

ADM Article Number	Article Purpose	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Proposed	Change From Pr Yr.	Comments
3	Pru Comm - Reserve Fund Budget	30,000	-	4,500	60,000	45,000	-25.00%	Reduced Covid contingency to \$15K
4	Pru Comm - Finance/Administration Department Budget	337,588	355,294	360,489	386,752	362,200	-6.35%	Reduced Finance and Insurance expense
	Other Capital	28,000						
	<b>Total Finance &amp; Administration:</b>	<b>395,588</b>	<b>355,294</b>	<b>364,989</b>	<b>446,752</b>	<b>407,200</b>	<b>-8.85%</b>	Raise & appropriate (R&A)
5	Fire - Fire Department Budget	1,803,882	1,782,240	1,911,059	2,110,624	2,190,560	3.79%	Contractual wage increases offset by some savings
6	Fire Department acquisition of Used Ambulance			-	-	65,000		Free Cash funding
7	Fire Department replacement Deputy Chief's Vehicle					48,000		Free Cash funding
	Fire Station Required renovations			100,000				
	Chief's Replacement Vehicle				45,000			
	Roof Replacement		55,000		-			
	Parking lot re-surfacing	-	40,000					
	Air Packs & air tanks		60,000	60,000	-			
	Pick-up Truck		60,000					
	Other Capital	55,000		-	761			
	<b>Total Public Safety:</b>	<b>1,858,882</b>	<b>1,997,240</b>	<b>2,071,059</b>	<b>2,156,385</b>	<b>2,303,560</b>	<b>6.83%</b>	\$83,000 Free Cash \$2,190,560 R&A
7	Water - Water Department Budget	690,909	610,765	690,909	721,697	722,779	0.15%	Replacing Asst Supt with Operator to reduce wage cost
	Water System Security	-	470,000	-	-			
	Water Department Truck		60,000					
	Water System Chemical upgrade	500,000		-	-			
	<b>Total Public Works - Water:</b>	<b>1,190,909</b>	<b>1,140,765</b>	<b>690,909</b>	<b>721,697</b>	<b>722,779</b>	<b>0.15%</b>	R&A
9	Pru Comm - Public Buildings Budget	21,145	82,653	17,750	22,618	23,785	5.16%	Level funded
	Freedom Hall floor restoration		45,000					
	Freedom Hall basement ceiling		15,000					
10	Pru Comm - Street Lights Budget	8,373	6,442	4,571	7,000	7,000	0.00%	Level funded
	<b>Total Public Works - Other:</b>	<b>29,518</b>	<b>149,095</b>	<b>22,322</b>	<b>29,618</b>	<b>30,785</b>	<b>3.94%</b>	R&A
11	Pru Comm - Funding For Library Services	20,225	21,050	22,690	23,265	24,255	4.26%	No formal request received
	<b>Total Culture &amp; Recreation:</b>	<b>20,225</b>	<b>21,050</b>	<b>22,690</b>	<b>23,265</b>	<b>24,255</b>	<b>4.26%</b>	Free Cash
12	Pru Comm - Principal & Interest Budget	421,118	434,231	552,839	539,716	395,945	-26.64%	Savings from Refinancing
	<b>Total Debt &amp; Interest:</b>	<b>421,118</b>	<b>434,231</b>	<b>552,839</b>	<b>539,716</b>	<b>395,945</b>	<b>-26.64%</b>	R&A
13	Pru Comm - Employee/OPE Benefits Budget	827,096	1,042,203	961,955	971,000	948,000	-2.37%	Lower retirement & health insurance
	<b>Total Employee Benefits:</b>	<b>827,096</b>	<b>1,042,203</b>	<b>961,955</b>	<b>971,000</b>	<b>948,000</b>	<b>-2.37%</b>	\$240,000 Free cash & \$708,000 R&A
14 & 15	Pru Comm - Transfers To Stabilization Fund	25,000	25,000	70,800	70,800	80,960	14.35%	Increase by \$10K for onetime Worker Comp Contingency
	<b>Total General Fund Transfers To Other Funds:</b>	<b>25,000</b>	<b>25,000</b>	<b>70,800</b>	<b>70,800</b>	<b>80,960</b>	<b>14.35%</b>	Free Cash
	Pru Comm - Continue Space Needs study		25,000	24,600		-		
16	Pru Comm - Acquisition & maintenance of Cotuit School property					45,000		Cost to Transfer School Property
17	Pru Comm - Determination of use alternatives, related costs & SDM					207,500		Cost to maintain property & hold SDM for future action
		-	25,000	24,600	-	252,500		Free Cash
18	Pru Comm -Closure and transfer of Article surplus/deficits					(31,125)		Fund deficit articles and Space Needs Study
19	Pru Comm -Closure and transfer of Article surplus to Stabilization					-		Close vehicle purchase surplus to WD Stabilization
	Prior years miscellaneous	20,000						
	<b>TOTALS:</b>	<b>4,788,336</b>	<b>5,164,878</b>	<b>4,757,563</b>	<b>4,959,233</b>	<b>5,134,859</b>	<b>3.54%</b>	

