

COTUIT FIRE DISTRICT



ANNUAL REPORTS
F.Y. '91

COVER PHOTO

Pre-race Gathering

Taken from Mrs Morton's "Tea House"

(Photo courtesy of
the Cotuit Historical Society
with special thanks to Nancy Grant for her help over the years)

REPORT OF THE CLERK

COTUIT FIRE DISTRICT

ANNUAL ELECTION AND DISTRICT MEETING

MAY 28 AND 29, 1991

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the Fire Station, 64 High Street, Cotuit, Tuesday, May 28, 1991, between the hours of twelve o'clock noon and eight o'clock PM. The results were as follows:

	Votes received
Treasurer -- for three years Agnes C. Murray*	51
One member of the Prudential Committee -- for three years Jack A. McCullough*	50
One member of the Board of Fire Commissioners -- for three years	
Robert W. Eldred*	47
One member of the Board of Water Commissioners - for three years	
Jack Andersen*	51
Total votes cast: 54	

Also in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held on Wednesday, May 29, 1991, at the Cotuit Elementary School, Old Oyster Road, Cotuit, at seven-thirty o'clock PM. The meeting was called to order by the Moderator at 7:30. The Clerk read the call of the meeting and return of same. The following action was taken.

Article 1: Upon motion duly made and seconded, it was unanimously voted to authorize the Treasurer, with the approval of the Prudential Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 1991, in accordance with the provisions of the General Laws, Chapter 44, Section 4; and to issue a note or notes therefor, payable within one year; and to renew any note or notes as may be given for a period of less than one year in accordance with the General Laws, Chapter 44, Section 17.

*Elected

Article 2: Upon motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during the fiscal year beginning July 1, 1991, as permitted by General Laws, Chapter 44, Section 53f.

Article 3: Upon motion duly made and seconded, it was unanimously voted to accept the reports of the officers and committees of the District as printed.

Article 4: Upon motion duly made and seconded, this article, to raise and appropriate, and/or transfer and appropriate, and/or borrow and appropriate a sum of money to pay the accounts of persons to whom the District may be indebted, was indefinitely postponed.

Article 5: Upon motion duly made and seconded, it was voted to set the annual salaries of the elected officials as follows:

- a. Clerk -- \$2,000.00
- b. Treasurer -- \$6,000.00
- c. Prudential Committee Members -- \$750.00
- d. Members of the Board of Fire Commissioners -- \$750.00
- e. Members of the Board of Water Commissioners -- \$750.00
- f. Moderator -- \$150.00

Article 6: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$39,300.00 for the expenses of the Financial Department.

Article 7: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$25,781.00 for the Barnstable County Retirement assessment.

Article 8: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$260,925.00 for notes and interest.

Article 9: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$11,000.00 for the maintenance and operation of Freedom Hall.

Article 10: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$28,534.00 for the purpose of lighting the streets of the District.

Article 11: Upon motion duly made, seconded, and amended, it was voted to raise and appropriate \$5,000.00 for the maintenance of the Cotuit Library. (The following individuals were appointed as and sworn in as tellers: Charles Hamblin, George Balch,

Carol Dottridge and Brenda Nailor.) (Motion to amend \$2,000.00 to \$5,000.00 carried, 35 voting in favor and 11 opposed.)

Article 12: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$30,475.00 for group insurance.

Article 13: Upon motion duly made and seconded, this article, to raise and appropriate a sum of money for the operating expenses of the Town of Barnstable for the costs in connection with the assessment and collection of taxes, or to take any other action thereon, was indefinitely postponed.

Article 14: Upon motion duly made and seconded, it was voted to raise and appropriate \$356,982.00 for the operation and maintenance of the Fire Department, to be apportioned as follows:

Labor and salaries	\$ 246,304.56
Maintenance	18,746.00
Operating expense	90,931.44
Miscellaneous	1,000.00

(John Andersen and Paul Wiggins were sworn in as tellers replacing Mmes Nailor and Dottridge. Motion to amend Labor and salaries to \$237,715.10 for a total appropriation of \$348,392.54 failed to carry, 15 voting in favor and 34 opposed.)

Article 15: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate:

a. \$20,000.00 for the Water Department for service connections

b. \$229,560.00 for the operation and maintenance of the Water Department to be apportioned as follows:

Labor & Salaries	\$ 117,660.00
Maintenance	24,500.00
Operation expense	79,400.00
Miscellaneous	8,000.00

for a total appropriation of \$249,560.00, and further that the receipts and revenues of the Water Department be applied to these accounts.

Article 16: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$15,000.00 for the Water Department for continuation of the meter replacement program.

