



BOARD OF WATER COMMISSIONERS

Cotuit Fire District
Water Department

4300 FALMOUTH ROAD, P. O. BOX 451

COTUIT, MASS. 02635

10/26/2016

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 6:00 p.m. Chairman Ted Barnicle, Commissioner Don Campbell and Commissioner Vic Mastro were present as was Superintendent, Chris Wiseman.

Also in attendance was Russ Kleekamp from GHD Engineering.

The meeting was called to order at 6:00 p.m. and was opened to public comment; there was none.

The 09/14/16 minutes were approved and the warrants were signed.

Mr. Wiseman reviewed the water quality testing results for the month of September. All tests were within normal limits and there have been no total coliform issues.

Monthly Pumpage Results is as follows:

	<u>2015</u>	<u>2016</u>	<u>+/-</u>
September	32,799,000	32,383,000	-416,000

There were 0 service replacement and 0 new service installations in September. There has been some turn over in staff at Bortolotti Construction and Mr. Wiseman has been working with Mike Leoni to measure and schedule services.

The generator at station 5 is 99% complete pending sign off, training, final invoices and reimbursement and final project inspection by FEMA/MEMA.

Mr. Wiseman and Commissioner Mastro have met with the forester. They will be doing some discovery work regarding the parcel, GIS maps, and will formulate a plan for moving forward. They are aware of the 1/15/2017 project deadline.

Field Operator J.R. Gallagher passed his D1 Exam and his pay increase will be effective in November. Operators J.R. Gallagher and Matt Dwyer will be taking their T1 examination on 10/27 and J.R. will be attending an additional training class in Easton for 3 consecutive weeks.

Mr. Wiseman notified the board that AT&T has not submitted lease payments for the last three months and their current lease has expired. He will follow up with the AT&T rep at the GHD meeting on Thursday.

Mr. Wiseman also notified the board of his upcoming vacation dates (11/28/16-11/30/2016 and 12/5/16-12/6/16).

Russ Kleekamp of GHD updated the board on the progress with the current projects. As noted above, the carrier representatives will be meeting on Thursday at the GHD office with Superintendent Wiseman and the Inspection Engineer from Haley & Ward. Mr. Kleekamp expects that the new West Street Tank will be online within the next 30 days. He will be sending a legal notice to the carriers with the date of demolition for the Main Street Tank. He also presented the board the contract amendment for the tank

painting/inspection, Change Order #2 for the tank project and the Open Cape Agreement for their signature.

Chairman Barnicle and Commissioners Mastro recapped their visit to the Chatham Wastewater Facility with Russ Kleekamp. They will need to evaluate the needs for Cotuit and determine the specifics of the security system, and will work with GHD to do the Phase One design build and sketch.

Commissioner Barnicle updated the commissioners on the status of the Solar project. Borrego will need to go before the Town Council and request a sponsor for an amendment to the Solar Overlay Map. The two councilors for Cotuit are Jessica Rapp-Grassetti (Precinct 7) and John Norman (Precinct 12). Ted will contact Jessica and John to make them aware and Zak will notify the Council of his request prior to the November 3rd meeting.

The commissioners then had a lengthy discussion regarding the Tank Appropriation, Security System Appropriation and the USDA Funding. They have questions that will require additional information from the District Treasurer and will request a meeting with him for clarification.

They also discussed the rate survey and require additional information from the treasurer regarding the cost of benefits, insurance and retirement funding. They have directed the Superintendent to request this information for consideration at the next meeting.

The commissioners discussed having an Open House for the new West Street Tank at a future date to be determined.

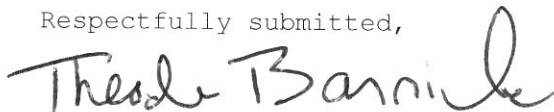
Commissioner Mastro will be the Water Department Representative for the Policy Advisory Committee and Commissioner Campbell will be the Water Department Representative for the By-law Committee.

The commissioners approved Superintendent Wiseman's request to close the office on Friday, November 25th with staff on call at no additional pay.

The next meeting was set for Wednesday, November 23rd at 6:00pm at Freedom Hall.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Theodore Barnicle". The signature is written in a cursive style with a large, looped initial "T".

Theodore Barnicle, Chairman

Cc: Prudential Committee