: Basic Use Charge Ambulance Overlays Reserved for Abatements: Levy of 1998 Levy of 1997 Levy of 1996 Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1993 Levy of 1992  Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  31,695.64 A0,500.07 300,000  Surplus Revenue  31,695.64 A0,500.07 A0,50			
Water:     Maintenance and Operation		31 695 64	
Maintenance and Operation 60,500.07 Construction and Extension 20,505.29 Non-Revenue: Office Renovation (Water) 54,912.00 Pumping Station #5 142,010.21  Receipts Reserved for Appropriation: Basic Use Charge 24,400.00 Ambulance 104,503.29 Overlays Reserved for Abatements: Levy of 1998 34,627.61 Levy of 1997 42,040.38 Levy of 1995 42,040.38 Levy of 1994 45,526.34 Levy of 1993 55,526.34 Levy of 1992 1,933.65  Revenue Reserved Until Collected: Tax Title 43,244.61 Water 43,244.61 Water 300.00  Surplus Revenue 209,618.20		31,033.04	
Construction and Extension		n 60.500.07	
Non-Revenue:   Office Renovation (Water)   54,912.00     Pumping Station #5   142,010.21     Receipts Reserved for Appropriation:   Basic Use Charge   24,400.00     Ambulance   104,503.29     Overlays Reserved for Abatements:   Levy of 1998   34,627.61     Levy of 1996   7,131.91     Levy of 1995   1,493.58     Levy of 1994   1,526.34     Levy of 1992   1,933.65     Revenue Reserved Until Collected:   Tax Title   43,244.61     Water   33,294.97     Reserve for Petty Cash Advances   300.00     Surplus Revenue   209,618.20			
Pumping Station #5 142,010.21  Receipts Reserved for Appropriation:     Basic Use Charge     Ambulance 24,400.00     Ambulance 104,503.29  Overlays Reserved for Abatements:     Levy of 1998     Levy of 1997     Levy of 1995     Levy of 1995     Levy of 1994     Levy of 1993     Levy of 1993     Levy of 1992  Revenue Reserved Until Collected:     Tax Title     Water 33,244.61     Water 300.00  Surplus Revenue Revenue 209,618.20	Non-Revenue:		
Receipts Reserved for Appropriation:     Basic Use Charge     Ambulance Overlays Reserved for Abatements:     Levy of 1998     Levy of 1997     Levy of 1996     Levy of 1995     Levy of 1994     Levy of 1993     Levy of 1993     Levy of 1992  Revenue Reserved Until Collected:     Tax Title     Water  Reserve for Petty Cash Advances  300.00  Surplus Revenue  24,400.00 24,400.00 34,627.61 27,040.38 34,627.61 27,131.91 27,040.38 27,040.38 27,040	Office Renovation (Water	54,912.00	
Receipts Reserved for Appropriation:  Basic Use Charge Ambulance Overlays Reserved for Abatements:  Levy of 1998 Levy of 1997 Levy of 1996 Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1992 Revenue Reserved Until Collected:  Tax Title Water  Reserve for Petty Cash Advances  24,400.00 104,503.29 24,400.00 104,503.29 34,627.61 2,040.38 7,131.91 2,040.38 1,493.58 1,493.58 1,493.58 1,526.34 1,879.65 1,933.65	Pumping Station #5	142,010.21	
Basic Use Charge Ambulance  Overlays Reserved for Abatements: Levy of 1998 Levy of 1997 Levy of 1996 Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1993 Levy of 1992  Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  Surplus Revenue  24,400.00 104,503.29 24,400.00 104,503.29 34,627.61 2,040.38 7,131.91 1,493.58 1,493.58 1,526.34 1,526.34 1,879.65 1,933.65			309,623.21