ADM Article Number	Article Purpose	FY 2018 Actual	FY2019 Actual	FY2020 Actual	FY2021 Budget	FY2022 Proposed	Change From Pr Yr.	Comments
<b>Total Original ADM Appropriations:</b>		<b>4,788,336</b>	<b>5,164,878</b>	<b>4,757,563</b>	<b>4,959,233</b>	<b>5,134,859</b>	<b>3.54%</b>	
<b>Fiscal Year Actual Expenditures Under/(Over) Budget:</b>								
	Via Recap - Allowance For Abatements & Exemptions	36,150	32,949	30,000	30,000	8,000	0.00%	updated for current recap allowance
	Via Recap - Prior Year Deficits Raised	-	-	-	-	-		
<b>Total Recap Amount To Be Provided:</b>		<b>4,824,486</b>	<b>5,197,827</b>	<b>4,787,563</b>	<b>4,989,233</b>	<b>5,142,859</b>	<b>3.08%</b>	
	Tax Levy	3,186,753	3,472,748	3,459,005	3,141,567	3,126,144	-0.49%	Estimated FY 22 Tax Levy Up/(Down)
	Ambulance	184,000	226,000	226,000	226,000	226,000	0.00%	Level Funded
	Water Rev	593,500	510,000	640,000	985,000	1,080,000	9.64%	85% of the FY21 estimate (eliminates F20 summer effect)
	Free Cash - Non-Recurring Use	96,124	156,050	250,914	636,666	710,715	11.63%	Unused \$124,983
	Free Cash - Recurring Use	149,600	200,000					
	Other Sources Of Funds (Stabilization/OPEB Trust)	100,000	120,000	11,244				
	Transfer from Building Demo			24,600	-			
	Other Sources Of Funds (Budget Transfers)	20,000		75,800				
	Debt Funding	500,000	562,000	100,000				
<b>Total Recap Amounts Provided:</b>		<b>4,829,977</b>	<b>5,246,798</b>	<b>4,787,563</b>	<b>4,989,233</b>	<b>5,142,859</b>	<b>4.21%</b>	
<b>Annual Appropriation Increase/(Decrease):</b>		<b>12.80%</b>	<b>7.86%</b>	<b>-7.89%</b>	<b>4.24%</b>	<b>3.54%</b>		
<b>Annual Tax Levy Impact:</b>		<b>4.57%</b>	<b>8.97%</b>	<b>-0.40%</b>	<b>-9.18%</b>	<b>-0.49%</b>		
	Valuation			1,533,935,404	1,619,364,498	1,619,364,498		
	Tax Rate			\$2.34	\$1.94	\$1.93	-0.49%	
	Average House value			612,386	612,386	612,386		
	Tax per house			\$1,432.98	\$1,188.03	\$1,182.20	-0.49%	

**Prudential Committee**

**ARTICLE 3**

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Article Number	Account Title	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed	Change This Year	Comments
3	Reserve Fund	30,000.00	-	4,500.00	60,000.00	45,000.00	-25.00%	
<b>Total Reserve Fund Article Appropriation:</b>		<u>30,000.00</u>	<u>-</u>	<u>4,500.00</u>	<u>60,000.00</u>	<u>45,000.00</u>	<u>-25.00%</u>	

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Finance Department ARTICLE 4

