Commissioners Meeting

January 23, 2017 at 5:30 p.m. 976 Main Street, Freedom Hall, Cotuit, Massachusetts

Called to order at 5:30

Commissioners present: Rick Pisano, and Adam Zais

Commissioners absent: Kevin Conley

Present: Fire Chief Paul Rhude

Amy Kates not recording

Public Comment:

• Amy Kates commented that at the last meeting on December 12, she felt Commissioner Conley was rude and out of line about confronting her regarding recording the meeting before the recorder was turned on. Because of this event, Ms Kates requested the document the committee referred to justifying their behavior. The document received was an email from district clerk referencing Mass general law 39AS20F which was described and copies distributed, Ms Kates then also asked for a public apology from Commissioner Conley (absent today). Chairman Pisano replied that Ms Kates has been warned on three prior occasions and Ms Kates never made the appropriate prior announcement about recording. In all prior instances have never approached the Chairman and alerted him in advance about recording which is Ms Kates responsibility in the terms of the law. Ms. Kates began to argue, the Chairman stated he is not going to debate this, and does not feel this Board owes an apology, Ms Kates expressed a few outbursts, to which the Chairman informed Ms Kates she is no longer in public comment and any other outbursts she will be asked to leave the building.

Minutes:

Motion made to approve December 12, 2017 minutes with no changes, seconded, all in favor

Chief Report:

Monthly Activities:

• 49 responses 37 medical, 1 appliance, and 11 service/good intent calls

Comstar Report:

						COTUIT FIRE	DEPT						
					Ambulance E	Billing Account P	teconciliation Re	port					
						2018							
						Prepared By: Co	omstar						
						12/5/201	7						
Month Ended:	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	YTD
Beginning Balance	\$28,731.25	\$41,336.60	\$39,435.36	\$68,333.09	\$52,888.58	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$28,731.25
Gross Commitments	\$30,230.89	\$22,254.60	\$74,811.49	\$36,413.49	\$83,833.33								\$247.543.80
Contractual Allowances	\$10,509.02	\$9,109.89	\$29,889.25	\$28,988.17	\$54,586.87								\$133,083,20
Net Commitments	\$19,721.87	\$13,144.71	\$44,922.24	\$7,425.32	\$29,246.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$114,460.60
Payments Rovd By Comstar	\$3,286.09	\$2,440.21	\$3,466.20	\$4,161.01	\$2,790.59								\$16,144,10
Payments Rovd By Client	\$3,830.43	\$11,414.52	\$7,862.04	\$15,945.85	\$12,788,95								\$51,841,79
Reimbursements / Retractions	\$0.00	\$0.00	\$0.00	\$0.00	\$1,102.33								\$1,102.33
Net PMT Applied	\$7,116.52	\$13,854.73	\$11,328.24	\$20,106.86	\$14,477.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66,883.56
Write-Offs	\$0.00	\$1,191.22	\$4,696.27	\$2,762.97	\$1,353.89								\$10,004.35
Ending Balance	\$41,336.60	\$39,435.36	\$68,333.09	\$52,888.58	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94	\$66,303.94

FY18 Budget Review and Status:

Chairman Pisano asked about the Longevity pay line item 5133, Chief explained it is paid upon
the FF anniversary date of employment. Chairman also asked about why the legal services line
item 5310 has been exceeded. Chief Rhude explained fiscal year \$13,608.94 for request for
Open Meeting, records, IG, from complaints from Ms. Kates and Ms. Gardner.

Personnel:

- FF/EMTP Shane Clark has been promoted to the stations EMS Officer, starts on the 12th.
- FF Kate Halloran graduated for the Fire Fighting Academy, The Board extends their congratulation to her!
- A new Sexual Harassment Policy is in place
- Cotuit Fire was rewarded a Senior SAFE grant in the amount of \$1,613 to be used for senior safety, education, CO2 smoke detectors, will be working closely with the Barnstable Senior Center and Seniors in our community.

Facilities:

- Transferred generator over from propane to gas. Propane tank has been removed.
- New septic system work has begun
- Nothing new with roofing, will create an article in budget

Administrative:

- Secure Networks still working on emails, FireHouse is in the cloud, and they are working on putting FireHouse and Imagetrend into the CAD system.
- Working with Town of Barnstable and Open Cape to get fiberoptic system

Apparatus:

- 263 pump switch was repaired
- 269 replaced the starter
- Received a free 29' three-year-old Surplus boat from the Coast Guard. Has been delivered, has slight damage that needs to be repaired and needs electronics. Have been talking with the Barnstable PD to make it a shared resource as a patrol vehicle working on getting something signed with them. Chief is looking to ask some residents in Cotuit for donations to assist with getting electronics on the boat.

New Business:

- Boat dock options: Working with Harbormaster for a permanent solution to dock the boat as having the boat on the trailer is not ideal for emergency responses; needs to be in the water. Harbor Master committed to finding a solution whether on a town dock or to expand Cotuit Mosquito Yacht Clubs dock-would require permits for dock options will take over a year to get done, will keep on a private dock again this year at a fee of \$5,500 for the year. Chief recommends we sign a document for it to be on the same dock again this year. Chairman Pisano suggested discussing this further at the February meeting. Chief asked if could commit to the private dock, Commissioner Zais and Chairman Pisano agreed need is important to get a spot for the boat, but asked if he would take a deposit or split payments. Chief will look into other options, and Commissioners agreed no formal motion needed as it is up to the Chief's discretion.
- Sexual Harassment policy mentioned again, and will have a yearly training

Adjourn: Motion to adjourn, seconded and unanimously approved