



## BOARD OF WATER COMMISSIONERS

# Cotuit Fire District Water Department

4300 FALMOUTH ROAD, P. O. BOX 451  
COTUIT, MASS. 02635

02/16/2022

The monthly meeting of the Board of Water Commissioners was held via Zoom at 5:30 p.m. Chairman Tom Hoppensteadt, Commissioner Mark Robinson, Commissioner Scott Horsley, Superintendent Chris Wiseman and Office Manager, Jennifer Nash was present.

The meeting was called to order at 5:30 p.m. and was opened to public comment. There was none at this time.

The commissioners reviewed and approved the minutes from the January 12, 2022 meeting as well as the executive session minutes from the October 20, 2021 and November 17, 2021 meetings.

The Superintendent gave the water quality report noting that there were no total coliform detections. Sodium results for both raw and treated water samples were reviewed.

The Superintendent report was given for the prior month.

Monthly Pumpage Results are as follows:

	<u>2022</u>	<u>2021</u>	<u>+/-</u>
January	7,694,000	8,096,000	-402,000

Stats:

Replacement Services = 2; New Services = 0; Leaks = 0

Project Updates:

- Jon Medeiros passed his D2 exam and is taking the T3 prep class.
- Station Master Meter Calibrations were completed. Station #4 readings were off around 5% and were adjusted.
- Holy Ghost Society had a leak and will be applying for a leak adjustment.

Chairman Hoppensteadt spoke with the owner at 4507 Falmouth Road regarding the historical use of the property. They are open to having a test well on the property if needed, however, Field Operator Gallagher identified several existing test wells in the Little River Estate neighborhood that may meet our needs. The WD will give copies of the MTBE remediation report and the location

of the test wells to the consultant, Tom Cambareri for review to see if these can be used to test for sodium and nitrates.

Sub Committee meeting updates:

- Policy Advisory - no update
- ByLaw Committee - They will be addressing a discrepancy in the policy regarding the due date of reports to the clerk for publication in the annual report.
- School Committee - no update

Commissioner Horsley noted that one of the students that worked on our Source Water Protection Plan is also taking his spring course and wishes to continue his work by focusing on the innovative septic proposal. He is interested in developing a strategy and presentation for the commissioners as well as an education outreach plan to homeowners in the target neighborhood. He would work in partnership with Jennifer Loughran on this project. The commissioners discussed the proposed cost for the project and which fiscal year to propose expenditures. Quarterly testing would be required for at least the first 3 years, then moving to annual testing if approved.

The commissioners moved on to the Operating and Maintenance budget noting that it is projected that the COLA rate is 5.9% this year. They asked the Superintendent about the Senior Operator/Assistant Superintendent position. He noted that he needs more time to evaluate this decision and they deferred filling this role until FY24. The current arrangement is working well at this time.

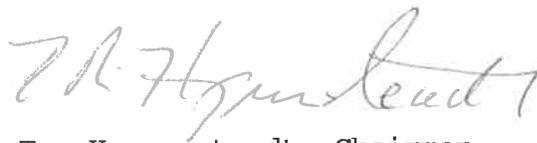
The commissioner recommended a longevity increase for the superintendent who will celebrate his 35<sup>th</sup> anniversary this year. They asked for recommendations from the Superintendent on increases for the staff. He will do some research on this and make a recommendation at the next meeting. They also discussed and endorsed the step increase that will be paid retroactively to JR Gallagher as of his January anniversary date.

The meeting was re-opened to public comment, and again there was none.

The next regular meeting of the Board of Water Commissioners will take place on Wednesday, March 16th, at 5:30 pm. This meeting will take place via Zoom.

The meeting adjourned at 7:22pm.

Respectfully submitted,



Tom Hoppensteadt, Chairman