Article Number	Account Title	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed	Change This Year	Comments
4	Salary & Wages Elected Officials	11,312.49	11,520.73	11,500.00	11,500.00	11,500.00	0.00%	
4	Salary & Wages District Clerk	2,800.00	2,800.00	2,800.00	2,800.00	3,550.00	26.79%	
4	Salary & Wages Treasury	80,070.86	75,994.46	88,725.86	84,441.00	87,500.09	3.62%	
	Salary & Wages - PC Staff		8,250.00	-	9,156.00	8,650.00	-5.53%	
	<b>Total Personnel Services:</b>	<b>94,183.35</b>	<b>98,565.19</b>	<b>103,025.86</b>	<b>107,897.00</b>	<b>111,200.09</b>	<b>4.73%</b>	
4	Telephone	1,533.40	960.06	1,128.53	1,200.00	1,200.00	0.00%	
4	Payroll Service	11,998.68	10,900.87	8,651.99	4,600.00	4,600.00	0.00%	
4	Legal Services	1,330.25	8,052.12	6,600.00	6,000.00	6,000.00	0.00%	
4	Accounting Services (Audit)	15,300.00	20,000.00	13,000.00	17,000.00	17,000.00	0.00%	15K Audit plus reviews of ADM motions and recap
4	Treasury Services	12,550.00	-	-	-	-	-	
4	Bond Transfer Agent	2,839.38	6,869.08	6,762.55	6,500.00	-	-	as of now no debt planned
4	Web Site Services	-	-	-	600.00	600.00	0.00%	
4	Banking Fees	-	-	300.00	50.00	50.00	0.00%	
4	Legal Advertisement	3,193.59	739.32	1,946.44	1,750.00	1,750.00	0.00%	
4	Postage	664.90	556.05	802.35	750.00	1,400.00	86.67%	F21 Running rate
4	Office Supplies	981.65	825.33	475.23	1,000.00	1,000.00	0.00%	
4	Computer/Copy Expense	10,021.09	5,625.52	8,727.52	10,000.00	13,600.00	36.00%	Vadar \$6500 Secure Net \$S4700 Misc\$2400
4	Dues & Memberships	596.00	195.00	95.00	190.00	190.00	0.00%	
4	Insurance - Prop/Liab (No St Lights)	93,495.00	104,808.00	111,849.00	117,500.00	123,000.00	4.68%	agent estimate
4	Insurance - Workers Comp/A&S	39,280.00	52,011.00	50,840.00	52,365.20	26,000.00	-50.35%	agent estimate
4	Unemployment Insurance	992.00	-	-	1,000.00	1,000.00	0.00%	
4	Payroll Taxes	30,072.83	29,909.33	32,478.95	37,100.00	38,000.00	2.43%	Follows wages insreases
4	Employee Assistance Program	3,950.00	3,950.00	3,950.00	3,950.00	4,000.00	1.27%	
4	Town Admin Services Assessment	6,808.00	6,808.00	6,808.00	13,600.00	7,410.00	-45.51%	per agreement
4	Annual Report	339.50	1,602.00	1,579.75	1,000.00	1,500.00	50.00%	history
4	Election Ballot Cost	343.00	-	150.50	1,000.00	1,000.00	0.00%	
4	Election Cost	392.50	693.00	668.15	700.00	700.00	0.00%	
4	Miscellaneous Expense	6,723.23	1,664.41	649.30	1,000.00	1,000.00	0.00%	
	<b>Total Other Expenditures:</b>	<b>243,405.00</b>	<b>256,169.09</b>	<b>257,463.26</b>	<b>278,855.20</b>	<b>251,000.00</b>	<b>-9.99%</b>	
	<b>TOTAL FY BUDGET:</b>	<b>337,588.35</b>	<b>354,734.28</b>	<b>360,489.12</b>	<b>386,752.20</b>	<b>362,200.09</b>	<b>-6.35%</b>	
	<b>FY18 Capital Article - Health Ins Negotiation Mitigation Fund</b>	3,000.00						
	Freedom Hall Floor restoration		45,000.00					
	Freedom Hall Basement Ceiling		15,000.00					
	FY16 invoices to be paid		560.00					
	<b>FY18 Capital Article - Water System Cost of Service Study</b>	25,000.00						
	<b>Total Finance Department:</b>	<b>28,000.00</b>	<b>60,560.00</b>	<b>-</b>	<b>-</b>	<b>-</b>		
	<b>Labor &amp; Salaries:</b>	94,183.35	98,565.19	103,025.86	107,897.00	111,200.09	4.73%	
	<b>Maintenance:</b>	-	-	-	-	-	-	
	<b>Operations:</b>	236,681.77	254,504.68	256,813.96	277,855.20	250,000.00	8.19%	
	<b>Misc.:</b>	6,723.23	1,664.41	649.30	1,000.00	1,000.00		
	<b>Total Other Expenses:</b>	243,405.00	256,169.09	257,463.26	278,855.20	251,000.00	8.31%	
	<b>Total Article 4 Finance Dept Budget Appropriations</b>	<b>337,588.35</b>	<b>354,734.28</b>	<b>360,489.12</b>	<b>386,752.20</b>	<b>362,200.09</b>	<b>7.29%</b>	
	<b>Article &amp; Capital Outlay</b>	28,000.00	560.00					
	<b>Total Finance Department:</b>	<b>365,588.35</b>	<b>355,294.28</b>	<b>360,489.12</b>	<b>386,752.20</b>	<b>362,200.09</b>	<b>7.29%</b>	

Cotuit Fire District  
 FY 2022 Prudential Committee ADM Financial Articles Funding Requests  
 March 4, 2021

