

COTUIT FIRE DISTRICT



ANNUAL REPORTS
FY 99

COVER

Looking north up the Santuit River

(Photo courtesy of the Historical Society of Santuit/Cotuit)

REPORT OF THE CLERK

COTUIT FIRE DISTRICT ANNUAL ELECTION AND DISTRICT MEETING MAY 25 AND 26, 1999

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the Fire Station, 64 High Street, Cotuit, on Tuesday, May 25, 1999, between the hours of four o'clock and eight o'clock PM. The results were as follows:

Votes Received

One member of the Prudential Committee Alan Donheiser	82
One member of the Board of Fire Commissioners Charles Stewart Goodwin	88
One member of the Board of Water Commissioners John A. Thomas	84
and elected for a term of one year:	
One member of the Board of Water Commissioners Frederick Kiely	82

(Total votes cast: 90)

Also in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held on Wednesday, May 26, 1999, at the Cotuit Elementary School, Old Oyster Road, at seven-thirty o'clock PM. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of same. The following action was taken:

Article 1: Upon motion duly made and seconded, it was unanimously voted to accept the reports of the officers and committees of the District as printed.

Article 2: Upon motion duly made and seconded, it was unanimously voted to set the annual salaries of the elected officials as follows:

a. Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: \$750.00 each.

b. Moderator: \$150.

Article 3: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$64,175.00 for the expenses of the Financial Department.

Article 4: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$87,758.00 for the Barnstable County Retirement Assessment.

Article 5: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$305,500.00 for notes and interest.

Article 6: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$30,000.00 for the purpose of lighting the streets of the District.

Article 7: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,000.00 for the maintenance of the Cotuit Library.

Article 8: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$89,775.00 for group insurance.

Article 9: After reconsideration, and upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$15,500.00 for the maintenance and operation of Freedom Hall and to appropriate and transfer \$30,000.00 from free cash in the treasury for repairs of Freedom Hall and to make it handicapped accessible.

Article 10: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,808.00 for the purpose of reimbursing the Town of Barnstable for services provided by the offices of the tax collector and assessors to collect the taxes of the District.

Article 11: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$682,808.00 for the labor and salaries of the Fire Department; and to raise and appropriate \$134,566.00 for the remaining expenses of the Fire Department, to be apportioned approximately as follows:

- a. Maintenance, \$33,900.00
- b. Operating expenses, \$99,416.00
- c. Miscellaneous, \$1,250.00

for a total appropriation of \$817,374.00.

Article 12: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$4,000.00 from the ambulance replacement fund to provide for the ambulance service billing.

Article 13: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$7,700.00 from the ambulance replacement fund to provide for the purchase of patient medical supplies.

Article 14: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$19,000.00 from the ambulance replacement fund to provide for the replacement of the department's cardiac monitor in order to provide more advanced pre-hospital care; and to allow the Board of Fire Commissioners to trade or sell the existing unit, whichever is in the best interests of the District.

Article 15: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$7,200.00 to fund initial costs related to the hiring of additional part-time Call Firefighters to maintain the staffing level as set forth in policy by the Board of Fire Commissioners.

Article 16: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$5,880.00 to begin a firefighting hose and water supply equipment replacement program.

Article 17: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$9,000.00 to fund the second phase of a replacement program for protective clothing for firefighters.

Article 18: This article, to see if the District would vote to transfer from available funds to the Fire Department Labor and Salary account a sum of money to cover unforeseen emergency expenses which occurred during the fiscal year ending June 30, 1999, was indefinitely postponed.

Article 19: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate:

- a: \$26,000.00 for the Water Department for service connections;
- b. \$166,432.00 for labor and salaries; and
- c. \$139,000.00 for the remaining expenses of the Water Department, to be appropriated approximately as follows:
 - \$43,000.00 for maintenance;
 - \$88,000.00 operations;
 - and \$8,000.00 for miscellaneous expenses

for a total appropriation of \$331,432.00, and that the receipts and revenues of the Water Department be applied to these amounts.

Article 20: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of **\$50,000.00** for water main extensions.

Article 21: Upon motion duly made and seconded, it was unanimously voted raise and appropriate the sum of **\$4,000.00** for the continuation of the hydrant replacement program.

Article 22: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum **\$25,000.00** to a reserve fund.

