

# Cotuit Fire District



Annual Reports  
F.Y. '93

Front Cover: "Santuit Hotel and Cottages from the Beach"  
Photo from a 1920 postcard.

Photo courtesy of the Cotuit Historical Society.

# REPORT OF THE CLERK

## ANNUAL ELECTION AND DISTRICT MEETING MAY 25& 26, 1993

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the Fire Station, 64 High Street, Cotuit, on Tuesday, May 25, 1993, between the hours of four o'clock PM and eight o'clock PM. The results were as follows:

	<u>Votes received</u>
Clerk -- Laurie C. Hadley*	124
One member of the Prudential Committee	
Alan Donheiser*	75
Ronald J. Mycock	59
One member of the Board of Fire Commissioners	
Thomas A. Fiske	64
C. Stewart Goodwin*	69
One member of the Board of Water Commissioners	
John A. Thomas*	126

Also in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held on Wednesday, May 26, 1993, at seven-thirty o'clock PM. The meeting was called to order by the Moderator at 7:30. The Clerk read the call of the meeting and return of same. The following action was taken:

Article 1: Upon motion duly made and seconded, it was voted to accept the reports of the officers and committees of the District as printed. (Unanimous)

Article 2: Upon motion duly made, seconded, and amended, it was voted to set the annual salaries of the elected officials as follows:

- a. Clerk -- \$2000.00
  - b. Treasurer -- \$10,000.00
  - c. Prudential Committee Members -- \$750.00
  - d. Members of the Board of Fire Commissioners -- \$750.00
  - e. Members of the Board of Water Commissioners -- \$750.00
  - f. Moderator -- \$150.00
- (Unanimous)

\*Elected to a 3-year term

Article 3: Upon motion duly made and seconded, it was voted to raise and appropriate **\$41,400.00** for the expenses of the Financial Department. (Unanimous)

Article 4: Upon motion duly made and seconded, it was voted to raise and appropriate **\$38,031.00** for the Barnstable County Retirement assessment. (Unanimous)

Article 5: Upon motion duly made and seconded, it voted to raise and appropriate **\$260,369.00** for notes and interest. (Unanimous)

Article 6: Upon motion duly made and seconded, it was voted to raise and appropriate **\$11,000.00** for the maintenance and operation of Freedom Hall. (Unanimous)

Article 7: Upon motion duly made and seconded, it was voted to raise and appropriate **\$29,960.00** for the purpose of lighting the streets of the District. (Unanimous)

Article 8: Upon motion duly made and seconded, it was voted to raise and appropriate **\$5,500.00** for the maintenance of the Cotuit Library. (Unanimous)

Article 9: Upon motion duly made and seconded, it was voted to raise and appropriate **\$37,620.00** for group insurance. (Unanimous)

Article 10: Upon motion duly made and seconded, it was voted to raise and appropriate **\$6,808.00** for the purpose of reimbursing the Town of Barnstable for services provided by the offices of the tax collector and assessors to collect the taxes of the District. (Unanimous)

Article 11: Upon motion duly made and seconded, it was voted to transfer and appropriate the balance of \$10,000.00 in the Freedom Hall repair account voted under Article 13 of the May 29, 1990, annual meeting to the Ambulance Replacement Fund. (Carried 20 to 19) Upon motion duly made and seconded to reconsider this article, the article was amended to read "Transfer and appropriate **\$5,000.00** from the Freedom Hall repair account voted under Article 13 of the May 29, 1990, annual meeting to the Ambulance Replacement Fund." and was adopted. (Unanimous)

(Tellers appointed during the vote on the original article were Mssrs George Balch and Reid Higgins, Mmes Elizabeth Lannon and Marian Rebello.)

Article 12: Upon motion duly made and seconded, it was voted to transfer and appropriate **\$4,000.00** from the Ambulance Replacement Fund to provide for the billing for ambulance service. (Carried)

Article 13: Upon motion duly made and seconded, it was voted to raise and appropriate \$3,392.00 for the Town of Barnstable and \$4,000.00 for the Centerville-Osterville-Marstons Mills Fire District, for a total of **\$7,392.00** to provide start-up costs for the establishment of the E-911 program. (Unanimous)

Article 14: Upon motion duly made and seconded, it was voted to raise and appropriate \$303,891.36 for the labor and salaries of the Fire Department; and to raise and appropriate \$107,215.76 for the remaining expenses of the Fire Department, to be apportioned approximately as follows: maintenance, \$21,382.00; operating expenses, \$84,583.76; and miscellaneous, \$1,250.00; for a total appropriation of **\$411,107.12**. (Unanimous) A motion to amend this article by raising the figure for labor and salaries by \$5,000.00 did not pass.

