

COTUIT FIRE DISTRICT



Cotuit Public Library

**Annual Reports
FY 2022**

DEDICATION

For her many years of service to the Cotuit Fire District as District Treasurer, District Clerk and member of the Prudential Committee.



Laurie Campbell Hadley

November 6, 1935 - November 6, 2022

ELECTED OFFICIALS

Board of Water Commissioners

Thomas Hoppensteadt (Chairman)	2023
Mark H. Robinson	2024
Scott Horsley	2025

Prudential Committee

Seth Burdick	2023
Mark Lynch	2024
Frances Parks (Chairperson)	2025

Board of Fire Commissioners

Adam Zais	2023
Richard Pisano	2024
Kevin Conley (Chairperson)	2025

Moderator

John C. Gardner	2025
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REPORT OF THE CLERK

ANNUAL ELECTION AND DISTRICT MEETING

May 24 and 25, 2022

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the Freedom Hall, Main Street, Cotuit, on Tuesday, May 25, 2022, between the hours of four o'clock and eight o'clock PM. The results were as follows:

	<u>Votes Received</u>
<u>Member, Prudential Committee, 3 years</u>	
Fran Parks *	81
<u>Member, Board of Fire Commissioners, 3 years</u>	
Kevin Conley *	86
<u>Member, Board of Water Commissioners, 3 years</u>	
Scott Horsley *	56
<u>Moderator, 3 years</u>	
John C. Gardner *	96

*Elected

Also, in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held Wednesday, May 26, 2022, at Freedom Hall, Main Street, Cotuit, at seven-thirty o'clock PM. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of the same. The Clerk then reported the election results. Then action was taken on the following articles:

Article 1: Upon motion duly made and seconded, the District voted to accept the reports of the officers and committees of the District as printed. **Unanimous**

Article 2: Upon motion duly made and seconded, the District voted for FY 2021 to set the annual salaries of the elected officials as follows: Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: **\$1,250.00** each; Moderator: **\$250.00**. **Unanimous**

Article 3: Upon motion duly made and seconded, the District voted to raise and appropriate **\$45,000.00** to establish the reserve fund as provided in Section 5C, Chapter 40 of the General Laws. **Unanimous**

Article 4: Upon motion duly made and seconded, the District voted to raise and appropriate **\$109,568.00** for labor and salaries for the Finance Department; and **\$270,388.00** for the remaining expenses of the Prudential Committee to be apportioned approximately as follows: **\$269,388.00** for operations and **\$1,000.00** for miscellaneous expenses for a total appropriation of **\$379,956.00**. **Unanimous**

Article 5: Upon motion duly made and seconded, the District voted to transfer and appropriate **\$5,000.00** from Certified Free Cash for the establishment of a lockbox system for the District. **Unanimous**

Article 6: Upon motion duly made and seconded, the District voted to transfer and appropriate \$7,400.00 from Certified Free Cash for the computer upgrades and conducting an independent cybersecurity review of District operations. **Unanimous**

Article 7: Upon motion duly made and seconded, the District voted to transfer and appropriate the sum of **\$17,000.00** from Certified Free Cash digitization and/or shedding of District paper records in accordance with State record retention regulations. **Unanimous**

Article 8: Upon motion duly made and seconded, the District voted to raise and appropriate **\$1,899,283.00** for labor and salaries of the Fire Department; and **\$359,446.00** for the remaining expenses of the Fire Department, to be apportioned approximately as follows: **\$79,720.00**, for

Maintenance, **\$278,726.00**, for Operations and **\$1,000.00**, Miscellaneous expenses for a total appropriation of **\$2,258,729.00**. **Passed by a Majority**

Article 9: Upon motion duly made and seconded, the District voted to borrow and appropriate **\$345,000.00** to acquire a new Ambulance to be expended under the authority of the Board of Fire Commissioners. **Unanimous - 2/3 vote requirement is satisfied**

Article 10: Upon motion duly made and seconded, the District voted to transfer and appropriate the sum of **5,000.00** from Certified Free Cash for the acquisition and/or development of a purchasing management for Fire Department system for the Fire Department purposes. **Unanimous**

Article 11: Upon motion duly made and seconded, the District voted to raise and appropriate **\$31,000.00** for the Water Department for service connections, **\$410,774.00** for labor and salaries; and **\$346,885.00** for the remaining expenses of the Water Department, to be apportioned approximately as follows: **\$97,000.00** for maintenance; **\$248,385.00** for operations; and **\$1,500.00** for miscellaneous expenses for a total appropriation of **\$788,659.00**. **Unanimous**

Article 12: Upon motion duly made and seconded, the District voted to transfer and appropriate from Certified Free Cash **\$16,500.00** for the cost of transferring to a new billing and customer service software. **Unanimous**

Article 13: Upon motion duly made and seconded, the District voted to close Article 2017-11, the Water Department Security System which has no unpaid liabilities and transfer the remaining unspent funds to the General Fund. **Unanimous**

Article 14: Upon motion duly made and seconded, the District voted to transfer and appropriate from Certified Free Cash the sum of **\$20,000.00** for testing of well sites and related consultations. **Unanimous**

Article 15: Upon motion duly made and seconded, the District voted to borrow and appropriate **\$75,000.00** for a replacement service truck and related accessories and the disposal by sale or trade-in of the truck to be replaced. **Unanimous - 2/3 vote requirement is satisfied**

Article 16: Upon motion duly made and seconded, the District voted to transfer and appropriate from Certified Free Cash **\$65,000.00** for electrical upgrades of two pump stations. **Unanimous**

Article 17: Upon motion duly made and seconded, the District voted to raise and appropriate for FY 2021:

\$5,580.00 for the labor and salaries for Freedom Hall Maintenance; and

\$20,950.00 for the remaining expenses of the Prudential Committee, to be apportioned approximately as follows:

Maintenance, \$13,100.00,

Operating expenses, **\$7,750.00**, and

Miscellaneous, **\$100.00**

for a total appropriation of **\$26,530.00**. **Unanimous**

Article 18: Upon motion duly made and seconded, the District voted to raise and appropriate **\$7,400.00** to maintain the streetlights of the District. **Unanimous**

Article 19: Upon motion duly made and seconded, the District voted to transfer and appropriate **\$25,000.00** from Certified Free Cash to support the maintenance of the Cotuit Library. **Unanimous**

Article 20: Upon motion duly made and seconded, the District voted to raise and appropriate **\$147,160.00** and transfer and appropriate **\$240,000.00** from Certified Free Cash for a total appropriation of **\$387,160.00** for the payment of principal and interest. **Unanimous**

Article 21: Upon motion duly made and seconded, the District to raise and appropriate **\$586,066.00**, and transfer and appropriate the sum of **\$300,000.00** from Certified Free Cash for a total sum of **\$886,066.00** for the purpose of paying employee health insurances and post-employment benefits. **Unanimous**

Article 22: Upon motion duly made and seconded, the District voted to transfer and appropriate the sum of **\$435,000.00** from Certified Free Cash for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws. **Unanimous - 2/3 vote requirement is satisfied**

Article 23: Upon motion duly made and seconded, the District voted to transfer and appropriate the sum of **\$45,960.00** from Certified Free Cash to the Water Department

Stabilization Fund as provided under Article IX, Section 5 of the District By-laws. **Unanimous - 2/3 vote requirement is satisfied**

Article 24: Upon motion duly made and seconded, the District voted to transfer and appropriate a sum of **\$28,000.00** from Certified Free Cash to perform an environmental study of the land and school building known as the Cotuit Elementary School at 140 Old Oyster Road in Cotuit to be known as "the School Property". **Passes by majority vote.**

Article 25: Upon motion duly made and seconded, the District voted to revise the District By-Laws, **Article 1 Section 1:** by changing the last sentence to read "and an appointed Clerk" and "an appointed Treasurer". **Unanimous - 2/3 vote requirement is satisfied.**

Article 26: Upon amended motion duly made and seconded, the District voted revise the District By-Laws, **Article 1 Section 2:** by adding the word "elected" before "officers". **Unanimous - 2/3 vote requirement is satisfied**

