

TO: ALL BIDDERS OF RECORD

**REF: COTUIT FIRE DISTRICT
COTUIT ELEMENTARY SCHOOL FEASIBILITY STUDY REQUEST FOR PROPOSALS**

GENERAL BID DATE: WEDNESDAY, DECEMBER 4, 2024 11AM

ADDENDUM NO. 1: TUESDAY, NOVEMBER 19, 2024 11AM

This Addendum shall be made part of the Request for Proposal as provided in the information to Bidders for the above referenced project.

BID OPENING DATE REMINDER: Bids will be due at the
COTUIT FIRE DISTRICT PRUDENTIAL COMMITTEE
ATTN: MARK LYNCH
RE: FEASIBILITY STUDY RFP
64 HIGH STREET
COTUIT, MA 02635

on or before **WEDNESDAY, DECEMBER 4, 2024 11AM**. RFP'S will not be opened publicly. **price proposals must be submitted in a separate labeled and sealed envelope**, in accordance to MGL CH. 30b. Only a record of proposals received will be made available (Listed by firm name). No late bids will be accepted.

BIDDER'S QUESTIONS:

QUESTION: *The proposal is requesting that the response requires a price proposal as part of the submission. The AG's office has interpreted that in a qualification based proposal cannot have a price proposal with the submission. Please advise if this requirement will be waived?*

ANSWER: This requirement will not be waived; this process is being conducted as a request for proposals for a firm that is willing and able to conduct a feasibility study for the Cotuit Elementary School. As an RFP process, separate sealed price proposals are allowable. Respondents will be evaluated based on the proposals submitted. The committee will award a contract to the most responsive and responsible proposer with the most advantageous proposal, taking the evaluation criteria into consideration before the price.

QUESTION: *In researching the history of the Cotuit Elementary School building, I noticed that a comprehensive facilities assessment was completed by Habeeb & Associates in January 2020. Do the conditions noted in this report still accurately describe the building, or have any major changes occurred since?*

ANSWER: The Habeeb report is the most recent documented description of the Cotuit Elementary School. The committee expects there has been some deterioration since the report. The selected vendor is expected to conduct their due diligence to survey the current conditions of the building, to accurately complete the feasibility study.

QUESTION: *Upon awarding the contract in December, does the Committee anticipate that there will be enough time before the holidays to schedule a site visit, or is this more likely to happen in early January?*

ANSWER: The committee anticipates awarding a contract before the holidays. The committee will do their best to accommodate a site visit with the selected vendor at their earliest convenience.