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FIRE DEPARTMENT		ARTICLES 5,6 &7						Change This	Comments
Article Number	Account Title	FY 18 Actual	FY 19 Actual	FY 20	Actual FY 21	Budget	FY 22 Proposed	Year	
5	Salary & Wages - Chief	142,367.64	133,288.44	136,580.06	139,994.00	160,465.00	160,465.00	14.62%	
5	Salary & Wages - Deputy Chief			31,847.04	115,000.00	117,875.00	117,875.00	2.50%	
5	Salary & Wages - Perm Full Time (12)	849,105.79	891,081.67	887,614.76	908,624.00	959,800.00	959,800.00	5.63%	
5	Salary & Wages - Education Incentive		46,763.60		45,296.00	53,920.00	53,920.00	19.04%	
5	Salary & Wages - Longevity Pay	8,550.00	71,451.85	10,050.00	11,650.00	9,550.00	9,550.00	-18.03%	
5	Salary & Wages - Admin Assist	42,896.32	45,306.53	37,448.04					
5	Salary & Wages - Incident Perm	81,628.09	88,524.65	29,938.17	35,000.00	35,000.00	35,000.00	0.00%	
5	Salary & Wages - EMT Re-cert FT	72,306.78	64,921.65	19,045.33	75,000.00	75,000.00	75,000.00	0.00%	
5	Salary & Wages - Vacation Coverage	91,597.01	27,759.29	91,050.99	110,637.00	116,820.00	116,820.00	5.59%	
5	Salary & Wages - Sick Coverage	64,334.86	44,634.52	38,959.27	100,000.00	100,000.00	100,000.00	0.00%	
5	Salary & Wages - Personal Coverage	20,752.66	21,780.73	8,916.07	30,875.00	32,600.00	32,600.00	5.59%	
5	Salary & Wages - Holiday Pay	42,735.74	0.00	24,231.50	47,898.00	49,880.00	49,880.00	4.14%	
5	Salary & Wages - Full Time Injury	0.00	699.38	157,777.79	80,000.00	60,000.00	60,000.00	-25.00%	
5	Salary & Wages - Other Union	1,831.28	8,450.00	278.01	2,000.00	2,000.00	2,000.00	0.00%	
5	Salary & Wages - Emerg Labor	0.00	38,645.40	0.00	25,000.00	25,000.00	25,000.00	0.00%	
5	Salary & Wages - Other FT	83,027.12	4,467.24	73,299.31	25,000.00	25,000.00	25,000.00	0.00%	
5	Salary & Wages - Call FF Staffing	234.24							
5	Salary & Wages - Incident CF	2,108.16							
5	Salary & Wages - Call Training	39.04							
5	Salary & Wages - Hazmat	-		1,500.00					
5	Salary & Wages - EMS Officer			3,015.32	10,000.00	10,000.00	10,000.00	0.00%	
5	SALARY & WAGES - COVID-19 CREW SHIFT OT			75,140.58					
	<b>Total Personnel Services:</b>	<b>1,503,514.73</b>	<b>1,487,774.95</b>	<b>1,626,692.24</b>	<b>1,761,974.00</b>	<b>1,832,910.00</b>	<b>1,832,910.00</b>	<b>4.03%</b>	
5	Electricity	9,462.63	9,722.14	9,071.75	14,000.00	14,000.00	14,000.00	0.00%	
5	Heating	5,759.39	4,580.15	4,065.98	6,550.00	6,550.00	6,550.00	0.00%	
5	Gasoline/Diesel	10,064.08	10,424.99	8,616.41	12,000.00	12,000.00	12,000.00	0.00%	
5	Training - FT	16,311.33							
5	Repairs/Maint - Buildings	16,492.57	38,566.13	11,673.39	17,000.00	17,000.00	17,000.00	0.00%	
5	Repairs/Maint - Grounds	3,313.89	1,147.29	1,462.44	3,500.00	3,500.00	3,500.00	0.00%	
5	Repairs/Maint - Vehicles	14,981.70	23,436.59	18,866.19	26,000.00	26,000.00	26,000.00	0.00%	
5	Repairs/Maint - Radio Equip	11,146.78	6,665.43	1,225.54	5,000.00	5,000.00	5,000.00	0.00%	
5	Maint - Protective Clothing	10,962.77	7,543.48	21,427.15	14,000.00	14,000.00	14,000.00	0.00%	
5	Maint - Uniforms FT	7,863.23	8,014.80	11,406.52	12,000.00	12,000.00	12,000.00	0.00%	
5	Repairs/Maint - Office Equip	2,694.00							
5	Repairs/Maint - Other	0.00							
5	Telephone	3,045.82	2,769.12	2,911.30	3,500.00	3,500.00	3,500.00	0.00%	
5	911 Dispatch	40,249.97	36,634.67	37,534.67	37,500.00	37,500.00	37,500.00	0.00%	
5	Telephone Lines - Other	2,114.80	3,043.78	3,731.38	4,500.00	4,500.00	4,500.00	0.00%	
5	Internet	1,837.20							
5	Legal Services	22,004.70	11,383.00	9,863.56	46,000.00	35,000.00	35,000.00	-23.91%	
5	Professional Services	3,096.25				20,000.00	20,000.00		
5	Ambulance Billing	10,496.17	10,049.75	9,777.41	12,000.00	12,000.00	12,000.00	0.00%	

