

COTUIT FIRE DISTRICT



ANNUAL REPORTS

FY 97

COVER PHOTO COURTESY OF
THE COTUIT HISTORICAL SOCIETY
(The corner of Main and School Streets with a stop light!)

REPORT OF THE CLERK

ANNUAL ELECTION AND DISTRICT MEETING

MAY 27 AND 28, 1997

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the fire station, 64 High Street, Cotuit, on Tuesday, May 28, 1997, between the hours of four o'clock PM and eight o'clock PM. The results were as follows:

	<u>Votes Received</u>
One member of the Prudential Committee JAMES M. GILL	113
One member of the Board of Fire Commissioners JAMES A. GARDNER	112
One member of the Board of Water Commissioners JOHN N. ANDERSON	115

(Total votes cast: 116)

Also in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held on Wednesday, May 29, 1997, at seven-thirty o'clock PM at the Cotuit Elementary School. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of same. The following action was taken:

Article 1: Upon motion duly made and seconded, it was voted unanimously to accept the reports of the officers and committees of the District as printed.

Article 2: Upon motion duly made and seconded, it was voted unanimously to set the annual salaries of the elected officials as follows:

- a. Prudential Committee Members: \$750.00
- b. Members of the Board of Fire Commissioners:
\$750.00
- c. Members of the Board of Water Commissioners:
\$750.00
- d. Moderator: \$150.00

Article 3: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$44,300.00 for the expenses of the Financial Department.

Article 4: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$69,237.00 for the Barnstable County Retirement Assessment.

Article 5: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$278,048.00 for notes and interest.

Article 6: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$33,000.00 for the purpose of lighting the streets of the District.

Article 7: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$6,000.00 for the maintenance of the Cotuit Library.

Article 8: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$75,200.00 for group insurance.

Article 9: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$12,000.00 for the maintenance and operation of Freedom Hall.

Article 10: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$6,808.00 for the purpose of reimbursing the Town of Barnstable for services provided by the offices of the tax collector and assessors to collect the taxes of the District.

Article 11: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate the sum of \$10,500.00 for the procurement of architectural and engineering services necessary to determine the feasibility of rehabilitation, modernization, and code compliance of Freedom Hall.

Article 12: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate \$577,717.00 for the labor

and salaries of the Fire Department; and to raise and appropriate \$111,241.00 for the remaining expenses of the Fire Department, to be apportioned approximately as follows:

- a. Maintenance, \$22,000.00
- b. Operating expenses, \$87,791.00
- c. Miscellaneous, \$1,250.00

for a total appropriation of **\$688,958.00**.

Article 13: Upon motion duly made and seconded, it was voted to appropriate and transfer from the ambulance replacement fund the sums of **\$4,000.00** to provide for the ambulance service billing and **\$4,500.00** to provide for the purchase of patient medical supplies.

Article 14: Upon motion duly made, seconded, and amended, it was voted unanimously to appropriate and transfer from the ambulance replacement fund the sum of **\$125,000.00** to provide for the purchase of a new ambulance and equipment for the fire department, and to authorize the Board of Fire Commissioners to dispose of the current 1989 Ford ambulance, VIN No 1FDKE30MXKHA87730 pursuant the provision of Massachusetts General Law, Chapter 30B.

Article 15: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate **\$5,000.00** for the purpose of installing new radio communications equipment being supplied to the District at no charge by the Commonwealth of Massachusetts for use in fire department vehicles.

Article 16: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate the sum of **\$26,750.00** to purchase a service vehicle for the Fire Department and to authorize the Board of Fire Commissioners to dispose of the current 1986 Ford Ranger Pick-up, VIN No 1FTCR15T6GPB75107 pursuant to the provisions of Massachusetts General Law Chapter 30B.

Article 17: Upon motion duly made, seconded, and amended, it was voted unanimously to raise and appropriate the sum of **\$7,500.00** to improve the safety and operation of a portion of the Fire Department's self-contained protective breathing apparatus by upgrading the units to current standards.

Article 18: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate the sum of **\$8,000.00** to fund initial costs relating to the hiring of additional part-time call fire fighters.

Article 19: Upon motion duly made and seconded, it was voted to raise and appropriate:

- a: \$26,000.00 for the Water Department for service connections;
- b. \$151,010.00 for labor and salaries; and
- c. \$134,900.00 for the remaining expenses of the Water Department, to be apportioned approximately as follows:
 - \$38,000.00 for maintenance;
 - \$88,900.00 for operations;
 - and \$8,000.00 for miscellaneous expenses

for a total appropriation of **\$311,910.00**; and that the receipts and revenues of the Water Department be applied to these amounts.