Article 17: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$10,000.00 for the Water Department for continuation of the pH program.

Article 18: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,000.00 for the Water Department for continuation of the hydrant maintenance program.

Article 19: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$2,000.00 for the Water Department for storage tank repair.

Article 20: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$4,000.00 for the Water Department for a tank alarm system.

Article 21: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$8,000.00 to replace the water well pump at Station #2.

Article 22: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,000.00 for the Water Department for implementation of a leak detection program.

Article 23: Upon motion duly made and seconded, it was voted to raise and appropriate \$50,000.00 for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws of the Commonwealth of Massachusetts. (A motion to amend to raise and appropriate \$1.00 did not carry.)

Article 24: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$13,500.00 to a reserve fund.

Article 25: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$100,000.00 from free cash in the Treasury toward the tax levy of the fiscal year beginning July 1, 1991.

Article 26: Upon motion duly made and seconded, it was unanimously voted to amend Article VI, Section 2, of the District's by-laws, by deleting the words "within ninety days" and substituting therefor "by the end of the calendar year".

Article 27: Upon motion duly made and seconded, it was unanimously voted to amend the District's by-laws by adding to Article XI and appropriately numbering the following: "All narrative annual reports of officers and committees of the District will be filed with the District Clerk within forty-five days of the close of the fiscal year."

Article 28: Upon motion duly made and seconded, it was unanimously voted to amend the District's by-laws by adding to Article XI and appropriately numbering the following: "The Prudential Committee of the District will be notified of all newly created

employee positions within any department of the District at least thirty days prior to any public notice or advertisement to fill said position."

Article 29: Upon motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to take any and all steps necessary, to include placing a question on the ballot for the annual election to be held in May, 1992, to petition the Legislature to make the positions of clerk and treasurer appointed rather than elected, such appointments to be made by the Prudential Committee.

Upon motion duly made and seconded, it was unanimously voted to adjourn.

Respectfully submitted

LAURIE C. HADLEY, Clerk
Cotuit Fire District

This meeting:

Raised and appropriated \$1,122,057.00
Transferred \$100,000.00

REPORT OF THE TREASURER

COTUIT FIRE DISTRICT BALANCE SHEET JUNE 30, 1991

ASSETS

Cash		\$ 444,883.96
Certificate of Deposit		75,000.00
Accounts Receivable:		
Taxes:		
1991 Personal Property	1,061.25	
1991 Real Estate	59,028.08	
1990 Personal Property	286.40	
1990 Real Estate	19,214.75	
1989 Personal Property	129.27	
1989 Real Estate	784.21	
1988 Personal Property	76.38	
1988 Real Estate	4.43	
1987 Personal Property	(8.52)	
1987 Real Estate	(920.16)	
1986 Personal Property	120.12	
1986 Real Estate	(256.17)	
1985 Personal Property	(441.93)	
1985 Real Estate	(99.23)	
1984 Real Estate	(97.02)	
Water Liens	1,733.39	

		80,615.25
Tax Title		25,864.56
Water:		
Rates and Services		25,511.78
Overlay 1990 Deficit	484.94	
Overlay 1989 Deficit	1,744.42	
Overlay 1988 Deficit	18.41	
Overlay 1987 Deficit	127.02	

		2,374.79

		\$ 654,250.34
		=====

LIABILITIES AND RESERVES

LIABILITIES AND RESERVES		\$	
Tailings - Unclaimed Checks		\$	606.00
Payroll Deduction Payable			3,798.94
Special Appropriation Balances:			
Freedom Hall Repairs	90014		7,311.90
Utility Truck	90017		85.90
Hazardous Materials	90019		475.20
Phone Recording Equip.	90020		2,000.00
Station #1 Fence	90026		1,025.00
Storage Room	87014		260.55
Building - A & E	89101		1,505.47
Fire Station Renov.	90102		15,135.76
Freedom Hall Repairs	91013		10,000.00
Protective Clothing	91016		483.05
Hydrant Maintenance	91024		6,000.00
Permit Wells	91025		1,685.22
Repair Tanks	91026		1,900.00
Tank Alarm	91027		186.00
Bayberry Extension	91028		6,611.00
Capital Improvements - Water System			204,632.00
Overlay 1991			3,794.07
Overlay Prior Years			590.00
Fund Balance Reserved to Reduce FY92 Tax Levy			100,000.00
Fund Balance Reserved for Encumbrance			5,870.00
Tax Title Reserve			25,864.56
Water Revenue			27,245.17
Surplus Revenue			227,184.55
		\$	654,250.34

