

# COTUIT FIRE DISTRICT



**Annual Reports**  
**FY 2020**





## Cotuit Fire Department is at Cotuit Fire Department

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The Cotuit Fire Department regrets to announce the passing of Chief Walter “Spike” Dottridge. Chief Dottridge served the Cotuit Fire District for over 40 years, serving as Chief of the department for 8 years, and retiring in 1985. Spike also worked for the State Forestry Department during WW2. Details on services to honor the memory of Chief Dottridge will be provided when available. Our thoughts and condolences go out to his family, and all those mourning his loss.



## ELECTED OFFICIALS

### Board of Water Commissioner

Mark H. Robinson (Chairperson)	2021
Scott Horsley	2022
Thomas Hoppensteadt	2023

### Prudential Committee

Silvio Genao	2021
Frances Parks (Chairperson)	2022
Seth Burdick	2023

### Board of Fire Commissioners

Richard Pisano (Chairperson)	2021
Kevin Conley	2022
Adam Zais	2023

### Moderator

Kenneth Molloy	2022
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# REPORT OF THE CLERK

## ANNUAL ELECTION AND DISTRICT MEETING

JUNE 23 AND JUNE 24, 2020

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the Cotuit Fire Station, 64 High Street, Cotuit, on Tuesday, June 23, 2020, between the hours of four o'clock and eight o'clock PM. The results were as follows:

	<u>Votes Received</u>
<u>Member, Prudential Committee, 3 years</u>	
Seth Burdick *	300
Cynthia Gardner	60
<u>Member, Board of Fire Commissioners, 3 years</u>	
Adam Zais *	188
Peter Vollmer	165
<u>Member, Board of Water Commissioners, 3 years</u>	
Thomas Hoppensteadt *	313

\*Elected

Also, in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held Wednesday, June 24, 2020, at Elizabeth Lowell Park, 10 Lowell Avenue, Cotuit, at six o'clock PM. The meeting was called to order by the Clerk. A motion was made, seconded and passed by the Prudential Chairperson to appoint Mark Boudreau Temporary Moderator due to the absence of the Moderator. The Clerk read the call of the

meeting and return of same. The Clerk then reported the election results. Then action was taken on the following articles:

**Article 1:** Upon motion duly made and seconded, the District voted to accept the reports of the officers and committees of the District as printed. **Unanimous**

**Article 2:** Upon motion duly made and seconded, the District voted for FY 2021 to set the annual salaries of the elected officials as follows: Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: **\$1,250.00** each; Moderator: **\$250.00** and Town Collector; **\$1,000.00** as provided under Section 108, of Chapter 41 of the General Laws. **Unanimous**

**Article 3:** Upon motion duly made and seconded, the District voted to transfer and appropriate from Certified Free Cash **\$60,000.00** to establish the reserve fund for FY 2021 as provided in Section 5C, Chapter 40 of the General Laws. **Passed by a Majority (33 for to 15 against)**

**Article 4:** Upon motion duly made and seconded, the District voted to raise and appropriate for FY 2021 **\$107,897.00** for labor and salaries for the Finance Department; and **\$282,110.00** for the remaining expenses of the Finance Department to be apportioned approximately as follows: **\$282,110.00** for operations and **\$0.00** for miscellaneous expenses for a total appropriation of **\$390,007.00**. Said appropriation to be expended under the authority of the Prudential Committee. **Passed by a Majority**

**Article 5:** Upon motion duly made and seconded, the District voted to raise and appropriate for FY 2021 **\$1,761,974.00** for labor and salaries of the Fire Department; and **\$348,650.00** for the remaining expenses of the Fire Department, to be apportioned approximately as follows: Maintenance, **\$77,500.00**, Operating expenses **\$270,150.00**, and Miscellaneous, **\$1,000.00**, for a total appropriation of **\$2,110,624.00**. Said appropriation to be expended under the authority of the Fire Department. **Passed by a Majority**

**Article 6:** Upon motion duly made and seconded, the District voted to transfer and appropriate from Certified Free Cash the sum of **\$761.01** to make payments for prior

years unpaid expenditures incurred by the Fire Department. Said expenditure to be expended under the authority of the Fire Department. **Unanimous**

**Article 7:** Upon motion duly made and seconded, the District voted to raise and appropriate for FY 2021: **\$26,000.00** for the Water Department for service connections, **\$379,497.00** for labor and salaries; and **\$316,200.00** for the remaining expenses of the Water Department, to be apportioned approximately as follows: **\$82,900.00** for maintenance; **\$231,800.00** for operations; and **\$1,500.00** for miscellaneous expenses for a total appropriation of **\$721,697.00**. Said appropriation to be expended under the authority of the Water Department. **Unanimous**

**Article 8:** Upon motion duly made and seconded, the District voted to raise and appropriate for FY 2021: **\$5,087.00** for the labor and salaries of Public Buildings custodian; and **\$18,882.00** for the remaining expenses of the District's Public Buildings, to be apportioned approximately as follows: Maintenance, **\$11,357.00**, Operating expenses **\$7,425.00**, and Miscellaneous, **\$100.00** for a total appropriation of **\$23,969.00**. Said appropriation to be expended under the authority of the Prudential Committee. **Unanimous**

**Article 9:** Upon motion duly made and seconded, the District voted to raise and appropriate **\$7,000.00** to maintain the streetlights of the District for FY 2021. Said appropriation to be expended under the authority of the Prudential Committee. **Unanimous**

**Article 10:** Upon motion duly made and seconded, the District voted to transfer and appropriate from Certified Free Cash the sum **\$23,265.00** to support the maintenance of the Cotuit Library for FY 2021. Said appropriation to be expended under the authority of the Prudential Committee. **Unanimous**

**Article 11:** Upon motion duly made and seconded, the District voted for FY 2021 to transfer and appropriate **\$278,000.00** from Free Cash, transfer and appropriate from closed appropriations the sum of **\$15,125.00** and raise and appropriate **\$246,591.00** for a total of **539,716.00** for payment of principal and interest on the District's debt. Said appropriation to be expended under the authority of the Prudential Committee. **Unanimous**

**Article 12:** Upon motion duly made and seconded, the District voted for FY 2021 to transfer from Certified Free Cash and appropriate the sum of **\$200,000.00** and to raise and appropriate the sum of **\$771,000.00**, for a total sum of **\$971,000.00** for the purpose of paying employee and other post-employment benefits. Said appropriation to be expended under the authority of the Prudential Committee.

**Unanimous**

**Article 13:** Upon motion duly made and seconded, the District voted for FY 2021 to transfer and appropriate from Certified Free Cash the sum of **\$25,000.00** for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws. Said appropriation to be expended under the authority of the Prudential Committee **Unanimous**

**Article 14:** Upon motion duly made and seconded, the District voted to transfer and appropriate from Certified Free Cash the sum of **\$45,800.00** to the Water Department Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws. Said appropriation is to be expended under the authority of the Prudential Committee.

**Unanimous**

**Article 15:** Upon motion duly made and seconded, the District voted for FY 2020 to rescind **\$15,000.00** of the \$100,000 debt authorized in Article 7 of the May 29, 2019 Annual District meeting. The **\$15,000.00** has been spent to make repairs to the Fire Station and will be funded in FY 2021 by a transfer and from the unspent funds of Article 16 of the May 30, 2018 Annual District Meeting to install a ceiling in the Freedom Hall Basement. **Passed by a**

**Majority**

Motion made, seconded and passed unanimously to dissolve the meeting.

A True Copy, attest:

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Charles W. Eager, Clerk  
Cotuit Fire District

# REPORT OF THE CLERK

## COTUIT FIRE DISTRICT SPECIAL DISTRICT MEETING

JUNE 24, 2020

In accordance with the by-laws of the District, the Special District Meeting of the Cotuit Fire District was held Wednesday, June 24, 2020, at Elizabeth Lowell Park, 10 Lowell Avenue, Cotuit, at seven o'clock PM. The meeting was called to order by the Clerk. A motion was made by the Prudential Chairperson, seconded and passed to appoint Mark Boudreau Temporary Moderator due to the absent of the Moderator. The Clerk read the call of the meeting and return of same. The following action was taken:

**Article 1:** Upon motion duly made and seconded, the District voted to borrow and appropriate the sum **\$45,000.00** to purchase a replacement vehicle for the Fire Chief. Said appropriation to be expended under the authority of the Fire Department. **(Passed by 2/3<sup>rd</sup> majority)**

Motion made, seconded and passed unanimously to dissolve the meeting.

A True Copy, attest:

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Charles W. Eager, Clerk  
Cotuit Fire District

# **REPORT OF THE CLERK**

## **COTUIT FIRE DISTRICT** **SPECIAL DISTRICT MEETING** **SEPTEMBER 3, 2020**

In accordance with the by-laws of the District, the Special District Meeting of the Cotuit Fire District was held Thursday, September 3, 2020, at Elizabeth Lowell Park, 10 Lowell Avenue, Cotuit, at five o'clock PM. The meeting was called to order by the Clerk. A motion was made by Prudential Chairperson seconded and passed to appoint District Counsel, Mark Boudreau, Temporary Moderator due to the absence of the Moderator. The Clerk read the call of the meeting and return of the same. Then the following action was taken:

**Article 1:** Upon motion duly made and seconded, the District voted to transfer and appropriate from the Water Department Stabilization Fund a sum of money not to exceed **\$35,000.00** to purchase or lease a fourth vehicle for the Water Department. **(Passed by 2/3<sup>rd</sup> majority)**

**Article 2:** Upon motion duly made and seconded, the District voted to transfer and appropriate **\$9,000.00** from the General Department Stabilization Fund to cover a spending deficit in the FY 2020 Finance Department Budget. The deficit is due to Covid-19 related expenses comprised mainly of unanticipated legal costs. **(Passed Unanimously)**

**Article 3:** Upon motion duly made and seconded, the District voted to authorize the Prudential Committee to direct the Treasurer to provide for the sale and issuance of refunding bonds under G.L. c.44, Sec. 21A to refund all or any portion of the remaining principal of and redemption premium and interest on any of the District's general

obligation bonds outstanding or authorized as of September 1, 2020, provided that no such refunding bonds shall be issued pursuant to this vote unless and until the final interest rates and other terms of such refunding bonds have been approved by this Prudential Committee. **(Passed Unanimously)**

Motion made, seconded and passed unanimously to dissolve the meeting.