Article 23: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer **\$45,000.00** from free cash in the Treasury toward the tax levy of the fiscal year beginning July 1, 1999.

Article 24: Upon motion duly made and seconded, it was unanimously voted to instruct the Prudential Committee to petition the Legislature to amend Section 5D of Chapter 328 of the Acts of 1926 as amended by Section 3 of Chapter 244 of the Acts of 1935, by striking out the words "not exceeding in the aggregate, one hundred and fifty thousand dollars,".

Respectfully submitted

LAURIE C. HADLEY, Clerk
Cotuit Fire District

This meeting:

Raised & appropriated \$1,855,402.00

Appropriated & transferred \$105,700.00

No borrowings

REPORT OF THE TREASURER

Respectfully submitted

AGNES C. MURRAY
Treasurer

COTUIT FIRE DISTRICT
GENERAL FUND
BALANCE SHEET
JUNE 30, 1999

ASSETS

Cash:

General:

In Banks

787,611.82

Advance for Petty Cash:

Water Dept

200.00

Fire Department

100.00

300.00

Accounts Receivables:

Taxes:

Levy of 1999

Personal Property

1,525.67

Real Estate

43,812.67

Levy of 1998:

Personal Property

327.32

Real Estate

28,373.79

Levy of 1997:

Personal Property

212.50

Real Estate

161.33

Levy of 1996:

Personal Property

49.28

Real Estate

759.56

Levy of 1995-1989:

Personal Property

-284.12

Real Estate

-3,995.06

Total Tax Receivables

70,942.94

Tax Title

36,191.38

Water:

Liens Added to Taxes:

Levy of 1999

610.61

Levy of 1998

668.05

Levy of 1992

96.88

Rates and Services

24,888.12

26,263.66

Revenue 2000

1,810,402.00

Investment of Deferred Comp. Plan

235,259.39

Total Assets

2,966,971.19

LIABILITIES AND RESERVES

LIABILITIES:

Warrants Payable:	39,492.44
Payroll Deductions:	
County Retirement System	3,938.01
Group Insurance	2,451.33
Gifts and Bequests:	
Freedom Hall	610.00
Agency:	
Sales Tax	113.00
Deferred Comp. Benefits Payable	235,259.39

Appropriation Balances:

Revenue:		
General	92,945.02	
Water:		
Maintenance and Operation	127,147.51	
Construction and Extension	29,859.99	
Non-Revenue:		
Office Renovation (Water)	54,912.00	
Pumping Station #5	5,105.97	
		309,970.49

Receipts Reserved for Appropriation:

Basic Use Charge	43,000.00
Ambulance	109,777.99

Overlays Reserved for Abatements:

Levy of 1999	18,362.36
Levy of 1998	10,577.69
Levy of 1997	618.35
Levy of 1996	5,686.43
Levy of 1995	30.58
Levy of 1994	1,230.48
Levy of 1993	1,879.65
Levy of 1992	1,933.65

Revenue Reserved Until Collected:

Tax Title	36,191.38
Water	26,263.66

Reserve for Petty Cash Advances	300.00
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Surplus Revenue	263,882.31
Appropriation Control FY2000	1,855,402.00

Total Liabilities and Reserves	2,966,971.19
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DEBT ACCOUNTS

Net Funded or Fixed Debt:

Inside Debt Limit:

General

95,000.00

Public Service Enterprise

31,950.00

Outside Debt Limit:

General:

Public Service Enterprise

730,850.00

Total

857,800.00

Serial Loans:

Inside Debt Limits:

General:

Remodeling Buildings

87,950.00

Departmental Equipment

39,600.00

Outside Debt Limits:

Public Service Enterprise:

Water

730,250.00

857,800.00

INVESTMENTS ACCOUNTS

Investment Funds:

Cash and Securities:

In Custody of Treasurer

7,893.95

In Custody of Treasurer:

Stabilization Fund

7,893.95

VALUATION OF THE DISTRICT

Real Estate

478,232,600.00

Personal Property

11,532,190.00

Total Valuation

489,764,790.00

Tax Rate

2.73 per thousand

Cotuit Fire District
Statement of Revenues and Expenditures
Comparison of Budget to Actual
For Fiscal Year Ending June 30, 1999