Article 27: Upon motion duly made and seconded, the District voted to revise the District By-Laws, **Article VI, Section 2:** by adding the following at the end. "The Annual report shall consist of a Roster Elected Officials; the report of the Clerk, including the report of the prior annual meeting and Warrants, plus any Special Meetings of District, Prudential Committee Annual Report; Board of Water Commissioners Annual Report, Board of Fire Commissioners Annual Report and Mission Statement; Report of the Treasurer; and any other matter deemed to be of interest to the Citizens of the District. **Unanimous - 2/3 vote requirement is satisfied.**

Article 28: Upon motion duly made and seconded, the District voted not to revise the District Bylaws **Article XI, Section 11** by deleting "citizens of the District" and replacing it with "individuals". **Defeated - 2/3 vote requirement not met**

Article 29: Upon motion duly made and seconded, the District voted not to revise the District Bylaws **Article XI, Section 6:** by deleting "annual" and replacing it with "biennial or as otherwise required" in the first sentence; deleting "annual" and replacing it with "biennial" in the second sentence; deleting "each year" and replacing it with "every other year" in the second sentence; and deleting

"during the fiscal year" and replacing it with "every other year" in the last sentence. **Defeated - 2/3 vote requirement not met**

The Moderator announced he has appointed Carol Zais and Amy Kates to the By-law Committee. Also, he has appointed Michael Curtis and Cynthia Gardner to the Policy Advisory Committee.

Motion made, seconded and passed unanimously to dissolve the meeting.

A True Copy, attest:

Charles W. Eager, Clerk
Cotuit Fire District

ELECTION RESULTS

At the election held May 24, 2022 Fran S. Parks won re-election to the Prudential Committee with 81 votes. There were 19 blanks ballots and 5 scattering votes.

Kevin F. Conley won re-election to the Board of Fire Commissioner with 86 votes. There were 16 blanks ballots and 3 scatterings votes.

Scott Horsley running a write-in campaign won re-election to the Board of Water Commissioners 56 votes. There 41 blank ballots and 8 scatterings votes.

John C. Gardner won the Moderator position with 96 votes. There were 9 Blank ballots.

Prudential Committee

At last, the Covid restrictions are withdrawn, and we were able to use Freedom Hall for voting and our Annual Meeting. I want to thank the Fire Department for its assistance in setting up the hall for the Annual Meeting and putting out the signs around the village. I also want to thank the Fire Fighters for hanging up the bunting on Freedom Hall in celebration of the Fourth of July.

Negotiations continue with the Town of Barnstable regarding the transfer of the Cotuit School to the district. A conservation restriction document for the woodland portion of the property has been completed thanks to Mark Robinson. I want to thank our School Committee negotiating team members Jaci Barton, Mark Lynch, and Jim Dannhauser for all of the work they have done with the town. A completion date for this project still seems to be a moving target.

As reported last year, the district, along with a majority of the other Cape municipalities, and with the assistance of the Cape Light Compact, participated in a RFP for a new streetlight service company. Arden Engineering Constructors is the company we choose. The owners had previous experience working for Siemens Industry, our former service provider. We are at the end of the expected life of the current LED streetlights, so we can expect to be replacing them over the next few years. To date we have only had to replace one.

Freedom Hall continues to be used by the Boy Scouts, Friends of the Library for their plant sale and book sale, and for various celebrations and meetings.

Frances S. Parks

Seth Burkhart

Mark Lynch

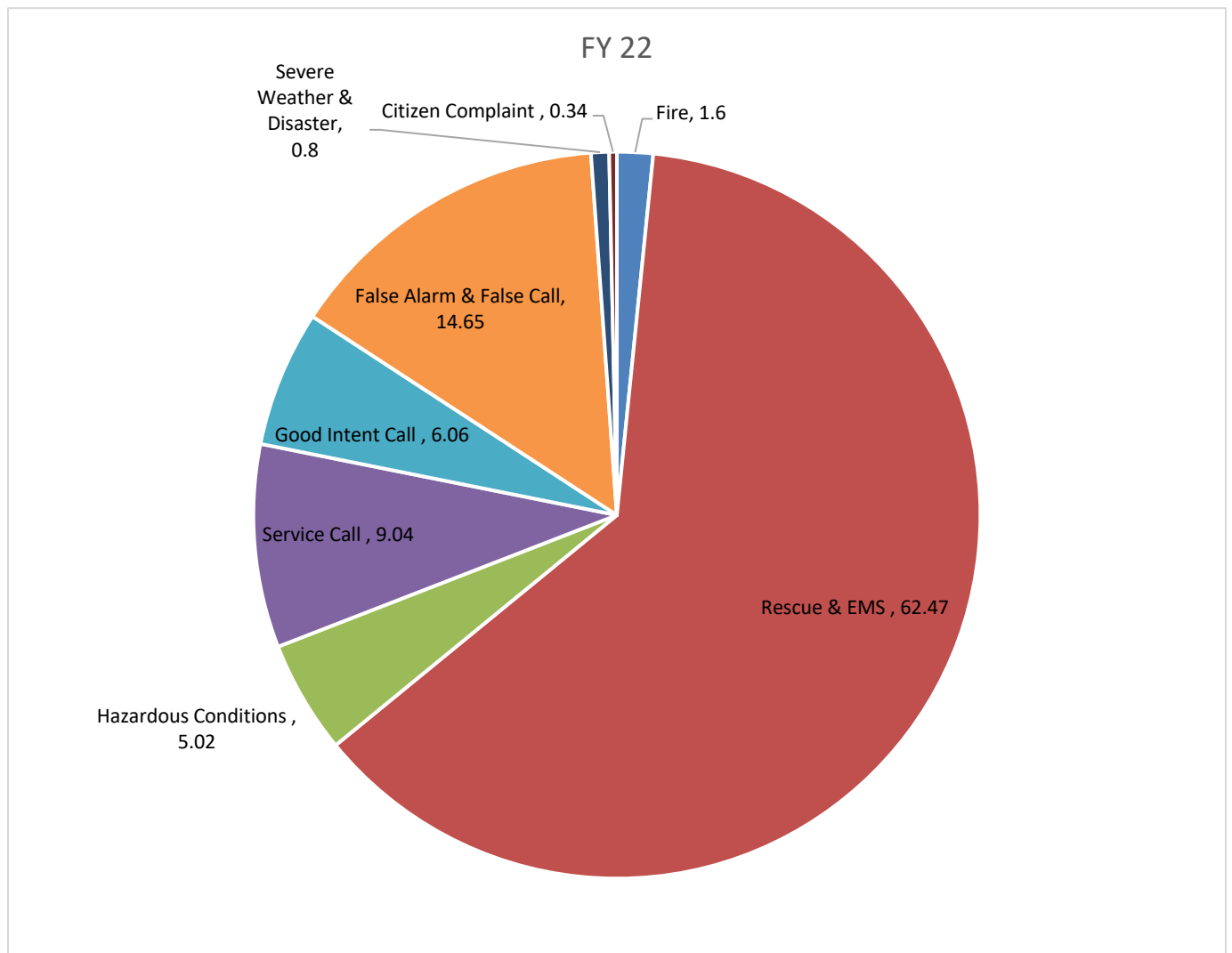
REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 2022.

EMERGENCY RESPONSES FY2022

The Cotuit Fire Department responded to a total of 874 incidents during FY2022.



FIRE PREVENTION & PUBLIC SAFETY EDUCATION

As always, we encourage residents to install and maintain their smoke and carbon monoxide (CO) detectors. Several years ago, legislation was passed requiring homes to have CO detectors on each level and within ten feet of bedroom doors. Landlords are responsible to have this equipment installed in rental units as well. Occasionally, we respond to CO detector activations, finding in some instances, a discharge of CO from sources including vehicle exhaust and heating equipment. CO is poisonous and undetectable by humans; working CO detectors are essential in any home, especially those using fuels such as propane or natural gas, oil, coal or wood. Unless otherwise specified by the manufacturer, CO detectors have a 7-year life span and Smoke detectors have a 10-year life span and should be replaced at the end of this period. Cotuit Fire has received Senior safe grants. These funds are used to provide free smoke and CO detectors to seniors and for other senior safety items and services.