A True Copy, attest:

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Charles W. Eager, Clerk  
Cotuit Fire District

## Report of the Prudential Committee

I would like to begin with thanking all the employees of the Cotuit Fire District. The Firefighters, Water Department employees, Treasurer and Assistant Treasurer, and our elected officials deserve appreciation for their dedication and hard work during the Covid Pandemic. I also would like to express my thanks to Silvio Genao and Lisa Mycock Kelly for their efforts while serving on the Prudential Committee.

The Prudential Committee continued a space-needs study for District facilities. Working with Brown, Lynch, Funnico, and Architectural Associates, expansion of the fire station into the Nickerson lot and construction of a free-standing District office building on the Nickerson lot were considered. Expanding the fire station to include offices for the Finance Department and Clerk and add bunk rooms and offices for the firefighters would have required an addition to the station and modification of the existing structure to accommodate building code requirements. The cost of this expansion project was estimated at just under 4 million dollars, while the estimated cost of constructing a 1,500 sq. ft. stand-alone office building on the Nickerson lot was 1.7 million dollars.

The maple floor in Freedom Hall was replaced after 160 years using the same type of wood laid in the original pattern. Prior to Covid-related restrictions, the building was used on a weekly basis by many groups and individuals.

The Bylaw Committee reviewed the bylaws. The water commissioners are looking at banning inground irrigation systems, and a related bylaw change was noted as not necessary because an irrigation ban is already in their power to institute. The Policy Advisory Committee has recommended a Capital Improvement policy for the District. This is currently being reviewed.

In March of 2020, the Covid pandemic required many changes in how we carried out District business. All District committees started having meetings by Zoom conferencing, and the Treasurer and Assistant treasurer started working from home. Elections took place in the open-air Fire Station vehicle bays as well as by absentee ballots. The Annual District Meeting was postponed until June 26, 2020. It was held outside in the Kettleer parking lot. This was a first for the District!

Frances S. Parks

Seth Burdick

Paul Haenle

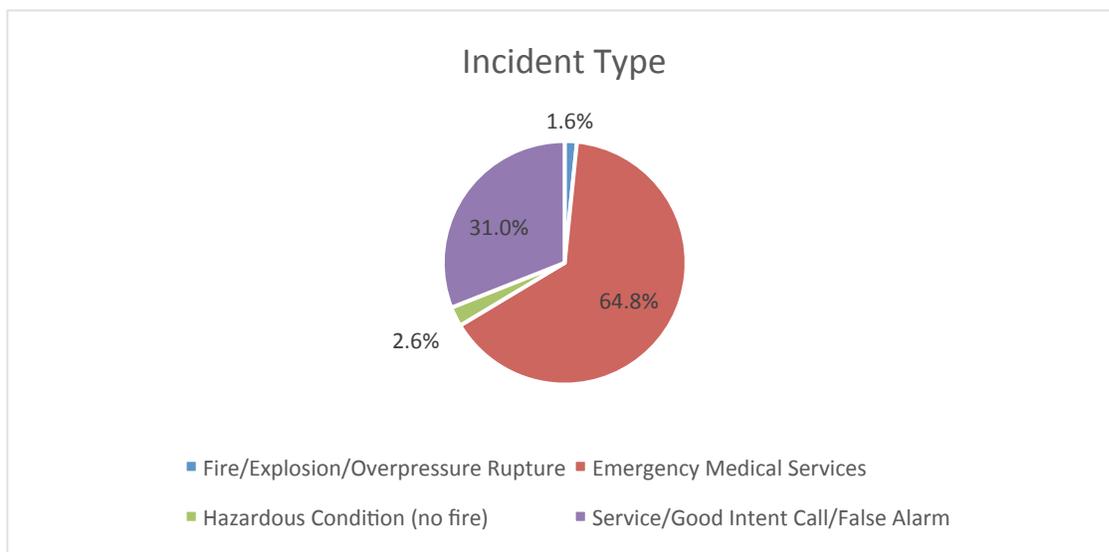
# REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 2020.

## EMERGENCY RESPONSES FY2020

The Cotuit Fire Department responded to a total of 917 incidents during FY2020.



## FIRE PREVENTION & PUBLIC SAFETY EDUCATION

As always, we encourage residents to install and maintain their smoke and carbon monoxide (CO) detectors. Several years ago, legislation was passed requiring homes to have CO detectors on each level and within ten feet of bedroom doors. Landlords are responsible to have this equipment installed in rental units as well. Occasionally, we respond to CO detector activations, finding in some instances, a discharge of CO from sources including vehicle exhaust and heating equipment. CO is poisonous and undetectable by humans; working CO detectors are essential in any home, especially those using fuels such as propane or natural gas, oil, coal or wood. Unless otherwise specified by the manufacturer, CO detectors have a 7-year life span and Smoke detectors have a 10-year life span and should be replaced at the end of this period. Cotuit Fire has received an annual Senior safe grant. These funds are used to provide free smoke and CO detectors to seniors and for other senior safety items and services.

We conduct inspections as required by State law, including those on resale properties, new homes and hazardous/flammable storage systems as well as underground tank removals. We also offer public safety presentations/trainings to businesses and residents.

To help you prepare for emergencies, copies of the “Cape Cod Emergency Preparedness Handbook” are available at the fire station as well as other information on a variety of safety topics. If you have questions regarding fire prevention, code compliance, safety or inspection concerns, please contact us at your earliest convenience.

## **PERSONNEL**

We made changes to the organizational structure during 2020 to provide better coverage during overlapping calls and to support the community through the COVID-19 pandemic. We replaced the Administration Assistant position with a new Deputy Fire Chief position. This change enabled us to provide better managerial support during the pandemic and additionally to supplement staffing for overlapping responses. The Cotuit Fire Department team now includes 12 permanent firefighters, a deputy chief, and a chief. All firefighters are certified to the Emergency Medical Technician Paramedic or Basic level. We maintain three firefighters on duty in the station 24/7, including 1 officer and at least one paramedic. Our on-duty staff is supplemented with off duty permanent firefighters, 24/7 response of the Chief and Deputy and mutual aid assistance as needed. The firefighters and officers have individual areas of responsibility and expertise. These include; EMS Officer, facilities, training, communications, equipment, protective clothing, technical rescue, hazardous materials, and rescue divers. Unfortunately, we have a very high turnover of fulltime firefighters during FY2020, resulting in the replacement of 4 fulltime paramedics. Aggressive recruitment allowed us to replace all vacancies with highly trained and qualified staff. This has resulted in low training costs and an improved team.

## **TRAINING**

Each year, we build upon existing skills and introduce new ones. Personnel attend courses at the Massachusetts Fire Academy in Stow, Massachusetts, the Barnstable County Fire Training Academy in Barnstable, and the National Fire Academy in Maryland. Classes include various firefighting classes, hazardous material, incident command, emergency management and emergency medical operations. Deputy Joseph Pouliot coordinates our fire training activity and EMS Officer Shane Clark coordinates the emergency medical training. We utilize online, on-duty, interactive training when possible allowing us to focus our training resources on new critical skills, ensuring our staff is prepared to mitigate foreseen and unexpected emergencies. Our previous focus on the online training as a cost-effective tool has enabled us to function more effectively during the pandemic.

## **APPARATUS AND EQUIPMENT**

Deputy Joseph Pouliot with the assistance of Lieutenant William McNamara lead the ongoing maintenance and repair program for our vehicles. We maintain the following emergency vehicles;

<b>Vehicle ID</b>	<b>Description</b>	<b>Purchase date</b>	<b>Scheduled Replacement</b>
262	Ambulance	6/30/2015	FY2023
265	Engine/Pumper	6/30/2016	FY2036
263	Engine/Pumper	6/30/1994	FY2025
267	Brush Breaker	6/30/2001	FY2024
260	Utility	11/1/2018	FY2027
261	Chief Car	10/1/2020	FY2026
266	Boat (29' Metal Shark)	1/1/2014	FY2039
268	Boat (14' Inflatable)	1/9/2008	FY2024
269	Deputy Chief Car	6/30/2014	FY2022

## **BUILDING AND GROUNDS**

Our Station was constructed with the shell of the old Elizabeth Lowell High School in 1938. In 1990 the Station was renovated and expanded. It had been almost 30 years since our station had major renovations. Needed repairs were started in FY2017 including, a new septic system, re-paving of the parking lot, and a new roof. Funds were approved in an article at the 2019 District meeting to continue repairs and bring the building in compliance with federal regulations. These projects include; moving offices from areas which do not comply with federal regulations, replace rotted doors and upgrade security, a new kitchen, flooring and paint. These projects are anticipated to be completed in FY2021.

## **ACTIVITIES**

The department provides assistance to residents and others by offering Home Inspections, File of Life packets as well as Lock Box (supra key box) installations. Please contact this department for more information. We continue our partnership with the Barnstable County Hazardous Materials Program and Cape Cod Healthcare in providing residents with a safe method to dispose of “sharps” – needles, syringes and lancets used by medical patients in home care situations. Sharps should not be disposed of in household trash and are not accepted at household hazardous waste collections. Participation is FREE to residents who can bring full containers to the fire station for disposal and receive empty containers for personal use.

We are pleased to continue providing blood pressure screening at the station. Hundreds of people have taken advantage of this free service offered anytime at the fire station. We continue to offer information, advice on safety issues, and assistance in a variety of ways to our residents and visitors.