Cash Receipts and Disbursements
July 1, 1990 - June 30, 1991

Receipts

Interest Earned	\$	31,970.35
Tax Receipts		101,552.13
Water Liens		2,038.38
Tax Title		1,358.98
Water Department:		
Rates & Services		239,959.01
Basic Use Charge		13,100.00
Fire Department:		
Ambulance Fees		7,899.88
Inspection Fees		805.00
Sale of Old Fire Engine		2,357.00
Miscellaneous		72.13
Payroll Taxes Payable		3,762.58
Sales Tax Payable		230.00
Reserve for Encumbrance		5,870.00
Short Term Investments		<u>500,000.00</u>
 Total Receipts		 1,823,975.53
 Balance Brought Forward, July 1, 1990		 <u>210,990.23</u>
		 <u>\$ 2,034,965.76</u>

Disbursements

Barnstable County Retirement Assessment	\$ 21,710.00
Notes and Interest	264,995.50
Freedom Hall	8,902.01
Street Lights	26,259.87
Cotuit Library	2,000.00
Group Insurance	20,817.33
Freedom Hall Repairs	4,485.50
Fire Engine	2,313.05
Utility Truck	425.10
Pocket Pagers	3,600.00
Hazardous Material	1,499.30
Scott Air Paks	380.60
Meter Replacement Program	46,000.00
PH Control Study	30,000.00
Fire Hydrants	171.08
Well Sites Permits	12,314.78
Appropriation to the Stabilization Fund	100,000.00
Install Tank Alarm	5,814.00
Bayberry Road Extention	19,889.00
Protective Clothing	1,916.95
Breathing Apparatus	4,800.00
Corrosion Study (89)	2,000.00
Repair Two Storage Tanks	4,100.00
Building - A&E (89)	1,584.00
Fire Station Renovation	318,266.02
Fire Department:	
Salaries	237,098.64
Maintenance	19,292.19
Operations	78,052.35
Miscellaneous	999.77
Water Department:	
Salaries	109,050.47
Maintenance	21,613.46
Operations	66,072.13
Miscellaneous	6,413.10
Service Connections	18,641.41
Financial Department	40,662.70
Tax Refunds	12,711.40
Sales Tax Payable	230.09
Short Term Investments	<u>75,000.00</u>
Total Disbursements	1,590,081.80
Cash Balance, June 30, 1991	<u>444,883.96</u>
	\$ <u><u>2,034,965.76</u></u>

STABILIZATION FUND

Balance, July 1, 1990	\$	393,802.99
Interest Earned		29,945.29
Appropriation added		100,000.00
		<u> </u>
Balance, June 30, 1991	\$	<u>523,748.28</u>

DISTRICT INDEBTEDNESS

Federal loan dated July 9, 1980, for a Major Water Improvement Project for \$300,000.00 at 5% Balance 6/30/91	\$	85,712.00
Federal Loan dated February 24, 1982 for Cotuit Coves/Sandalwood Project for \$226,00.00 at 5%. Balance 6/30/91		150,600.00
Bond Issue April 1, 1987 for \$850,000.00 at 5.73% for South Cape Land Aquisition Balance 6/30/91		610,000.00
Bond Issue January 25, 1990 for \$740,000.00 for Fire Station Renovation. Interest rate 1st. 5 years 6.95%; 2nd 5 years. 7%. Balance 6/30/91		665,000.00
	\$	<u>1,511,312.00</u>
Interest liability on above debts in chronological order is:		10,714.00
		101,468.00
		210,512.50
		229,926.00
	\$	<u>552,620.50</u>

VALUATION OF THE DISTRICT

Real Estate	\$	546,176,400
Personal Property		10,385,800
		<u> </u>
Total Valuation		<u>556,562,200</u>
Tax Rate	\$	1.92 per thousand

Respectfully submitted by,

Agnes C. Murray
Treasurer

REPORT OF THE PRUDENTIAL COMMITTEE

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

The Prudential Committee of the Cotuit Fire District herewith submits its annual report for the fiscal year ending June 30, 1991.

Again this year, we have focused on the maintenance of Freedom Hall. We have worked with members of the Cotuit Historical Society to complete specifications for painting the interior of the hall using colors appropriate to the period in which the hall was built. We will also refinish the floor.

A fee schedule has been established for organizations using Freedom Hall. The charge has been set at \$25 for the first hour and \$15 for each hour thereafter. Nonprofit organizations which are located in the village are exempt; and the Hall is still utilized on a regular basis by the Boy Scouts.

The Prudential Committee would like to take this opportunity to express our thanks and appreciation to Alfred "Buddy" Martin and his wife Barbara who have served for many years as custodians of Freedom Hall. In addition, Barbara handles all the scheduling for Freedom Hall.

