

**Commissioners Meeting
 April 10, 2018 at 5:30 p.m.
 976 Main Street, Freedom Hall, Cotuit, Massachusetts**

Called to order at 5:30

Commissioners present: Rick Pisano, Kevin Conley, Adam Zais and Fire Chief Paul Rhude

No public Recording

Public Comment: Cynthia Gardner asked if could move public comment to the end as she may have questions about some items on the agenda. Commissioner Pisano agreed.

Minutes: Motion made to approve March, 2018 minutes with no changes, seconded, all in favor

Report of the Policy Advisory Committee from the Representative: The PAC has so far presented the job descriptions for the Fire Department and the Water Department focusing on policies for sick and vacation days. Have been studying to see if there should be a district wide policy for everyone (except the Union) to have a sick leave policy and to perhaps suggest inheriting some of the wording from the water departments handbook. Commissioner Pisano asked if PAC looked at state policy for municipal employees-answer is yes, Ms. Mycock-Kelly mentioned it. Commissioner Pisano asked if the committee has addressed the water departments rate setting in line with their significant budget requests. Commissioner Zais replied besides mentioning briefly at first meeting it hasn't been brought up.

Chief Report

- **Monthly Activities:** 128 total responses for March. 42 Medical, 3 Fire, 20 Hazardous Condition, 64 Service/Good Intent/False Alarm due to the storms. Commissioner Conly asked if the letter could be submitted for publication with the Civic Association to publicly thank the Cotuit FF and asked to include the number of calls from the three storms.
- **Administrative: Imagetrend and Firehouse connection to CAD:** still in progress.
Working with TOB & Open Cape to get options for high speed data connection-not sure when will be complete
- **Training:** March Training Active shooter, vehicle extrication, and Mask Fit testing
 April live burn building training,
 Planning joint TOB Fire Depts and Barn. Police active shooter/school drills, stop the bleed - Commissioner Conley commented on a conversation he and the Chief had about along with training for active shooters, to also pursue what CFD's interaction with the police department would be in that kind of a situation and to be proactive some challenges our village would face such how to communicate, respond, and to coordinate activity.

Comstar Report:

Total Transports	Total Charges	Total Allowable	Total Collected	Percent Collected
32	\$38,290.54	\$18,423.26	\$17,232.04	93.53%
31	\$36,259.56	\$23,061.23	\$15,759.61	68.34%
14	\$15,624.09	\$7,200.85	\$6,985.03	97.00%
39	\$45,751.87	\$25,465.63	\$21,968.80	86.27%
38	\$44,081.79	\$20,798.34	\$17,975.04	86.43%
33	\$50,284.09	\$21,408.90	\$15,158.73	70.81%
32	\$69,182.70	\$20,637.88	\$17,012.88	82.44%

