

Cotuit Fire District's Policy Advisory Committee Meeting-via Zoom

**April 5, 2021 Minutes Draft**

Meeting called to order at 6:00PM by Seth Burdick-chairman

Present were Seth Burdick-Prudential Committee representative, Tom Hoppenstead- Water arrived at 6:17, Commissioner representative, Adam Zais- Fire Commissioner representative, Mike Curtis and Cynthia Gardner-members at large

First order of business was to accept the committee's minutes from their March 1, 2021 meeting as presented. Adam made the motion and Mike seconded to accept the minutes as presented, voted and passed unanimously

Public Comment- Carol Zais presented the topics of term limits and rotation of the chairs on the Prudential Committee and Fire Commissioners, like the Water Commissioners do

Committee discussed the Public comment and a consensus was that term limits should be presented to the By-Laws Committee, further discussion included that the individual committees could discuss chair rotations and/or it could be placed on our next agenda

Old Business:

Discussion on the Capital Improvement Plan (CIP), changes to CIP discussed at the last Prudential Committee meeting were discussed and voted unanimously to put forth at the April 12, 2021 meeting of the Prudential Committee for vote of acceptance.

Also, discussed was that the draft policy on Public Comment will also be put forth at the April 12, 2021 meeting of the Prudential Committee for vote.

New Business:

Improvements that would move Policy Advisory Recommendations forward, discussion concluded that cc the Committee chairs our draft minutes might help with the sharing of information along with the committee's representative to make sure our recommendations are placed on Agendas and discussed.

Finally, the committee discussed moving forward and keeping the committee the same if possible for next year for continuity.

Seth set the next meeting of the Policy Advisory Committee for June 7, 2021 at 6 PM

A motion was made and seconded to adjourn, voted and passed unanimously.

Meeting adjourned at approximately 6:30 PM

Link to recorded meeting: awaiting link

Respectfully submitted,  
Cynthia B. Gardner, Clerk  
Cotuit Fire District's Policy Advisory Committee