## **COVID**

We have gone to great lengths, due to pandemic supply chain issues, to secure personal protective equipment to keep our staff, patients, and our citizens safe. We increased stock prior to national shortages and built relationships with manufactures enabling us to not only maintain an adequate supply for operations but we became a supplier for Cape Cod Health Care and were able to supply N-95 masks and hand sanitizer to our citizens.

In this new social distance world, we have used technology to find new means of communicating with the public. We have utilized Zoom to provide access and input to our District Committee Meetings and made these recordings available to the public. We have also used Zoom and other social media platforms to provide weekly community updates on the pandemic. We will continue to utilize these means of communication after COVID to better reach our citizens.

We will continue to support our community through the pandemic in any way we can and look forward to visitors at the Fire Station and an end to social distancing.

### **COMMENTS**

We are proud to serve the community and help oversee the important job of providing emergency services. We continue to review our operations and assess what, if any changes may be necessary to maintain the highest level of service. Our team takes pride in efficiently using the resources you provide us to provide this level of service.

We would also like to acknowledge the dedication and professionalism of our team. A listing of fire department members as of June 30, 2020 is provided after the narrative portion of this report. We offer our appreciation and thanks to these members of your fire and rescue department for their ongoing efforts to protect and serve our community.

We thank the Prudential Committee, Treasurer, Clerk, Board of Water Commissioners and the employees of the Water Department for their continued cooperation and support.

Residents are always encouraged to drop by their fire station or call the Station at 508-428-2210 or the Fire Chief on his cell phone at (508)274-6086 with questions, suggestions, or concerns.

Respectfully submitted:

Richard Pisano, Chairman

Kevin Conley

Adam Zais

**BOARD OF FIRE COMMISSIONERS**

Paul Rhude, FIRE CHIEF

## **PUBLIC SAFETY INFORMATION**

*Please consider taking action to make your family safer . . .*

- **Install carbon monoxide (CO) detectors in your home!**

State law requires CO detectors in every home. Detectors must be installed within 10 feet of each bedroom door and on each habitable level; all must have battery back up. We recommend locating a detector in unfinished basements as well. Contact us for additional information.

- **Install and maintain smoke detectors throughout your home!**

Test your smoke detectors regularly and replace them every 5 years (or less), even if they appear to work properly. Environmental exposure to dust and moisture can reduce a detector's effectiveness. We can test your detector's operation free of charge.

- **Take advantage of our "File for Life" program!**

If you need to call our ambulance service, having current medical information available helps us to provide better care. Our "File for Life" program allows you to keep medical information available in a red pouch affixed to your refrigerator with a magnetic backing; these are available free at the fire station.

- **Please post your house number!**

Town regulations require the use of house numbers. If your number can't be seen from the street, a sign must be placed near the driveway or road entrance. Trim any foliage that might obstruct your number from view. If you have detached structures, such as a guest cottage or other habitable space on your property, a separate house number may be necessary. We can provide more specific information in accordance with the town's house number regulations.

- **Maintain adequate access to your property!**

Tree limbs and brush overhanging driveways on private roads can delay or prevent us from reaching your home quickly. Our fire apparatus is larger and wider than the average passenger vehicle and requires more overhead room; damage can occur when clearance is not sufficient. We can furnish information on how to provide adequate access to your property.

- **Install a lock box if you have a medical or fire alarm!**

If you have a fire and/or medical alarm, live alone or live away part of the year; you may want to consider using a "lock box". Lock boxes securely store keys to your property for responders to use in an emergency. Information is available at the fire station. Residents with fire and/or medical alarms are requested to update contact and other information.

**Cotuit Fire, Rescue and Emergency Services  
Department Roster & Years of Service**

As of June 30, 2020

Rhude, Paul	Fire Chief/EMT	32 years
Pouliot, Joseph	Deputy Chief/EMT	37 years
McNamara, William	Fulltime Lieutenant/EMT	21 years
Lyons, Brent	Fulltime Lieutenant/EMT	18 years
Amento, John	Fulltime Lieutenant/EMT	14 years
Clark, Shane	Fulltime EMS Officer/Firefighter	16 years
Emerson, Peter	Fulltime Firefighter/Paramedic	9 years
Williamson, Douglas	Fulltime Firefighter/Paramedic	6 years
McPherson, Jeremy	Fulltime Firefighter/Paramedic	10 years
Staggs, Casey	Fulltime Firefighter/Paramedic	7 years
Lee, Brian	Fulltime Firefighter/Paramedic	4 years
Gardiner, Christian	Fulltime Firefighter/Paramedic	2 years
Scott Melanson	Fulltime Firefighter/Paramedic	9 years
Eric Kuenzel	Fulltime Firefighter/Paramedic	2 years

\*(Time shown is cumulative for those members with both part time and full time in the Fire Service)



Cotuit Fire District  
Department of Fire, Rescue  
and Emergency Services



## Mission Statement

**To provide the village of Cotuit with the highest quality of Fire, Rescue and Emergency services through personnel who are prepared and equipped to function in a safe, prudent and compassionate manner.**

In order to accomplish our mission, we shall . . .

- Provide training and education to personnel so that they may have the necessary knowledge and skill to provide the best possible service.
- Furnish well-maintained tools and equipment for personnel to accomplish their tasks in a safe and efficient manner.
- Encourage personnel to participate in the growth and development of the department.
- Offer education and information to the public to increase awareness improve personal safety and reduce unnecessary loss and suffering.
- Act in a responsible manner with respect to financial and administrative decisions using good judgment and appropriate business practices.
- Be a resource to assist our residents and visitors in time of need.
- Strive to be a valued and respected member of the community.

# **Cotuit Fire District - Fire, Rescue and Emergency Services**

## **Partial List of Services**

### **Emergency Medical Services (EMS):**

- Basic and Advanced Life Support Treatment and Transportation
- Response to Medical Alarms and verifying the well being of residents.
- Response to Motor Vehicle and related accidents requiring EMS services.
- First Aid and advice including medical information and referral for non-life threatening problems.
- Blood Pressure screening offered both in station and in the community.
- Marine rescue (ocean and inland waters) for boats/persons in trouble and coordination of efforts with the Coast Guard and other agencies.
- Response to ice rescues and “unusual” situations which require specialized techniques and equipment.

### **Fire Suppression and Hazardous Materials:**

- Response to and containment/extinguishment of home, vehicle, boat, woodland, equipment and other types of fire.
- Response to and mitigation of hazardous conditions including hazardous materials incidents and unsafe conditions.
- Response to automatic fire, smoke, carbon monoxide and other related detection devices while providing assistance to the owner/occupant.

### **General Emergency and Non Emergency Services:**

- Investigate and assist in a variety of public concerns including Carbon Monoxide alarms, equipment malfunctions, water leaks, gas/electric/utility problems, and other public safety matters.
- Provide assistance to other agencies including police, water dept., local, state, and federal agencies and other fire departments.
- Enforce local, state and federal laws where applicable including. mandated fire prevention laws/regulations and open burning laws.
- Conduct various safety inspections of homes and businesses; offer advice and information on a variety of safety concerns.
- Conduct inspections and issue permits for smoke detector installations, fuel storage (liquid and gas), and compliance inspections, and other areas as provided by fire prevention and building code regulations.
- Provide emergency standby and/or response for special events, natural disasters and during peak periods of emergency activity.
- We respond to the public’s need whenever our resources and personnel may be of assistance, emergency or non-emergency, day or night, often when other agencies or departments have said “no” or are unable to help.

*Committed to improving the quality of life in Cotuit by working to provide professional fire, rescue and emergency services . . . we are “few serving m*

## **Report of the Board of Water Commissioners Fiscal Year 2020**

To the Citizens of the Cotuit Fire District:

In FY 2020, the Cotuit Water Department delivered 245,342,000 gallons of drinking water to 2,335 homes, businesses, and public buildings. This volume is up approximately 20% from the prior year. Only two new residential accounts were added. This suggests that the increased pumping is not a function of an increased number of customers but rather is related to an increase in consumption per account. There are many possible explanations for this increased consumption which may include an increased number of in-ground irrigation systems with greater consumption triggered by severe drought conditions for most of 2020, and more year-round residents staying home, and more seasonal families staying in their Cotuit homes during the COVID crisis.

Three primary issues were addressed by the Cotuit Water Commissioners during this past fiscal year: 1) implementation of the new water rates, 2) exploration of an irrigation policy, and 3) COVID. The new water rates are providing significantly more revenue to the District, shifting the true cost of the water system to users, offset by lowered taxes paid by District households. The new rates were designed to be progressive with higher rates associated with more consumption (encouraging water conservation). A base rate was established that provides a typical single-family home with adequate drinking water for normal household consumption (including drinking, cooking, bathing, washing) for an annual cost in the range of \$100 - 200. Higher rates are charged for additional water used (in many cases for outdoor irrigation of lawns).

The Water Commissioners discussed an irrigation policy during several of their meetings. The intent of this policy would be to provide increased sustainability of the public water supply and to reduce environmental impacts associated with the peak pumping. During the summer period Cotuit's water demands peaks – in part due to the surge in our summer population, but also due to lawn irrigation. Approximately half of the summer pumping is estimated to be caused by lawn irrigation. This increased demand approaches the system's physical capacity and causes drawdown of the water table (groundwater levels) near the Little River. During the summer months, flow in the Little River ceases and the stream bed goes dry. We have retained a hydrogeological expert to study this issue and submit recommendations.

On May 20, 2020 Board of Water Commissioners voted to put a 90-day moratorium in place banning new in-ground automatic irrigation systems connected to the public water supply. The Board voted again in July to extend this for another 60 days (to October 20, 2020). A public workshop was held via Zoom on August 26, 2020 to discuss future policy and receive comments from the public. A written notice was sent to all households in Cotuit and a letter was sent to a list of water professionals including irrigation companies, plumbers, and landscapers.

