

## **Fire Commissioner's Meeting**

**August 13, 2024**

Present at Freedom Hall: Chairman Conley, Commissioner Zais, Commissioner Ross, Chief Brown and Deputy Clark

### **Public Comment**

- No public comment

### **First order of Business:**

#### **Minutes**

- July 16, 2024, minutes reviewed and accepted as written
  - Motion to approve, accepted

### **Fire Chief Report:**

July 2024 had a total of 106 responses:

- 2 Fires
- 57 Rescue/EMS
- 1 Station Walk-in Medical Incidents
- 3 Hazardous Condition
- 1 Community Risk Reduction responses
- 7 Reassurance Program responses
- 6 Service Calls
- 6 Good Intent
- 23 False Alarms/CO Alarms
- 28% of calls overlapping
- YTD Percentage Difference = +33% for call volume

Mutual Aid was provided 8x times.

Mutual Aid was received 5x times.

### **Administration:**

- The Department received a FEMA Assistance to Firefighters Grant in the amount of \$27,159.04 to purchase a LUCAS CPR device.
  - Thank you to DC Clark, Captain Amento and EMSO Staggs for their work on the grant application.
    - Once purchased, that will ensure that there is a LUCAS device on both of the ambulances
- DC Clark attended the Supervisory Liability in MA Fire Departments training program.

- Chief Brown stated that they are still waiting to hear back regarding the same grant program, the \$800k grant.
  - Chairman Conley asked for a timeframe for a response re same
    - Chief Brown stated he did not know of a timeframe.

## **TECHNOLOGY**

- Preliminary discussions and design ideas for an improved Fire Department/Fire District website are underway.
  - DC Clark taking the lead on the Fire Admin on that with Water Work Department and will be working with Prudential on this

## **PRO EMS REPORT**

- Not discussed

## **PERSONNEL and TRAINING**

- CFD personnel participated in a Library event at Ropes Field
  - Captain McNamara, FF Lee and FF Gardiner constructed a spray house prop for children to aim hoses at. Sprayed through windows at pretend flames so kids could knock the flames down. The prop was used at this event along with other fun activities with CFD personnel.
- CFD personnel installed a replica fire hydrant in front of fire station that contained dog treats. This has been very popular with the area canines.
  - Thank you to Local 3642 for installing and replenishing the dog treats
    - Received an email from someone that attended with their dog enjoying the treat

## **Reassurance Program:**

- Not discussed

## **Apparatus and equipment:**

- Tires were replaced on Ambulance 262, the unit is back in service
- Continue to maintain contact with the vendor for the new ambulance
  - On the phone with them for any update
    - No new update
      - Have all contact/correspondence(s) on record
        - The contact/correspondence has been ongoing since 2022

## **Facilities:**

- Working on quotes to relocate a heater in the apparatus bay that is at risk of being struck by apparatus.
- The thermostat in the gear locker was replaced

## **OLD BUSINESS:**

### **School Building Sub-Committee Reports**

#### **Commissioner Zais - Policy Advisory Committee**

- Spoke with the Chair and it was decided that Commissioner Zais should take over pending a vote

#### **Facilities Committee - Needs Assessment**

- RFQ for Owners Project Manager (a/k/a OPM) went out 07.26.2024 and response due back by 08.26.2024
  - No questions or calls on the OPM
- RFQ for Architectural and Engineering Design Phase has been completed and is down to legal and should go out on all the appropriate postings and channels and broadcasting methods required by Mass General Law on 08.19.2024 and responses will be due back by 09.19.2024

#### **By-Laws Committee**

- Nothing new to report

## **NEW BUSINESS**

- Welcome to Commissioner Ross
- Electing new Chairman to the Board of Fire Commissioners
  - Commissioner Zais move that Kevin Conley stand for position of Chairman for the Fire Commission for subsequent year
    - All in favor / motion accepted

## **BUDGET**

- Not discussed.

#### **Public Comment**

- Phil Odenice in his capacity as Civic Association Board Member thanked the Commissioners for running a great and fast meeting and in his capacity as a dog owner, he thanks them again for the fire hydrant

#### **Motion to adjourn**

- All in favor, motion accepted