We conduct inspections as required by State law, including those on resale properties, new homes and hazardous/flammable storage systems as well as underground tank removals. We also offer public safety presentations/trainings to businesses, civic organizations, preschools, and residents.

To help you prepare for emergencies, copies of the “Cape Cod Emergency Preparedness Handbook” are available at the fire station as well as other information on a variety of safety topics. If you have questions regarding fire prevention, code compliance, safety or inspection concerns, please contact us at your earliest convenience.

PERSONNEL

Fiscal 2022 brought many personnel changes to the Cotuit Fire District. The Department saw the retirement of two highly valued and dedicated members. Deputy Chief Joe Pouliot retired after 40 years of service. Fire Chief Paul Rhude retired after 5 years of service to the community. We were fortunate to have the services of Interim Fire Chief Mike Small during the search process for a new Fire Chief. After a thorough process, Fire Chief Sean Brown was appointed in April of 2022.

The Cotuit Fire Department team now includes 12 permanent firefighters, a Deputy Chief, and a Chief. All firefighters are certified to the Emergency Medical Technician Paramedic or Basic level. We maintain three firefighters on duty in the station 7 days a week, including 1 officer and at least one paramedic. Our on-duty staff is supplemented with off duty permanent firefighters, the Chief, Deputy Chief, and mutual aid assistance as needed. The firefighters and officers have individual areas of responsibility and expertise. These include EMS Officer, (FF/Paramedic Casey Staggs), facilities, training, communications, equipment, protective clothing, technical rescue, hazardous materials, marine operations and rescue divers.

TRAINING

Each year, we build upon existing skills and introduce new ones. Personnel attend courses through Massachusetts Fire Academy, Barnstable County Fire Training, FEMA, and the National Fire Academy. Classes include various firefighting classes, hazardous material, incident command, emergency management and emergency medical operations. We utilize online, on-duty, interactive training when possible, allowing us to focus our training resources on new critical skills, ensuring our staff is prepared to mitigate foreseen and unexpected emergencies.

APPARATUS AND EQUIPMENT

The Fire Department remains actively engaged with developing a shared resource ambulance program with the Sandwich Fire Department. Lieutenant Bill McNamara leads the ongoing maintenance and repair program for our vehicles. We maintain the following emergency vehicles.

<u>Vehicle ID</u>	<u>Description</u>	<u>Purchase date</u>	<u>Scheduled Replacement</u>
262	Ambulance	6/30/2015	FY2023
265	Engine/Pumper	6/30/2016	FY2036
263	Engine/Pumper	6/30/1994	FY2025
267	Brush Breaker	6/30/2001	FY2024
260	Utility	11/1/2018	FY2027
261	Chief Car	10/1/2020	FY2026
266	Boat (29' Metal Shark)	1/1/2014	FY2039
268	Boat (14' Inflatable)	1/9/2008	FY2025
269	Deputy Chief Car	6/30/2021	FY2030

BUILDING AND GROUNDS

Our Station was constructed with the shell of the old Elizabeth Lowell High School in 1938. In 1990 the Station was renovated and expanded. It had been almost 30 years since our station had major renovations. Needed repairs were started in FY2017 including, a new septic system, re-paving of the parking lot, and a new roof. Funds were approved in an article at the 2019 District meeting to continue repairs and bring the building in compliance with federal regulations. These projects include moving offices from areas which do not comply with federal regulations, replace rotted doors and upgrade security, a new kitchen, flooring and paint. A facilities needs assessment process was started and a preliminary report completed. This will assist with developing future fire station plans.

ACTIVITIES

The department continues to provide assistance to residents and others by offering home inspections, File of Life packets as well as Lock Box (supra key box) installations. Please contact this department for more information. We continue our partnership with the Barnstable County Hazardous Materials Program and Cape Cod Healthcare in providing residents with a safe method to dispose of “sharps” – needles, syringes and lancets used by medical patients in home care situations. Sharps should not be disposed of in household trash and are not accepted at household hazardous waste collections. Participation is FREE to residents who can bring full containers to the fire station for disposal and receive empty containers for personal use.

We are pleased to continue providing blood pressure screening at the station. Hundreds of people have taken advantage of this free service offered anytime at the fire station. We continue to offer information, advice on safety issues, and assistance in a variety of ways to our residents and visitors.

COMMENTS

We are proud to serve the community and help oversee the important job of providing emergency services. We continue to review our operations and assess what, if any changes may be necessary to maintain the highest level of service. Our team takes pride in efficiently using the resources you provide us to provide this level of service.

We would also like to acknowledge the dedication and professionalism of our team. A listing of fire department members as of June 30, 2022 is provided after the narrative portion of this report. We offer our appreciation and thanks to these members of your fire and rescue department for their ongoing efforts to protect and serve our community.

We thank the Prudential Committee, Treasurer, Clerk, Board of Water Commissioners and the employees of the Water Department for their continued cooperation and support.

Residents are always encouraged to drop by their fire station or call at 508-428-2210 with questions, suggestions, or concerns.

Respectfully submitted:

Kevin Conley, Chairman

Richard Pisano

Adam Zais

BOARD OF FIRE COMMISSIONERS

Sean Brown, Fire Chief

PUBLIC SAFETY INFORMATION

Please consider taking action to make your family safer . . .

- **Install carbon monoxide (CO) detectors in your home!**

State law requires CO detectors in every home. Detectors must be installed within 10 feet of each bedroom door and on each habitable level; all must have battery back up. We recommend locating a detector in unfinished basements as well. Contact us for additional information.

- **Install and maintain smoke detectors throughout your home!**

Test your smoke detectors regularly and replace them every 10 years (or less), even if they appear to work properly. Environmental exposure to dust and moisture can reduce a detector's effectiveness. We can test your detector's operation free of charge.

- **Take advantage of our "File of Life" program!**

If you need to call our ambulance service, having current medical information available helps us to provide better care. Our "File of Life" program allows you to keep medical information available in a red pouch affixed to your refrigerator with a magnetic backing; these are available free at the fire station.

- **Please post your house number!**

Town regulations require the use of house numbers. If your number can't be seen from the street, a sign must be placed near the driveway or road entrance. Trim any foliage that might obstruct your number from view. If you have detached structures, such as a guest cottage or other habitable space on your property, a separate house number may be necessary. We can provide more specific information in accordance with the town's house number regulations.

- **Maintain adequate access to your property!**

Tree limbs and brush overhanging driveways on private roads can delay or prevent us from reaching your home quickly. Our fire apparatus is larger and wider than the average passenger vehicle and requires more overhead room; damage can occur when clearance is not sufficient. We can furnish information on how to provide adequate access to your property.

- **Install a lock box if you have a medical or fire alarm!**

If you have a fire and/or medical alarm, live alone or live away part of the year; you may want to consider using a "lock box". Lock boxes securely store keys to your property for responders to use in an emergency. Information is available at the fire station. Residents with fire and/or medical alarms are requested to update contact and other information.

Cotuit Fire, Rescue and Emergency Services Department
Roster & Years of Service

FY22

Brown, Sean	Fire Chief/EMT	29 years
McNamara, William	Fulltime Lieutenant/EMT	24 years
Lyons, Brent	Fulltime Lieutenant/EMT	21 years
Amento, John	Fulltime Lieutenant/EMT	17 years
Clark, Shane	Fulltime Lieutenant/Paramedic	19 years
Emerson, Peter	Fulltime Firefighter/Paramedic	12 years
Williamson, Douglas	Fulltime Firefighter/Paramedic	10 years
McPherson, Jeremy	Fulltime Firefighter/Paramedic	13 years
Staggs, Casey	Fulltime Firefighter/Paramedic	10 years
Lee, Brian	Fulltime Firefighter/Paramedic	7 years
Gardiner, Christian	Fulltime Firefighter/Paramedic	5 years
Scott Melanson	Fulltime Firefighter/Paramedic	12 years
Eric Kuenzel	Fulltime Firefighter/Paramedic	5 years

*(Time shown is cumulative for those members with both part time and full time in the Fire Service)



Cotuit Fire District
Department of Fire, Rescue
and Emergency Services



Mission Statement

**To provide the village of Cotuit with the
highest quality of Fire, Rescue and
Emergency services through personnel who
are prepared and equipped to function in a
safe, prudent and compassionate manner.**

In order to accomplish our mission, we shall . . .