In March 2020 Coronavirus (COVID-19) hit the US, changing the way everyone does business and interacts socially. There were only 11 total cases in Cotuit per the Board of Health and Fire Chief Rhude. The Water Department office was closed to the public. Field Operators could not

enter dwellings unless there was a water emergency. The flushing program was suspended on April 23<sup>rd</sup> and rescheduled to align with Governor Baker's stay at home orders. It resumed on May 18th. The department personnel complied with all health mandates which required everyone to wear face coverings when not able to be "socially distant" (more than 6 feet apart) and, increased surface sanitization practices. Also, the Cotuit Fire Department uses a disinfectant fog to sanitize the common work areas each week. To provide increased safety for the Water Department staff an additional vehicle was purchased to enable each staff member to travel alone during work assignments.

The Water Department continues to comply with, and stay ahead of, water quality testing requirements. The water quality is analyzed at a state certified laboratory on a monthly basis and the water quality continued to exceed all state and federal standards. Drinking Water Quality Reports were sent to every home in the District. Additional copies of the report are available at the Water Department Office. The report can also be viewed online at [www.cotuitfiredistrict.org/waterdepartment](http://www.cotuitfiredistrict.org/waterdepartment). In February of 2019, the Superintendent began discussions with MassDEP regarding Perfluorooctanesulfonic acids (PFOS) testing to be analyzed by the state at no cost to the district. The staff began training and implementing the proper protocols for testing to be conducted in FY21.

Using the maintenance reserve funds established in compliance with the USDA grant received by the district in May 2016, a contractor was hired to clean the exterior of the West Street water tank. An inspection of the interior, minor repairs and annual maintenance were also completed in the spring of 2020.

We continue to replace old and high use meters in the district. This ongoing program replaces functionally obsolete meters with more accurate models that use the latest technology for measurement and reading. Meters that have processed more than 1,000,000 gallons of water or are more than 10 years old are being replaced before failure.

The department conducted regularly scheduled maintenance along with service installations and emergency repairs throughout the past year. The annual preventative leak detection, maintenance and master meter calibration were conducted on the water mains and at all five pumping stations.

Water Department staff pursues professional development by completing continuing education classes necessary to maintain their Distribution and Treatment licenses. They have also completed classes which include MassDEP regulations, new and emerging contaminants, preventative maintenance, OSHA health and safety requirements as well as CPR, Emergency Response and Risk & Resiliency assessments.

Our goals for the coming year include the implementation of an irrigation policy with the objective of promoting water conservation and mitigating potential water treatment expenses. The commissioners are also actively supporting the District's efforts to protect properties associated with the Cotuit Elementary School property. This property is directly upgradient from, and within, the wellhead protection area to one of our water supply wells. We remain committed to making sure that any future uses of that property will protect the water quality on behalf of our residents.

The commissioners would also like to acknowledge the hard work and dedication of our Water Department Staff, who are on-call 24/7, to ensure the effective and efficient delivery of high-quality drinking water and exceptional service to the residents of the Cotuit Fire District. Our mission is not only to provide quality drinking water for today's use, but to plan for the future needs of the village. We are constantly assessing our infrastructure, our well-fields and our facilities to ensure that we can continue to meet the water needs of the village. It has been our pleasure to serve you over the past fiscal year.

Respectfully submitted,

Scott Horsley, Chairman  
Tom Hoppensteadt, Commissioner  
Mark Robinson, Commissioner

## FY 2020 Report of the District Treasurer

The Fiscal Year 2020 (FY 20) books are closed, and all the requisite financial statements and reports have been filed with the appropriate authorities including the Department of Revenue. Our Firm of Independent Accountants, Roselli Clark and Associates, have completed the annual audit and their report is available online at the District Web Site.

The tax rate of \$3.34 for 2020 was set in November 2019 and the District's tax bills were issued in January 2020. The 2020 tax rate represents a 1.7% decline from 2019. This decline was primarily due to a 5.1% increase in property valuations off setting a 3.4% increase in net appropriations.

The financial results from FY 20 operations were favorable despite the impact of the COVID-19 pandemic. District revenue was \$221,520 higher than Budget due primarily to \$371,516 water revenue from the new, increased rates. This along with higher revenue from antenna, interest, and ambulance activities off set the \$256,833 decline in tax collections – a probable COVID-19 related decline. In expenditures, the District underspent overall appropriations by \$122,507 in FY20. These savings arose from reduced training and deferred vacations in the Fire Department; and from lower engineering project expense in the Water Department; both were COVID-19 related.

In FY 20 the District reduced its total debt by \$432,632. Short-term debt decreased by \$280,000 by renewing only \$970,000 of the \$1,250,00 the outstanding bonds that came due. Long Term debt was paid down \$152,632, lowering the total outstanding debt of the District to \$3,816,736. There was \$100,000 of new debt, authorized but unissued, for mandatory Fire Station renovations in FY20. This work was begun but ultimately funded by Free Cash to avoid premature bond issuance cost.

The COVID -19 pandemic had various, major impacts on District departments in FY 20. While some expenses were lower, as noted, substantial, unbudgeted overtime and other expenses were incurred by all departments but especially by the critical operations of the Fire Department. The Department implemented innovative staffing changes which, while creating extra overtime, ensured the continuity of fire and ambulance services. The Finance Department, in concert with the operating departments, established remote working protocols to maintain all administrative functions. There are Federal and State grants available to cover most of these costs and applications, which also cause overtime, have been filed and approved with both agencies. Any such grant reimbursement would be in FY 22.

We wish to thank, Edward F. O'Neil, Town of Barnstable Director of Assessing, for his efforts in setting the District tax rates. We also want to thank Debra Blanchette, Town Treasurer/Collector, for her, and her staff, in the collection of those taxes. Finally, we want to thank Lisa Haven, Assistant Treasurer, for her excellent work, especially in the pandemic response and in the grant applications.

As part of this narrative, I have attached several FY 20 year-end financial statements and statistical reports. I thank you for the opportunity to be of service to the District.

Respectfully submitted,  
Ray Pirrone, Treasurer  
Cotuit Fire District

**COTUIT FIRE DISTRICT**  
**Comparison of Budget to Actual Revenues and Other Sources of Funds**  
**Fiscal Year ending June 30, 2020**

District Revenue Category/Type	2020 Revenue and Sources Budget	2020 Revenue and Sources Actual	Variance Actual Over/(Under) General Fund Budget	Variance Actual Over/(Under) Other Fund Budgets
<b>Property Taxes</b>				
Personal Property Taxes	39,907	43,688	3,781	
Real Estate Taxes	3,848,685	3,562,452	(286,233)	
Interest on Taxes	11,500	18,152	6,652	
Tax Liens Redeemed		18,967	18,967	
<b>Water Department</b>				
Rates & Services	568,420	939,936	371,516	
Penalties		6,681	6,681	
Antenna Fees	51,580	95,655	44,075	
Solar Credits	20,000	18,451	(1,549)	
Fees Water			-	
Liens, Water		3,679	3,679	
Other Department Revenue		2,570	2,570	
<b>Fire Department</b>				
Ambulance Fees	207,000	224,939	17,939	
Permits and Inspections	3,500	1,875	(1,625)	
Other Department Revenue		2,628	2,628	
<b>Other District Revenue</b>				
Rental Income	1,500	3,340	1,840	
Intergovernmental				
Bond Proceeds				-
Grants		2,055		2,055
Interest on Investments	2,500	23,383	20,883	
Insurance Recovery			-	
Miscellaneous		9,716	9,716	
Transfer from Stabilization Fund to GF	-			
Interest on Investments - Other Funds		2,352		2,352
Gifts		100		100
Investment Earnings - OPEB Trust Fund		29,833		29,833
<b>Total Revenue</b>	<b>\$ 4,754,592</b>	<b>\$ 5,010,452</b>	<b>\$ 221,520</b>	<b>\$ 34,340</b>

Memo:

General Fund	\$ 5,010,452
Other Funds	4,507
OPEB Trust Fund	29,833
<b>Total Revenues and Financing Sources</b>	<b>\$ 4,976,112</b>

**COTUIT FIRE DISTRICT**  
**STATEMENT OF NET FUNDED AND FIXED DEBT**  
**Fiscal Year ending June 30, 2020**

**LONG TERM DEBT**

**Lovell's Road Storage Tank**

Balance July 1, 2019	\$	1,100,000
less: Principal Payment		100,000
Balance June 30, 2020	\$	1,000,000

**USDA Loan**

Balance July 1, 2019		1,899,368
less: Principal Payment		52,632
Balance June 30, 2020		1,846,736

**Long term interest Paid in FY2020**

\$ 85,632.00

**Total FY2020 Long Term Debt Service Payments**

\$ 238,264.00

**SHORT TERM DEBT (Bond Anticipation Notes)**

**Water System Chemical upgrade**

Balance July 1, 2019	\$	480,000
less Pay Down in 2020		480,000
Issued in 2020		480,000
Balance June 30, 2019	\$	480,000

**Water System Security Upgrade**

Balance July 1, 2019	\$	470,000
less Pay Down in 2020		470,000
Issued in 2020		470,000
Balance June 30, 2020	\$	470,000

**Fire Department Station Roof Replacement**

Balance July 1, 2019	\$	55,000
less Pay Down in 2020		55,000
Issued in 2020		20,000
Balance June 30, 2020	\$	20,000

**Other Short Term Debt Retireed in 2020 - Pick-ups ,Air-Paks,  
and Freedom Hall Floor Replacement**

Balance July 1, 2019	\$	245,000
less Pay Down in 2020		245,000
Issued in 2020		-
Balance June 30, 2020	\$	-

**Short Term Interest paid in FY 2020**

\$ 34,575

**TOTAL FY 20 SHORT TERM DEBT BEGINNING BALANCE**

\$ 1,250,000

**TOTAL FY 20 SHORT TERM DEBT RETIRED**

\$ 1,250,000

**TOTAL FY 20 SHORT TERM DEBT ISSUED**

\$ 970,000

**TOTAL FY 20 SHORT TERM DEBT ENDING BALANCE**

\$ 970,000

**Debt Summary at June 30, 2020**

Long Term Debt Outstanding	\$	2,846,736
Short Term Debt Outstanding		970,000
Total Debt Outstanding at June 30,2020	\$	3,816,736