Basic Use Charge Ambulance  Overlays Reserved for Abatements: Levy of 1998 Levy of 1997 Levy of 1996 Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1993 Levy of 1992  Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  Surplus Revenue  24,400.00 104,503.29 24,400.00 104,503.29 34,627.61 2,040.38 7,131.91 1,493.58 1,493.58 1,526.34 1,526.34 1,879.65 1,933.65			
Ambulance Overlays Reserved for Abatements: Levy of 1998 Levy of 1997 Levy of 1996 Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1992 Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  104,503.29 34,627.61 2,040.38 7,131.91 1,493.58 1,493.58 1,526.34 1,879.65 1,933.65  Revenue Reserved Until Collected: 33,244.61 33,294.97  Reserve for Petty Cash Advances  300.00		iation:	01 100 00
Overlays Reserved for Abatements:  Levy of 1998 Levy of 1997 Levy of 1996 Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1992 Revenue Reserved Until Collected: Tax Title Water Reserve for Petty Cash Advances  34,627.61 2,040.38 7,131.91 1,493.58 1,526.34 1,526.34 1,879.65 1,933.65  Revenue Reserved Until Collected: 33,244.61 33,294.97  Reserve for Petty Cash Advances 300.00	이 가게 되면 되었다. 그리고 있다면 그리고 있다면 그렇게 하고 있다.		
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Levy of 1997 Levy of 1996 Tevy of 1995 Levy of 1994 Levy of 1993 Levy of 1992  Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  Surplus Revenue  2,040.38 7,131.91 1,493.58 1,493.58 1,526.34 1,879.65 1,933.65   Revenue Reserved Until Collected: 33,244.61 33,294.97		nes.	34.627.61
Levy of 1996 Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1992 Revenue Reserved Until Collected: Tax Title Water Reserve for Petty Cash Advances  300.00  Surplus Revenue 209,618.20			
Levy of 1995 Levy of 1994 Levy of 1993 Levy of 1992  Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  300.00  Surplus Revenue  209,618.20			
Levy of 1994 Levy of 1993 Levy of 1992  Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  Surplus Revenue  1,526.34 1,879.65 1,933.65  43,244.61 33,294.97  209,618.20			
Levy of 1992 1,933.65  Revenue Reserved Until Collected:			
Revenue Reserved Until Collected: Tax Title Water  Reserve for Petty Cash Advances  Surplus Revenue  209,618.20	Levy of 1993		
Tax Title       43,244.61         Water       33,294.97         Reserve for Petty Cash Advances       300.00         Surplus Revenue       209,618.20	Levy of 1992		1,933.65
Tax Title       43,244.61         Water       33,294.97         Reserve for Petty Cash Advances       300.00         Surplus Revenue       209,618.20			
Water  Reserve for Petty Cash Advances  Surplus Revenue  33,294.97  300.00  209,618.20		ted:	42 044 61
Reserve for Petty Cash Advances 300.00 Surplus Revenue 209,618.20			
Surplus Revenue 209,618.20	water		33,294.91
Surplus Revenue 209,618.20	Reserve for Petty Cash Advanc	es	300.00
- TOTAL TO A TOTAL AND THE TOT			
Appropriation Control FY99 1,785,164.00			
	Appropriation Control FY99		1,785,164.00
Total Liabilities and Reserves 2,589,376.39	Total Liabiliti	es and Reserves	2,589,376.39