- Provide training and education to personnel so that they may have the necessary knowledge and skill to provide the best possible service.
- Furnish well-maintained tools and equipment for personnel to accomplish their tasks in a safe and efficient manner.
- Encourage personnel to participate in the growth and development of the department.
- Offer education and information to the public to increase awareness improve personal safety and reduce unnecessary loss and suffering.
- Act in a responsible manner with respect to financial and administrative decisions using good judgment and appropriate business practices.
- Be a resource to assist our residents and visitors in time of need.
- Strive to be a valued and respected member of the community.

Cotuit Fire District - Fire, Rescue and Emergency Services

Partial List of Services

Emergency Medical Services (EMS):

- Basic and Advanced Life Support Treatment and Transportation
- Response to Medical Alarms and verifying the well being of residents.
- Response to Motor Vehicle and related accidents requiring EMS services.
- First Aid and advice including medical information and referral for non-life threatening problems.
- Blood Pressure screening offered both in station and in the community.
- Marine rescue (ocean and inland waters) for boats/persons in trouble and coordination of efforts with the Coast Guard and other agencies.
- Response to ice rescues and “unusual” situations which require specialized techniques and equipment.

Fire Suppression and Hazardous Materials:

- Response to and containment/extinguishment of home, vehicle, boat, woodland, equipment and other types of fire.
- Response to and mitigation of hazardous conditions including hazardous materials incidents and unsafe conditions.
- Response to automatic fire, smoke, carbon monoxide and other related detection devices while providing assistance to the owner/occupant.

General Emergency and Non Emergency Services:

- Investigate and assist in a variety of public concerns including Carbon Monoxide alarms, equipment malfunctions, water leaks, gas/electric/utility problems, and other public safety matters.
- Provide assistance to other agencies including police, water dept., local, state, and federal agencies and other fire departments.
- Enforce local, state and federal laws where applicable including. mandated fire prevention laws/regulations and open burning laws.
- Conduct various safety inspections of homes and businesses; offer advice and information on a variety of safety concerns.
- Conduct inspections and issue permits for smoke detector installations, fuel storage (liquid and gas), and compliance inspections, and other areas as provided by fire prevention and building code regulations.
- Provide emergency standby and/or response for special events, natural disasters and during peak periods of emergency activity.
- We respond to the public’s need whenever our resources and personnel may be of assistance, emergency or non-emergency, day or night, often when other agencies or departments have said “no” or are unable to help.

Committed to improving the quality of life in Cotuit by working to provide professional fire, rescue and emergency services . . . we are “few serving many!”

Report of the Board of Water Commissioners Fiscal Year 2022

To the Citizens of the Cotuit Fire District:

In FY 2022, the Cotuit Water Department delivered 202,036,000 gallons of drinking water to 2,351 homes, businesses, and public buildings. This volume is up two million gallons from the prior year. In June of 2021, the District implemented voluntary water conservation restrictions in response to the Level I Drought Advisory posted by MassDEP for Cape Cod. This advisory remained in place through October.

Providing water that is secure, reliable and high quality is the primary focus of the Water Department. We also strive to be transparent for our customers and to provide a variety of options for everyone's ease of access to water and all that we do. To those ends, during FY22, the Cotuit Water Commissioners took several steps to ensure that our customers would continue to receive ample volumes of high quality water, and that we remain proactive in our management approaches. Notable due to their complexity and required concerted collaboration among the Commission and Department are three highlights listed below.

1. To maintain a reliable water supply, we encouraged conservation by adopting and implementing Irrigation Regulations. Irrigation does not require potable, high quality drinking water. In our system, which is restricted in terms of volume we can pump and distribute by State regulations, it is our belief that this use is the best suited for reductions. This led to altering our rate structure as well as eliminating any future connections for automatic in-ground irrigation systems. The rate increase targeted what we consider to be non-essential, irrigation and other outdoor water users; those that exceed using 60,000 gallons in a six-month period.
2. We took the opportunity to address water quality, and again reliable flow volumes, by creating the District's Source Water Protection Plan (SWPP). This was completed in conjunction with a hydrogeological study by Sole Source Consulting, LLC. to identify water flow and well drawdowns at all 5 pumping stations. The objective of our plan is to preserve water quality by addressing potential sources of contamination while promoting water conservation. The plan includes identification of potential contaminants and their sources, as well as the evaluation of existing test wells and site recommendations for additional test wells, all of which will enable the Water Department to monitor ground water as it flows into our wellfield. Additional test wells will be installed in FY23 as a result of this initial study.
3. We remain active in our support to the District and their efforts to protect properties associated with the Cotuit Elementary School property. This property is directly upgradient from, and within, the wellhead protection area to one of our water supply wells. We remain committed to making sure that any future uses of that property will protect and preserve water on behalf of our residents.

The new water rates are continuing to provide significant revenue to the District, shifting the true cost of the water system to consumers. The new rates were designed to be progressive with

higher rates (tiers) associated with more consumption, thus encouraging water conservation. A base rate was established that provides a typical single-family home with adequate drinking water for normal household consumption (including drinking, cooking, bathing, washing) for an annual cost in the range of \$100 - \$200. Higher rates are charged for additional water consumption, in most cases these will be outdoor uses such as irrigation, washing cars and other external properties, and filling pools. Another rate tier was added to support our prepared food providers which accommodates their higher usage without penalty due to the goods and services they provide to the community. Our revised rates became effective January 1, 2022.

The Water Department continues to comply with, and stay ahead of, water quality testing requirements. Water quality is analyzed at a state certified laboratory on a monthly basis and our water quality continues to exceed all State and Federal standards. There are elevated Sodium (Na) levels being detected in the supply and the Department has notified users through our annual Drinking Water Quality Report which is sent to every home in the District. Additional copies of the report are available at the Water Department Office. The report can also be viewed online at www.cotuitfiredistrict.org/waterdepartment. Sodium is of concern for sensitive individuals and is being investigated through our SWPP. Primary sources of Sodium include road and other impervious surface salt applications, and septic system leaching, both of which are being targeted for reduction through innovation including identification of reduced salt application zones and practices that switch ice treatments to those that do not contain Sodium. Our outreach efforts have included direct mailing to all property owners as well as contacts and discussions with the State and Town regarding their use of Sodium Chloride on our roadways.

We continue to replace old and high use meters in the district. This ongoing program replaces functionally obsolete meters with more accurate models that use the latest technology for measurement and reading. Meters that have processed more than 1,000,000 gallons of water or are more than 10 years old are being replaced before failure. This will help consumers better understand and more accurately track their water use over the course of a year, as well as reduce the risk of leaks resulting from worn equipment.

As part of our Standard Operating Procedures, the Department conducted regularly scheduled maintenance along with service installations and emergency repairs throughout the past year. The annual preventative leak detection, maintenance and master meter calibration were conducted on the water mains and at all five pumping stations. Additionally, our annual water main flushing program was completed in the spring to remove naturally occurring debris and sediments from the system. All of those activities support our goals of providing secure, reliable and high quality water to all consumers.

We consider it essential, and our staff has embraced professional development by completing continuing education classes necessary to maintain their Distribution and Treatment licenses, and advance their expertise in water management systems. They have also pursued classes which include MassDEP regulations, new and emerging contaminants, preventative maintenance, OSHA health and safety requirements as well as CPR, Emergency Response and Risk & Resiliency assessments. Their continued efforts to better support our community are outstanding and commendable.

