

Minutes for the July 22, 2024 Meeting of the Cotuit School Ad Hoc Subcommittee

Attendees:

Carol Zais
Mark Lynch
Stephen O'Connor
John Havel
Patrick Lentell
Patty Daley

The meeting was called to order at 7:30 PM. The meeting minutes for the July 8, 2024, and July 15, 2024, meetings were approved. There was no public comment.

Mark noted that he was not in favor of using the Cotuit school property for affordable housing. He stated that affordable housing was a dire need on the Cape, but that he viewed the 4609 Falmouth Rd. property, recently purchased by the Barnstable Land Trust, as a more appropriate site.

Patty gave a PowerPoint presentation (attached as exhibit A) regarding the general process relating to a Request for Proposal. Mark stated that he had not previously been involved in drafting a Request for Proposal, but that the PowerPoint presentation generally comported with his understanding of that process.

The group began reviewing the document drafted by Patty entitled "Scope of Work" (attached as Exhibit B). The document is intended to be the first draft of the final product of the subcommittee to be forwarded to the Prudential Committee upon completion. The subcommittee concluded that options A through F under Task 1, accurately reflect the options discussed in previous subcommittee meetings.

There was discussion regarding the potential uses identified under Task 2, Use Analysis. The group concluded that the potential uses identified there comported with the proposed uses of the building as previously discussed. There was discussion regarding maintenance costs. Patty suggested that, similar to the Habeeb report, the new study should identify short, middle, and long-term maintenance needs. Mark noted that the term "maintenance" should include costs such as heating, air conditioning, landscaping, security, etc. He noted that such maintenance costs for Freedom Hall are approximately \$27,000 annually.

With respect to Task 3, Water Quality Improvement Options, It was noted that the Water Department was having a meeting on July 24, 2024, in which these topics were to be discussed.

The meeting was adjourned at approximately 8:30 PM.