Cotuit Fire District  
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FIRE DEPARTMENT		ARTICLES 5,6 & 7						Change This	Comments
Article Number	Account Title	FY 18 Actual	FY 19 Actual	FY 20	Actual FY 21	Budget	FY 22 Proposed	Year	
5	CMED Fees	1,839.15	2,152.65	2,292.48	4,000.00	4,000.00	4,000.00	0.00%	
5	Physicals/PAT	300.00	750.00	1,807.22	3,400.00	3,400.00	3,400.00	0.00%	
5	Postage	-	-						
5	Administrative Expense	18,180.83	23,762.37	16,820.44	18,000.00	18,000.00	18,000.00	0.00%	
5	Office Supplies	862.53	2,087.58	2,509.02	3,500.00	3,500.00	3,500.00	0.00%	
5	Fire/Rescue Equipment	8,234.37	8,039.60	12,108.91	10,000.00	10,000.00	10,000.00	0.00%	
5	Building Supplies/Equipment	7,638.20	10,878.57	5,898.05	8,000.00	8,000.00	8,000.00	0.00%	
5	Ambulance Supplies/Equipment	48,283.33	22,454.64	49,872.06	38,500.00	38,500.00	38,500.00	0.00%	
5	Dues & Memberships	1,555.45	1,107.45	700.00	2,500.00	2,500.00	2,500.00	0.00%	
5	Training & Education	8,178.00	26,128.01	17,405.15	22,000.00	22,000.00	22,000.00	0.00%	
5	Fire Prevention Education	121.80	895.04	13.00	1,200.00	1,200.00	1,200.00	0.00%	
5	Information Technologies	13,276.17	22,227.76	23,306.73	23,000.00	23,000.00	23,000.00	0.00%	
5	Miscellaneous Expense	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00%	
	Total Other Expenditures:	300,367.11	294,464.99	284,366.75	348,650.00	357,650.00	357,650.00	2.58%	
	<b>TOTAL FY BUDGET:</b>	<b>1,803,881.84</b>	<b>1,782,239.94</b>	<b>1,911,058.99</b>	<b>2,110,624.00</b>	<b>2,190,560.00</b>	<b>2,190,560.00</b>	<b>3.79%</b>	
	<b>Capital Outlay Articles</b>	<b>55,000.00</b>	<b>215,000.00</b>	<b>160,000.00</b>	<b>45,000.00</b>	<b>113,000.00</b>	<b>113,000.00</b>	<b>151.11%</b>	
6	Spare Used Ambulance					65,000.00	65,000.00		
7	Deputy replacement SUV					48,000.00	48,000.00		
	Chief replacement SUV				45,000.00				
	OSHA Required renovations			100,000.00					
	Roof Replacement		55,000.00						
	Parking lot Paving		40,000.00						
	Scott Air Tanks		60,000.00	60,000.00					
	Pick-up Truck		60,000.00						
	Prior Year Articles	55,000.00							
	Capital Article - Donate Fire Truck	0.00							
	No FY 18 Capital Article	0.00							
	<b>Total Fire Department:</b>	<b>55,000.00</b>	<b>215,000.00</b>	<b>160,000.00</b>	<b>45,000.00</b>	<b>113,000.00</b>	<b>113,000.00</b>	<b>151.11%</b>	
	<b>Labor &amp; Salaries:</b>	<b>1,503,514.73</b>	<b>1,487,774.95</b>	<b>1,626,692.24</b>	<b>1,761,974.00</b>	<b>1,832,910.00</b>	<b>1,832,910.00</b>	<b>4.03%</b>	
	<b>Maintenance:</b>	<b>67,454.94</b>	<b>85,373.72</b>	<b>66,061.23</b>	<b>77,500.00</b>	<b>77,500.00</b>	<b>77,500.00</b>	<b>0.00%</b>	
	<b>Operations:</b>	<b>232,912.17</b>	<b>209,091.27</b>	<b>218,305.52</b>	<b>270,150.00</b>	<b>279,150.00</b>	<b>279,150.00</b>	<b>3.33%</b>	
	<b>Misc.:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00%</b>	
	<b>Total Other Expenses:</b>	<b>300,367.11</b>	<b>294,464.99</b>	<b>284,366.75</b>	<b>348,650.00</b>	<b>357,650.00</b>	<b>357,650.00</b>	<b>2.58%</b>	
	<b>Total Article 6 Fire Dept Budget Appropriations</b>	<b>1,803,881.84</b>	<b>1,782,239.94</b>	<b>1,911,058.99</b>	<b>2,110,624.00</b>	<b>2,190,560.00</b>	<b>2,190,560.00</b>	<b>3.79%</b>	
	<b>Article &amp; Capital Outlay</b>	<b>55,000.00</b>	<b>215,000.00</b>	<b>160,000.00</b>	<b>45,000.00</b>	<b>113,000.00</b>	<b>113,000.00</b>	<b>151.11%</b>	
	<b>Total Fire Department Funding:</b>	<b>1,858,881.84</b>	<b>1,997,239.94</b>	<b>2,071,058.99</b>	<b>2,155,624.00</b>	<b>2,303,560.00</b>	<b>2,303,560.00</b>	<b>6.86%</b>	

Cotuit Fire District  
 FY 2022 Prudential Committee ADM Financial Articles Funding Requests  
 March 4, 2021

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WATER DEPARTMENT ARTICLE 8

Article Number	Account Title	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed	Change This Year	Comments
8	Salary & Wages Superintendent	93,214.68	96,999.76	99,910.00	102,907.00	109,180.00	6.10%	
8	Asst. Super, Operators A&B&C and Intern	150,654.40	162,924.36	179,000.00	190,550.00	175,155.00	-8.08%	Eliminate Asst Supt & Replace w/operator
8	Salary & Wages Office Manager	47,378.42	54,000.00	58,000.00	59,740.00	63,994.00	7.12%	
8	Salary & Wages Overtime	22,336.04	10,602.54	13,800.00	14,600.00	15,000.00	2.74%	
8	On Call Wages		11,700.00	11,700.00	11,700.00	11,700.00	0.00%	
	<b>Total Personnel Services:</b>	<b>313,583.54</b>	<b>324,526.66</b>	<b>362,410.00</b>	<b>379,497.00</b>	<b>375,029.00</b>	<b>-1.18%</b>	
8	Electricity	71,909.01	67,505.67	73,000.00	73,000.00	75,000.00	2.74%	
8	Engineering	47,987.07	37,149.18	50,000.00	50,000.00	50,000.00	0.00%	
8	Heating	2,402.28	2,464.17	2,600.00	2,700.00	2,500.00	-7.41%	
8	Gasoline/Diesel	7,355.24	7,880.49	8,000.00	10,000.00	10,000.00	0.00%	
8	Chemicals	23,959.47	13,014.82	25,000.00	25,000.00	25,000.00	0.00%	
8	Repairs/Maint - Mains	18,230.68	7,304.96	13,500.00	13,500.00	13,500.00	0.00%	
8	Repairs/Maint - Stations	51,881.05	39,763.55	40,000.00	42,000.00	40,000.00	-4.76%	
8	Repairs/Maint - Buildings	2,853.98	2,872.40	5,000.00	5,000.00	5,000.00	0.00%	
8	Repairs/Maint - Testing	5,078.48	5,698.21	7,500.00	12,600.00	15,000.00	19.05%	
8	Repairs/Maint - Grounds	4,662.40	4,807.00	6,000.00	6,800.00	8,000.00	17.65%	
8	Repairs/Maint - Vehicles	4,326.16	1,879.61	3,000.00	3,000.00	3,200.00	6.67%	
8	Uniforms	1,984.45	1,602.00	2,000.00	2,000.00	2,000.00	0.00%	
8	Telephone	3,357.82	4,009.12	2,500.00	4,100.00	3,100.00	-24.39%	
8	Consumption Assessment	2,096.65	2,259.32	2,259.00	2,000.00	2,000.00	0.00%	
8	Legal Advertisement	1,393.14	4,003.87	5,000.00	5,000.00	5,000.00	0.00%	
8	Postage	2,662.52	2,909.43	7,500.00	7,550.00	7,500.00	-0.66%	
8	Printing	3,517.80	5,427.70	6,000.00	7,000.00	8,000.00	14.29%	
8	Office Supplies	607.22	1,086.42	800.00	1,000.00	1,000.00	0.00%	
8	Computer/Copy Expense	4,591.58	11,837.32	6,875.00	8,300.00	8,300.00	0.00%	
8	Building Supplies	623.85	0.00	500.00	500.00	500.00	0.00%	
8	Tools/Hardware	1,516.25	662.57	1,500.00	1,500.00	1,500.00	0.00%	
8	Meter Replacement	5,990.00	16,014.90	10,000.00	10,000.00	10,000.00	0.00%	
8	Dues & Licenses	2,395.00	1,916.70	2,965.00	2,650.00	2,650.00	0.00%	
8	Training & Education	4,352.60	2,921.76	4,000.00	4,000.00	6,000.00	50.00%	
8	Miscellaneous Expense - Conservation	1,175.00	0.00	1,500.00	1,500.00	1,500.00	0.00%	
8	Transfer to Capital Fund		15,500.00	15,500.00	15,500.00	15,500.00	0.00%	
8	Service Connections	25,527.66	25,747.48	26,000.00	26,000.00	26,000.00	0.00%	
	<b>Total Other Expenditures:</b>	<b>302,437.36</b>	<b>286,238.65</b>	<b>328,499.00</b>	<b>342,200.00</b>	<b>347,750.00</b>	<b>1.62%</b>	
	<b>TOTAL FY BUDGET:</b>	<b>616,020.90</b>	<b>610,765.31</b>	<b>690,909.00</b>	<b>721,697.00</b>	<b>722,779.00</b>	<b>0.15%</b>	

