

Fire Commissioners Meeting
January 15, 2019 at 5:30 p.m.
976 Main Street, Freedom Hall, Cotuit, Massachusetts

Called to order at 5:30

Present: Commissioner's Rick Pisano, Kevin Conley, Adam Zais and Fire Chief, Paul Rhude

Public Comment: N/A

Minutes: Motion made to approve December minutes with no changes, seconded, all in favor

Chief Report

Monthly Activities: (please see attachment A)

Administrative:

- We have received the Senior SAFE grant again this year-about \$1,600, will provide report how money was spent last year. During budget reviews plan to publicize this what we offer to the community regarding safety inspections and about free smoke/co detectors. Commissioner Zais mentioned that the Civic Association is offering a spot in the Currents newsletter-Commissioner Zais will let Chief Rhude know more details.
- Received a letter of appreciation from a retiring Barnstable Police Officer commending CFD for services rendered. (please see attachment C)
- Nothing new to report on open cape. The water department receives open cape for free in exchange for the use of the water tower. It would be a similar cost if we switched our phones over to IT-services would be better, but not a savings. Will do more research as look into security systems may be more savings.
- Commissioner Conley asked if would put the letter of appreciation on Facebook-yes, will be on tomorrow.
- Commissioner Pisano asked if next month the Chief Rhude could provide the numbers of equivalent cost regarding switching phone carriers as he would like to revisit this, believes the advantage in service and reliability would warrant further consideration to consider the switch whether there is a cost savings or not. Cindy was wondering if the water department was getting the service yet? Commissioner Pisano did not have that information.

Training:

- This month will be doing ice rescue training and Chief Rhude will be practicing ice diving-location depends on thickness of the ice. Ice rescue was discussed.

Pro EMS report:

- (Please see attachment B) Hyannis is up \$350,000 in collections for the year with their switch to Pro EMS

Personnel: nothing to report

Apparatus:

- Boat is now off trailer and inside to be worked on/cleaned up.
- New 260 got in a minor accident (slight damage to side mirror, no injuries)
- 269 and old 260 disposed of on the auction site govdeals received \$761 (disclosing all the problems it had) for 269 and \$19,850 for 260.

- Commissioner Conley asked about the backup boat (zodiac) confirming it is operational and good to go-Chief Rhude confirmed it was.

Facilities:

- Driveway is completed and the handicapped ramp is mostly completed. On duty crew saved us money by helping rip up the old ramp. Have about \$16,000 remaining in that article for the driveway. Still hoping to fix the ramp itself with funds.
- Working on roof bids and station security
- Received three quotes after asking almost ten plumbers-quotes were close to 10k. Commissioner Conley provided a few names, one plumber gave a quote of almost half that cost.

Old Business:

- Boat naming contest-will go in April/May's Current newsletter, Chief Rhude's daughter Lauren created flyers to put up in local stores and schools.

New Business:

- Budget prep season-have budget proposal by the end of February to present to the Prudential Committee. Commissioner Pisano encouraged the commissioners to review the budget with the Chief Rhude as Commissioner Pisano would like to look at an interim in progress at the next meeting.
- Chief Rhude reviewed the articles he was thinking of-one is the Scott packs, station renovation article (depending on what the facility study recommends) station needs new kitchen, carpets, a few other not major items. The garage next door to be used for storage. No dramatic changes in the budget from last year. Commissioner Conley suggested looking into quotes for the renovations to the station. Commissioner Pisano suggested drawing up a list of specific inhouse changes in order of priority to begin to cost estimate for the February report
- Conflict of interest training: has to be completed every two years. Commissioner Zais will complete his shortly and submit a copy.
- Commissioner Conley asked if Chief Rhude could put together items completed outside Chris's job description
- January 28 CFD will be holding a Senior SAFE presentation; Hyannis Fire will be joining the presentation.

Motion to adjourn: seconded, all in favor

Town of Cotuit
Ambulance Billing Accounting Reports

	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
Previous Balance Forward	\$0.00	\$19,422.87	\$49,171.13	\$55,539.21	\$54,398.39	\$51,417.63
Charges in Period	\$50,370.00	\$50,369.40	\$62,873.30	\$56,130.00	\$71,962.80	\$105,977.00
Contractual Allow	\$30,947.13	\$22,324.18	\$32,455.72	\$30,991.11	\$36,201.95	\$56,531.38
Manual Contractual	\$0.00	\$0.00	\$3,204.99	\$2,277.72	\$10,148.32	\$5,656.42
Payment	\$0.00	\$0.00	\$19,761.02	\$20,112.26	\$24,295.92	\$22,493.14
Refund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Write-Off	\$0.00	\$0.00	\$1,083.49	\$3,912.07	\$1,660.57	\$2,048.70
Credits in Period	\$30,947.13	\$22,324.18	\$56,505.22	\$57,293.16	\$72,306.76	\$86,729.64
Charge Adjustments	\$0.00	\$5,042.70	\$0.00	\$0.00	\$0.00	\$0.00
Credit Adjustments	\$0.00	\$3,339.66	\$0.00	-\$22.34	\$2,636.80	-\$320.37
Misc Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$19,422.87	\$49,171.13	\$55,539.21	\$54,398.39	\$51,417.63	\$70,985.36