Article 15: Upon motion duly made and seconded, it was voted to raise and appropriate \$16,000.00 and transfer and appropriate \$5,000.00 from the fund balance reserved for encumbrance, for a total of **\$21,000.00**, to provide radio equipment for the Fire Department, said equipment being necessary for reliable communications during fire department operations; and further, to authorize the Board of Fire Commissioners to dispose of certain existing radio equipment, by sale or trade, whichever is deemed to be in the best interest of the District. (Unanimous)

Article 16: Upon motion duly made and seconded, it was voted to borrow and appropriate \$125,000.00, and transfer and appropriate from the Stabilization Fund \$100,000.00, for a total appropriation of **\$225,000.00** to purchase a new fire engine and equipment for the District and to authorize the Board of Fire Commissioners to sell or trade one 1966 Maxim fire engine, serial number 2506, whichever is deemed to be in the best interest of the District, or take any other action thereon. (Unanimous)

Article 17: Upon motion duly made and seconded, it was voted to raise and appropriate **\$3,000.00** for computer software to aid in the administration and operation of the Fire Department. (Unanimous)

Article 18: Upon motion duly made and seconded, it was voted to raise and appropriate: a. \$20,000.00 for the Water Department for service connections; b. \$127,120.00 for labor and salaries; and c. \$121,400.00 for the remaining expenses of the Water Department, to be apportioned approximately as follows: \$33,000.00 for maintenance; \$81,400.00, operation; and \$7,000.00, miscellaneous; for a total appropriation of **\$268,520.00**. (Unanimous)

Article 19: Upon motion duly made and seconded, it was voted to raise and appropriate **\$25,000.00** for the main extension program. (Unanimous)

Article 20: Upon motion duly made and seconded, it was voted to raise and appropriate \$25,000.00 and transfer and appropriate \$18,000.00 from the Basic Use Account and \$7,000.00 from free cash for a total appropriation of **\$50,000.00** to purchase a truck and accessories for the Water Department. (Unanimous)

Article 21: Upon motion duly made and seconded, it was voted to raise and appropriate **\$10,000.00** for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws of the Commonwealth of Massachusetts. (Unanimous)

Article 22: Upon motion duly made and seconded, it was voted to transfer and appropriate **\$14,000.00** from free cash to a reserve fund. (Unanimous)

Article 23: Upon motion duly made and seconded, it was voted to transfer **\$125,000.00** from free cash in the Treasury toward the tax levy of the fiscal year beginning July 1, 1993. (Unanimous)

Upon motion duly made and seconded, it was unanimously voted to adjourn.

This meeting: Raised and appropriated \$1,196,707.12  
Borrowed and appropriated \$125,000.00  
Transferred and appropriated \$278,000.00

## SPECIAL DISTRICT MEETING

November 4, 1992

In accordance with the foregoing notice and the by-laws of the District, a special meeting of the District was held at the fire station, 64 High Street, Cotuit, Wednesday, November 4, 1992, at 7:30 PM. The Moderator called the meeting to order at 7:30. The Clerk read the call of the meeting and return of same. The following action was taken.

Article 1: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer from free cash in the Treasury the sum of **\$24,760.00** for the purpose of providing training, equipment, and other necessary items for eight new call firefighters.

Article 2: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer from free cash in the Treasury the sum of **\$1,512.50** to be added to the appropriation for payment of notes and interest in fiscal year 1993 voted at Article 8 of the annual District meeting held on May 27, 1992.

Upon motion duly made and seconded, it was unanimously voted to adjourn.  
This meeting: Transferred and appropriated \$26,272.00

In accordance with the foregoing notice and the by-laws of the District, a special meeting of the District was held at the fire station, 64 High Street, Cotuit, on Wednesday, January 13, 1993, at 7:30 o'clock PM. The meeting was called to order by the Moderator at 7:30 PM. The clerk read the call of the meeting and return of same. The following action was taken.

Article 1: Upon motion duly made and seconded, it was unanimously voted to borrow and appropriate sum of **\$90,000.00** for completion of the lime addition system for control of water acidity.

Article 2: Upon motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of **\$150,000.00** from the Stabilization Fund to drill and install a well casing as the first stage of the development of the Number 5 well.