Freedom Hall can no longer be used for the District's annual election and annual meeting because it is not accessible to the handicapped. Therefore the election was held at the fire station and the annual meeting was held at the Cotuit Elementary School. As these sites seem to be satisfactory, it is expected that they will be used again in the future.

The new town charter failed to provide for a salary for the Board of Assessors; and although the Town Council voted not to pay these individuals a salary, the Prudential Committee voted to continue paying the stipend to these individuals and to the tax collector based on the formula used in the past. However, when the Town Manager attempted to make the Fire Districts responsible for a large portion of the expenses of both the office of the tax collector and the office of the assessors, based upon a legal opinion that this was not a legal action, the Prudential Committee voted not to pay the assessment.

Our District Treasurer, Agnes Murray, was called upon to provide reams of information to the Financial Advisory Committee of the Town of Barnstable during its study of the Fire Districts as mandated by the Town Charter. This required a great deal of work

on the part of Mrs Murray and we heartily thank her for her efforts in this respect, in addition to her regular duties.

Lastly, but perhaps most importantly, we wish to commend the Fire and Water Commissioners and the members of their staffs, as well as the Treasurer and her assistant, for their efforts and cooperation during the process of drawing up next year's budget. All those involved in the process worked with the Prudential Committee, and this cooperative effort resulted in a lower tax rate for the District for the upcoming fiscal year.

Respectfully submitted

JOHN KLIMM, Chairman
THOMAS W. HADLEY
JACK MC CULLOUGH

REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 1991.

Emergency Medical Services (EMS)

Requests for the ambulance and medically related services continue to make up a large percentage of our responses. The number of trained personnel holding various levels of emergency medical technician (EMT) certification remains adequate to provide the necessary (and required) staffing for the ambulance. We are happy to report that, by year's end, ninety percent of the department will hold some level of EMT certification.

Fire Prevention

The inspection activities of the department saw an increase this year, due in part to the removal of underground tanks and installation of new in-basement or above-ground tanks. We have also seen an increase in the number of requests for various services in the area of fire prevention and inspections. The department feels strongly that prevention is the key to reducing the risk of death, injury, and property damage in the village. Public education seminars are planned for the coming year to provide useful information to the residents of Cotuit. The department would like to recognize the efforts of Captain David Pierce who has worked hard to perform most of the inspections and related fire prevention duties.

Personnel

Our call firefighters continue to balance personal, family, and full time job commitments along with their involvement in the department. Full time personnel staff the station during the day (seven days a week) when the availability of other personnel is unreliable. This combination of full time and call firefighters generally allows us to have an adequate number of personnel available for most incidents. We will again be recruiting new members who can meet the necessary qualifications. In 1990, two additional full time personnel were hired as approved by the District. Michael VanEtten from Sandwich was hired to fill the vacant firefighter/paramedic opening. Michael has brought experience and enthusiasm with him and will be moving his family to Cotuit this summer. Joseph Pouliot, a nine year call firefighter was promoted to the position of full time firefighter/

EMT. The department wishes to recognize the efforts of our full time and call personnel. We especially want to acknowledge the efforts of our more active members who often place the department's needs above their own. We cannot say enough about these individuals who represent the backbone of our organization.

Training

We continue to learn and review new information and skills on a regular basis. We wish to recognize Firefighter Scott Fenner for completing firefighter I training; in addition to full time personnel, only one other call firefighter has completed this training. Captain David Pierce and Senior Private Cynthia Gardner completed first line supervisor training I and II. Full time firefighter/paramedic Michael VanEtten completed firefighter I and II training just prior to joining the department. All EMTs have completed various recertification courses to maintain their certification which must be renewed every two years. Members have attended numerous other seminars and training sessions of various subjects.

Apparatus and Equipment

The new fire engine placed in service almost a year ago has performed even better than expected. This new piece of equipment has greatly enhanced our capabilities and allows us the ability to function more efficiently and safely. We constantly marvel at the technology and usefulness of this important first-line piece of apparatus. Last year we reported that the sirens were taken out of service due to mechanical problems. We have not yet reached a final decision regarding their continued use due in part to the high cost of replacing them and the costs involved in activating them by telephone or radio control (our units are now dispatched from the Centerville fire station and additional expenses will be incurred because of this new location). In addition, we have been experiencing problems with our pocket pagers and portable radios and will need to rectify this problem first as it maintains a higher priority. We are searching for the most cost effective way to deal with these communication problems.

Building and Grounds

Renovations to the fire station are nearing completion. Many small items remain on our list and we continue to work with the contractor and architect to finish the project. As of November, the department occupied the renovated facility. It has met our expectations; efficiency has improved as well as morale and interest. Other District officials meet there regularly and the annual District elections were held in the training room.