**COTUIT FIRE DISTRICT**

**Combined Balance Sheet - All Fund Types and Account Groups  
as of June 30, 2020**

	Governmental Fund Types			Fiduciary Fund Types Trust and Agency	Account Groups Long-term Debt	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects			
<b>ASSETS</b>						
Cash and cash equivalents	1,633,624.55	210,987.21	468,878.73	1,316,750.70		3,630,241.19
Investments						0.00
Receivables:						
Personal property taxes	1,819.07					1,819.07
Real estate taxes	121,069.08					121,069.08
Allowance for abatements and exemptions	(58,177.90)					(58,177.90)
Tax liens	120,357.02					120,357.02
Utility liens added to taxes	2,066.44					2,066.44
Departmental	107,849.71					107,849.71
Due from other governments	26,145.04					26,145.04
Due to/from other funds	120,000.00			(120,000.00)		0.00
Amounts to be provided - vacation/sick leave						0.00
Total Assets	2,074,753.01	210,987.21	468,878.73	1,196,750.70	0.00	3,951,369.65
<b>LIABILITIES AND FUND EQUITY</b>						
Liabilities:						
Accounts payable	69,984.95					69,984.95
Accrued payroll and withholdings	59,543.77					59,543.77
Other liabilities	1,076.47					1,076.47
Deferred revenue:						
Real and personal property taxes	64,710.25					64,710.25
Tax liens	120,357.02					120,357.02
Utility liens added to taxes	2,066.44					2,066.44
Departmental	107,849.71					107,849.71
Due from other governments	26,145.04					26,145.04
Bonds payable					2,846,736.00	2,846,736.00
Notes payable						0.00
Total Liabilities	451,733.65	0.00	970,000.00	0.00	2,846,736.00	970,000.00
Fund Equity:						
Reserved for encumbrances	70,494.57					70,494.57
Reserved for expenditures	647,826.00					647,826.00
Reserved for continuing appropriations			(505,322.27)			(505,322.27)
Reserved for petty cash	2,000.00					2,000.00
Reserved for appropriation deficit	(95,007.00)					(95,007.00)
Reserved for COVID deficit						0.00
Reserved for premiums	997,705.79	210,987.21	4,201.00	1,196,750.70		4,201.00
Undesignated fund balance						2,405,443.70
Total Fund Equity	1,623,019.36	210,987.21	(501,121.27)	1,196,750.70	0.00	2,529,636.00
Total Liabilities and Fund Equity	2,074,753.01	210,987.21	468,878.73	1,196,750.70	2,846,736.00	6,798,105.65

Cotuit Fire District  
 Combined Appropriations and Expenditures  
 For the Fiscal Year 2020

Article FY 2020	Group / Line Item	Beginning Encumbrance	ADM/SDM 5/29/2020	SDM 11/19 & 9/13	Debt Trf & Other	Reserve Fund Transfers	Final FY 2020	Expended 2020	Encumbered 2020	Cont Approp	Total 2020	2020 Turnback
<b>Finance Department</b>												
4	Salary & Wages Elected Officials	-	12,500.00	-	-	-	12,500.00	11,500.00	-	-	11,500.00	1,000.00
4	Salary & Wages Finance	-	84,600.00	-	-	4,000.00	88,600.00	88,725.86	-	-	88,725.86	(125.86)
4	Salary & Wages Clerk	-	2,800.00	-	-	-	2,800.00	2,800.00	-	-	2,800.00	-
	<b>Total Payroll</b>	-	99,900.00	-	-	4,000.00	103,900.00	103,025.86	-	-	103,025.86	874.14
4	Telephone	-	950.00	-	-	-	950.00	1,128.53	-	-	1,128.53	(178.53)
4	Legal services	-	6,000.00	-	-	-	6,000.00	6,600.00	-	-	6,600.00	(600.00)
4	Audit Services	-	15,000.00	-	-	-	15,000.00	13,000.00	2,000.00	-	15,000.00	-
4	Website	-	600.00	-	-	-	600.00	567.60	-	-	567.60	32.40
4	Bond Advisory Services	-	5,000.00	-	-	-	5,000.00	6,194.95	-	-	6,194.95	(1,194.95)
4	Bank Fees	-	50.00	-	-	-	50.00	300.00	-	-	300.00	(250.00)
4	Payroll Service	-	11,000.00	-	-	-	11,000.00	8,651.99	-	-	8,651.99	2,348.01
4	Legal Advertisement	-	1,750.00	-	-	-	1,750.00	1,946.44	-	-	1,946.44	(196.44)
4	Postage	-	750.00	-	-	-	750.00	802.35	-	-	802.35	(52.35)
4	Office Supplies	-	1,000.00	-	-	-	1,000.00	475.23	-	-	475.23	524.77
4	Computer/Copy Expense	-	6,000.00	-	-	-	6,000.00	8,727.82	1,200.00	-	9,927.82	(3,927.82)
	Covid19 Expenses	-	-	-	-	-	-	-	-	-	-	-
4	Dues & Memberships	-	190.00	-	-	-	190.00	95.00	-	-	95.00	95.00
4	Insurance - Property & Liability	-	108,000.00	-	-	-	108,000.00	111,849.00	-	-	111,849.00	(3,849.00)
4	Insurance - Workers Comp	-	54,000.00	-	-	-	54,000.00	50,840.00	-	-	50,840.00	3,160.00
4	Unemployment Insurance	-	1,000.00	-	-	-	1,000.00	-	-	-	-	1,000.00
4	Payroll Taxes	-	36,000.00	-	-	-	36,000.00	32,478.95	-	-	32,478.95	3,521.05
4	Employee Assistance Program	-	3,950.00	-	-	-	3,950.00	3,950.00	-	-	3,950.00	-
4	Town Administrative Services	-	6,800.00	-	-	-	6,800.00	6,808.00	-	-	6,808.00	(8.00)
4	Annual Report	-	1,000.00	-	-	-	1,000.00	1,579.75	-	-	1,579.75	(579.75)
4	Election Cost	-	1,700.00	-	-	-	1,700.00	818.65	-	-	818.65	881.35
4	Miscellaneous Expense	-	-	-	-	-	-	649.30	-	-	649.30	(649.30)
	<b>Total Other Expenses</b>	-	260,740.00	-	-	-	260,740.00	257,463.56	3,200.00	-	260,663.56	76.44
	<b>Total Finance Department/General Government</b>	-	360,640.00	-	-	4,000.00	364,640.00	360,489.42	3,200.00	-	363,689.42	950.58
3	<b>Reserve Fund</b>	-	30,000.00	-	-	(4,500.00)	25,500.00	-	-	-	-	25,500.00
<b>Fire Department</b>												
5	Salary & Wages - Chief	-	136,580.00	-	-	-	136,580.00	136,580.06	-	-	136,580.06	(0.06)
5	Salary & Wages - Deputy Chief	-	931,836.00	-	-	-	931,836.00	887,614.76	-	-	887,614.76	(31,847.04)
5	Salary & Wages - Admin Assist	-	51,000.00	-	-	-	51,000.00	37,448.04	-	-	37,448.04	13,551.96
5	Salary & Wages - EMS Office	-	10,000.00	-	-	-	10,000.00	3,015.32	-	-	3,015.32	6,984.68
5	Salary & Wages - Incident Perm	-	78,000.00	-	-	-	78,000.00	29,938.17	-	-	29,938.17	48,061.83
5	Salary & Wages - Training FT	-	75,000.00	-	-	-	75,000.00	19,045.33	-	-	19,045.33	55,954.67
5	Salary & Wages - Vacation Coverage	-	106,000.00	-	-	-	106,000.00	91,050.99	-	-	91,050.99	14,949.01
5	Salary & Wages - Sick Coverage	-	100,000.00	-	-	-	100,000.00	38,959.27	-	-	38,959.27	61,040.73
5	Salary & Wages - Personal Coverage	-	30,500.00	-	-	-	30,500.00	8,916.07	-	-	8,916.07	21,583.93
5	Salary & Wages - Holiday Pay	-	44,623.00	-	-	-	44,623.00	24,231.50	-	-	24,231.50	20,391.50
5	Salary & Wages - Full Time Injury	-	55,000.00	-	-	-	55,000.00	157,777.79	-	-	157,777.79	(102,777.79)
5	Salary & Wages - Other Union	-	4,000.00	-	-	-	4,000.00	278.01	-	-	278.01	3,721.99

Cotuit Fire District  
 Combined Appropriations and Expenditures  
 For the Fiscal Year 2020