REVENUE	BUDGET	ADDITIONS	ACTUAL	VARIANCE (Favorable)
Taxes	1,337,059.17		1,857,115.36	-520,056.19
Water	330,000.00		368,385.27	-38,385.27
Basic Use Charge, Cap.Improve.Fund			18,600.00	
Interest			23,326.62	
Fire Department			6,525.00	
Interest on Taxes			6,308.55	
Ambulance Receipts			55,570.05	
Tax Title			7,725.35	
Insurance Recovery			585.00	
Water Liens			7,437.36	
Total Revenues	1,667,059.17		2,351,578.56	
Transfers from Avail.Funds	398,900.00			
Total	2,065,959.17			
EXPENDITURES			SPENT/ ENCUMBERED	VARIANCE Favorable
Financial Dept.	46,400.00	1,900.00	47,611.62	688.38
Retirement Assessment	71,540.00		71,540.00	
Notes and Interest	322,025.00		319,956.84	2,068.16
Freedom Hall	12,000.00	5,000.00	12,272.15	4,727.85
Street Lights	30,000.00		24,166.24	5,833.76
Cotuit Library	6,000.00		6,000.00	
Group Insurance	75,200.00		73,943.76	1,256.24
Town of Barnstable TC&A	6,808.00		6,808.00	
Governance Study	50,000.00		44,424.42	5,575.58
Fire Dept:				
Salaries	621,545.00	2,242.31	623,787.31	
Maint. & Operation	122,286.00		122,272.13	13.87
Ambulance Billing	4,000.00		2,492.00	1,508.00
Patient Medical Supplies	4,500.00		2,803.35	1,696.65
Defibrillators	10,000.00		360.78	9,639.22
Station Maintenance	4,000.00		178.56	3,821.44
New Call Firefighters	5,400.00		3,019.14	2,380.86
Purchase Service Vehicles	35,000.00		34,778.12	221.88
Radio Equipment(800 MHZ)	8,000.00		5,562.98	2,437.02
Protective Clothing	8,800.00		8,800.00	
Fire Dept Salary (FY98)	35,400.00		35,400.00	
Water Dept:				
Salaries	159,060.00	1,204.67	160,264.67	
Maint. & Operation	141,100.00		140,829.90	270.10
Service Connections	26,000.00		23,880.47	2,119.53
Hydrant Maintenance Prog.	4,000.00		436.02	3,563.98
Tank Clean/Paint Main Street	200,000.00		102,977.15	97,022.85
Reserve Fund	25,000.00		10,346.98	14,653.02
Totals	2,034,064.00	10,346.98	1,884,912.59	159,498.39

BUDGET99

Appropriations Balances Amounts Expended and Encumbered
June 30, 1999

Appropriation Ref. No.	BUDGET	ADDITIONS	WARR/PAY 6/30/98	ENCUMBERED 6/30/98	WARR/PAY 6/30/99	ENCUMBERED 6/30/99	AMOUNT TO AMB. FD OF APPROP.	BALANCE	SPENT FY99	BAL. TO REVENUE
Financial Dept	99003	46400.00	1900.00		305.00		688.38	47337.87	5000.00	
Prev. Year Encumbrance			31.25	5000.00						
Barn. Cnty Retire.	99004	71540.00						71540.00		
Notes & Interest	99005	322025.00					2068.16	319956.84	2068.16	
Freedom Hall	99009	12000.00	5000.00		205.57		4727.85	12066.58	4727.85	
Prev. Year Encumbrance				1070.00				1070.00		
Street Lights	99006	30000.00			1850.19	311.24	5833.76	22004.81	5833.76	
Cotuit Library	99007	6000.00						6000.00		
Group Insurance	99008	75200.00				483.00	1256.24	73460.76	1256.24	
Town of Barn TCA	99010	6808.00						6808.00		
Governance Study	99012	50000.00					5575.58	44424.42		
Fire Dept										
Labor & Salaries	99013	621545.00	2242.31		11681.54			624065.23		
Maint. & Operation	99013	122286.00	84.20		3462.86	2000.00	13.87	116833.47	13.87	
Ambulance Billing	99014	4000.00						2492.00		
Patient Med. Supplies	99015	4500.00			53.10			2750.25		
Defibrillators	99016	10000.00						360.78		
Station Maintenance	99017	4000.00			178.56			3821.44		
New Call FF	99018	5400.00						2380.86	3019.14	
New Service Vehicle	99019	35000.00			303.80			221.88	34474.32	
Radio Equip. (800MHZ)	99020	8000.00						5562.98		
Prot. Cloth. FD	99021	8800.00						2437.02	8800.00	
Water Dept										
Service Connections	99025	26000.00			9157.52			14722.95	2119.53	
Labor & Salaries	99025	159060.00	1204.67		116.20			160416.91		
Maint. & Operation	99025	141100.00			12178.10	30920.00	270.10	107864.54	270.10	
Prev. Year Encumbrance				16167.00				14487.50	1679.50	
Hydrant Program	99027	4000.00						436.02		
Clean/Paint Tank	99028	200000.00						97022.85	102977.15	
Reserve Fund	99031	25000.00						14653.02	10346.98	14653.02