**WATER DEPARTMENT ARTICLE 8**

Article Number	Account Title	FY 18	FY 19	FY 20	FY 21	FY 22	Change This Year	Comments
		Actual	Actual	Actual	Budget	Proposed		
	Annual Capital Outlay Articles	500,000.00	530,000.00					
	Truck		60,000.00					
	Security System additional funding		470,000.00					
	Chemical System Upgrade	500,000.00						
		-						
	<b>Total FY Water Department Appropriations:</b>	<b>1,116,020.90</b>	<b>1,140,765.31</b>	<b>690,909.00</b>	<b>721,697.00</b>	<b>722,779.00</b>	<b>0.15%</b>	
	<b>Serv Connections</b>	<b>25,527.66</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>0.00%</b>	
	<b>Labor &amp; Salaries:</b>	<b>313,583.54</b>	<b>324,526.66</b>	<b>362,410.00</b>	<b>379,497.00</b>	<b>375,029.00</b>	<b>-1.18%</b>	
	<b>Maintenance:</b>	87,032.75	62,325.73	75,000.00	82,900.00	84,700.00	2.17%	
	<b>Operations:</b>	185,524.35	196,412.92	225,999.00	231,800.00	235,550.00	1.62%	
	<b>Misc.</b>	4,352.60	1,500.00	1,500.00	1,500.00	1,500.00	0.00%	
	<b>Other Expenses:</b>	<b>276,909.70</b>	<b>260,238.65</b>	<b>302,499.00</b>	<b>316,200.00</b>	<b>321,750.00</b>	<b>1.76%</b>	
	<b>Total Article 7 Water Dept Budget Appropriations</b>	<b>616,020.90</b>	<b>610,765.31</b>	<b>690,909.00</b>	<b>721,697.00</b>	<b>722,779.00</b>	<b>0.15%</b>	
	<b>Capital Outlay</b>	500,000.00	530,000.00	0.00	0.00	0.00		
	<b>Total Water Department:</b>	<b>1,116,020.90</b>	<b>1,140,765.31</b>	<b>690,909.00</b>	<b>721,697.00</b>	<b>722,779.00</b>	<b>0.15%</b>	



Cotuit Fire District  
 FY 2020 Prudential Committee ADM Financial Articles Funding Requests  
 March 4, 2021