The commissioners would like to acknowledge the hard work and dedication of our Water Department Staff, who are on-call 24/7, to ensure the effective and efficient delivery of high-quality drinking water and exceptional service to the residents of the Cotuit Fire District. Our mission is not only to provide quality drinking water for today's use, but to plan for the future needs of the village. We are constantly assessing our groundwater, infrastructure, well-fields and facilities to ensure that we can continue to meet the water needs of the village. We also offer a special thanks to the Prudential Committee, Fire Commissioners and the District Administrative teams for their support. It has been our pleasure to serve you over the past fiscal year.

Respectfully submitted,

Tom Hoppensteadt, Chairman
Scott Horsley, Commissioner
Mark Robinson, Commissioner

FY 2022 REPORT OF THE DISTRICT TREASURER

The Fiscal Year 2022 (FY 22) books are closed and all the requisite financial statements and reports for that period have been filed with the Massachusetts Department of Revenue (DOR). Our firm of independent accountants, Roselli Clark and Associates, have completed the audit of FY 22 and their report is available for you online at the District web site. <http://westbarnstablefiredistrict.com>

The Cotuit Fire District FY 22 operations resulted in underspent Budget appropriations of \$ 249,564 (or 5.5%). In addition, local receipts – primarily water rates and ambulance services – generated \$199,951 more local revenue than estimated in the FY22 Budget. These two positive variances plus the unused Free Cash from the prior year of \$44,469 resulted in the District qualifying for DOR Certified Free Cash of \$498,034 as of June 30, 2022. This Free Cash as well as funds from Stabilization Funds of \$333,967 (including \$107,313 for exclusive Water Department use) and surplus Capital Funds of \$312,634 are available for general use at the 2023 Annual District Meeting.

Another positive result was a decline in this years' property tax rate and the average household tax bill. The 2023 tax rate of \$1.30 reflects a 23.5% reduction from last year's rate of \$1.70. This decrease was largely attributable the 27.5% increase in District property values, although net appropriations funded by taxes also decreased by 2.5%. All of this resulted in decline in the average household tax bill of 2.2% to \$1174.42

This tax rate was set in timely manner with the assistance of R. Lane Partridge, the Director of Assessing for the Town of Barnstable and we thank him for that assistance. In addition, we want to thank Sean O'Brien, Town Treasurer/Collector, for the collection of District taxes and his assistant Gislaine Morse for her many efforts on behalf of the District. Finally, we want to thank Lisa Haven , Assistant Treasurer, for her excellent work for the District.

The reports following this summary are included for reference as part of this narrative. These reports comprise the results of the District's financial activities for FY 22 and are prepared using the modified cash basis which is the mandated Massachusetts method for District reporting. The above-mentioned audit report is based on Generally Accepted Accounting Principles (GAAP) for Municipalities. There are differences in these two methods. GAAP statements use the full accrual method (e.g., counting revenue when billed not collected as in the modified cash basis); and includes retirement liabilities and fixed assets with the related depreciation. The modified cash method omits those liabilities and assets. For your reference, the District's retirement liabilities are an unfunded pension liability of \$2,410,439 and a post-retirement medical insurance liability of \$583,221. The Districts' net fixed assets total \$8,132,727

Thank you for this opportunity to be of service and I look forward to serving you in the next fiscal year. I am always available to provide additional information or answer questions.

Respectfully submitted,
Ray Pirrone
District Treasurer

Cotuit Fire District
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2021
(Unaudited)

ASSETS

	Governmental Fund Types		Fiduciary Fund Types		Totals
	General	Special Revenue	Capital Projects	Trust and Agency	(Memorandum Only)
Cash and cash equivalents	2,246,961.18	244,345.20	\$ 489,053.41	189.72	2,980,549.51
Investments				1,927,478.58	1,927,478.58
Receivables:					
Personal property taxes	1,304.36				1,304.36
Real estate taxes	23,801.31				23,801.31
Allowance for abatements and exemptions	(61,215.33)				(61,215.33)
Tax liens	119,452.89				119,452.89
Utility liens added to taxes	711.76				711.76
Departmental	111,621.46				111,621.46
Other receivables	8,049.22				8,049.22
Due to/from other funds		7,670.50		0.00	7,670.50
Amounts to be provided - payment of bonds					
	<u>2,450,686.85</u>	<u>252,015.70</u>	<u>489,053.41</u>	<u>1,927,668.30</u>	<u>2,846,736.00</u>
					<u>7,966,160.26</u>

LIABILITIES AND FUND EQUITY

Liabilities:					
Accounts payable	48,614.25				48,614.25
Accrued payroll and withholdings	81,359.80				81,359.80
Other liabilities	8,739.90				8,739.90
Deferred revenue:					0.00
Real and personal property taxes	(36,109.66)				(36,109.66)
Deferred taxes	119,452.89				119,452.89
Tax liens	50,609.35				50,609.35
User fees	711.76				711.76
Utility liens added to taxes	69,061.33				69,061.33
Departmental					
Bonds payable					
	<u>342,439.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,846,736.00</u>
					<u>3,189,175.62</u>

Fund Equity:

Reserved for encumbrances	34,188.11				0.00
Reserved for expenditures	756,515.00		32,821.00		789,336.00
Reserved for continuing appropriations			438,990.89		438,990.89
Reserved for petty cash	2,000.00				2,000.00
Reserved for Debt Premiums			18,242.73		18,242.73
Undesignated fund balance	1,315,544.12	252,015.70		1,927,668.30	3,495,228.12
Investment in capital assets					0.00
	<u>2,108,247.23</u>	<u>252,015.70</u>	<u>490,054.62</u>	<u>1,927,668.30</u>	<u>4,743,797.74</u>
	<u>2,450,686.85</u>	<u>252,015.70</u>	<u>490,054.62</u>	<u>1,927,668.30</u>	<u>7,932,973.36</u>