Approp. From Prior Years:

	Ref. No.	BUDGET	ADDITIONS	WARR/PAY ENCUMBERED 6/30/98	WARR/PAY ENCUMBERED 6/30/99	AMOUNT TO AMB. FD	BALANCE OF APPROP.	SPENT FY99	BAL. TO REVENUE
Fire Dept:									
Phone Record Equip.	90020	440.75					440.75		
New Well #5	93202	14067.94					14067.94		
Med. Diag. Equip. FD	95012	442.22						442.22	
Ambulance #56527	98014	13353.47					4021.02	9332.45	
Add'l Call FF #56528	98018	4356.26						4356.26	
Service Vehicle	98016	2246.03						2246.03	
Prot. Breath. SCBA	98017	394.50						394.50	
Radio Comm. EQ.	98015	4392.41					3351.91	1040.50	
Water Dept.:									
New Well #5	93202	14067.94						14067.94	
Well #5 Main Ext.	95018	1331.38					1331.38		1331.38
Security System	96020	4529.19					4529.19		
Chlorination Equip.	96023	4000.00					4000.00		
West St. Tank Fence	96024	991.00					841.00	150.00	
WD Office Renov.	97016	54912.00					54912.00		
WD Hydrant Prog.	97020	562.88						562.88	
5 Pumping Station	98020	142010.21					15792.05	126218.16	
Mai Extension	98021	5105.97					5105.97		
Hydrant Program	98022	4000.00						4000.00	
Tanks/Eng. #5794	98023	30260.00					14531.59	15718.41	
Totals			10346.98	22476.09	22237.00	39492.44	3204.65	1992868.85	39641.79

REPORT OF THE PRUDENTIAL COMMITTEE

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Prudential Committee met all its statutory obligations under District by-laws, enabling acts of the Commonwealth of Massachusetts and the mandates of the Annual District Meetings; and submits the following for our annual notes for fiscal year 1999.

As we approach the next century, it is appropriate to think about our direction. The build-out of all available residential lots in Cotuit is quickly approaching. Continued growth along Route 28 is restricting traffic throughout the year, not just the summer season. Issues of environmental concern appear on a daily basis.

As provided at the Annual District Meeting in 1998, a study was commenced to assist us in determining "who we are and where we are going." The results of that study are to be released in the fall of 1999 and should be the focus of discussions and meetings for some time to come.

The term "at a crossroad" is perhaps over-used. But we now have an opportunity to re-evaluate our own limited form of district governance, as well as our relationships with the Town of Barnstable and the other fire districts surrounding us.

With your help, the next century will be just as bright as the last for the Village of Cotuit.

Respectfully submitted

MICHAEL LLOYD, Chairman
ALAN DONHEISER
JAMES GILL

REPORT OF THE BOARD OF WATER COMMISSIONERS

To the Citizens of the Cotuit Fire District:

1999 proved to have one of the driest summers in years and a record June requiring over one million gallons of water per day for twenty-four days. With our new Station 5 on line since November, we were able to meet this requirement without difficulty. Unlike most water departments, Cotuit did not have to mandate restrictions. Nevertheless, we continue to support water conservation. Our water quality exceeds all State and Federal standards.

For the eighth year in a row, the Board has voted not to increase the water rates. Revenues continue to support our operations. Additional revenues are expected in FY 2000 in accordance with the Antenna Co-location Agreement entered into this year with Sprint.