Article 3: Upon motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of **\$100,000.00** from the Stabilization Fund to install a radio system as a replacement for an obsolete telemetry system which controls and monitors the operation of the water system.

Upon motion duly made and seconded, it was voted to adjourn.

This meeting: Borrowed and appropriated \$90,000.00  
Transferred and appropriated \$250,000.00

Respectfully submitted

LAURIE C. HADLEY, Clerk  
Cotuit Fire District



# REPORT OF THE TREASURER

## Cotuit Fire District Cash Receipts and Expenditures July 1 1992 to June 30, 1993

### Receipts

Tax Collector:	
Personal Property	\$ 19,767.93
Real Estate	781,548.45
Water Liens	3,889.68
Water Department:	
Rates & Services	310,934.34
Penalties	3,210.72
Miscellaneous	323.50
Basic Use Charge, Capital Improvement	16,800.00
Fire Department:	
Inspections & Permits	1,630.00
Ambulance Receipts	16,379.42
Miscellaneous	60.00
Investment Income	19,400.67
Sales Tax Payable	328.46
FEMA	3,026.00
Payroll Deductions	123,314.87
Warrants Payable	51,162.92
Freedom Hall	370.00
Tax Title	22,846.34
Transfer from Stabilization Fund	250,000.00
PH Controls Notes	90,000.00
Ambulance Replacement Fund	10,000.00
Total Receipts	1,724,993.30
Balance forward, July 1, 1992	<u>592,505.35</u>
	\$2,317,498.65

## Expenditures

Retirement Assessment	\$ 34,064.00
Notes and Interest	245,758.50
Freedom Hall	8,494.45
Street Lights	26,307.70
Cotuit Library	5,000.00
Group Insurance	29,646.31
Freedom Hall Special	5,000.00
Appropriation to the Stabilization Fund	50,000.00
Fire Dept:	
Salaries	251,772.72
Maintenance & Operations	101,380.55
Chief's Vehicle	17,500.00
Hazardous Materials	100.00
Ambulance Fund Appropriation	5,000.00
New Call Firefighters	14,048.81
Water Dept:	
Salaries	119,554.69
Maintenance & Operations	113,239.31
Service Connections	20,000.00
Station #2 Fence	2,914.00
PH Program	67,294.74
Main Extension Program	32,039.68
Well #5	7,474.94
FEMA Grant	1,999.78
Water Dept Truck	3,101.20
Financial Dept	32,609.13
Reserve for Encumbrance - water	8,240.43
Sales Tax Payable	234.12
Payroll Deductions	123,418.38
Warrants Payable	10,388.53
Phone Recording Equipment - fire	822.51
Total Disbursements	1,337,404.48
Balance, June 30, 1993	<u>980,094.17</u>
	 \$2,317,498.65

Cotuit Fire District  
 General Accounts  
 Balance Sheet  
 June 30, 1993

Assets

Cash	\$ 980,094.17
Accounts Receivables:	
Taxes:	
1993 Personal Property	1,195.33
1992 Personal Property	280.72
1991 Personal Property	720.78
1990 Personal Property	(.84)
1989 Personal Property	48.46
1988 Per.Prop & Prior Years	(450.43)
1993 Real Estate	38,681.87
1992 Real Estate	10,294.47
1991 Real Estate	1,357.61
1990 Real Estate	(2.27)
1989 Real Estate	305.11
1988 Real & Prior Years	(1,372.51)
	51,058.30
Water Liens	1,956.64
Tax Title	37,997.47
Water:	
Rates and Services	30,761.77
Unprovided or Overdraw Accounts:	
Overlay 1990 Deficit	181.80
Overlay 1989 Deficit	61.59
Revenue 94	1,071,707.12
Loans Authorized	125,000.00
	\$ 2,298,818.86

