

Fire Commissioner's Meeting / SPECIAL MEETING

April 09, 2024

Present: Chairman Conley, Commissioner Pisano, Commissioner Zais, Chief Brown, Deputy Clark

Meeting Broadcast via:

Zoom - Commissioner Pisano, Deputy Clark

Freedom Hall - Chairman Conley, Chief Brown, Commissioner Zais

Public Comment

- Dave Fravel re able to hear

First order of Business:

Minutes

- March 12, 2024, minutes reviewed and accepted

Fire Chief Report:

March 2024 had a total of 61 responses:

- 2 Fires
- 36 Rescue/EMS
- 3 Hazardous Condition
- 1 Community risk reduction responses
- 3 Reassurance Program responses
- 6 Service Calls
- 2 Good Intent
- 7 False Alarms
- 1 Special Incident type
 - Commissioner Pisano asked what the Special Incident was?
 - Citizen complaint re open burning
- 13% of calls overlapping incidents
 - Chairman Conley asked if TOD could be added to overlapping calls.
- Mutual Aid was provided 2x times.
- Mutual Aid was received 2x times.
 - Both Cotuit FD received mutual aid from Centerville Fire Department

Administration:

- Deputy Clark attended the Fire Service Technology Summit on March 18, 2024, to review new technology both software and hardware that is available to the Fire Service industry.
 - Sponsored by one of the Chief's Association
- Annual ambulance inspection was conducted by Commonwealth OEMS (Office of Emergency Medical Services)
 - Both ambulances passed
 - Thanks to Officer Staggs for coordination with OEMS.
- FY25 budget present to the Prudential Committee on March 25, 2024
- On March 28, 2024, Chief Brown assisted Harwich FD on its promotional process.
- On March 22, 2024, Chief Brown presented an incident review to the Intern Program at Barnstable High School.
 - Sturgis intern was accepted into the Southern Maine Community College fire science program and offered a live-in program.
- Chairman Conley asked about the interns at Mashpee High School.
 - Deputy Clark stated that once the Seniors present for their Senior project, they will come in and meet with the Commissioners.

TECHNOLOGY

- Deputy Clark's attendance at the summit as stated above.

PRO EMS REPORT

- Not discussed

PERSONNEL and TRAINING

- All personnel participated in the DISC Profile Leadership and Emotional Intelligence Training and Education Program which was presented at the firehouse by a representative of the Edward J. Collins Center for Public Management from UMass
- Local 3642 donated 17 hands to the church for Easter dinner baskets for families in need

Reassurance Program:

- Not discussed

Apparatus and equipment:

- Captain McNamara addressed trailer issues for Marine 266 and thinks by the end of the month it should be fixed.

Facilities:

- Fire Needs Committee continues to have regular conductive meetings.
- semiannual preventative maintenance was completed on the Station generator.
- Commissioner Zais asked when the “weekly self-test” would be?
 - Chief answered at the beginning of the week but not at night.
- Commissioner Pisano asked about the Closing Report?
 - There are significant arrears on the part of Humana representing a subset of the VA policies.
 - Chief will look into it.

OLD BUSINESS:

School Building Sub-Committee Reports

Commissioner Zais - Policy Advisory Committee

- Nothing new to report

Facilities Committee - Needs Assessment

- **Station needs:**
- Hope to have plans to show everyone at the next meeting.
- Catalyst provided updates instead of plans.
- Expecting results from Cape & Islands regarding their engineering work
 - They’re doing the preliminary site redesign plan to look at merging the two sites.
- Starting to look at structural review of the property.
 - Make sure that the current structure can handle the potential new build on top of it.
- Starting to look at testing of radon for both properties and asbestos demolition and hazardous material survey.
- Estimation of building costs and building design
- Have a warrant that may need to be revisited ahead of the upcoming Prudential meeting.
- Commissioner Pisano asked if any formal outreach has been made to the abutters about the idea in the works as it moves forward and garners their sentiment and answer any preliminary questions they may have?

- Chairman Conley stated that they have not at this stage.
- Chief Brown also stated that the abutters should be engaged as soon as they can but perhaps waiting until they had something and concepts to show and something more tangible for consideration.
- Commissioner Zais also mentioned that early engagement with abutters might be considered as well.
 - Commissioner Zais asked if any of the abutters have been into the current station?
 - Chief Brown stated not as of yet and revisited his earlier answer about having something more tangible to show but deferred to the board and the Chairman as well.
 - Commissioner Pisano stated that perhaps for the May 2024 meeting, to alert the abutters regarding this upcoming meeting as they may have some more tangible concepts to show.

By-Laws Committee

- Commissioner Pisano stated that the By-Laws Committee had a meeting April 8, 2024.
- Reviewed status of By-Laws.
- No pressing need for modifications.
- Will meet again April 10, 2024, to review and approve minutes (that were overlooked)

NEW BUSINESS

- Performance Evaluation Reports that are being developed for the Chief and (ultimately) for the Deputy as well.

BUDGET

- Not discussed.

Public Comment

- No public comment

Motion to adjourn.

- All in favor, motion accepted