Article 20: Upon motion duly made and seconded, it was voted unanimously to borrow and appropriate the sum of **\$550,000.00** for the construction of Pump Station #5.

Article 21: Upon motion duly made and seconded, it was voted unanimously to appropriate and transfer from the Stabilization Fund the sum of **\$40,000.00** for the water main extension program.

Article 22: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate the sum of **\$4,000.00** for the continuation of the hydrant replacement program.

Article 23: Upon motion duly made and seconded it was voted unanimously to appropriate and transfer from the Basic Use Account the sum of **\$35,000.00** for the preliminary engineering of the painting of the storage tanks.

Article 24: Upon motion duly made and seconded, it was voted unanimously to raise and appropriate the sum of **\$30,000.00** for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws of the Commonwealth of Massachusetts.

Article 25: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of **\$20,000.00** to a reserve fund.

Article 26: Upon motion duly made and seconded, it was voted unanimously to appropriate and transfer **\$200,000.00** from free cash in the Treasury toward the tax levy of the fiscal year beginning July 1, 1997.

Article 27: Upon motion duly made, seconded, and amended, this article, to see if the District will vote to amend Article V, Section 7, of the bylaws by eliminating the words "February 1st"

and substituting therefore the words "May 1st"; and further, to insert the words "the Cotuit Library" after the words "Cotuit Post Office", did not carry.

Article 28: Upon motion duly made and seconded, it was voted unanimously to amend Article XI of the bylaws by deleting section 2 and renumbering the subsequent articles accordingly.

Respectfully submitted

LAURIE C. HADLEY
Clerk

NOTES

**REPORT OF THE
TREASURER**

Respectfully submitted

AGNES C. MURRAY, Treasurer
Cotuit Fire District

Cotuit Fire District
 General Accounts
 Balance Sheet
 June 30, 1997

ASSETS

Cash:		
General:		
In Banks		891,851.43
Petty Cash Advance:		
Water Dept	200.00	
Fire Dept	100.00	
		300.00
Accounts Receivables:		
Taxes:		
Levy of 1997:		
Personal Property	1395.55	
Real Estate	40,168.94	
Levy of 1996:		
Personal Property	26.68	
Real Estate	6,673.63	
Levy of 1995:		
Personal Property	-103.23	
Real Estate	-8,292.13	
Levy of 1994-1989:		
Personal Property	-183.04	
Real Estate	139.30	
		39,825.70
Tax Title		33,912.21
Water:		
Liens Added to Taxes:		
Levy of 1997		-715.38
Levy of 1996		140.98
Levy of 1992		96.88
Rates and Services		33,226.52
Group Insurance		163.70
Revenue 1998		1,437,211.00
Loans Authorized:		550,000.00
Total Assets		<u>2,986,013.04</u>

LIABILITIES AND RESERVES

Warrants Payable:		
Fire	32,049.32	
Water	32,077.95	
Freedom Hall	54.53	
Street Lights	2,437.90	
Financial Dept.	95.79	
Ambulance Billing	224.00	
		66,939.49
Payroll Deductions:		
County Retirement System	3,646.59	
Group Insurance	1,549.27	
Gifts and Bequests:		
Freedom Hall		610.00
Agency:		
Sales Tax		78.39
Appropriation Balances;		
Revenue:		
General	5,446.36	
Water:		
Maintenance and Operation	7,600.00	
Construction and Extension	41,686.47	
Non-Revenue:		
Office Renovation (Water)	54,912.00	
Main Extension	11,952.87	
		121,597.67
Loans Authorized and Unissued		550,000.00
Receipts Reserved for		
Appropriation:		
Basic Use Charge		40,800.00
Ambulance		214,723.10
Overlays Reserved for Abatements:		
Levy of 1997	2,498.68	
Levy of 1996	7,177.85	
Levy of 1995	2,993.58	
Levy of 1994	4,526.34	
Levy of 1993	7,879.65	
Levy of 1992	14,933.65	
Levy of 1991 and Prior Years	1,334.16	
		41,343.91
Revenue Reserved Until Collected:		
Tax Title		33,912.21
Water		32,749.00
Reserve for Petty Cash Advances		300.00
Surplus Revenue		240,552.41
Appropriation Control FY98		1,637,211.00
		<u>2,986,013.04</u>