## Liabilities and Reserves

Tailings: Unclaimed Checks	\$ 606.00
Sales Tax Payable	78.65
Warrants Payable	51,162.92
Special Appropriation Balances:	
Freedom Hall Special	5,000.00
Freedom Hall Special	1,417.00
Hazardous Materials	130.29
Phone Recording Equipment	1,177.49
Storage Tank Repairs	2,000.00
Tank Alarm System	1,040.00
Leak Detection System	310.51
Station #1 Fence	1,025.00
Tank Repair	1,900.00
New Call Firefighters	10,711.19
PH Control	240,537.26
Radio Telemetry System, Water Dept	100,000.00
New Well #5	142,525.06
FEMA Grant -Water	325.22
Water Dept Truck	21,898.80
Ambulance Billing	4,000.00
Mobile Radio Equipment	5,000.00
Main Extension	10,460.32
Hydrant Maintenance	6,000.00
Station #2 Fence	1,786.00
Capital Improvements, Water System	1,800.00
Overlays Reserved for Abatements:	
Overlay 1993	8,784.48
Overlay 1992	17,031.66
Overlay 1991	1,313.07
Overlay Prior Years	469.88
Revenue Reserved Until Collected:	
Tax Title Reserve	37,997.47
Water Revenue	32,718.41
Surplus Revenue	218,727.74
Fund Balance Reserved for Expenditure	14,000.00
Appropriation Control FY94	1,196,707.12
Ambulance Replacement Fund	30,068.32
Fund Balance Reserved for Encumbrance	5,109.00
Loans Authorized Unissued	<u>125,000.00</u>
	\$ 2,298,818.86

## STABILIZATION FUND

Balance, July 1, 1992	\$ 600,548.41
Interest Earned	14,224.91
Appropriation Added	50,000.00
Transfers to General Fund	<u>(250,000.00)</u>

Balance, June 30, 1993	\$ 414,773.32
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### District Indebtedness

Federal loan dated July 9, 1980 for a Major Water Improvement Project for \$300,00.00 at 5% Balance 6/30/93	\$ 42,856.00
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Federal Loan dated February 24, 1982 for Cotuit Coves/Sandalwood Project for \$226,000.00 at 5%. Balance 6/30/93	127,400.00
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Bond Issue April 1, 1987 for \$850,000.00 at 5.73% for South Cape Land Acquisition Balance 6/30/93	495,000.00
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State House Notes January 25, 1990 for \$740,000.00 for Fire Station Renovation. Interest rate last 5 years 6.95%; 2nd 5 years 7%. Balance 6/30/93	515,000.00
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State House Notes May 15, 1993 for \$90,000.00 for PH Control Program. Interest rate 3.50 to 5.25. (Average 4.25.) Balance 6/30/93	<u>90,000.00</u> \$1,270,256.00
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Interest liability on above debts :	381,724.40
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Valuation of the District	
Real Estate	\$ 414,306,000
Personal Property	<u>10,649,000</u>
Total Valuation	\$ 424,955,000
Tax Rate	1.94 per thousand

Respectfully submitted

AGNES C. MURRAY, Treasurer

# REPORT OF THE PRUDENTIAL COMMITTEE

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Prudential Committee of the Cotuit Fire District herewith submits its annual report for the fiscal year ending June 30, 1993.

This year was a fairly quiet year for the Prudential Committee, although we were busy with the District Alliance Committee meetings. These meetings were held quarterly by the Prudential Committee members of all seven villages in the Town of Barnstable. This year the Committees were faced with negotiating with the Town to have the Districts compensate the Town for various services the Town feels it provides solely for the Districts. Cotuit has 8.51 percent of the assessed value of the town and 2,959 tax accounts. The town has been using a figure of \$80,000.00 for these services. After several meetings, this amount was agreed upon by the Alliance Committee. Cotuit's share of 4.24 percent or a total of \$3,392.00.

Freedom Hall is still running very well. Thanks are given to Alfred (Buddy) and Barbara Martin for their continuing services. The hall will be getting a new curtain this year. Funds were available in the Freedom Hall account.

Prudential Committee Member Thomas W. Hadley has chosen not to run for reelection. We would like to thank him for all he has done for the District. We also welcome Alan Donheiser, who has taken Tom Hadley's place on the Prudential Committee.

In closing, we would like to remind everyone that we need more of you to get involved in the affairs of the District. Also, we need you to attend meetings, run for office, and vote -- after all, it's your money. Just a few of your neighbors are voting on how much of your money we raise and it's spent.

## **PLEASE GET INVOLVED**

Respectfully submitted

JACK MC CULLOUGH, Chairman  
ALAN DONHEISER  
JEFFREY W. GIFFORD

# REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 1993.

**EMERGENCY MEDICAL SERVICES (EMS)** - We continue to see EMS as one of our most important services. We have added to our roster four more qualified EMTs and an additional Paramedic. The 1989 ambulance continues to serve us well. The 16 year old heart monitor, purchased with funds donated by residents, is reaching the end of its service life. New treatment protocols, including external pacing, will require us to replace our present unit next year. Improved technology and features will benefit both our patients and our Paramedics. Other technology including Pulse Oximetry and Glucose testing equipment is also being evaluated so that we can keep pace with treatment protocols and higher levels of service.