Cotuit Fire District
Appropriations and Expenditures
Fiscal Year 2022

Article	Article FY 2022	Group / Line Item	Beginning Encumbrance	ADM/SDM	Reserve Fund Transfers	Final FY2022	Expended 2022	Encumb 2022	Cont Approp	Total 2022	2022 Turnback
		Finance Department									
	4	Salary & Wages Elected Officials	-	11,500.00	-	11,500.00	11,499.75	-	-	11,499.75	0.25
	4	Salary & Wages Finance	-	96,150.00	-	96,150.00	85,449.94	-	-	85,449.94	10,700.06
	4	Salary & Wages Clerk	-	3,550.00	-	3,550.00	3,737.50	-	-	3,737.50	(187.50)
	4	Total Payroll	-	111,200.00	-	111,200.00	100,687.19	-	-	100,687.19	10,512.81
	4	Telephone	-	1,200.00	-	1,200.00	1,101.91	-	-	1,101.91	98.09
	4	Legal services	-	6,000.00	-	6,000.00	1,843.75	-	-	1,843.75	4,156.25
	4	Audit Services	-	17,000.00	-	17,000.00	15,000.00	4,300.00	-	19,300.00	(2,300.00)
	4	Website	-	600.00	-	600.00	-	-	-	-	600.00
	4	Bond Advisory Services	-	-	-	-	2,500.00	-	-	2,500.00	(2,500.00)
	4	Bank Fees	-	50.00	-	50.00	-	-	-	-	50.00
	4	Payroll Service	-	4,600.00	-	4,600.00	3,316.64	-	-	3,316.64	1,283.36
	4	Legal Advertisement	-	1,750.00	-	1,750.00	171.68	-	-	171.68	1,578.32
	4	Postage	-	1,400.00	-	1,400.00	689.00	-	-	689.00	711.00
	4	Office Supplies	-	1,000.00	-	1,000.00	690.93	-	-	690.93	309.07
	4	Computer/Copy Expense	-	13,600.00	-	13,600.00	11,800.35	-	-	11,800.35	1,799.65
	4	Dues & Memberships	-	190.00	-	190.00	50.00	-	-	50.00	140.00
	4	Insurance - Property & Liability	-	123,000.00	-	123,000.00	113,072.00	-	-	113,072.00	9,928.00
	4	Insurance - Workers Comp	-	26,000.00	-	26,000.00	36,888.00	-	-	36,888.00	(10,888.00)
	4	Unemployment Insurance	-	1,000.00	-	1,000.00	3,262.84	-	-	3,262.84	(2,262.84)
	4	Payroll Taxes	-	38,000.00	-	38,000.00	40,132.89	-	-	40,132.89	(2,132.89)
	4	Employee Assistance Program	-	4,000.00	-	4,000.00	3,950.00	-	-	3,950.00	50.00
	4	Town Administrative Services	-	7,410.00	-	7,410.00	6,808.00	-	-	6,808.00	602.00
	4	Annual Report	-	1,500.00	-	1,500.00	2,572.00	-	-	2,572.00	(1,072.00)
	4	Election Cost	-	1,700.00	-	1,700.00	1,804.82	400.00	-	2,204.82	(504.82)
	4	Miscellaneous Expense	-	1,000.00	-	1,000.00	(170.15)	-	-	(170.15)	1,170.15
	4	Total Other Expenses	-	251,000.00	-	251,000.00	245,484.66	4,700.00	-	250,184.66	815.34
		Prior Year Encumbrance	85.96	-	-	85.96	-	-	-	-	85.96
		Total Finance Department/General Government	85.96	362,200.00	-	362,285.96	346,171.85	4,700.00	-	350,871.85	11,414.11
	3	Reserve Fund	-	45,000.00	(33,000.00)	12,000.00	-	-	-	-	12,000.00
		Fire Department									
	5	Salary & Wages - Chief	-	160,465.00	-	160,465.00	193,532.66	-	-	193,532.66	(33,067.66)
	5	Salary & Wages - Deputy Chief	-	117,875.00	-	117,875.00	117,874.91	-	-	117,874.91	0.09
	5	Salary & Wages - Perm Full Time	-	1,013,720.00	-	1,013,720.00	1,009,788.70	-	-	1,009,788.70	3,931.30
	5	Salary & Wages - ES Officer	-	10,000.00	-	10,000.00	2,061.69	-	-	2,061.69	7,938.31
	5	Salary & Wages - Incident Perm	-	35,000.00	-	35,000.00	65,497.62	-	-	65,497.62	(30,497.62)
	5	Salary & Wages - Training FT	-	75,000.00	-	75,000.00	28,664.69	-	-	28,664.69	46,335.31
	5	Salary & Wages - Vacation Coverage	-	116,820.00	-	116,820.00	117,019.19	-	-	117,019.19	(199.19)
	5	Salary & Wages - Sick Coverage	-	100,000.00	-	100,000.00	63,456.94	-	-	63,456.94	36,543.06
	5	Salary & Wages - Personal Coverage	-	32,600.00	-	32,600.00	32,185.04	-	-	32,185.04	414.96
	5	Salary & Wages - Holiday Pay	-	49,880.00	-	49,880.00	48,666.80	-	-	48,666.80	1,213.20
	5	Salary & Wages - Full Time Injury	-	60,000.00	-	60,000.00	49,867.86	-	-	49,867.86	10,132.14
	5	Salary & Wages - Other Union	-	2,000.00	-	2,000.00	-	-	-	-	2,000.00

Article	Article FY 2022	Group / Line Item	Beginning Encumbrance Appropriations	ADM/SDM	Reserve Fund Transfers	Final FY2022	Expended 2022	Encumb 2022	Cont Approp	Total 2022	2022 Turnback
		Water Department (cont)									
	8	Electricity	-	75,000.00		75,000.00	70,447.58		-	70,447.58	4,552.42
	7	Heating	-	2,500.00		2,500.00	2,765.54		-	2,765.54	(265.54)
	7	Gasoline/Diesel	-	10,000.00		10,000.00	11,670.91		-	11,670.91	(1,670.91)
	7	Chemicals	-	25,000.00		25,000.00	14,071.50	5,797.00	-	19,868.50	5,131.50
	7	Repairs/Maint - Mains	-	13,500.00		13,500.00	38,199.84		-	38,199.84	(24,699.84)
	7	Repairs/Maint - Stations	-	40,000.00		40,000.00	48,987.51	20,340.00	-	69,327.51	(29,327.51)
	7	Repairs/Maint - Buildings	-	5,000.00		5,000.00	731.88		-	731.88	4,268.12
	7	Repairs/Maint - Testing	-	15,000.00		15,000.00	10,601.99	156.00	-	10,757.99	4,242.01
	7	Repairs/Maint - Grounds	-	8,000.00		8,000.00	5,061.47	2,370.00	-	7,431.47	568.53
	7	Repairs/Maint - Vehicles	-	3,200.00		3,200.00	4,036.07		-	4,036.07	(836.07)
	7	Uniforms	-	2,000.00		2,000.00	1,969.02		-	1,969.02	30.98
	7	Telephone	-	3,100.00		3,100.00	2,703.00		-	2,703.00	397.00
	7	Consumption Assessment	-	2,000.00		2,000.00	1,951.82		-	1,951.82	48.18
	7	Engineering/Legal	-	50,000.00		50,000.00	11,473.08	350.00	-	11,823.08	38,176.92
	7	Legal Advertisement	-	5,000.00		5,000.00	630.28		-	630.28	4,369.72
	7	Postage	-	7,500.00		7,500.00	5,898.93		-	5,898.93	1,601.07
	7	Printing	-	8,000.00		8,000.00	7,777.24		-	7,777.24	222.76
	7	Office Supplies	-	1,000.00		1,000.00	1,382.87		-	1,382.87	(382.87)
	7	Computer/Copy Expense	-	8,300.00		8,300.00	7,778.45		-	7,778.45	521.55
	7	Building Supplies	-	500.00		500.00	492.51		-	492.51	7.49
	7	Tools/Hardware	-	1,500.00		1,500.00	469.89		-	469.89	1,030.11
	7	Meter Replacement	-	10,000.00		10,000.00	1,303.30	15,441.00	-	16,744.30	(6,744.30)
	7	Dues & Licenses	-	2,650.00		2,650.00	3,210.21		-	3,210.21	(560.21)
	7	Training & Education	-	6,000.00		6,000.00	2,338.96		-	2,338.96	3,661.04
	7	Miscellaneous Expense	-	1,500.00		1,500.00	475.00		-	475.00	1,025.00
	7	Service Connections	-	26,000.00		26,000.00	25,980.50		-	25,980.50	19.50
	7	USDA Maintenance	-	15,500.00		15,500.00	15,500.00		-	15,500.00	-
		Total Other Expenses	-	347,750.00		347,750.00	297,909.35	44,454.00	-	342,363.35	5,386.65
		Prior Year Encumbrances	29,248.85			29,248.85	29,248.85		-	29,248.85	-
		Total Water Department	29,248.85	722,779.00	-	752,027.85	694,057.99	44,454.00	-	738,511.99	13,515.86
		Public Buildings									
	9	Salary & Wages	-	3,759.00	2,000.00	5,759.00	5,585.39		-	5,585.39	173.61
	11	Total Payroll	-	3,759.00	2,000.00	5,759.00	5,585.39	-	-	5,585.39	173.61
	9	Electricity	-	2,000.00	-	2,000.00	1,248.07		-	1,248.07	751.93
	9	Water	-	400.00	-	400.00	173.00		-	173.00	227.00
	9	Heat - Oil/Gas	-	2,400.00	-	2,400.00	2,617.75		-	2,617.75	(217.75)
	9	Repairs/Maint - Buildings	-	7,000.00	-	7,000.00	1,675.12		-	1,675.12	5,324.88
	9	Repairs/Maint - Grounds	-	5,000.00	-	5,000.00	6,058.42		-	6,058.42	(1,058.42)
	9	Repairs/Maint - Boiler	-	500.00	-	500.00	1,554.93		-	1,554.93	(1,054.93)
	9	Telephone	-	1,700.00	-	1,700.00	1,659.93		-	1,659.93	40.07
	9	Alarm Service	-	425.00	-	425.00	1,405.00		-	1,405.00	(980.00)
	9	Building Supplies	-	500.00	-	500.00	71.20		-	71.20	728.80
	9	Miscellaneous Expense	-	100.00	-	100.00	1.67		-	1.67	98.33
	#REF!	Total Other Expenses	-	20,025.00	-	20,325.00	16,465.09	-	-	16,465.09	3,859.91
		Prior Year Encumbrances	279.00			279.00	279.00		-	279.00	-
		Total Public Buildings	279.00	23,784.00	2,000.00	26,363.00	22,329.48	-	-	22,329.48	4,033.52