PUBLIC BUILDINGS		ARTICLE 9					Change
Article No.	Account Title	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed	This Year
9	Salary & Wages - Part Time	4,614.76	5,315.47	3,644.48	3,735.51	3,759.98	0.65%
	Total Personnel Services:	<b>4,614.76</b>	<b>4,818.00</b>	<b>3,644.48</b>	<b>3,735.51</b>	<b>3,759.98</b>	<b>0.65%</b>
9	Electricity	1,005.79	1,204.28	1,731.97	2,000.00	2,000.00	0.00%
9	Water	79.35	55.80	184.00	400.00	400.00	0.00%
9	Heat - Oil/Gas	2,684.72	2,560.32	1,450.70	2,400.00	2,400.00	0.00%
9	Repairs/Maint - Buildings	7,583.62	4,784.11	3,587.58	6,000.00	7,000.00	16.67%
9	Repairs/Maint - Grounds	3,211.00	2,790.84	3,701.33	5,000.00	5,000.00	0.00%
9	Repairs/Maint - HVAC	52.78	622.33	-	357.00	500.00	40.06%
9	Telephone	505.51	697.83	1,742.09	1,700.00	1,700.00	0.00%
9	Alarm Service	551.00	660.00	680.00	425.00	425.00	0.00%
9	Building Supplies	596.00		255.19	200.00	200.00	0.00%
9	Custodial Supplies	229.94	303.65	72.76	300.00	300.00	0.00%
9	Miscellaneous Expense	30.93	90.00	700.00	100.00	100.00	0.00%
	Total Other Expenditures:	<b>16,530.64</b>	<b>13,859.16</b>	<b>14,105.62</b>	<b>18,882.00</b>	<b>20,025.00</b>	6.05%
	<b>TOTAL FY BUDGET:</b>	<b>21,145.40</b>	<b>22,653.00</b>	<b>17,750.10</b>	<b>22,617.51</b>	<b>23,784.98</b>	<b>5.16%</b>
	Capital Outlay Articles	50,000.00	60,000.00				
	FY18 Capital Article - Replace floor		45,000.00				
	FY18 Capital Article - Basement Ceiling		15,000.00				
	Space Study	25,000.00					
	Demo Building	25,000.00					
	<b>Total FY Freedom Hall Article Appropriations:</b>	<b>71,145.40</b>	<b>82,653.00</b>	<b>17,750.10</b>	<b>22,617.51</b>		<b>27.42%</b>
	<b>Labor &amp; Salaries:</b>	4,614.76	4,818.00	3,644.48	3,735.51	3,759.98	<b>2.50%</b>
	<b>Maintenance:</b>	10,847.40		7,288.91	11,357.00	12,500.00	55.81%
	<b>Operations:</b>	5,652.31		6,116.71	7,425.00	7,425.00	21.39%
	<b>Misc.:</b>	30.93	90.00	700.00	100.00	100.00	-85.71%
	<b>Other Expenses:</b>	<b>16,530.64</b>	<b>17,835.00</b>	<b>14,105.62</b>	<b>18,882.00</b>	<b>20,025.00</b>	<b>33.86%</b>
	<b>Total District Buildings Budget Appropriations</b>	<b>21,145.40</b>	<b>22,653.00</b>	<b>17,750.10</b>	<b>22,617.51</b>	<b>23,784.98</b>	<b>27.42%</b>
	<b>Capital Outlay:</b>	50,000.00	-	-	-		
	<b>Total Freedom Hall</b>	<b>71,145.40</b>	<b>22,653.00</b>	<b>17,750.10</b>	<b>22,617.51</b>		<b>27.42%</b>

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Comments

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34 weeks at \$29.49 for 3.5 hours per week  
3% wage increase

\$1k increment for required bathroom repairs

<b>STREET LIGHTS</b>		<b>ARTICLE 10</b>						
<b>Article No.</b>	<b>Account Title</b>	<b>FY 18 Actual</b>	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Budget</b>	<b>FY 22 Proposed</b>	<b>Change This Year</b>	<b>Comments</b>
10	Street Lights - Electricity	6,098.40	5,331.21	4,398.06	5,100.00	5,100.00	0.00%	
10	Street Lights - Maint	2,274.57	1,111.11	173.40	1,900.00	1,900.00	0.00%	3 year actual history average
<b>Total Street Lights Article 9 Appropriation:</b>		<b>8,372.97</b>	<b>6,442.32</b>	<b>4,571.46</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00%</b>	

Cotuit Fire District  
 FY 2022 ADM Articles for Funding and Estimated Tax Rate  
 April 26, 2021

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<b>LIBRARY</b>		<b>ARTICLE 11</b>						
<b>Article No.</b>	<b>Account Title</b>	<b>FY 18 Actual</b>	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Budget</b>	<b>FY 22 Proposed</b>	<b>Change This Year</b>	<b>Comments</b>
11	Library Funding	20,225.00	21,050.00	22,690.00	23,265.00	24,255.00	2.53%	Avg of past 4 year increases
<b>Total Library Services :</b>		<b>20,225.00</b>	<b>21,050.00</b>	<b>22,690.00</b>	<b>23,265.00</b>	<b>24,255.00</b>	<b>2.53%</b>	

Cotuit Fire District  
 FY 2020 Prudential Committee ADM Financial Articles Funding Requests  
 April 26, 2021

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**DISTRICT DEBT SERVICE**

**ARTICLE 12**

Article No.	Account Title	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed	Change This Year	Comments
12	Long Term Debt - Principal (2010)	100,000.00	100,000.00	100,000.00	100,000.00	-		Water Tank Bond re-financed in FY21
12	Long Term Debt - Principal (USDA)	52,632.00	52,632.00	52,632.00	52,632.00	52,632.00	0.00%	\$2M USDA Loan for 40 Years
12	Long Term Debt - Principal (2020)					230,000.00		New \$1.51 Million Note from Refinancing
12	Long Term Debt - Interest (2010)	53,000.00	47,999.78	43,000.00	39,750.00	-		Water Tank Bond re-financed in 2020
12	Long Term Debt - Interest (USDA)	45,000.00	43,816.00	42,632.00	41,448.00	40,263.00	-2.86%	Per Amortization Table
12	Long Term Debt - Interest (2020)					73,000.00		New Long Term Note interest
12	Short-Term Debt - Principal	166,000.00	180,000.00	280,000.00	284,500.00	-	-100.00%	All Short Term Debt retired in Dec 2020
12	Short Term Interest - Note	4,485.51	9,782.75	34,575.00	21,336.00	-	-100.00%	
12	Short Term Interest - Abatements		-	-	50.00	50.00	0.00%	
		-						
	<b>Total Debt Article 11 Appropriation:</b>	<b>421,117.51</b>	<b>434,230.53</b>	<b>552,839.00</b>	<b>539,716.00</b>	<b>395,945.00</b>	<b>-26.64%</b>	
	General Government	-						
	Public Safety	-			278,000.00			Free Cash
					15,125.00			Closed Articles
	Public Works	421,117.51	434,230.53	552,839.00	246,591.00			Raise and appropriate
		<b>421,117.51</b>	<b>434,230.53</b>	<b>552,839.00</b>	<b>539,716.00</b>	<b>-</b>		