The statewide Enhanced 911 system (E-911) is much closer to becoming a reality. We expecting service sometime in 1994. The department has been involved on a local level verifying street addresses and other information that will be included in the the E-911 database.

**FIRE PREVENTION** - Inspection and prevention activities have increased from last year. The Fire Departments in the Town of Barnstable took over the review and testing of smoke detectors for all new (and existing) construction effective July of 1992. Additionally, we resumed the permitting and inspection of LP gas storage tanks previously delegated to the Town's gas inspector. We have seen the use of new kerosene heating units and force vented oil fueled furnaces which have required new inspection techniques. The addition of these responsibilities has been undertaken by our existing staff. We wish to acknowledge the conscience efforts of Captain David Pierce who also serves as our Fire Prevention Officer. We believe our inspection and prevention program has improved the safety of our residents.

**PERSONNEL** - We were successful in recruiting six new Call Firefighters during the year. We welcome Edward Eagan, Daniel Keane, Heidi LaBonte, Michael Mayne, Alan McLane and Nicholas Souke as our newest members. Their addition brings the department's roster to twenty two.

We continue to staff the fire station during each day. While call and off duty personnel are key to our effectiveness during the manned 8 am to 6 pm period, they are critical to our response from 6 pm to 8 am when the station is not manned. We are currently evaluating the department's response times and personnel availability combined with financial considerations to see if 24 hour staffing is warranted. It is our intention to conduct a public information meeting on this subject prior to the May 1994 Annual District Meeting.

As always, we appreciate the dedication of our personnel. This year, we wish to especially recognize the families of our members who support them when they are called to duty at a moment's notice. Participation in department activities and incidents often means time away from families and friends.

**TRAINING** - Each of our new member completed many hours of training and received Firefighter I status. Those who are not already EMT certified plan to attend training later this coming year. Firefighter/EMT Donna Parker completed Paramedic training and received her certification this year. Several members attended training outside the department including pre-hospital trauma life support and driver awareness programs. The planned implementation of a revised training policy will improve our proficiency and knowledge.

**APPARATUS AND EQUIPMENT** - We continue to maintain our apparatus in a state of readiness. We plan to expand upon our preventive maintenance program in the years ahead. We received approval in May for funds to replace our 1969 Maxim fire engine. The replacement engine should be initiated into service during 1994.

After exploring several alternatives and evaluating our needs, we asked for, and received, approval to replace our low band mobile and portable fire radios with new units that use "repeater" technology. These units use the power of the mobile unit to transmit messages from portable radios. The relocation of our dispatch center from Osterville to Centerville caused numerous communication problems. In addition to our new radios, the tower at the Centerville station was raised by 40' further improving the coverage of the pagers we use to alert personnel.

**BUILDING AND GROUNDS** - After three years, our renovated fire station has proven to be practical and efficient to maintain. We are exploring routine maintenance items for next year. The Prudential Committee and Fire Commissioners continue to meet at the station monthly. District elections were again held at the station in the training room.

**COMMUNITY ACTIVITIES** - The department has participated in meetings and work groups related to E-911, Hazardous Waste management and other local issues. Aside from the usual activities, we worked with Boy Scout Troop 52 to reach most of our residents with house number and safety information. We have conducted several tours of the station for groups and the general public. As in the past, we continue to provide blood pressure testing at the station. We enjoy seeing our "regulars" and welcome new faces.

In the course of every day, we encounter our residents, their guests and others who visit Cotuit. We offer information, directions, advice on safety issues, and general assistance in a variety of ways. Residents are encouraged to drop by the station or call 428-2210 with any questions.

COMMENTS - We strive to manage our budget with restraint and respect for your tax dollars. We would like to thank once again, all members of the department for their continued dedication and involvement. We would like to thank the Prudential Committee, Treasurer, Board of Water Commissioners and the employees of the Water Department for their continued support and cooperation.