#### Cotuit Fire District General Fund

# Statement of Receipts and Disbursements For Period Ending June 30, 1998

#### RECEIPTS

Tax Collector:	
	12 556 72
Personal Property	13,556.73
Real Estate	540,983.28
Interest on Taxes	3,462.00
Water Department:	
Rates and Services	357,997.93
Penalties	3,217.95
Miscellaneous	1,400.00
Water Liens	266.21
Basic Use Charge	18,600.00
Fire Department:	
Inspections and Permits	1,735.00
Ambulance Receipts	57,453.74
Miscellaneous	45.00
Investment Income	18,347.01
Sales Tax Payable	416.78
Payroll Deductions	319,590.35
Tax Title	1,174.18
Miscellaneous	8,391.76
Insurance Recovery	706.07
Transfer from Stabilization Fund	40,000.00
Loans Proceeds	550,000.00
Total Receipts	1,937,343.99
Cash Balance July 1, 1997	891,851.43
	2,829,195.42

#### DISBURSEMENTS

DISBURSEMENTS	
Retirement Assessment	69,523.00
Notes and Interest	278,042.74
Freedom Hall	12,986.62 ✓
Street Lights	28,492.99
Cotuit Library	6,000.00
Group Insurance	64,080.81
Fire Dept:	
Salaries	611,520.43
Naint. & Operation	135,963.88
Ambulance Billing	3,038.00
Patient Med.Supplies	4,459.55
Purchase Ambulance	111,646.53
Radio Comm. Equipment	607.59
Service Vehicle (FD)	24,503.97
Prot.Breath.Equipment	7,105.50
Add'l.Call Firefighters	3,643.74
Phone Recording Equipment	441.74
New Call Firefighters	710.32
Med.Diag.Equipment (95)	555.23
Water Dept:	
Salaries	151,807.08
Maint. & Operation	137,985.61
Service Connections	33,215.16
Pumping Station #5	407,989.79
Main Extension 98	34,894.03
Eng./Painting Tanks	4,750.00
Main Extension Program (97)	11,952.87
Hydrant Program (97)	3,437.12
Well #5 Engineering	8,384.58
WEll #5 Main Extension	3,744.49
Security System	1,165.98
Hydrant Replacement Program (96)	2,171.88
Appropriation to Stabilization Fund	30,000.00
Financial Dept	43,508.32
Town of Barnstable	6,808.00
Freedom Hall Study	10,463.85
Payroll Deductions	318,407.80
EIC (Fed.Payable)	829.00
Sales Tax Payable	372.28
Tax Refunds	8,490.89
Water Liens Refund	1,306.58
Ambulance Refund	10.00
Insurance Recovery	683.72
Total Disbursements	2,585,701.67
Cash Balance June 30, 1998	243,493.75
	2,829,195.42

#### DEBT ACCOUNTS

Net	Funded	or	Fixed	Debt:

Inside Debt Limit:

General 190,000.00 Public Service Enterprise 64,500.00

Outside Debt Limit:

General:

Public Service Enterprise 864,900.00

Total 1,119,400.00

Serial Loans:

Inside Debt Limits:

General:

Remodeling Buildings 175,500.00 Departmental Equipment 79,000.00

Outside Debt Limits:

Public Service Enterprise:

Water 864,900.00

1,119,400.00

#### INVESTMENTS ACCOUNTS

Investment Funds:

Cash and Securities: In Custody of Treasurer

166,799.65

In Custody of Treasurer:

Stabilization Fund

166,799.65

#### VALUATION OF THE DISTRICT

Real Estate 474,491,700.00 Personal Property 11,574,540.00

Total Valuation 486,066,240.00

Tax Rate 2.37 per thousand

Respectfully submitted

AGNES C. MURRAY District Treasurer

# REPORT OF THE PRUDENTIAL COMMITTEE

#### TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Prudential Committee is pleased to submit our annual notes for fiscal year 1998.

Our Freedom Hall subcommittee, under Jeff Gifford, its Chairman, reported out a plan to upgrade and remodel this historic building. The plan would extend the functionality of the district facility and promote a heightened sense of community. We are optimistic that the plan will be implemented in part or in full in the coming years when it is anticipated the district's resources will be sufficiently abundant to allow a pertinent article to be passed by the voters.

The Prudential Committee met all its statutory obligations under the district by-laws, enabling laws of the Commonwealth of Massachusetts and the mandates of the annual district meetings.

Respectfully submitted

ALAN DONHEISER JAMES GILL JEFFREY GIFFORD

PRUDENTIAL COMMITTEE

# Notes

# REPORT OF THE BOARD OF FIRE COMMISSIONERS

#### TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 1998.

#### **EMERGENCY MEDICAL SERVICES (EMS)**

Advancements in EMS continue and we stay current with new practices and technology. An automatic blood pressure machine was purchased for monitoring patients during transport. We have updated some of our other diagnostic equipment as well. New medical treatment protocols were implemented throughout the state, making patient care more consistent.

Changes in the health care system will continue to have an impact on our service as they have on everyone. People being cared for at home and early patient discharge accounts for more repeat incidents than we may have expected. Providing care at home presents a significant challenge to those family members and friends involved. We urge those in this type situation to seek outside assistance and resources when necessary, for the benefit of the patient and the health care provider.