Article FY 2020	Group / Line Item	Beginning Encumbrance	ADM/SDM 5/29/2020	SDM 11/19 & 9/13	Debt Trf & Other	Reserve Fund Transfers	Final FY 2020	Expended 2020	Encumbered 2020	Cont Approp	Total 2020	2020 Turnback
5	Salary & Wages - Emerg Labor	-	25,000.00	-	-	-	25,000.00	75,140.58	-	-	75,140.58	(50,140.58)
5	Salary & Wages - Longevity Pay	-	11,000.00	-	-	-	11,000.00	10,050.00	-	-	10,050.00	950.00
	Salary & Wages - Hazmat	-	-	-	-	-	1,500.01	1,500.01	-	-	1,500.01	(1,500.01)
5	Salary & Wages - Other FT	-	25,000.00	-	-	-	25,000.00	73,299.31	-	-	73,299.31	(48,299.31)
	<b>Total Payroll</b>	-	1,727,519.00	-	-	-	1,683,539.00	1,628,712.25	-	-	1,628,712.25	56,846.75
5	Electricity	-	14,000.00	-	-	-	14,000.00	9,071.75	-	-	9,071.75	4,928.25
5	Heating	-	6,550.00	-	-	-	6,550.00	4,065.98	-	-	4,065.98	2,484.02
5	Gasoline/Diesel	-	12,000.00	-	-	-	12,000.00	8,616.41	-	-	8,616.41	3,383.59
5	Repairs/Maint - Buildings	-	17,000.00	-	-	-	17,000.00	11,673.39	189.00	-	11,862.39	5,137.61
5	Repairs/Maint - Grounds	-	3,500.00	-	-	-	3,500.00	1,462.44	-	-	1,462.44	2,037.56
5	Repairs/Maint - Vehicles	-	26,000.00	-	-	-	26,000.00	18,866.19	36.92	-	18,903.11	7,096.89
5	Repairs/Maint - Radio Equip	-	5,000.00	-	-	-	5,000.00	1,225.54	-	-	1,225.54	3,774.46
5	Maint - Protective Clothing	-	14,000.00	-	-	-	14,000.00	21,427.15	-	-	21,427.15	(7,427.15)
5	Maint - Uniforms FT	-	12,000.00	-	-	-	12,000.00	11,406.52	-	-	11,406.52	593.48
5	Telephone	-	3,500.00	-	-	-	3,500.00	2,911.30	38.80	-	2,950.10	549.90
5	911 Dispatch	-	37,500.00	-	-	-	37,500.00	37,534.67	-	-	37,534.67	(34.67)
5	Telephone Lines - Other	-	4,500.00	-	-	-	4,500.00	3,731.38	-	-	3,731.38	768.62
5	Legal Services	-	35,000.00	-	-	-	35,000.00	9,863.56	2,437.50	-	12,301.06	22,698.94
5	Physicals/PA Tests	-	3,400.00	-	-	-	3,400.00	1,807.22	782.78	-	2,590.00	810.00
5	CMED Fees	-	4,000.00	-	-	-	4,000.00	2,292.48	-	-	2,292.48	1,707.52
5	Ambulance Billing	-	12,000.00	-	-	-	12,000.00	9,777.41	2,250.00	-	9,777.41	2,222.59
5	Administrative Expense	-	18,000.00	-	-	-	18,000.00	16,820.44	2,250.00	-	19,070.44	(1,070.44)
5	Office Supplies	-	3,500.00	-	-	-	3,500.00	2,509.02	-	-	2,509.02	990.98
5	Fire/Rescue Equipment	-	10,000.00	-	-	-	10,000.00	12,108.91	3,932.14	-	16,041.05	(6,041.05)
5	Building Supplies	-	8,000.00	-	-	-	8,000.00	5,898.05	-	-	5,898.05	2,101.95
5	Ambulance Supplies	-	38,500.00	-	-	-	38,500.00	49,872.06	2,300.00	-	52,172.06	(13,672.06)
5	Dues & Memberships	-	2,500.00	-	-	-	2,500.00	700.00	-	-	700.00	1,800.00
5	Training & Education	-	22,000.00	-	-	-	22,000.00	17,405.15	900.00	-	18,305.15	3,694.85
5	Fire Prevention Education	-	1,200.00	-	-	-	1,200.00	13.00	-	-	13.00	1,187.00
5	Information Technologies	-	23,000.00	-	-	-	23,000.00	23,306.73	4,503.95	-	27,810.68	(4,810.68)
5	Miscellaneous Expense	-	1,000.00	-	-	-	1,000.00	3,163.00	-	-	3,163.00	(2,163.00)
	<b>Total Other Expenses</b>	-	337,650.00	-	-	-	337,650.00	284,366.75	20,534.09	-	304,900.84	32,749.16
	Prior Year Encumbrances	10,272.78	-	-	-	-	10,272.78	9,343.01	-	-	9,343.01	929.77
	<b>Total Fire Department</b>	<b>10,272.78</b>	<b>2,021,189.00</b>	-	-	-	<b>2,031,461.78</b>	<b>1,920,402.01</b>	<b>20,534.09</b>	-	<b>1,940,936.10</b>	<b>90,525.68</b>
13	Street Lights - Electricity	-	3,500.00	-	-	-	3,500.00	4,398.06	-	-	4,398.06	(898.06)
13	Street Lights - Maintenance	-	2,500.00	-	-	-	2,500.00	173.40	-	-	173.40	2,326.60
	Prior Year Encumbrance	-	6,000.00	-	-	-	6,000.00	4,571.46	-	-	4,571.46	1,428.54
	<b>Total Street Lights</b>	-	<b>6,000.00</b>	-	-	-	<b>6,000.00</b>	<b>4,571.46</b>	-	-	<b>4,571.46</b>	<b>1,428.54</b>
	<b>Water Department</b>											
7	Salary & Wages Superintendent	-	99,910.00	-	-	-	99,910.00	99,910.08	-	-	99,910.08	(0.08)
7	Salary & Wages Operators	-	179,000.00	-	500.00	-	179,500.00	180,529.44	-	-	180,529.44	(1,029.44)
7	Salary & Wages Office Manager	-	58,000.00	-	-	-	58,000.00	58,017.28	-	-	58,017.28	(17.28)
7	Salary & Wages Overtime	-	13,800.00	-	-	-	13,800.00	12,729.90	-	-	12,729.90	1,070.10
7	Salary & Wages On Call	-	11,700.00	-	-	-	11,700.00	11,700.00	-	-	11,700.00	-
	<b>Total Payroll</b>	-	362,410.00	-	500.00	-	362,910.00	362,886.70	-	-	362,886.70	23.30

Cotuit Fire District  
 Combined Appropriations and Expenditures  
 For the Fiscal Year 2020

Article FY 2020	Group / Line Item	Beginning Encumbrance	ADM/SDM 5/29/2020	SDM 11/19 & 9/13	Debt Trf & Other	Reserve Fund Transfers	Final FY 2020	Expended 2020	Encumbered 2020	Cont. Approp	Total 2020	2020 Turnback
7	Electricity	-	73,000.00				73,000.00	65,779.74		-	65,779.74	7,220.26
7	Heating	-	2,600.00				2,600.00	2,748.90		-	2,748.90	(148.90)
7	Gasoline/Diesel	-	8,000.00				8,000.00	6,899.41		-	6,899.41	1,100.59
7	Chemicals	-	25,000.00				25,000.00	20,745.05	5,518.29	-	26,263.34	(1,263.34)
7	Repairs/Maint - Mains	-	13,500.00				13,500.00	15,163.04	9,440.00	-	24,603.04	(11,103.04)
7	Repairs/Maint - Stations	-	40,000.00				40,000.00	23,468.65	10,829.50	-	34,298.15	5,701.85
7	Repairs/Maint - Buildings	-	5,000.00				5,000.00	1,103.15		-	1,103.15	3,896.85
7	Repairs/Maint - Testing	-	7,500.00				7,500.00	3,868.24		-	3,868.24	3,631.76
7	Repairs/Maint - Grounds	-	6,000.00				6,000.00	4,266.00	2,736.00	-	7,002.00	(1,002.00)
7	Repairs/Maint - Vehicles	-	3,000.00				3,000.00	1,928.23		-	1,928.23	1,071.77
7	Uniforms	-	2,000.00				2,000.00	1,930.95		-	1,930.95	69.05
7	Telephone	-	2,500.00				2,500.00	3,795.91		-	3,795.91	(1,295.91)
7	Consumption Assessment	-	2,259.00				2,259.00	1,731.19		-	1,731.19	527.81
7	Engineering/Legal	-	50,000.00				50,000.00	11,368.31	17,000.00	-	28,368.31	21,631.69
7	Legal Advertisement	-	5,000.00				5,000.00	597.76	213.44	-	811.20	4,188.80
7	Postage	-	7,500.00				7,500.00	5,173.48		-	5,173.48	2,326.52
7	Printing	-	6,000.00				6,000.00	6,602.42	24.78	-	6,627.20	(627.20)
7	Office Supplies	-	800.00				800.00	314.25		-	314.25	485.75
7	Computer/Copy Expense	-	6,875.00				6,875.00	10,384.02		-	10,384.02	(3,509.02)
7	Building Supplies	-	500.00				500.00	2,073.60	368.47	-	2,442.07	(1,942.07)
7	Tools/Hardware	-	1,500.00				1,500.00	1,769.89		-	1,769.89	(269.89)
7	Meter Replacement	-	10,000.00				10,000.00	6,705.60		-	6,705.60	3,294.40
7	Dues & Licenses	-	2,965.00				2,965.00	2,063.71		-	2,063.71	901.29
7	Training & Education	-	4,000.00				4,000.00	250.00		-	250.00	3,750.00
7	Miscellaneous Expense	-	1,500.00				1,500.00		630.00	-	630.00	870.00
7	Service Connections	-	26,000.00				26,000.00	25,960.92		-	25,960.92	39.08
7	USDA Maintenance	-	15,500.00				15,500.00			-	15,500.00	-
	<b>Total Other Expenses</b>	-	328,499.00				328,499.00	242,192.42	46,760.48	-	288,952.90	39,546.10
	Prior Year Encumbrances	6,962.42					6,962.42	6,962.42		-	6,962.42	-
	<b>Total Water Department</b>	30,000.00					30,000.00	30,000.00		-	30,000.00	-
	<b>Total Public Buildings</b>	<b>36,962.42</b>	<b>690,909.00</b>			<b>500.00</b>	<b>728,371.42</b>	<b>642,041.54</b>	<b>46,760.48</b>	-	<b>688,802.02</b>	<b>39,569.40</b>
	<b>Total Public Works</b>											
11	Salary & Wages	-	4,963.00				4,963.00	3,644.48		-	3,644.48	1,318.52
	<b>Total Payroll</b>	-	4,963.00				4,963.00	3,644.48		-	3,644.48	1,318.52
11	Electricity	-	1,300.00				1,300.00	1,731.97		-	1,731.97	(431.97)
11	Heat & Water	-	2,800.00				2,800.00	1,634.70		-	1,634.70	1,165.30
11	Repairs/Maint - Buildings	-	5,357.00				5,357.00	3,587.58		-	3,587.58	1,769.42
11	Repairs/Maint - Grounds	-	7,114.00				7,114.00	3,701.33		-	3,701.33	3,412.67
11	Telephone	-	1,600.00				1,600.00	1,742.09		-	1,742.09	(142.09)
11	Alarm Service	-	425.00				425.00	680.00		-	680.00	(255.00)
11	Miscellaneous Expense	-	600.00				600.00	1,027.95		-	1,027.95	(427.95)
	<b>Total Other Expenses</b>	-	19,196.00				19,196.00	14,105.62		-	14,105.62	5,090.38
	Prior Year Encumbrance	148.00					148.00	148.00		-	148.00	-
	<b>Total Public Buildings</b>	<b>148.00</b>	<b>24,159.00</b>			-	<b>24,307.00</b>	<b>17,898.10</b>	-	-	<b>17,898.10</b>	<b>6,408.90</b>
	<b>Total Public Works</b>	<b>47,383.20</b>	<b>3,132,897.00</b>			-	<b>3,180,280.20</b>	<b>2,945,402.53</b>	<b>70,494.57</b>	-	<b>3,015,897.10</b>	<b>164,383.10</b>