	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
SENT DIRECTLY	\$0.00	\$0.00	\$19,544.15	\$18,966.07	\$22,842.20	\$11,461.95
LOCKBOX	\$0.00	\$0.00	\$216.87	\$1,146.19	\$1,367.02	\$11,031.19
CREDIT CARDS	\$0.00	\$0.00	\$0.00	\$0.00	\$86.70	\$0.00
Totals	\$0.00	\$0.00	\$19,761.02	\$20,112.26	\$24,295.92	\$22,493.14

	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	YTD
Previous Balance Forward	\$70,985.36	\$65,661.91	\$41,701.58	\$43,415.08			\$665,967.70
Charges in Period	\$78,117.30	\$62,121.30	\$62,461.50	\$65,585.10			\$374,280.89
Contractual Allow	\$47,857.74	\$41,150.19	\$34,037.82	\$41,783.67			\$43,924.94
Manual Contractual	\$6,603.08	\$7,118.26	\$1,398.06	\$7,518.09			\$179,266.90
Payment	\$25,134.15	\$28,576.81	\$18,901.23	\$19,992.37			-\$279.64
Refund	\$0.00	-\$84.82	-\$105.34	-\$89.48			\$22,692.36
Write-Off	\$5,160.45	\$2,784.77	\$3,721.47	\$2,320.84			\$619,885.45
Credits in Period	\$84,755.42	\$79,545.21	\$57,953.24	\$71,525.49			\$3,535.56
Charge Adjustments	\$0.00	\$13.20	-\$2,247.00	\$726.66			\$12,227.87
Credit Adjustments	-\$1,314.67	\$6,549.62	\$547.76	\$811.41			\$0.00
Misc Adjustments	\$0.00	\$0.00	\$0.00	\$0.00			
Totals	\$65,661.91	\$41,701.58	\$43,415.08	\$37,389.94			

	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	YTD
SENT DIRECTLY	\$20,417.75	\$21,739.13	\$15,173.84	\$16,175.53			\$146,320.62
LOCKBOX	\$4,716.40	\$6,573.07	\$3,202.18	\$3,816.84			\$32,069.76
CREDIT CARDS	\$0.00	\$264.61	\$525.21	\$0.00			\$876.52
Totals	\$25,134.15	\$28,576.81	\$18,901.23	\$19,992.37	\$0.00	\$0.00	\$179,266.90

COTUIT

Incident Type Report (Summary)

Alarm Date Between {12/01/2018} And {12/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
114 Chimney or flue fire, confined to chimney	1	1.63%	\$0	0.00%
143 Grass fire	1	1.63%	\$0	0.00%
	<u>2</u>	<u>3.27%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	3.27%	\$0	0.00%
320 Emergency medical service, other	1	1.63%	\$0	0.00%
321 EMS call, excluding vehicle accident with	36	59.01%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	1.63%	\$0	0.00%
	<u>40</u>	<u>65.57%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
413 Oil or other combustible liquid spill	1	1.63%	\$0	0.00%
463 Vehicle accident, general cleanup	1	1.63%	\$0	0.00%
	<u>2</u>	<u>3.27%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
511 Lock-out	1	1.63%	\$0	0.00%
531 Smoke or odor removal	1	1.63%	\$0	0.00%
551 Assist police or other governmental agency	1	1.63%	\$0	0.00%
571 Cover assignment, standby, moveup	3	4.91%	\$0	0.00%
	<u>6</u>	<u>9.83%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	1	1.63%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.63%	\$0	0.00%
	<u>2</u>	<u>3.27%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	4	6.55%	\$0	0.00%
730 System malfunction, Other	1	1.63%	\$0	0.00%
733 Smoke detector activation due to	2	3.27%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.63%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.63%	\$0	0.00%

COTUIT

Incident Type Report (Summary)

Alarm Date Between {12/01/2018} And {12/31/2018}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	9	14.75%	\$0	0.00%

Total Incident Count: 61

Total Est Loss: \$0



Matthew K. Sonnabend, Chief of Police
Sean E. Balcom, Deputy Chief of Police

Town of Barnstable Police Department

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1/14/19

To: Chief Paul Rhude Cotuit Fire Dept.

From: Jack Corbett Barnstable Police Officer # 152

Chief Rhude, On Friday 1/11/19 I will be officially become retired as a full time Barnstable Police Dept Officer. I started my career at the PD in April 1985. For the past 33 and 3/4 years I have worked in every area of the Town Of Barnstable and responded to countless calls that required the services of the Cotuit Fire Dept for both fires and ambulance calls. During this lengthy time I am pleased to say that at each and every call I responded to where F.D. was involved I (and I believe I can speak on behalf of the PD) would agree that we were met with the utmost professionalism and respect by each and every member both past and present of the Cotuit Fire Dept. While working in Cotuit I always knew that if I should go down with any injury that I wouldn't have to think twice knowing that you and your great staff would only be a few seconds away from giving me the best medical attention possible. Thankfully I can walk away without needing that assistance. I think back over this very long career and can't begin to remember everyone at Cotuit F.D. but think about the current veterans such as yourself, and anyone I may have temporarily forgotten and know that the citizens of Cotuit are being watched over by tremendous, dedicated professionals.

In closing I would greatly appreciate it if you would reach out to the retired members of the dept and thank them on my behalf. It's been a honor to work along side such great men and women of the Cotuit F.D. As long as I can each and every night I will say a prayer for every Firefighter/Emt and Police Officer that they will be safe and get through their shift and hopefully reach their retirement date.

With all my respect,

Jack Corbett BPP # 152
Jack Corbett Barnstable PD # 152