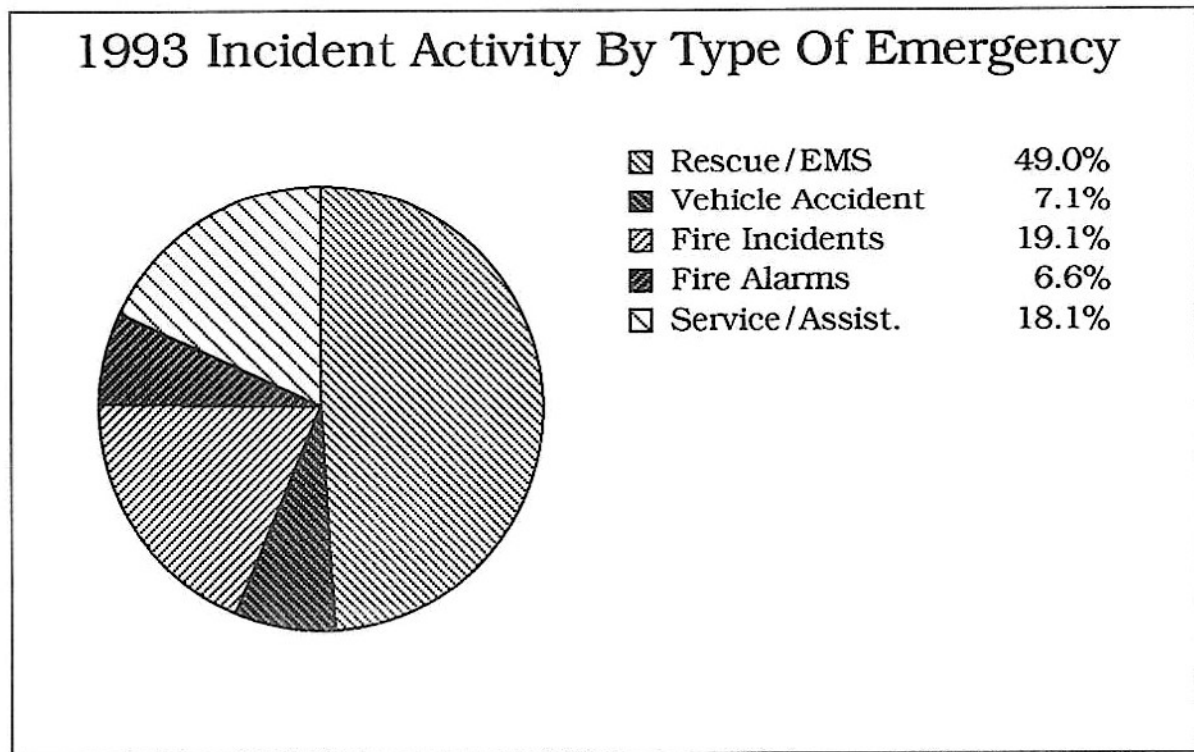
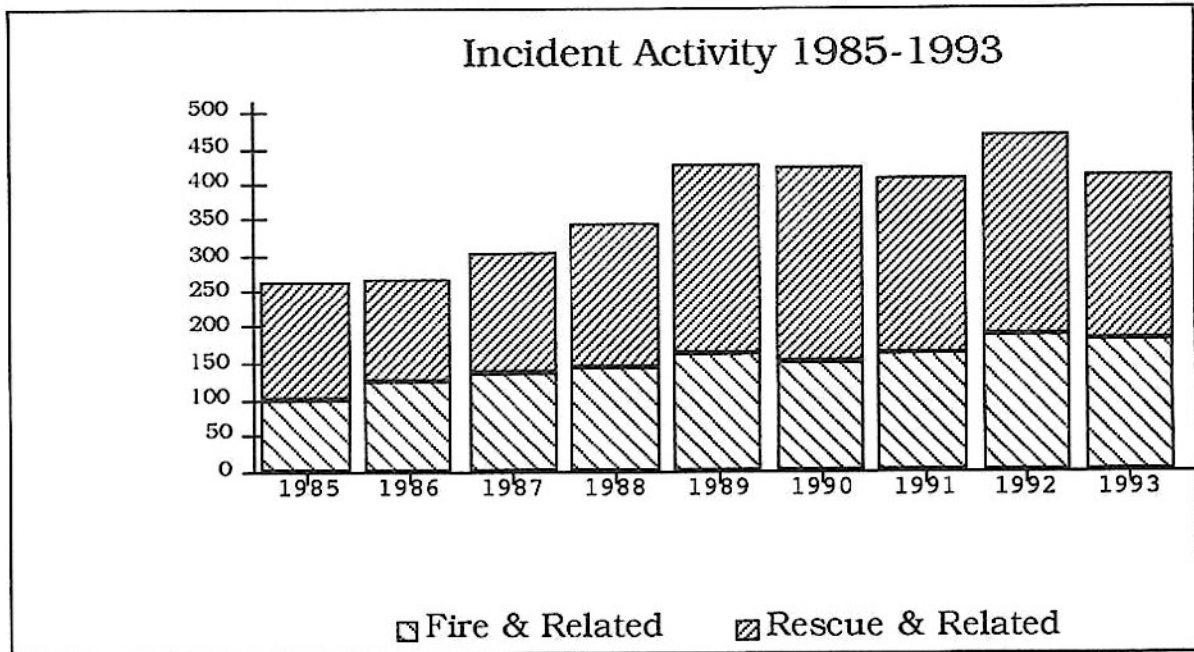
We look forward to the new challenges we can expect in the years to come.