Cotuit Fire District  
Combined Appropriations and Expenditures  
For the Fiscal Year 2020

Article FY 2020	Group / Line Item	Beginning Encumbrance	ADM/SDM 5/29/2020	SDM 11/19 & 9/13	Debt Trf & Other	Fund Transfers	Final FY 2020	Expended 2020	Encumbered 2020	Cont. Approp	Total 2020	2020 Turnback
14	Public Library	-	22,690.00	-	-	-	22,690.00	22,690.00	-	-	22,690.00	-
	<b>Debt Service</b>											
15	Long Term Principal	-	152,632.00	-	-	-	152,632.00	152,632.00	-	-	152,632.00	-
15	Long Term Interest	-	85,631.56	-	-	-	85,631.56	85,631.56	-	-	85,631.56	0.44
15	Short Term Principal	-	200,000.00	-	-	-	200,000.00	280,000.00	-	-	280,000.00	(80,000.00)
15	Short Term Interest	-	36,760.00	-	-	-	36,760.00	34,575.00	-	-	34,575.00	2,185.00
	<b>Total Debt Service</b>	-	<b>475,024.00</b>	-	-	-	<b>475,024.00</b>	<b>552,838.56</b>	-	-	<b>552,838.56</b>	<b>(77,814.56)</b>
	<b>Employee Benefits/Insurance</b>											
16	Insurance - Health	-	360,750.00	-	-	-	360,750.00	329,588.31	-	-	329,588.31	31,161.69
16	Insurance - Life	-	500.00	-	-	-	500.00	439.30	-	-	439.30	60.70
16	Insurance - Dental	-	19,500.00	-	-	-	19,500.00	17,563.75	-	-	17,563.75	1,936.25
16	Retirement Assessment	-	327,832.00	-	-	-	327,832.00	325,052.00	-	-	325,052.00	2,780.00
	<b>Total Employee Benefits/Insurance</b>	-	<b>708,582.00</b>	-	-	-	<b>708,582.00</b>	<b>672,643.36</b>	-	-	<b>672,643.36</b>	<b>35,938.64</b>
	<b>Other Financing Uses</b>											
17	Trans To Stabilization Fund	-	25,000.00	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-
16	Trans To OPEB Fund	-	253,373.00	-	-	-	253,373.00	253,373.00	-	-	253,373.00	-
	Trans to Wd Stabilization per bylaws	-	-	45,800.00	-	-	45,800.00	45,800.00	-	-	45,800.00	-
	<b>Total Other Financing Uses</b>	-	<b>278,373.00</b>	<b>45,800.00</b>	-	-	<b>324,173.00</b>	<b>324,173.00</b>	-	-	<b>324,173.00</b>	-
	<b>Fund Totals</b>	<b>47,383.20</b>	<b>4,617,566.00</b>	<b>45,800.00</b>	-	-	<b>4,710,749.20</b>	<b>4,517,747.45</b>	<b>70,494.57</b>	-	<b>4,588,242.02</b>	<b>122,507.18</b>
	<b>Special Revenue Fund</b>											
	Safe Grant -19	1,092.36	-	-	-	-	1,092.36	1,092.36	-	-	1,092.36	-
	Safe Grant -20	-	-	-	2,055.00	-	2,055.00	1,752.00	-	303.00	2,055.00	-
	COVID Expenses	-	-	9,000.00	-	-	9,000.00	8,828.09	-	171.91	9,000.00	-
	<b>Fund Totals</b>	<b>1,092.36</b>	-	<b>9,000.00</b>	<b>2,055.00</b>	-	<b>12,147.36</b>	<b>11,672.45</b>	-	<b>474.91</b>	<b>12,147.36</b>	-
	<b>Stabilization Fund</b>											
	Transfer for Covid Expense	-	-	(9,000.00)	-	-	(9,000.00)	-	-	-	-	-
	<b>Fund Totals</b>	-	-	<b>(9,000.00)</b>	-	-	<b>(9,000.00)</b>	-	-	-	-	-
	<b>Capital Fund</b>											
	Permanent Fund - USDA Maint reserve	18,720.85	15,500.00	-	-	-	34,220.85	34,220.85	-	-	34,220.85	-
	BAN Premium	4,201.00	-	-	-	-	4,201.00	4,201.00	-	-	4,201.00	-
2020-7	Fire Station Renovations	-	-	-	13,934.73	-	13,934.73	13,934.73	-	-	(13,934.73)	-
2020-8	Air Packs	-	60,000.00	-	-	-	60,000.00	60,000.00	-	-	60,000.00	-
2019-5	Space Needs Study	24,600.00	-	-	-	-	24,600.00	13,037.92	-	11,562.08	11,562.08	-
2019-6	Fire Station Roof	-	-	-	35,000.00	-	35,000.00	64,912.00	-	(29,912.00)	35,000.00	-
2019-8	Air Packs	-	60,000.00	-	60,000.00	-	60,000.00	60,000.00	-	-	60,000.00	-
2019-9	Fire Department Truck	(56,487.00)	-	-	60,000.00	-	3,513.00	-	-	3,513.00	3,513.00	-
2019-12	Water Security System	(152,604.00)	-	-	1,800.00	-	(150,804.00)	244,060.61	-	(394,864.61)	(150,804.00)	-
2019-13	Water Department Truck	(52,956.00)	-	-	60,000.00	-	7,044.00	880.00	-	6,164.00	7,044.00	-
2019-15	Freedom Hall Flooring	(3,491.00)	-	-	45,000.00	-	41,509.00	30,700.00	-	10,809.00	41,509.00	-
2018-13	Chemical Upgrade	(496,400.00)	-	-	20,000.00	-	(476,400.00)	60,888.00	-	(476,400.00)	(476,400.00)	-
2017-6	Rehab Engine No. 263	-	-	-	-	-	-	60,888.00	-	-	60,888.00	-
2015	Water Tanks	312,634.00	-	-	-	-	312,634.00	312,634.00	-	-	312,634.00	-
2010-10	Water Mains	45,362.00	-	-	-	-	45,362.00	45,362.00	-	-	45,362.00	-
2009-10	Lovells Pond	32,477.00	-	-	-	-	32,477.00	32,477.00	-	-	32,477.00	-
	<b>Fund Totals</b>	<b>(323,943.15)</b>	<b>135,500.00</b>	-	<b>295,734.73</b>	-	<b>47,291.58</b>	<b>548,413.26</b>	-	<b>(501,121.68)</b>	<b>35,232.20</b>	-
	<b>TOTAL</b>	<b>(275,467.59)</b>	<b>4,753,066.00</b>	<b>45,800.00</b>	<b>297,789.73</b>	-	<b>4,761,188.14</b>	<b>5,077,833.16</b>	<b>70,494.57</b>	<b>(500,646.77)</b>	<b>4,635,621.58</b>	<b>122,507.18</b>

**COTUIT FIRE DISTRICT**  
**FY 2020 GROSS WAGES AND BENEFITS DISTRIBUTED**

DEPARTMENT/NAME	POSITION	BASE		OVERTIME		TOTAL WAGES PAID	AVE WEEKLY HRS	COST OF BENEFITS PAID
		WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID			
<b>OFFICERS ELECTED AND APPOINTED</b>								
Conley	Kevin	Fire Commissioner	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Eager	Charles	Clerk	\$ 2,800	\$ -	\$ -	2,800	N/A	\$ -
Genao	Silvio	Prudential Committee	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Hoppensteadt	Thomas	Water Commissioner	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Horsely	Scott	Water Commissioner	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Malloy	Kenneth	Moderator	\$ 250	\$ -	\$ -	250	N/A	\$ -
Mycock Kelly	Lisa	Prudential Committee	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Parks	Frances	Prudential Committee	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Pirrone	Ray	Treasurer	\$ 39,948	\$ -	\$ -	39,948	15	\$ -
Pisano	Richard	Fire Commissioner	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Robinson	Mark	Water Commissioner	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
Zais	Adam	Fire Commissioner	\$ 1,250	\$ -	\$ -	1,250	N/A	\$ -
<b>TOTAL WAGES AND BENEFITS - ELECTED AND APPOINTED OFFICERS</b>								<b>\$ 54,248</b>
<b>FINANCE DEPARTMENT</b>								
Haven	Lisa	Assistant Treasurer	\$ 40,284	\$ -	\$ -	40,284	32	\$ 360.00
<b>TOTAL WAGES AND BENEFITS - FINANCE DEPARTMENT PERSONNEL</b>								<b>\$ 40,644</b>
<b>PUBLIC BUILDINGS</b>								
Dauley	Christine	Administrative Assistant	\$ 7,688	\$ -	\$ -	7,688	5	\$ -
Hadaway	Leman	Freedom Hall Custodian	\$ 4,149	\$ -	\$ -	4,149	3	\$ -
<b>TOTAL WAGES AND BENEFITS - PUBLIC BUILDINGS PERSONNEL</b>								<b>\$ 11,837</b>

