

Cotuit Fire District's Policy Advisory Committee Meeting-via Zoom

March 1, 2021 Minutes

Meeting called to order at 6:08 PM by Seth Burdick-chairman

Present were Seth Burdick-Prudential Committee representative, Tom Hoppenstead- Water Commissioner representative, Adam Zais- Fire Commissioner representative, Mike Curtis and Cynthia Gardner- members at large

First order of business was to accept the committee's minutes from their January 25th meeting as presented. Mike made the motion and Tom seconded to accept the minutes as presented, voted and passed unanimously

Next, was discussion on the Capital Improvement Plan (CIP). None of the committees sent back any formal review or edits. Mentioned was that the District Treasurer did have some concerns with wording. It was deliberated and moved by committee to have additional discussion at the March 15, 2021 Prudential Committee meeting where all Boards will be represented.

Next was the discussion on the draft policy on Public Comment. After deliberation and language correction suggested by Seth Burdick. Adam made the motion, and Mike seconded to send the draft policy on Public Comment to the Prudential Committee for review, voted and passed unanimously.

Finally, the committee discussed the need to have a Historical Document for Policies, and a working document for the committee. Adam made the motion, and Tom seconded to send the draft policy of the Historical Document for Policies to the Prudential Committee for review, voted and passed unanimously.

Seth set the next meeting of the Policy Advisory Committee for April 5, 2021 at 6 PM

A motion was made and seconded to adjourn, voted and passed unanimously.

Meeting adjourned at approximately 6:40 PM

Link to recorded meeting: <https://youtu.be/pnHQKx-WOAs>

Respectfully submitted,

Cynthia B. Gardner, Clerk
Cotuit Fire District's Policy Advisory Committee