Respectfully submitted:

Robert W. Eldred, Chairman  
Michael F. LLoyd  
Charles Stewart Goodwin  
BOARD OF FIRE COMMISSIONERS

Paul A. Frazier  
FIRE CHIEF

# Cotuit Fire Department - Emergency Activity



## COTUIT FIRE DEPARTMENT ACTIVITY

Emergency Incident, Fire Prevention and Patient Treatment  
(July 1, 1992 to June 30, 1993)

### Fire and Related Incidents

Structure Fire	9
Kitchen Fire	1
Vehicle Fire	1
Outside Fire	6
Chimney Fire	2
Brush Fire	10
Equipment Fire	2
Automatic Fire Alarm	27
Hazardous Condition	6
Emergency Standby	6
Investigation /Service	56
Public Assistance	18
Burning Without Permit	4
Mutual Aid (Engine)	22
Other	<u>9</u>
Total Fire Incidents	179

### Fire Prevention and Inspection Activity

Smoke Detector	127
Placement Inspection	35
Oil Burner	36
Oil Storage Permit	10
Underground Tank (Removal)	17
LPG Storage	3
Business Inspection	18
Home Inspection	4
Fire Drill/Fire Alarm Test	8
House Number Assistance	6
Open Burning Permits Issued	736
Other	<u>16</u>
Total Fire Prevention	1016

### Rescue and Related Incidents

House Rescue	143
Transportation	3
Medical Assist	5
Motor Vehicle Accident	29
Boat Rescue	2
Mutual Aid (Ambulance)	22
Mutual Aid (Paramedic)	9
Pedestrian Accident	0
First Aid (Station Walk-In)	6
Other	6
Medical Alarm	<u>4</u>
Total Rescue Incidents	229

### Type Of Injury By Category

Medical	32.9%
Trauma	46.5%
Cardiac	15.5%
Respiratory	5.2%

### Total Patients Treated

### Type Of Care Administered

Basic Life Support	66.4%
Advanced Life Support	33.6%

### Mutual Aid Received

Paramedic	2
Ambulance	5
Fire	9

**Total Emergency Incidents (Fire & Rescue) This Fiscal Year** 408

# REPORT OF THE BOARD OF WATER COMMISSIONERS

## TO THE CITIZENS OF THE COTUIT FIRE DISTRICT

The Board of Water Commissioners herewith submits its report for the fiscal year ending June 30, 1993.

Water quality met or exceeded all Massachusetts and Federal water quality guidelines. All tests showed no presence of bacteria or coliform. The inorganic constituents which have always been extremely low showed no upward trend. Tests for forty-two volatile organic compounds showed no contamination from this group of chemicals. Pursuant to new federal guidelines, testing for thirty-three pesticides was done in September, 1992. No pesticide contamination was found.

Thirty-four new services were installed, bringing the total of connected services to 1,788. An annual program is in effect to extend the water mains to small areas of Cotuit not presently serviced. Extension of the water mains to Jackson Drive, Cheoh Road and Wing's Lane was completed in October. A short extension of the main on Newtown Road provided a tie with the COMM water system. Ties to COMM now on Putnam Road and Newtown Road provide for an alternate water supply in case of an emergency.

Installation was begun of a new water well capable of pumping 1,200 gallons per minute. This is a three-year program involving extension of the water main along Route 28 and construction of a pump station. At present, only installation of the well has been funded. When the project is complete, Cotuit will have five operating wells in three well fields. Based on current water consumption and future building projections, the five wells will provide sufficient water for Cotuit at build out.

The pH system installed in Pump Station #3 has operated for fifteen months with no maintenance required. This system neutralizes the acidity of the water and will enable Cotuit to comply with new Federal guidelines for copper and lead. Customers living in the vicinity of Pump Station #3 have already seen a reduction in the "green stain" even though only part of their water is treated. Installation of the pH equipment at the other three pump stations and construction of a lime-batching building behind the office on Route 28 have begun and should be completed by the end of 1993.