#### FIRE PREVENTION

Inspection and prevention activities continue to be a significant part of our non-emergency activity. Captain Pierce has worked diligently to develop a program of yearly business inspections. Of course, we continue to provide smoke detector, oil burner and other inspections on a weekly basis. Issuing permits and responding to complaints and concerns from the public related to hazards and safety matters also continue. Changes in the state's

building code this past year affected the installation of smoke detectors in new construction. Keeping current with these and other requirements and maintaining the knowledge and skill necessary to administer them is an ongoing task. We would like to speculate that the reduction in fires from last year to this year may be due in part to our efforts and community awareness.

#### PERSONNEL

We continue to utilize full and part time (call) personnel in an effort to provide quality service in the most cost effective way. We maintain an emergency response staff of nine full time personnel including the Chief and a part time staff of sixteen. Last year, we received funding to hire four call firefighters to bring us up to the desired minimum. Donald Campbell and Jessica Bates of Cotuit and Richard Sahl and William McNamara of Mashpee are completing their first year as our newest call firefighters. Each has worked hard to meet initial and ongoing training and participation requirements. We have been fortunate to be able to recruit personnel who can meet our standards and those set forth by state law.

Full time Firefighter/Paramedic Eric Littmann resigned to take a job in the western part of the country. We wish the best for Eric and his family; he served the department with dedication and professionalism for over three years. Eric's position was eventually filled by Michael Judge, a well qualified and ambitious paramedic who comes from a department of similar size and activity. Last winter, we conducted our first Senior Private's examination and promoted three full time and two part time personnel. FF/Paramedic M. J. Trainor, FF/EMT Steve Hoffman, FF/EMT Jeff Gifford, and FF/EMT Jennifer Barth were promoted to the position. Senior Privates assume a greater level of responsibility during day-to-day and incident activities.

We appreciate the dedication of our full time and part time staff who work together in providing service. Cotuit remains one of the few communities that remain committed to maintaining a combination department.

#### TRAINING

Our personnel participate in various types of training and education by attending local and regional training in fire and EMS related topics. Firefighter/Paramedic Michael VanEtten recently received his Associates Degree in Fire Science. Many members attended training at the Massachusetts or Barnstable County Fire Academy. Members continue to recertify at their respective level of EMS training as required by law.

#### APPARATUS AND EQUIPMENT

Our apparatus is serving us well. We took delivery of our new ambulance as scheduled last winter; the new unit has many new features and improvements of direct benefit to our patients and attendants as well. The ambulance is replaced about every eight to nine years

and is paid for from ambulance billing receipts. The 1986 Ranger service vehicle was also replaced as scheduled. We want to again acknowledge FF/EMT Scott Fenner who provides the majority of our preventive and emergency maintenance.

Scheduled for replacement in the near future is our aging brushbreaker. We continue to discus alternatives and will be seeking input from outside the department will making this important decision. The age, availability and location of outside resources has changed considerably in recent years. The threat of brush and woods fires remains high in this area of the country, often compared to California in matters of fire potential.

We will be replacing some protective clothing and other related equipment in the coming year; some of these items are over twelve years old. We want to afford safe and reliable protection for all our staff.

#### **BUILDING AND GROUNDS**

Some exterior and interior maintenance items will be needed during the next few years. We have begun a program to fund ongoing maintenance; preventive and ongoing care will help us to avoid larger expenses in the future The Prudential Committee and Fire Commissioners continue to meet at the station monthly. District elections were again held at the station this year.

#### **COMMUNITY ACTIVITIES**

This should improve the accuracy of the information available in an emergency. We urge residents to maintain visible house numbers on their property. Once again we gathered volunteers to put up Christmas lights at the village park near the library; we believe this will become an annual event. The Firefighters' Association purchased a new hydraulic rescue tool from donations received. This new rescue tool will be used for patient extrication from automobile accidents and other rescue situations. As always, we have resources available to us from other fire departments for unusual incidents of those that require additional equipment.

We continue to provide blood pressure testing at the station, and have been screening blood pressures at the Post Office the first Saturday of every month for your convenience. We offer information, directions, advice on safety issues and general assistance in a variety of ways. Residents are encouraged to drop by the station or call 428-2110 with any questions.

#### COMMENTS

We would like to thank once again all members of the department for their continued dedication and involvement. We would like to thank the Prudential Committee, Treasurer, Board of Water Commissioners and the employees of the Water Department

for their continued support and cooperation. We look forward to the new challenges we can expect in the years to come.

