



BOARD OF WATER COMMISSIONERS

Cotuit Fire District

Water Department

4300 FALMOUTH ROAD, P. O. BOX 451
COTUIT, MASS. 02635

01/12/2022

The monthly meeting of the Board of Water Commissioners was held via Zoom at 5:30 p.m. Chairman Tom Hoppensteadt, Commissioner Mark Robinson, Commissioner Scott Horsley, Superintendent Chris Wiseman and Office Manager, Jennifer Nash was present.

The meeting was called to order at 5:30 p.m. and was opened to public comment. There was none at this time.

The commissioners discussed elements of the Source Water Protection Plan presented at the last meeting with specific regard to a test well on the property at 4507 Falmouth Road. There is a concern regarding the potential for Nitrogen and its relative proximity to the wellfield. Chairman Hoppensteadt will contact the property owner to determine if a test well is appropriate.

Jennifer Loughran from the Barnstable Clean Water Coalition joined the meeting to discuss innovative septic solutions and source remediation similar to the work being done at the Shubael's Pond location. They are interested in assisting the district on this initiative. She noted that retro-fitted nitro-systems typically cost around \$20,000 and full replacement systems are about \$30,000. She also noted that there is a loan program available at 5% over 20 years to assist homeowners with costs. Jen will do some research into the age and requirements of the systems in the Little River Estate neighborhood.

The minutes of the December 08, 2021 meeting were reviewed and approved. Executive session minutes were deferred to next meeting.

The Superintendent gave the water quality report noting that there were no total coliform detections. Sodium results for both raw and treated water samples were reviewed. PFOA/PFOS samples will be taken by the end of January to satisfy the 2nd quarter testing requirements.

Commissioner Robinson provided a link to the APCC State of the Waters report (<https://capecodwaters.org/atlas/>) which shows Cotuit Water with a "green star" and a water quality rating of excellent.

The Superintendent report was given for the prior month.

Monthly Pumpage Results are as follows:

<u>2021</u>	<u>2020</u>	<u>+/-</u>	
December	8,451,000	8,230,000	+220,000

Stats:

Replacement Services = 0; New Services = 0; Leaks = 2 (one Main and 1 Gate); Relocation = 1.

Project Updates:

- Jon Medeiros completed his T2 training class and successfully passed his T2 license exam. He has completed his D2 training class and will schedule his test after having some time to review the materials.
- Security System (FY19 appropriation) is finally complete. We will be turning back in the remaining funds, approximately \$26,000.
- Mr. Wiseman asked that the commissioners review the step increase program that was implemented a few years ago as the salaries noted are no longer relevant. The commissioners will add this to the agenda for the next meeting.

Sub Committee meeting updates:

- Policy Advisory - no update
- ByLaw Committee - The committee is discussing a request for the district's committees to rotate the chair on an annual basis, and a proposal for term limits.
- School Committee - no update

The meeting was re-opened to public comment, and again there was none.

The commissioners conducted Superintendent Wiseman's evaluation. They rated him a 3 out of 3 for all categories which include Infrastructure Management & Safeguarding, Compliance, Personnel Management, and Communication. They set a goal of encouraging and facilitating collaboration between Cape District superintendents through the Barnstable County Water Utility Association and continued training and education for all staff members.

They moved on to discuss the five-year capital improvement plan. Items discussed were the potential for a treatment facility, test wells and innovative septic solutions, truck replacements, infrastructure investments and software needs. Chairman Hoppensteadt and Superintendent Wiseman will review the plan with the Prudential Committee at their January 24th meeting. The draft Operating & Maintenance budget was reviewed. The Board discussed training & education and engineering needs in the coming fiscal year and made a few adjustments. They deferred the salary discussion to the next meeting to allow time to solicit feedback from the other board chairs.

The next regular meeting of the Board of Water Commissioners will take place on Wednesday, February 16th, at 5:30 pm. This meeting will take place via Zoom.

The meeting adjourned at 7:30pm.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tom Hoppensteadt". The signature is written in a cursive style with a large initial "T" and a period at the end.

Tom Hoppensteadt, Chairman