Community Activities

Our community involvement was somewhat limited this year as we were still in the midst of renovations and then spent most of the winter and spring organizing the station. The Fireman's

Association, in cooperation with the Cotuit-Santuit Civic Association, is planning to sponsor the Fourth of July parade. The Fireman's Association is also working with the Historical Society to develop plans to build an addition to their museum to provide a permanent home for the District's 1916 Model T fire engine.

Comments

This year we joined with the other District departments in an attempt to level fund our expenses for FY 92 in response to our deteriorating economy. We required only a small increase over last year's appropriations which helped to lower the District tax rate. We will continue to work hard to offer better service and remain cost effective. It appears as though we will hold up well under the scrutiny of the Town's committee to investigate consolidation of the Districts as called for in the Town Charter.

In closing , we would like to thank once again the members of the department for their continued dedication and professionalism. We would like to thank the Prudential Committee for their continued support and cooperation. The cooperation of the Treasurer and her assistant is greatly appreciated. Our relationship with the Board of Water Commissioners and the employees of the Water Department continues to be of mutual benefit for ourselves and the District. We would be remiss if we did not also acknowledge the support of you, the citizens of the District. You have allowed us to develop the department into an organization of which the District can be proud, and one that can respond to the needs of everyone.

Respectfully submitted

ROBERT W. ELDRED, Chairman
MICHAEL F. LLOYD
RICHARD T GILMAN
PAUL A. FRAZIER, Fire Chief

FIRE DEPARTMENT ACTIVITY
 INCIDENTS BY TYPE - 1991
 (July 1, 1990 to June 30, 1991)

FIRE AND RELATED

Structure Fire	4
Kitchen Fire	0
Vehicle Fire	4
Outside Fire	1
Chimney Fire	3
Brush Fire	12
Equipment Fire	0
Automatic Fire Alarm	31
Hazardous Condition	8
Emergency Standby	0
Investigation	75
Public Assistance	10
Burning Without Permit	2
Mutual Aid (Engine)	5
Other	8

Total Fire Incidents 163

FIRE PREVENTION & INSPECTIONS

Smoke Detector	56
Placement Inspection	14
Oil Burner	38
Oil Storage Permit	23
Underground Tank (Removal)	30
Wood Stove	8
Business Inspection	8
Home Inspection	7
Fire Drill/Fire Alarm Test	7
House Number Assistance	15
Other	19

Total Fire Prevention 225

RESCUE AND RELATED

House Rescue	159
Transportation	2
Medical Assist	9
Motor Vehicle Accident	30
Boat Rescue	4
Mutual Aid (Ambulance)	14
Mutual Aid (Paramedic)	6
Pedestrian Accident	2
First Aid (Station Walk-In)	2
Other	10
Medical Alarm	5
Total Rescue Incidents	243

PATIENT TREATMENT BY TYPE

Medical	42%
Trauma	29%
Cardiac	14%
Respiratory	15%

Total# of Patients Treated - 260

LEVEL OF CARE ADMINISTERED

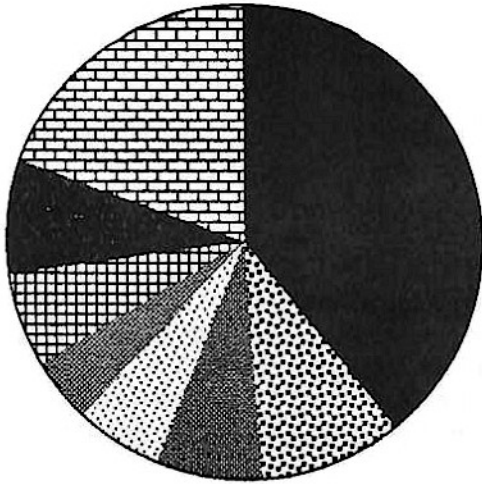
Basic Life Support	69%
Advanced Life Support	31%