There were no main extensions conducted this year, but one has been approved for Vineyard Road in the coming year.

Bay State Piping Company was awarded the bid for the installation of domestic services and emergency repairs for the coming year. Allied Painting Company of New Jersey was awarded the painting and rehab contract for the Main Street tank, which has been completed.

John Anderson retired from the Board in January 1999 after ten years of outstanding service to the District. John brought his many talents and ideas to the Water Department and was responsible for many innovations in our operations. Rick Kiely completed John's term and was subsequently elected as our newest Commissioner.

The Department authored its first water quality report. It is an excellent primer to understanding our Water Department and has been well received by the public. Additional copies of the report are available at the office.

Lastly, we ask that everyone be vigilant in the protection of our water resource. There are many potential sources of pollution that can damage this precious resource. In this way we can help ensure that Cotuit continues to enjoy the best quality water.

Respectfully submitted

JACK THOMAS, Chairman
George Calise
Rick Kiely

STATISTICAL SUMMARY

WATER PUMPAGE

<u>FY '98</u>		<u>FY '99</u>	
JUL/97	33,702,800	JUL/98	28,200,860
AUG	22,915,300	AUG	24,376,600
SEP	14,265,400	SEP	15,830,100
OCT	12,218,300	OCT	9,484,200
NOV	7,899,200	NOV	6,951,000
DEC	7,725,500	DEC	8,336,800
JAN/98	7,188,300	JAN/99	7,883,500
FEB	6,408,200	FEB	5,867,100
MAR	7,811,200	MAR	6,202,100
APR	7,900,100	APR	7,973,510
MAY	15,822,000	MAY	15,278,140
JUN	<u>19,738,600</u>	JUN	<u>33,448,067</u>
TOTALS	163,594,900		169,831,977
Population supplied – Winter (est.)		2,775	
Population supplied – Summer (est.)		4,924	
Number of services installed in FY '99:		32	
Number of services installed in FY '98:		34	
Feet of main installed in FY '98:		0	
Total water main footage:		268,939	
Number of Service accounts:		1,979	
Number of fire hydrants installed in FY '99:		0	
Number of fire hydrants replaced in FY '99:		0	
Total number of hydrants:		398	

REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 1999.

As we prepare this last report of the century, it's hard not to reflect on the past. Your fire department has undergone many changes since the first fire engine was placed in service in 1916. Similarly, development of emergency care for those ill or injured has improved beyond what anyone may have dreamed of. What hasn't changed is our commitment to reducing personal suffering and loss, saving lives and property, and improving the quality of life in the village. We strive to maintain a high degree of professionalism and state of readiness.

EMERGENCY MEDICAL SERVICES (EMS) - EMS accounts for about 60% of the service we provide. This year, we received funding to purchase two Automatic External Defibrillator (AED) units. These small, portable devices will improve our response by making available rapid cardiac defibrillation even if our ambulance is busy transporting a patient to the hospital. These units are similar to those being placed in service by major airlines, hotels and large businesses. We are scheduled to complete the training of our personnel in the use of these devices this winter. Funding obtained at the most recent annual meeting will further improve our service as we begin to implement 12 lead electrocardiogram (EKG) capability. EKGs can be sent by cellular phone to the receiving hospital in an effort to reduce the time it takes for physicians to diagnose and treat certain cardiac conditions.

Providing care for aging parents or those who are chronically ill can be very stressful and demanding, both physically and emotionally. We urge anyone in this type of situation to seek out resources and assistance. We can assist you with information on how you might make your home environment safer for everyone concerned and what you might do now to plan for emergencies should they occur.

FIRE PREVENTION - Inspection and prevention activities are a integral part of our non-emergency activity. Our activities, coordinated by Captain David Pierce, include performing inspections and issuing permits of various types. We also offer assistance to residents on any number of safety related issues.

We are often reminded of the importance of smoke detectors in the home. Changes in requirements for new construction supports information that working smoke detectors can be the single most important life saving device in our home. We strongly recommend replacing smoke detectors when they become ten years of age or sooner if warranted. Depending on a detector's exposure to dust, moisture, cooking smoke and other environmental conditions, they can become unreliable. Battery or electric, all detectors should be checked and maintained regularly. Please contact us with any questions you have fire or life safety concerns.