Cotuit Fire District
 General Fund
 Statement of Receipts and Disbursements
 For Period Ending June 30, 1997

RECEIPTS

Tax Collector:	
Personal Property	26,256.44
Real Estate	1,032,226.89
Interest on Taxes	11,704.13
Water Department:	
Rates and Services	317,166.55
Penalties	2,988.59
Miscellaneous	4,576.76
Water Liens	6,214.89
Basic Use Charge	18,000.00
Fire Department:	
Inspections and Permits	1,600.00
Ambulance Receipts	60,441.99
Miscellaneous	95.00
Investment Income	33,538.19
Sales Tax Payable	424.42
Payroll Deductions	298,258.70
Freedom Hall - Gift	610.00
Tax Title	33,472.57
Miscellaneous	20.41
Insurance Recovery	538.82
Loans Proceeds	140,000.00
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Total Receipts	1,988,134.35
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Cash Balance July 1, 1996	990,575.73
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	<u>2,978,710.08</u>

DISBURSEMENTS

Retirement Assessment	70,952.00
Notes and Interest	231,395.00
Freedom Hall	8,761.69
Street Lights	24,341.72
Cotuit Library	6,000.00
Group Insurance	65,355.90
Fire Dept:	
Salaries	542,051.48
Maint. & Operation	85,449.09
Ambulance Billing	2,662.35
Patient Med. Supplies	3,900.00
New Call Firefighters	651.40
24 Hour Coverage (95)	26,055.67
Med. Diag. Equipment (95)	829.55
Water Dept:	
Salaries	144,622.81
Maint. & Operation	98,547.07
Service Connections	18,647.97
Two Trucks	44,427.00
Office Renovations	88.00
Main Extension Program (97)	28,047.13
Main Extension Program (95)	11,530.44
Well #5 Engineering	28,615.42
Well #5 Main Extension	176,924.13
Main Extention Program (96)	30,000.00
Security System	2,298.48
Hydrant Replacement Program (96)	3,828.12
West Street Tank Fence	
Appropriation to Stabilization Fund	30,000.00
Financial Dept	40,753.99
Town of Barnstable	6,808.00
Encumbered Prior Year:	
Water Dept.	752.50
Fire Dept.	2,285.75
Financial Dept	471.75
Payroll Deductions	300,314.55
Sales Tax Payable	479.51
Tax Refunds	7,060.83
Warrants Payable	41,410.53
Insurance Recovery	538.82

Total Disbursements	2,086,858.65
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Cash Balance June 30, 1997	891,851.43
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	2,978,710.08
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DEBT ACCOUNTS

Net Funded or Fixed Debt:	
Inside Debt Limit:	
General	290,000.00
Public Service Enterprise	100,000.00
Outside Debt Limit:	
General	
Public Service Enterprise	411,000.00
	<u>801,000.00</u>
Serial Loans:	
Inside Debt Limits:	
General:	
Remodeling Buildings	270,000.00
Departmental Equipment	120,000.00
Outside Debt Limits:	
Public Service Enterprises:	
Water	411,000.00
	<u>801,000.00</u>

INVESTMENTS ACCOUNTS

Investment Funds:	
Cash and Securities:	
In Custody of Treasurer	<u>169,536.53</u>
In Custody of Treasurer:	
Stabilization Fund	<u>169,536.53</u>

	Valuation of the District	
Real Estate		438,413,700
Personal Property		11,405,100
Total Valuation		<u>449,818,800</u>
Tax Rate		2.43 per thousand

BUDGET97

Appropriations Balances Budget vs Actual
June 30, 1997

Appropriation Ref. No.	BUDGET	ENCUMBERED 6/30/96	SPENT/ ENCUMBERED	AMOUNT TO REVENUE	APPROP. BALANCE
Financial Dept	44300.00	775.00	41321.53	3753.47	
Barn. Cnty Retire.	70952.00		70952.00		
Notes & Interest	231395.00		231395.00		
Freedom Hall	11000.00		8816.22	2183.78	
Street Lights	33000.00		26779.62	6220.38	
Cotuit Library	6000.00		6000.00		
Group Insurance	75200.00		65355.90	9844.10	
Town of Barn TC&A	6808.00		6808.00		
Fire Dept					
Labor & