

**Cotuit Fire District's Policy Advisory Committee Meeting
June 7, 2021 Minutes**

Meeting called to order at 6:05PM by Seth Burdick-chairman

Present were Seth Burdick-Prudential Committee representative, Adam Zais- Fire Commissioner representative, Mike Curtis and Cynthia Gardner- members at large

Tom Hoppenstead- Water Commissioner was unable to attend due to a death in the family.

First order of business was to accept the committee's minutes from their April 5, 2021 meeting as presented. Adam made the motion and Mike seconded to accept the minutes as presented, voted and passed unanimously

Public Comment- No public comment

Old Business-

Discussion on the Historical Documentation Policy occurred and the committee agreed unanimously to put forth the policy again to the Prudential Committee for vote of acceptance at their June 21, 2021 meeting.

Discussion on the Public Comment Policy sent to Prudential Committee for their recommendations or acceptance occurred. Although the Prudential Committee discussed and adopt part of the policy presented to them at their May 2021 meeting, the committee felt that it was important to bring it back to the Prudential Committee in hopes that they would adopt the entire policy as presented.

New Business-

Discussion on how to Improve Policy Advisory Recommendations moving forward occurred. Discussion included that personalities of individuals needed to be accepted or put aside not to delay or cause recommendations not to move forward and that tolerance needed to be embraced.

Possible topics for discussion and research for the next year were suggested. Topics included Proposition 2 ½, Consolidation, Ways to improve citizen participation throughout the year, not only during the Annual Meeting. These topics will be brought forward to the next committee, by the members that will remain unchanged.

Set a July meeting date-

No July meeting was set, the Chairman appointed by Prudential Committee has not been appointed yet. However, the consensus of this committee was that hopefully a Chairman would be appointed during their June 21st meeting and meetings would carry on timely

Matters not reasonably anticipated by the Chair-

A committee member asked why the Moderator starts the Annual Meeting off by reading a prepared statement that includes a statement that the elected officials do not have to answer questions asked by a citizen. Committee members were hoping it could be changed to make it more community friendly. Seth agreed to bring this question to the Prudential Committee for explanation.

Public Comment- No public comment

A motion was made and seconded to adjourn, voted and passed unanimously.

Meeting adjourned at approximately 7:05 PM

Respectfully submitted,

Cynthia B. Gardner, Clerk
Cotuit Fire District's Policy Advisory Committee

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