Also of critical importance is the posting of your house number and access to your property. If your house number cannot be seen from the street, a number sign should be placed near the driveway or road entrance. Overhead limbs and brush encroaching on the driveway or private road may hinder our access. Again, we are happy to provide information on how to help insure adequate access to your property in case of an emergency.

PERSONNEL - We remain committed to utilizing full and part time (Call) personnel in our department. We strive to provide a quality service in the most cost efficient way possible. Our emergency response staff of nine full time personnel, including the Chief, and a part time staff of up to sixteen remains the same. Firefighters Donald Campbell, Jessica Bates, Richard Sahl and William McNamara completed their probationary period as Call Firefighters and remain active.

Like other "combination" departments, we find it challenging to sustain a full compliment of part time personnel. Changes in job requirements together family, personal and professional needs leave less time for some personnel to maintain their participation. Despite this, most of our personnel continue their service for many years; their perseverance is admired and greatly appreciated.

Full Time Firefighter/Paramedic Scott Bullock resigned to take a job closer to his family's home; Michael Judge, an ambitious Paramedic was hired from a list of well qualified applicants to fill the position. Jeff Gifford, a Call Firefighter/Senior Private with over twenty years experience, accepted a position as Driver/Operator. We conducted a Senior Private's examination with Call Firefighter William Sargent assuming the position left vacant by Jeff. Senior Privates assume a greater level of responsibility during daily operations and provide incident command as appropriate.

We appreciate the dedication of our full time and part time staff who work together in providing service. Cotuit remains one of the few communities that remain committed to maintaining a combination department.

TRAINING - Our personnel receive various types of training and education by attending local and regional training in fire and EMS related topics. Many members attend training at the Barnstable County Fire Academy or programs offered by the Massachusetts Firefighting Academy. Call Firefighter Dan Keane was sponsored by the department to attend Paramedic training. The personal time commitment required is substantial and we support Dan as he achieves his goal. Changes in the recertification of EMTs will require additional hours of ongoing training, an indication of the increasing level of knowledge required of this position.

APPARATUS AND EQUIPMENT - Our apparatus continues to receive ongoing maintenance and care. We are fortunate to have functional equipment with which to do our job. We want to again acknowledge FF/EMT Scott Fenner who provides the majority of our preventive and emergency maintenance.

We have begun to evaluate the condition of our 1969 brush breaker, scheduled for replacement in the near future. This process is being taken seriously as the availability of outside resources, current and future needs, costs, and other considerations are being weighed. Our brush breaker was purchased from the Town of Barnstable many years ago for one dollar when the Forest Fire Division was disbanded.

Recognizing the age and condition of our protective clothing, we implemented a replacement program to insure firefighter safety. We have also begun to evaluate and replace hose and other equipment purchased in the 1980's as part of our ongoing maintenance program and ISO requirements.

BUILDING AND GROUNDS - Funding was received last year to begin a program of ongoing interior and exterior maintenance. The building, renovated now ten years ago, has provided us with a functional environment. While on duty, Firefighter Mike VanEtten selects and maintains outside plantings contributing to the overall appearance of the station.

With concerns for improving our workplace environment and reducing health risks, we will be evaluating future improvements such as connecting our apparatus to direct ventilation to remove engine vapors. Environmental regulations will no doubt require us to take our floor drains out of service; alternatives for washing apparatus are being investigated.

ACTIVITIES - Once again, volunteers were recruited to put up Christmas lights at the village park near the library; this has become an annual event. The Firefighter's Association again sponsored the annual July 4 parade. Full time personnel collected money for Muscular Dystrophy with a "Fill The Boot" campaign. The Prudential Committee and Fire Commissioners continue to meet at the station monthly. District elections were again held at the station this year. We continue to provide blood pressure testing at the station, and at the Post Office the first Saturday of every month for your convenience. We offer information, directions, advice on safety issues, and general assistance in a variety of ways. Residents are encouraged to drop by the station or call 428-2210 with any questions.

COMMENTS - We want to thank the members of your fire and rescue department for their continued dedication and service. We would like to thank the Prudential Committee, Treasurer, Board of Water Commissioners and the employees of the Water Department for their continued support and cooperation. We look forward to the new century and the challenges we can expect ahead of us.