MUTUAL AID RECEIVED

Paramedic	4
Ambulance	12
Fire	5

TOTAL EMERGENCY INCIDENTS - 406

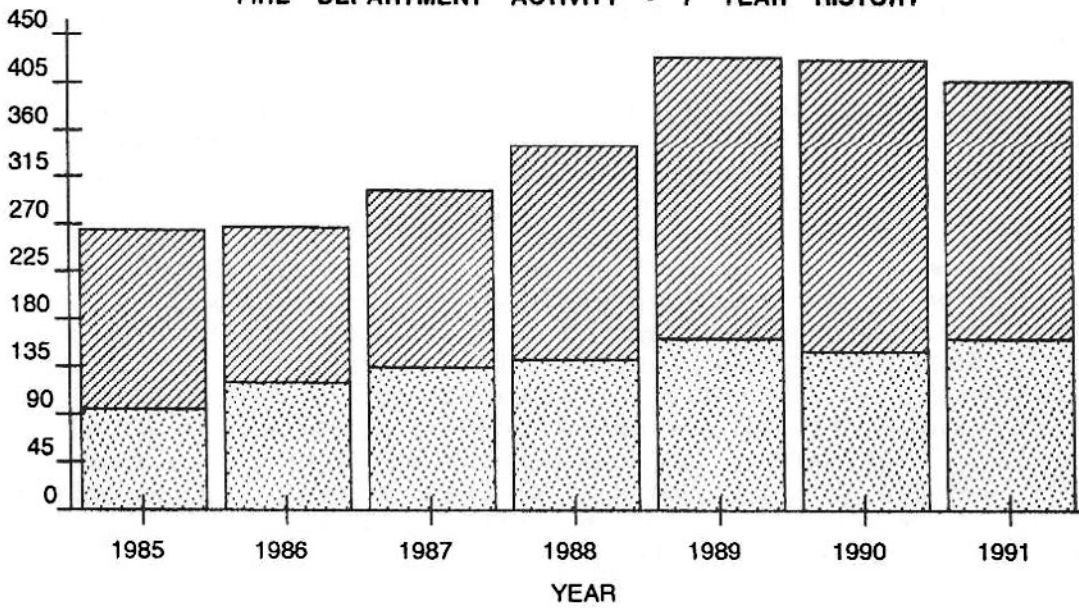
INCIDENTS BY TYPE



■ Rescue Incidents	39.2%
▣ Other Rescue Related	9.6%
▤ Motor Vehicle Accidents	7.4%
▥ Fire Incidents	5.9%
▦ Other Fire Related	4.4%
▧ Mutual Aid To Other Communities	6.4%
▨ Response to Fire Alarms	7.6%
▩ Investigations & Public Assistance	19.5%

NUMBER OF INCIDENTS

FIRE DEPARTMENT ACTIVITY - 7 YEAR HISTORY



▣ Fire & Related ▤ Rescue & Related

REPORT OF THE BOARD OF WATER COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

The Board of Water Commissioners herewith submits its report for the fiscal year ending June 30, 1991.

The year was completed with no major problems arising. The water quality met or exceeded Federal and state guidelines. There were no interruptions or curtailments of water service with the exception of one short period of low pressure resulting from vandalism when water hydrants throughout Cotuit were opened dumping 600,000 gallons of water.

Twenty-seven new services were installed bringing the total number of customers to 1,719. The Water Department installed 1,834 feet of new water mains. An additional 3,000 feet of water main is being installed by the developer of the Cotuit Pines subdivision. Installation of 712 new meters brings the meter replacement program to 79 percent of completion. A total of 154,000,000 gallons were delivered with a peak daily flow of 1,254,000. There were no major equipment failures in the pumping and distribution systems.

A continuing effort in the past fiscal year was to strengthen the organization and the physical plant to better meet future needs and to delay major capital spending as long as practical. Some of these programs are described below.

At the end of each calendar year, a water consumption report is prepared and the data is used to predict when the water demand will reach a level requiring installation of an additional water well. The report issued in January 1991 concluded that the present system would be adequate through 1993. Steps were taken to improve economically the capacity of our present system. A new pump was purchased for Station One and this well be installed after the peak summer demand. Funds were appropriated in the 1992 budget for replacement of the pump in Station Two. These replacements will provide an additional 150,000 gallons of water per day and will reduce the electric power costs at these stations by 25 percent. Leak detection equipment was purchased and funds were appropriated for a leak survey. This effort may result in providing up to an additional 50,000 gallons per day and 15 percent power savings.

Figure 1 shows the growth in the annual water flow. Figure 11 shows the declining rate of new customers and indicated that the Cotuit growth rate is stabilizing.

Computerization is progressing well. The October 1991 meter reading and billing will be by computer. Financial reporting, water flow recording, water quality data and preventive maintenance scheduling have been computerized. Computerization and improved work scheduling should result in holding a constant size staff even as the system grows.

