



BOARD OF WATER COMMISSIONERS

Cotuit Fire District
Water Department

**4300 FALMOUTH ROAD, P. O. BOX 451
COTUIT, MASS. 02635**

06/23/2016

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 6:00 p.m. Chairman Barnicle, Commissioner Campbell and Commissioner Mastro were present, as was Superintendent Chris Wiseman.

Also in attendance was Russ Kleekamp from GHD Engineering, Andrew Casey from GreenSeal Environmental and Chris Hesse from U.S. Wireless, LLC.

The meeting was called to order at 6:00 p.m.

The 05/19/2016 minutes were approved and the warrants were signed.

The meeting was opened for public comment, and Fran Parks of the Prudential Committee updated the B.O.W.C. regarding the transfer of web services from Browne & Company to Barnstable County. She also reminded the commissioners to be sure to speak clearly into the microphones for better audio quality.

Mr. Wiseman reviewed the water quality testing results for the month of May. All tests were within normal limits and MTBE testing was conducted in June with the results will be available for the next meeting.

Mr. Wiseman updated the board on the progress of the generator installation at station #5. The generator and auto-transfer switch has been ordered, the electrician has been scheduled for mid-July and it should be completed approximately 30 days after the start date.

Mr. Wiseman also notified the board that he will be working with Patrick O'Neale of Tata & Howard to apply for SRF (State Revolving Fund) funding to help defray the cost of the chemical treatment upgrades that are required by MassDEP as a result of the sanitary survey conducted in FY16.

And lastly, Mr. Wiseman noted that since we have received a final agreement with Open Cape (pending legal review), we will postpone adding a generator at the Santuit Tank as we will connect to their generator when the project moves forward.

Russ Kleekamp of GHD updated the board on the progress with the West St. Tank construction. He distributed an updated timeline showing that the project is on track. The tank fabrication is complete and the painting team will begin on July 12th. He discussed a change order for the lettering on the tank and some of the items that were previously taken out as the USDA funding will allow us to incorporate some items that were eliminated due to cost.

Mr. Kleekamp also gave an update on the USDA grant application and funding. New (lower) rates are expected as of 7/1/2016 so we will hold off on funding until after the beginning of the new fiscal year.

He also gave the board the revised Open Cape agreement for review by legal counsel, and hopes that it can be reviewed and signed prior to the next meeting.

Mr. Kleekamp then introduced Chris Hesse from U.S. Wireless, LLC. Russ reviewed the proposals received, checked references, talked with their legal team and feels assured that they will be successful in moving

forward with the project. He gave the board an award letter to sign after hearing from Chris Hesse if they were comfortable selecting this vendor.

Mr. Hesse gave an overview of his company, history and experience and reviewed his plan for moving forward. It is expected that this will be a long process, however, they will work to expedite it with the goal being no down time for the existing carriers, as the Main Street tank is scheduled to be demolished sometime in January of 2017.

Andrew Casey reviewed the PPA agreement and discussed two options for electricity cost savings currently being offered to several fire/water districts. The board discussed these options and will get back to Mr. Casey and Mr. Frakes of Borrego Solar with their decision. The savings will appear as a net credit on the district's electricity bill.

The commissioners discussed the rate survey proposal. Mr. Campbell has some questions that he would like to clarify with Mr. Daley. He will do so and bring additional information to the July meeting.

Mr. Barnicle was nominated and voted in as Chairman of the Board of Water Commissions for Fiscal Year 2017.

The commissioners reviewed the lien list accounts and will review the second round at the July meeting. The warrant will be submitted to the town in August.

There were two bids received for the annual service installation contract. Bids were received from Roderick Construction in the amount of \$57,279.14 and from Bortolotti Construction in the amount of \$ \$50,584.19. There was a motion to award the annual bid for Service Installations to Bortolotti Construction of Marstons Mills for FY 2017. The motion was seconded and passed unanimously.

The commissioners discussed the US Wireless proposal and voted to award them the contract. The award letter was signed and will be sent to US Wireless on Friday, June 24th.

The next monthly meeting of the Board of Water Commissioners will be held on Thursday, July 21, 2016 at 6:00 p.m. at Freedom Hall.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Theodore Barnicle". The signature is written in a cursive, slightly slanted style.

Theodore Barnicle, Chairman

Cc: Prudential Committee