Respectfully submitted:

Paul A. Frazier
FIRE CHIEF

Charles Stewart Goodwin, Chairman
James Gardner
Ronald Mycock

COTUIT FIRE DEPARTMENT ACTIVITY
Emergency Incident, Fire Prevention and Patient Treatment
(July 1, 1998 to June 30, 1999)

Fire and Related Incidents

Structure Fire	6
Kitchen Fire	2
Vehicle Fire	2
Outside Fire	1
Chimney Fire	3
Brush Fire	9
Equipment Fire	2
Automatic Fire Alarm	46
Hazardous Condition	12
Emergency Standby	1
Investigation/Service	70
Public Assistance	35
Burning Without Permit	2
Mutual Aid (Engine)	27
Other	2
Total Fire Incidents	220

Fire Prevention and Inspection Activity

Smoke Detector	156
Placement Inspection	7
Oil Burner	12
Oil Storage Permit	2
Underground Tank (Removal)	8
LPG Storage	2
Business Inspection	41
Home Inspection	0
Fire Drill/Fire Alarm Test	6
House Number Assistance	0
Open Burning Permits Issued	789
Other	0
Total Fire Prevention	1023

Rescue and Related Incidents

House Rescue	237
Transportation	2
Medical Assist	14
Motor Vehicle Accident	17
Boat Rescue	4
Mutual Aid (Ambulance)	64
Mutual Aid (Paramedic)	10
Pedestrian Accident	0
First Aid (Station Walk-In)	5
Other	2
Medical Alarm	9
Total Rescue Incidents	364

Type Of Injury By Category

Medical	50.7%
Trauma	31.5%
Cardiac	9.4%
Respiratory	8.4%

Total Patients Treated 372

Type Of Care Administered

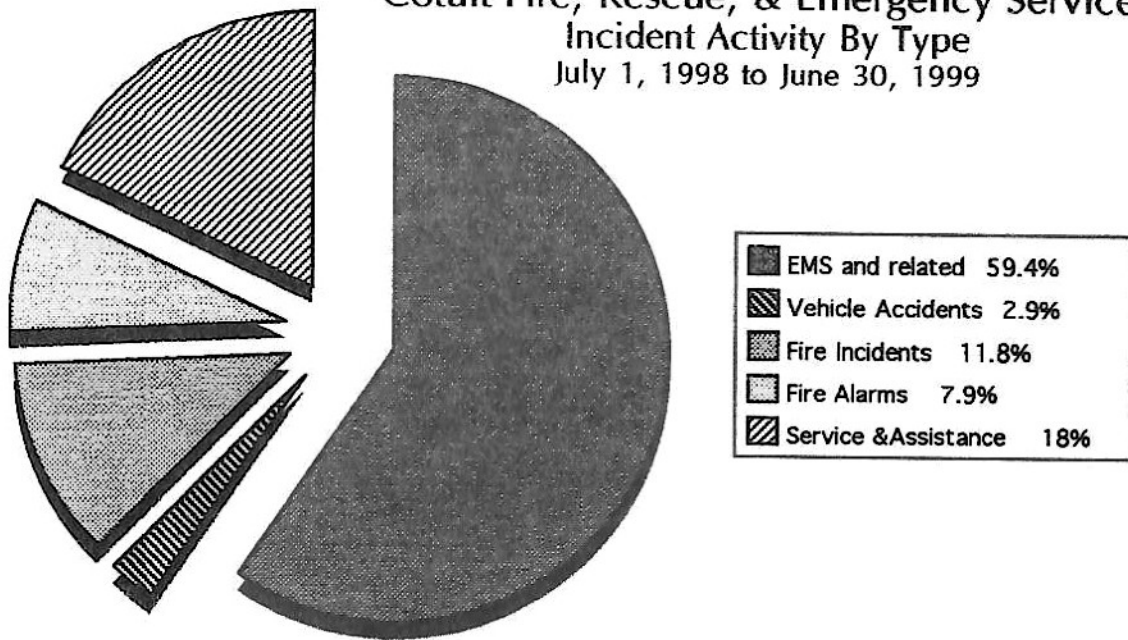
Basic Life Support	54.6%
Advanced Life Support	45.4%