Cotuit Fire District  
 FY 2020 Prudential Committee ADM Financial Articles Funding Requests  
 March 4, 2021  
**EMPLOYEE BENEFITS**

		<b>ARTICLE 13</b>						
<b>Article No.</b>	<b>Account Title</b>	<b>FY 18 Actual</b>	<b>FY 19 Actual</b>	<b>FY 20 Actual</b>	<b>FY 21 Budget</b>	<b>FY 22 Proposed</b>	<b>Change This Year</b>	
13	Insurance - Health	377,898.25	350,507.50	360,750.00	338,539.00	323,000.00	-4.59%	
13	Insurance - Life	591.19	428.85	500.00	500.00	500.00	0.00%	
13	Insurance - Dental	19,314.00	16,501.50	19,500.00	19,500.00	19,500.00	0.00%	
13	Cost of option payment				41,020.00	42,530.00	3.68%	
13	Retirement Assessment	279,692.52	299,765.00	327,832.00	332,441.00	322,870.00	-2.88%	
13	Transfer To OPEB Trust Fund	149,600.00	375,000.00	253,373.00	239,000.00	239,600.00	0.25%	
	<b>Total Employee/Retiree Benefits :</b>	<b>827,095.96</b>	<b>1,042,202.85</b>	<b>961,955.00</b>	<b>971,000.00</b>	<b>948,000.00</b>	<b>-2.37%</b>	
		149,600.00	255,000.00	100,000.00	200,000.00	240,000.00	20.00%	
		100,000.00	120,000.00					
		577,495.96	667,202.85	861,955.00	771,000.00	708,000.00	-8.17%	
		<b>827,095.96</b>	<b>1,042,202.85</b>	<b>961,955.00</b>	<b>971,000.00</b>	<b>948,000.00</b>	<b>-2.37%</b>	

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**Comments**

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3% increase on existing coverages

No rate change

No rate change

3% increase

Per notice from Cty Retirement Board

Estimated from OPEB 2020 study

Free Cash - Trans To OPEB Trust

OPEB Trust Fund Transfer To FY 18 Budget

Raise & Appropriate

Cotuit Fire District  
 FY 2020 Prudential Committee ADM Financial Articles Funding Requests  
 April 26, 2021

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STABILIZATION FUND		Articles 14 & 15					Change	
Article No.	Account Title	FY 18 Actual	FY 19 Actual	FY 20 Actual	FY 21 Budget	FY 22 Proposed	This Year	Comments
14	Stabilization Fund Transfer - District	25,000.00	25,000.00	25,000.00	25,000.00	35,000.00	40%	One time Worker Comp Contingency
15	Stabilization Fund Transfer - Water			45,800.00	45,800.00	45,960.00	0%	Per WD 12/31/20 meter census
<b>Total Stabilization :</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>70,800.00</b>	<b>70,800.00</b>	<b>80,960.00</b>	<b>14%</b>	



**Cotuit Fire District**  
**FY 2020 Prudential Committee ADM Financial Articles Funding Requests**  
**April 26, 2021**

<b>Prudential Committee</b>			<b>Articles 16 &amp; 17</b>				
Article Number	Account Title	FY 19 Actual	FY 20 Budget	FY 21 Budget	FY 22 Proposed	Change This Year	
	Space Needs Study	25,000.00	24,600.00	-			
	<b>Total Reserve Fund Article Appro</b>	<b>25,000.00</b>	<b>24,600.00</b>	<b>-</b>	<b>0</b>		
<b>Acquisition and Maintenance</b>							
Acquisition Costs							
16	Legal fees				15,000		
16	Title insurance				3,000		
16	Phase I ESA				3,000		
	Contingency				2,000		
					<u>23,000</u>		
Annual Operating Expenses							
16	Property and Causality Insurance				4,000		
16	Electricity				4,000		
16	Drain water & shut down boiler permanently				4,000		
16	Maintenance & contingency				10,000		
					<u>22,000</u>		
16	TOTAL				<u>45,000</u>		
<b>Alternative Development Determination</b>							
17	Determine the cost of modifying the school building for alternative uses or demolishing it				165,822		
17	Owner project manager to review cost determinations of use and demolitions				40,000		
17	Special District Meeting to communicate results and determine District decision				1,678		
17	TOTAL				<u>207,500</u>		

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Comments

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Based on specific quote  
Based on specific quote  
Based on specific quote  
Based on specific quote

Based on specific quote  
80% of street light electricity  
4 man-days of commercial plumbers  
Estimate

Vendor quote  
Vendor estimate  
Prior SDM cost plus added communication costs