Article	Article FY 2022	Group / Line Item	Beginning Encumbrance Appropriations	ADM/SDM	Reserve Fund Transfers	Final FY2022	Expended 2022	Encumb 2022	Cont Approp	Total 2022	2022 Turnback
		Total Public Works	29,248.85	754,156.38	2,000.00	785,984.23	722,175.62	44,454.00	-	766,629.62	19,354.61
14	11	Public Library	-	24,255.00	-	24,255.00	24,255.00	-	-	24,255.00	-
		Debt Service									
15	12	Long Term Principal	-	282,632.00		282,632.00	282,632.00		-	282,632.00	-
15	12	Long Term Interest	-	113,263.00	31,000.00	144,263.00	143,863.12		-	143,863.12	399.88
	12	Short Term Interest	-	50.00	-	50.00	-		-	-	50.00
		Total Debt Service	-	395,945.00	31,000.00	426,945.00	426,495.12	-	-	426,495.12	449.88
		Employee Benefits/Insurance									
16	13	Insurance - Health	-	323,000.00	-	323,000.00	276,470.81		-	276,470.81	46,529.19
16	13	Insurance - Life	-	500.00	-	500.00	429.04		-	429.04	70.96
16	13	Insurance - Dental	-	19,500.00	-	19,500.00	14,779.42		-	14,779.42	4,720.58
16	13	Medical Option	-	42,530.00	-	42,530.00	45,760.40		-	45,760.40	(3,230.40)
16	13	Retirement Assessment	-	322,870.00	-	322,870.00	322,863.00		-	322,863.00	7.00
		Total Employee Benefits/Insurance	-	708,400.00	-	708,400.00	660,302.67	-	-	660,302.67	48,097.33
		Other Financing Uses									
17	14	Trans To Stabilization Fund	-	35,000.00	-	35,000.00	35,000.00		-	35,000.00	-
16	13	Trans To OPEB Fund	-	239,600.00	-	239,600.00	239,600.00		-	239,600.00	-
	15	Trans to Wld Stabilization per bylaws	-	45,960.00	-	45,960.00	45,960.00		-	45,960.00	-
		Total Other Financing Uses	-	320,560.00	-	320,560.00	320,560.00	-	-	274,600.00	-
		Total FY 2022 General Fund Appropriations:	29,334.81	4,785,057.30	33,000.00	4,814,971.11	4,482,074.79	83,032.00	-	4,519,146.79	249,864.32
		Special Revenue Fund - transfers with related revenue									
		State Grant Fire	-	-	-	-	68,092.80		-	68,092.80	-
		Insurance Recovery -	-	-	-	-	38,073.23		-	38,073.23	-
		FY 2022 Special Revenue Fund Totals	-	-	-	-	106,166.03	-	-	106,166.03	-
		Stabilization Fund									
		Capital Fund									
		Permanent Fund - USDA Maint reserve	32,445.00		15,500.00	47,945.00	275.00		47,670.00	-	-
2018	2015-19	BAN Premium	17,343.00			17,343.00	-		17,343.00	-	-
2019	2018	Water Tanks	312,634.00			312,634.00	-		312,634.00	-	-
	2020	Space Review	42,687.00			42,687.00	-		42,687.00	-	-
	2022	Fire Station Repairs	40,694.70			40,694.70	24,236.51		16,458.19	-	-
	2022-17	School Property Use Determination	207,500.00			207,500.00	-		207,500.00	-	-
2022	2022-16	School paroperty Acquisition and Maint.	45,000.00			45,000.00	2,800.00		42,200.00	-	-
	2022-6	Back up Ambulance	65,000.00			65,000.00	-		65,000.00	-	-
	By Law	Basic Use	3,600.00			3,600.00	-		3,600.00	-	-
	2022	Deputy Chief Vehicle	48,000.00			48,000.00	47,362.31		637.69	-	-
		FY 2019 Capital Fund Totals	445,803.70	369,100.00	15,500.00	830,403.70	74,673.82	-	755,729.88	-	-
		TOTAL	475,138.51	5,154,157.30	48,500.00	5,645,374.81	4,662,914.64	83,032.00	755,729.88	4,625,312.82	249,864.32

COTUIT FIRE DISTRICT
Comparison of General Fund Budget to Actual Revenues
& Other Fund Actual Revenues
Fiscal Year ending June 30, 2022

District Revenue Category/Type	2022 Revenue and Sources Budget	2022 Revenue and Sources Actual	Variance Actual Over/(Under) General Fund Budget	Other Funds Actual
General Fund				
Property Taxes				
Personal Property Taxes	41,637	41,137	(500)	
Real Estate Taxes	2,981,538	2,934,554	(46,984)	
Interest on Taxes	11,500	10,471	(1,029)	
Tax Liens Redeemed	-	8,049	8,049	
Water Department				
Rates, Services & Meter Fees	1,080,000	1,069,110	(10,890)	
Penalties	5,000	14,066	9,066	
Antenna Fees	45,000	47,742	2,742	
Solar Credits	10,000	18,642	8,642	
Liens, Water	4,090	3,586	(504)	
Other Department Revenue		3,622	3,622	
Fire Department				
Ambulance Fees	226,000	286,775	60,775	
Permits and Inspections	2,000	2,252	252	
Other Department Revenue		760	760	
Other District Revenue				
Rental Income		2,125	2,125	
Grants		106,320	106,320	
Interest on Investments	2,500	2,550	50	
Solar Credits		4,551	4,551	
Miscellaneous		831	831	
Special Revenue Fund				
Grant revenue offsetting expenditures				106,166
gifts				800
Stabilization Fund				
Investment earnings				432
OPEB Trust				
Investment earnings				280,716
Total Revenue	\$ 4,409,265	\$ 4,557,142	\$ 147,877	\$ 388,114

Memo:

General Fund	\$	4,409,265
Other Funds		388,114
Total Revenues	\$	4,797,379

COTUIT FIRE DISTRICT
STATEMENT OF NET FUNDED AND FIXED DEBT
Fiscal Year ending June 30, 2022

LONG TERM DEBT

USDA Loan

Balance July 1, 2021	\$ 1,789,472
less: Principal Payment	<u>52,632</u>
Balance June 30, 2022	\$ 1,736,840

Refunding Debt

Balance July 1, 2021	1,510,000
less: Principal Payment	<u>230,000</u>
Balance June 30, 2022	1,280,000

Long term interest Paid in FY2022

Total FY2022 Long Term Debt Service Payments	<u>\$ 143,863.00</u>
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SHORT TERM DEBT (Bond Anticipation Notes)

Short Term Interest paid in FY 2020	\$ -
TOTAL FY 20 SHORT TERM DEBT BEGINNING BALANCE	\$ -
TOTAL FY 20 SHORT TERM DEBT RETIRED	\$ -
TOTAL FY 20 SHORT TERM DEBT ISSUED	\$ -
TOTAL FY 20 SHORT TERM DEBT ENDING BALANCE	\$ -

Debt Summary at June 30, 2020

Long Term Debt Outstanding	\$ 3,016,840
Short Term Debt Outstanding	<u>-</u>
Total Debt Outstanding at June 30,2020	\$ 3,016,840