Mutual Aid Received

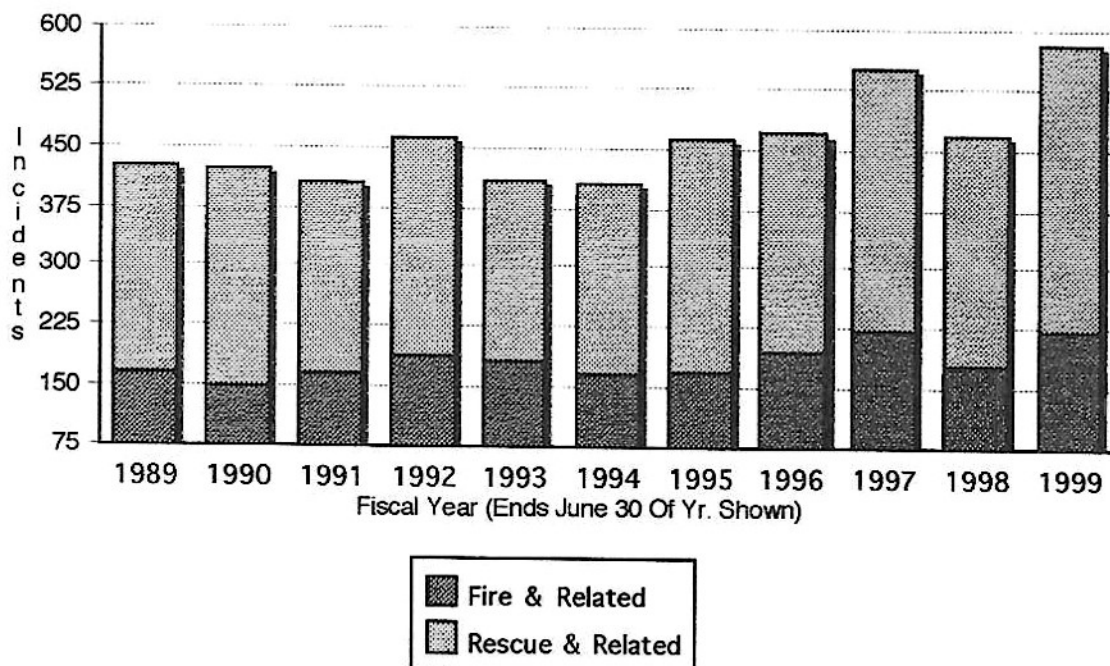
Paramedic	0
Ambulance	9
Fire	5

Total Emergency Incidents (Fire & Rescue) This Fiscal Year: 584

Cotuit Fire, Rescue, & Emergency Services Incident Activity By Type July 1, 1998 to June 30, 1999



Cotuit Fire-Rescue Incident Activity 1989 - 1999



ORGANIZATION

Moderator

Richard G. Barry	420-0771	2001
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Prudential Committee

James M. Gill	428-3758	2000
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Michael F. Lloyd	420-5627	2001
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Alan Donheiser	428-1252	2002
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Board of Water Commissioners

Frederick Kiely	428-1263	2000
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Gaetano G. Calise, Jr	428-3049	2001
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John A. Thomas	420-5627	2002
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Board of Fire Commissioners

James A. Gardner	428-2245	2000
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Ronald J. Mycock	428-5252	2001
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Charles Stewart Goodwin	420-0355	2002
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Clerk
Laurie C. Hadley
428-6552

Treasurer
Agnes C. Murray
420-3000

DATES TO REMEMBER

Annual election: Tuesday, May 23d, 2000
4:00 PM to 8:00 PM

Annual District meeting: Wednesday, May 24th, 2000
7:30 PM

REGULAR MONTHLY MEETINGS

Prudential Committee: First Monday after the 3rd Wednesday
Time: 7:30 PM Place: Fire Station

Board of Fire Commissioners
3d Thursday
Time: 7:30 PM Place: Fire Station

Board of Water Commissioners
3d Thursday
Time: 6:00 PM Place: Water Department

Note: Meeting dates and times may change based on need. Please check the Post Office bulletin board or call in advance to confirm if you plan to attend.

Nomination papers for any election are available from the Clerk. Call 428-6552 or the District Office, 420-3000. Filing date for 2000 papers is 5:00 PM, Monday, April 24th.