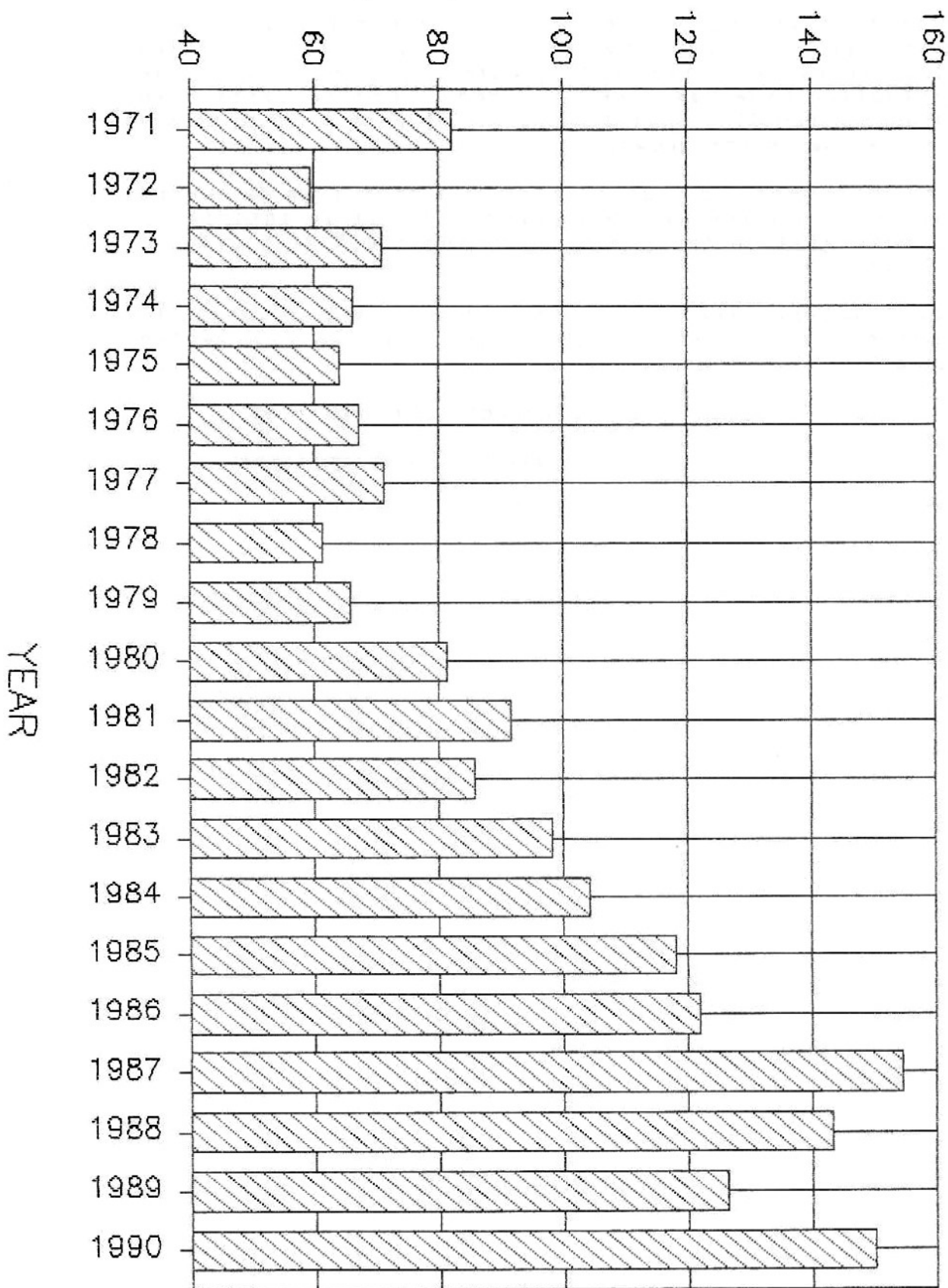
All of the equipment for installation of a prototype pH control system in Station Three has been purchased. It is anticipated that the unit will be in operation during the last quarter of calendar year 1991.

The Water Commissioners wish to thank the people of Cotuit for their continuing support and the staff for their excellent performance.