COTUIT FIRE DISTRICT
FY 2022 GROSS WAGES AND BENEFITS DISTRIBUTED

DEPARTMENT/NAME	POSITION	BASE WAGES PAID	OVERTIME WAGES PAID	TOTAL WAGES PAID	AVE WEEKLY HRS	COST OF BENEFITS PAID
FIRE DEPARTMENT FULL TIME STAFF						
Amento	Lieutenant/EMT	\$ 96,936	\$ 40,767	\$ 137,703	54.6	\$ 28,649
Brown	Fire Chief*	\$ 39,877	\$ -	\$ 39,877	40.0	\$ 14,224
Clark	Firefighter/Paramedic/EMS Officer	\$ 100,030	\$ 33,563	\$ 133,593	50.0	\$ 38,798
Emerson	Firefighter/Paramedic	\$ 88,968	\$ 32,463	\$ 121,431	53.4	\$ 26,595
Gardiner	Firefighter/Paramedic	\$ 84,143	\$ 42,258	\$ 126,400	57.2	\$ 19,697
Kuenzel	Firefighter/Paramedic	\$ 83,006	\$ 41,759	\$ 124,766	57.2	\$ 35,992
Lee	Firefighter/Paramedic	\$ 84,589	\$ 42,926	\$ 127,514	57.4	\$ 44,239
Lyons	Lieutenant/EMT	\$ 85,568	\$ 9,335	\$ 94,903	45.3	\$ 40,807
McNamara	Lieutenant/EMT	\$ 93,165	\$ 45,993	\$ 139,158	56.8	\$ 28,835
McPherson	Firefighter/Paramedic	\$ 88,968	\$ 44,908	\$ 133,876	57.8	\$ 24,892
Melanson	Firefighter/Paramedic	\$ 83,468	\$ 20,117	\$ 103,585	49.1	\$ 26,122
Pouliot	Deputy Chief/EMT	\$ 117,875	\$ -	\$ 117,875	40.0	\$ 46,868
Rhude	Fire Chief*	\$ 83,056	\$ -	\$ 83,056	39.5	\$ 15,582
Small	Interim Fire Chief	\$ 70,600	\$ -	\$ 70,600	29.4	\$ -
Staggs	Firefighter/Paramedic/EMS Officer	\$ 92,197	\$ 48,256	\$ 140,453	58.2	\$ 28,609
Williamson	Firefighter/Paramedic	\$ 86,468	\$ 8,165	\$ 94,633	44.7	\$ 26,081
TOTAL FIRE DEPT. FT STAFF		<u>\$ 1,378,913</u>	<u>\$ 410,510</u>	<u>\$ 1,789,423</u>		<u>\$ 445,988</u>
FIRE DEPARTMENT CALL STAFF						
Judge	Matthew	\$ 2,680	\$ -	\$ 2,680	9.6	\$ -
	Call Firefighter*					
TOTAL FIRE-CALL STAFF		<u>\$ 2,680</u>		<u>\$ 2,680</u>		<u>\$ -</u>
TOTAL WAGES AND BENEFITS - ALL FIRE PERSONNEL						
						<u>\$ 2,238,091</u>

*Partial year

COTUIT FIRE DISTRICT
FY 2022 GROSS WAGES AND BENEFITS DISTRIBUTED

DEPARTMENT/NAME	POSITION	BASE WAGES PAID	OVERTIME WAGES PAID	TOTAL WAGES PAID	AVE WEEKLY HRS	COST OF BENEFITS PAID
WATER DEPARTMENT						
Dwyer	Matthew					
	Water Operator	\$ 64,811	\$ 9,800	\$ 74,611	42.5	\$ 20,075
Gallagher	James	\$ 65,185	\$ 7,363	\$ 72,548	41.6	\$ 20,148
Medeiros	Jonathan	\$ 49,694	\$ 7,465	\$ 57,159	42.3	\$ 17,274
Nash	Jennifer	\$ 63,997	\$ 1,103	\$ 65,101	40.5	\$ 32,318
Wiseman	Christopher	\$ 109,182	\$ -	\$ 109,182	40.0	\$ 21,163
		<u>\$ 352,868</u>	<u>\$ 25,732</u>	<u>\$ 378,600</u>		<u>\$ 110,978</u>
TOTAL WAGES AND BENEFITS - WATER DEPARTMENT PERSONNEL						
						<u>\$ 489,578</u>

RETIREES

Fenner	Donna	Retired Fire Department	N/A	N/A	N/A	\$ 3,688
Frazier	Paul	Retired Fire Department	N/A	N/A	N/A	\$ 3,688
Hoffman	Stephen	Retired Fire Department	N/A	N/A	N/A	\$ 13
Leavenworth	Sheri	Retired Water Department	N/A	N/A	N/A	\$ 7,984
Lloyd	Michael	Retired Prudential Committee	N/A	N/A	N/A	\$ 7,970
Mycock	Ronald	Retired Fire Commission	N/A	N/A	N/A	\$ 7,354
Olsen	Christopher	Retired Fire Chief	N/A	N/A	N/A	\$ 9,801
Pierce	David	Retired Fire Department	N/A	N/A	N/A	\$ 13
Pierce	Jane	Retired Fire Department	N/A	N/A	N/A	\$ 24,989
Sargent	William	Retired Fire Department	N/A	N/A	N/A	\$ 24,989
VanEtten	Michael	Retired Fire Department	N/A	N/A	N/A	\$ 3,688
Ventura	Kenneth	Retired Water Department	N/A	N/A	N/A	\$ 3,372

TOTAL OTHER POST EMPLOYMENT BENEFITS (OPEB) -- INSURANCE BENEFITS

\$ 97,550

COTUIT FIRE DISTRICT TOTALS

TOTAL COTUIT FIRE DISTRICT FY 2022 COST OF WAGES AND BENEFITS

<u>\$ 2,889,576</u>

COTUIT FIRE DISTRICT

DEPARTMENT/NAME	POSITION	BASE		OVERTIME		TOTAL		AVE	COST OF		
		WAGES		WAGES		WAGES		WEEKLY	BENEFITS		
		PAID		PAID		PAID		HRS	PAID		
OFFICERS ELECTED AND APPOINTED											
Burdick	Seth	Prudential Committee	\$	1,250	\$	-	\$	1,250	N/A	\$	-
Conley	Kevin	Fire Commissioner	\$	1,250	\$	-	\$	1,250	N/A	\$	-
Eager	Charles	Clerk	\$	3,738	\$	-	\$	3,738	N/A	\$	-
Hoppensteadt	Thomas	Water Commissioner	\$	1,250	\$	-	\$	1,250	N/A	\$	-
Horsely	Scott	Water Commissioner	\$	1,250	\$	-	\$	1,250	N/A	\$	-
Lynch	Mark	Prudential Committee	\$	1,250	\$	-	\$	104	N/A	\$	-
Malloy	Kenneth	Moderator	\$	250	\$	-	\$	250	N/A	\$	-
Parks	Frances	Prudential Committee	\$	1,250	\$	-	\$	1,250	N/A	\$	-
Pirrone	Ray	Treasurer	\$	36,709	\$	-	\$	36,709	13	\$	-
Pisano	Richard	Fire Commissioner	\$	1,250	\$	-	\$	1,250	N/A	\$	-
Robinson	Mark	Water Commissioner	\$	1,250	\$	-	\$	1,250	N/A	\$	-
Zais	Adam	Fire Commissioner	\$	1,250	\$	-	\$	1,250	N/A	\$	-
			\$	51,947				\$	50,801		
TOTAL WAGES AND BENEFITS - ELECTED AND APPOINTED OFFICERS											
			\$					\$	50,801	\$ 50,801	
FINANCE DEPARTMENT											
Haven	Lisa	Assistant Treasurer	\$	49,027	\$		\$	49,027	30.6	\$	9,448
			\$	49,027	\$	-	\$	49,027		\$	9,448
TOTAL WAGES AND BENEFITS - FINANCE DEPARTMENT PERSONNEL											
									\$	58,475	
PUBLIC BUILDINGS											
Hadway	Leman	Custodian	\$	5,882	\$	-	\$	5,882	3.8	\$	-
			\$	5,882				\$	5,882	\$ -	
TOTAL WAGES AND BENEFITS - PUBLIC BUILDINGS PERSONNEL											
									\$	5,882	

COTUIT FIRE DISTRICT
POST OFFICE BOX 1475
COTUIT, MASSACHUSETTS 02635