Respectfully submitted

CHARLES STEWART GOODWIN, Chairman JAMES GARDNER RONALD MYCOCK

PAUL A. FRAZIER FIRE CHIEF

**BOARD OF FIRE COMMISSIONERS** 

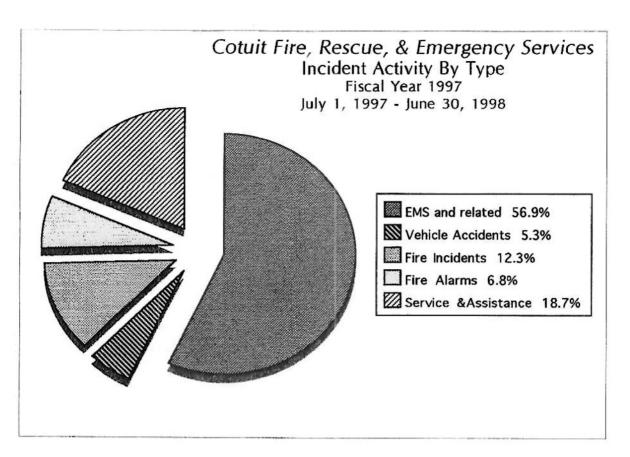
## COTUIT FIRE DEPARTMENT ACTIVITY

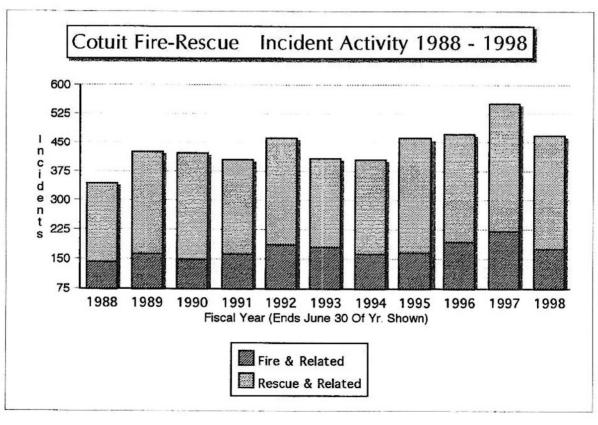
Emergency Incident, Fire Prevention and Patient Treatment (July 1, 1997 to June 30, 1998)

Fire and Related Incidents		Rescue and Related Inciden	ıts
Structure Fire	1	House Rescue	190
Kitchen Fire	Ō	Transportation	0
Vehicle Fire	1	Medical Assist	15
Outside Fire	$\tilde{2}$	Motor Vehicle Accident	25
Chimney Fire	$\bar{1}$	Boat Rescue	4
Brush Fire	$ ilde{ au}$	Mutual Aid (Ambulance)	36
Equipment Fire	Ó	Mutual Aid (Paramedic)	6
Automatic Fire Alarm	32	Pedestrian Accident	ŏ
Hazardous Condition	10	First Aid (Station Walk-In)	ğ
Emergency Standby	0	Other	7
Investigation/Service	62	Medical Alarm	1
Public Assistance	19	Total Rescue Incidents	293
Burning Without Permit	1		
Mutual Aid (Engine)	36		
Other	6	<b>Type Of Injury By Categor</b>	v
Total Fire Incidents	<i>1</i> 78	Medical	39.2%
		Trauma	34.1%
Fire Prevention and		Cardiac	16.2%
Inspection Activity		Respiratory	10.5%
Smoke Detector	152		
Placement Inspection	4	Total Patients Treated	296
Oil Burner	15		
Oil Storage Permit	1		
Underground Tank (Removal)	5	Type Of Care Administered	
LPG Storage	9	Basic Life Support	55.7%
Business Inspection	31	Advanced Life Support	44.3%
Home Inspection	0		
Fire Drill/Fire Alarm Test	6		
House Number Assistance	0	Mutual Aid Received	
Open Burning Permits	1079	Paramedic	0
Other	13	Ambulance	2 4
Total Fire Prevention	1315	Fire	4

**Total Emergency Incidents (Fire & Rescue) This Fiscal Year** 

471





# REPORT OF THE BOARD OF WATER COMMISSIONERS

#### TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

This was a busy, user-friendly and exciting year for the Cotuit Water Department. The following was accomplished:

ABCO Construction Company of Marstons Mills, Massachusetts, was awarded the contract to install domestic services and handle emergency repairs.