**COTUIT FIRE DISTRICT**  
**FY 2020 GROSS WAGES AND BENEFITS DISTRIBUTED**

DEPARTMENT/NAME	POSITION	BASE		OVERTIME		TOTAL		AVE		COST OF	
		WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WEEKLY HRS	WEEKLY HRS	BENEFITS PAID	BENEFITS PAID
<b>FIRE DEPARTMENT FULL TIME STAFF</b>											
Amento	John	Lieutenant/EMT	\$ 82,511	\$ 15,405	\$ 97,916	\$	45	\$	1,746		
Anderson	Erik	Firefighter/Paramedic	\$ 31,289	\$ 10,370	\$ 41,659	\$	56	\$	5,349		
Clark	Shane	Firefighter/Paramedic/EMS Off	\$ 89,316	\$ 52,843	\$ 142,159	\$	59	\$	21,438		
Daly	Kellen	Firefighter/Paramedic	\$ 66,104	\$ 37,766	\$ 103,870	\$	60	\$	16,241		
Dauley	Christina	Administrative Assistant	\$ 38,347	\$ -	\$ 38,347	\$	34	\$	17,395		
Emerson	Peter	Firefighter/Paramedic	\$ 80,825	\$ 51,010	\$ 131,835	\$	61	\$	10,493		
Gardiner	Christian	Firefighter/Paramedic	\$ 32,435	\$ 23,028	\$ 55,463	\$	64	\$	0		
Kuenzel	Eric	Firefighter/Paramedic	\$ 12,974	\$ 6,765	\$ 19,739	\$	56	\$	3,609		
Lee	Brian	Firefighter/Paramedic	\$ 42,346	\$ 27,656	\$ 70,002	\$	61	\$	6,966		
Lyons	Brent	Lieutenant/EMT	\$ 77,927	\$ 58,355	\$ 136,282	\$	64	\$	26,243		
Marczely	Harold	Firefighter/Paramedic	\$ 19,219	\$ 454	\$ 19,673	\$	43	\$	7,215		
McNamara	William	Lieutenant/EMT	\$ 84,823	\$ 81,886	\$ 166,709	\$	71	\$	971		
McPherson	Jeremy	Firefighter/Paramedic	\$ 78,327	\$ 50,180	\$ 128,507	\$	61	\$	8,775		
Melanson	Scott	Firefighter/Paramedic	\$ 12,974	\$ 5,607	\$ 18,580	\$	54	\$	0		
Pouliot	Joseph	Lieutenant/EMT	\$ 59,374	\$ 11,556	\$ 70,930	\$	48	\$	18,674		
Pouliot	Joseph	Deputy Chief/EMT	\$ 28,751	\$ -	\$ 28,751	\$	40	\$	7,569		
Rhude	Paul	Fire Chief/EMT	\$ 135,532	\$ -	\$ 135,532	\$	40	\$	0		
Staggs	Casey	Firefighter/Paramedic	\$ 74,388	\$ 34,047	\$ 108,435	\$	74	\$	927		
Williamson	Douglas	Firefighter/Paramedic	\$ 78,827	\$ 31,673	\$ 110,500	\$	54	\$	10,449		
<b>TOTAL FIRE DEPT PERSONNEL</b>			<b>\$ 1,126,288</b>	<b>\$ 498,603</b>	<b>\$ 1,624,891</b>	<b>\$</b>		<b>\$ 1,624,891</b>		<b>\$ 164,061</b>	
<b>FIRE DEPARTMENT CALL STAFF</b>											
<b>TOTAL FIRE CALL FIRE STAFF</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$</b>	<b>0</b>	<b>\$ -</b>		<b>\$ -</b>	
<b>TOTAL WAGES AND BENEFITS - ALL FIRE PERSONNEL</b>			<b>\$ 1,788,952</b>								

**COTUIT FIRE DISTRICT  
FY 2020 GROSS WAGES AND BENEFITS DISTRIBUTED**

DEPARTMENT/NAME	POSITION	BASE		OVERTIME		TOTAL		AVE		COST OF	
		WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WEEKLY HRS	WEEKLY HRS	BENEFITS PAID	BENEFITS PAID
<b>WATER DEPARTMENT</b>											
Bergman	Sean	Asst. Water Superintendent	78,279	\$	4,456	\$	82,735	41.6	\$	21,687	
Dwyer	Matthew	Water Operator	55,341		3,952		59,293	42.1		8,061	
Gallagher	James	Water Operator	56,996		3,656		60,652	41.8		8,061	
Nash	Jennifer	Office Manager	57,506		540		58,045	40.3		21,687	
Wiseman	Christopher	Water Superintendent	99,106		-		99,106	40.0		33	
			\$ 347,228	\$	12,604	\$	359,832			\$ 59,531	
<b>TOTAL WAGES AND BENEFITS - WATER DEPARTMENT PERSONNEL</b>											<b>\$ 419,362</b>

**RETIRES**

Donheiser	Alan	Retired Prudential Committee	N/A		N/A		N/A	N/A	\$	7,551	
Fenner	Donna	Retired Fire Department	N/A		N/A		N/A	N/A		10,462	
Frazier	Paul	Retired Fire Department	N/A		N/A		N/A	N/A		10,462	
Hoffman	Stephen	Retired Fire Department	N/A		N/A		N/A	N/A		13	
Leavenworth	Sheri	Retired Water Department	N/A		N/A		N/A	N/A		7,564	
Lloyd	Michael	Retired Prudential Committee	N/A		N/A		N/A	N/A		7,551	
Murray	Agnes	Retired Finance Department	N/A		N/A		N/A	N/A		12	
Mycock	Ronald	Retired Fire Commission	N/A		N/A		N/A	N/A		6,984	
Olsen	Christopher	Retired Fire Chief	N/A		N/A		N/A	N/A		10,449	
Pierce	David	Retired Fire Department	N/A		N/A		N/A	N/A		18	
Pierce	Jane	Retired Fire Department	N/A		N/A		N/A	N/A		26,199	
Sargent	William	Retired Fire Department	N/A		N/A		N/A	N/A		26,199	
VanEtten	Michael	Retired Fire Department	N/A		N/A		N/A	N/A		3,690	
Ventura	Kenneth	Retired Water Department	N/A		N/A		N/A	N/A		3,330	

**TOTAL OTHER POST EMPLOYMENT BENEFITS (OPEB) -- INSURANCE BENEFITS**

**\$ 120,485**

**COTUIT FIRE DISTRICT TOTALS**

**TOTAL COTUIT FIRE DISTRICT FY 2020 COST OF WAGES AND BENEFITS**

**\$ 2,435,528**

**COTUIT FIRE DISTRICT  
FY 2020 GROSS WAGES AND BENEFITS DISTRIBUTED**

DEPARTMENT/NAME	POSITION	BASE		OVERTIME		TOTAL		AVE		COST OF	
		WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WAGES PAID	WEEKLY HRS	WEEKLY HRS	BENEFITS PAID	BENEFITS PAID
<b>WATER DEPARTMENT</b>											
Bergman	Sean	Asst. Water Superintendent	78,279	\$	4,456	\$	82,735	41.6	\$	21,687	
Dwyer	Matthew	Water Operator	55,341		3,952		59,293	42.1		8,061	
Gallagher	James	Water Operator	56,996		3,656		60,652	41.8		8,061	
Nash	Jennifer	Office Manager	57,506		540		58,045	40.3		21,687	
Wiseman	Christopher	Water Superintendent	99,106		-		99,106	40.0		33	
			\$ 347,228	\$	12,604	\$	359,832			\$ 59,531	

**TOTAL WAGES AND BENEFITS - WATER DEPARTMENT PERSONNEL**

**\$ 419,362**

**RETIRES**

Donheiser	Alan	Retired Prudential Committee	N/A		N/A		N/A	N/A	\$	7,551	
Fenner	Donna	Retired Fire Department	N/A		N/A		N/A	N/A		10,462	
Frazier	Paul	Retired Fire Department	N/A		N/A		N/A	N/A		10,462	
Hoffman	Stephen	Retired Fire Department	N/A		N/A		N/A	N/A		13	
Leavenworth	Sheri	Retired Water Department	N/A		N/A		N/A	N/A		7,564	
Lloyd	Michael	Retired Prudential Committee	N/A		N/A		N/A	N/A		7,551	
Murray	Agnes	Retired Finance Department	N/A		N/A		N/A	N/A		12	
Mycock	Ronald	Retired Fire Commission	N/A		N/A		N/A	N/A		6,984	
Olsen	Christopher	Retired Fire Chief	N/A		N/A		N/A	N/A		10,449	
Pierce	David	Retired Fire Department	N/A		N/A		N/A	N/A		18	
Pierce	Jane	Retired Fire Department	N/A		N/A		N/A	N/A		26,199	
Sargent	William	Retired Fire Department	N/A		N/A		N/A	N/A		26,199	
VanEtten	Michael	Retired Fire Department	N/A		N/A		N/A	N/A		3,690	
Ventura	Kenneth	Retired Water Department	N/A		N/A		N/A	N/A		3,330	

**TOTAL OTHER POST EMPLOYMENT BENEFITS (OPEB) -- INSURANCE BENEFITS**

**\$ 120,485**

**COTUIT FIRE DISTRICT TOTALS**

**TOTAL COTUIT FIRE DISTRICT FY 2020 COST OF WAGES AND BENEFITS**

**\$ 2,435,528**

## NOTES

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COTUIT FIRE DISTRICT  
POST OFFICE BOX 1475  
COTUIT, MASSACHUSETTS 02635