Respectfully submitted

JOHN ANDERSON, Chairman
SUSAN RASK
PAUL WIGGINS

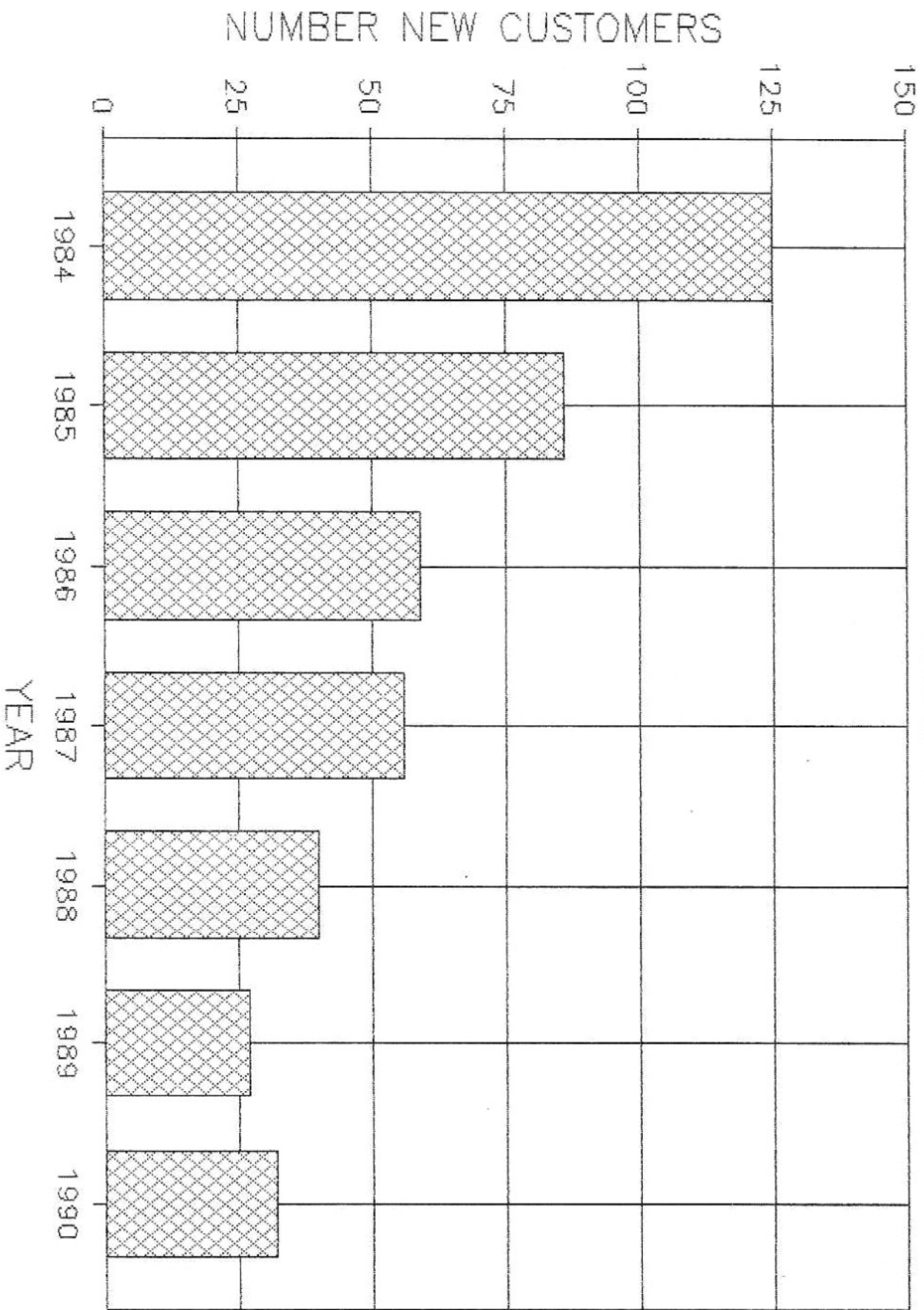
1,000,000 GALLONS



ANNUAL WATER FLOW
FIGURE 1

NUMBER NEW CUSTOMERS

FIGURE 11



NOTES

ORGANIZATION

Moderator

Gwendolyn E. Phillips	428-9590	1992
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Prudential Committee

Thomas W. Hadley	428-6552	1993
John C. Klimm, Chairman	428-1603	1992
Jack A. McCullough	420-2413	1994

Board of Water Commissioners

John N. Andersen, Chairman	420-2423	1994
Susan G. Rask	420-0313	1993
Paul H. Wiggins	428-8948	1992

Board of Fire Commissioners

Robert W. Eldred, Chairman	428-2136	1994
Richard T. Gilman	428-4702	1993
Michael C. Lloyd	428-7369	1992

Clerk

Laurie C. Hadley	428-6552	1993
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Treasurer

Agnes C. Murray	428-8231	1994
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TAKE AN INTEREST

in your Fire District. The meetings listed below are all public meetings. Why not take the time to attend a few of them. The Fire District spends your tax dollars just as any other government body does. The difference is that you can have a more direct influence at this level. The key is to be informed!

REGULAR MONTHLY MEETINGS

Prudential Committee
Fire Station, 7:30 PM
1st Monday after 3d Wednesday

Fire Commissioners
Fire Station, 7:30 PM
3d Thursday

Water Commissioners
Water Department, 7:30 PM
3d Wednesday