The pump station #5 construction contract was awarded to Dankris Builders of Plainville, Massachusetts. The station should be fully operational by September, 1998. Two monitoring wells were installed upgradient of the well.

ABCO Construction company was awarded the contract to install a water main on Peppercorn Lane. The project was completed in September.

The first system-wide flushing was done during April and May. The operation ran very smoothly and was completed in twelve days.

Earth Tech was awarded the contract to provide engineering services for the painting and rehabilitation of both storage tanks.

For the seventh year in a row, the board voted not to increase the water rates.

Various water quality testing continued with all results exceeding State and Federal standards.

There were no personnel and staffing changes. The most important factor that contributed to a successful year was the positive attitude and willingness of our staff. The Water Commissioners express their sincere appreciation for a "job well done."

To our citizens, we express our thanks for your continued fiscal support which allows us to improve the water systems vital to bringing safe drinking water to us all.

Respectfully submitted

GEORGE CALISE, Chairman JACK THOMAS JOHN ANDERSEN

BOARD OF WATER COMMISSIONERS

### **STATISTICAL SUMMARY**

#### WATER PUMPAGE

F	Y '97	<u>FY</u>	<u>'98</u>
JUL/96	23,889,600	JUL/97	33,702,800
AUG	21,108,200	AUG	22,915,300
SEP	10,758,700	SEP	14,265,400
OCT	8,407,100	OCT	12,218,300
NOV	7,291,500	NOV	7,899,200
DEC	7,632,200	DEC	7,725,500
<b>JAN/97</b>	7,180,700	JAN/98	7,188,300
FEB	6,069,100	FEB	6,408,200
MAR	7,130,300	MAR	7,811,200
APR	7,935,100	APR	7,900,100
MAY	11,315,900	MAY	15,822,000
JUN	20,814,500	JUN	19,738,600
TOTALS	139,532,900 Gal.		163,594,900 Gal.

Population supplied – Winter (estimated)	2,690
Population supplied – Summer (estimated)	4,840
Total rainfall FY '98: 58 inches	
Number of services installed in FY '98:	34
Number of services installed in FY '97:	36
Feet of main installed in FY '98:	2,000
Total water main footage:	268,939
Number of Service accounts:	1,947
Number of fire hydrants installed in FY '98:	10
Number of fire hydrants replaced in FY '98:	2
Total number of hydrants:	398

## **ORGANIZATION**

## Moderator

Richard G. Barry	420-0771		2001
Prudent	ial Committee		
Alan Donheiser	428-1252		1999
James M. Gill	428-3758		2000
Jeffrey W. Gifford	428-8834		2001
Board of Wa	ter Commissioner	·s	
200000 1130	W. O VARAGE DA VARA		
John A. Thomas	420-5627		1999
John N. Andersen	420-2423		2000
Gaetano G. Calise, Jr	428-3049		2001
Board of F	ire Commissioner	S	
Charles Stewart Goodwin	420-0355		1999
James A. Gardner	428-2245		2000
Ronald J. Mycock	428-5252		2001
Clerk Laurie C. Hadley 428-6552		Treasurer Agnes C. Mur 420-3000	ray

## DATES TO REMEMBER

Annual election: Tuesday, May 25th, 1999 4:00 PM to 8:00 PM

Annual District meeting: Wednesday, May 26th, 1999 7:30 PM

### REGULAR MONTHLY MEETINGS

Prudential Committee: First Monday after the 3rd Wednesday
Time: 7:30 PM Place: Fire Station

Board of Fire Commissioners 3d Thursday Time: 7:30 PM Place: Fire Station

Board of Water Commissioners
3d Thursday
Time: 6:00 PM Place: Water Department

Note: Meeting dates and times may change based on need. Please check the Post Office bulletin board or call in advance to confirm if you plan to attend.

Nomination papers for any election are available from the Clerk. Call 428-6552 or the District Office, 420-3000. Filing date for 1999 papers is 5:00 PM, Monday, April 26th.