The water system operates automatically without supervision. When an operating fault develops, an alarm is transmitted by a telemetry system. The telemetry system is obsolete and has been subject to frequent outages. It is being replaced by a computerized radio system which should be in operation early in 1994.

In addition to providing better operating control, the new system will automatically provide daily, monthly and annual operating and maintenance reports.

We wish to recognize the excellent efforts of the Water Department staff in the past year. The ongoing pH pilot program and construction projects have disrupted the normal routine and, in addition, whenever practical, the staff has done construction related activities.

Respectfully submitted

JOHN ANDERSON  
GAETANO CALISE  
JOHN THOMAS

# COTUIT FIRE DISTRICT - GENERAL INFORMATION

## REGULAR MONTHLY MEETINGS

### Prudential Committee

Meet At: Fire Station, 64 High St.

Held: 1<sup>st</sup> Monday after the 3<sup>rd</sup> Wednesday

Time: 7:30 PM

### Board of Fire Commissioners

Meet At: Fire Station, 64 High St.

Held: 3<sup>rd</sup> Thursday

Time: 7:30 PM

### Board of Water Commissioners

Meet At: Water Department, Rt. 28

3<sup>rd</sup> Wednesday

Time: 7:30 PM

Note: Meeting dates and times may change based on need, please check the Post Office bulletin board or call in advance to confirm if you plan to attend.

## TELEPHONE NUMBERS FOR DEPARTMENT HEADS & OFFICE STAFF

District Office	Agnes Murray, Treasurer	420-3000
Freedom Hall		428-5009
Fire Department	Paul A. Frazier, Fire Chief Lisa Baker, Secretary (Part-Time)	428-2210
Water Department	Leonard Mendes, Superintendent Sheri Leavenworth, Business Manager	428-2687

## Be Prepared For The Unexpected. . .

Help us to help you!! When you have an emergency and need our help, we can respond faster and more efficiently if you have prepared yourself and your home for an emergency. Your Fire Department recommends the following:

1. **Have your house number posted!**

House numbers should be clearly visible from the street, at least 3" tall and should contrast in color so they can be easily identified. If you have a long driveway, or the number is not visible from the street, post the number at the entrance and on the house.

2. **Provide adequate access to your property.**

Many driveways have overhanging tree branches and narrow entrances. Inaccessible driveways can delay or prevent us from reaching you quickly. The surface of the driveway should be "hardpacked" and free of soft sand and large ruts.

3. **Have important information ready when you call.**

When you call for help, please give the dispatcher your name, address (with house number), your telephone number and a description of the problem. You may be asked for additional information which will help us to determine the resources needed to handle your emergency. Instruct younger children, visitors, and baby-sitters how to call for help. Telephone stickers with our emergency phone number, (428-6526) are available at the fire station.

4. **Prepare yourself and your home for a medical emergency.**

If we must provide emergency medical care, other important information will be required. It is important to have available the full name, date of birth, medical history, allergies, and medications for all who live with or visit with you. In addition, it is very helpful to know what happened just prior to the emergency and what was done for the patient.

5. **Smoke detectors do save lives !! Test yours regularly.**

Smoke detectors will alert you to a fire or other problem, but only if they are in working order and located properly throughout the house. They should be tested frequently and replaced periodically. We are happy to assist you in determining if your detectors are working properly and located in the right places.

This information is provided as a public service by the Cotuit Fire Department in cooperation with the District Clerk. For more information, please contact us by calling our business phone, 428-2210.

# COTUIT FIRE DISTRICT - ORGANIZATION

## Moderator

Gwendolyn E. Phillips	428-9590	1995
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## Prudential Committee

Jack A. McCullough	420-2413	1994
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Jeffrey W. Gifford	428-8834	1995
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Alan Donheiser	428-1252	1996
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## Board of Water Commissioners

John N. Andersen	420-2423	1994
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Gaetano G. Calise, Jr	420-3049	1995
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John A. Thomas	420-5267	1996
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## Board of Fire Commissioners

Robert W. Eldred	428-2136	1994
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Michael F. Lloyd	428-7369	1995
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Charles Stewart Goodwin	420-0355	1996
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## Clerk

Laurie C. Hadley	428-6552	
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## Treasurer

Agnes C. Murray	428-8231	
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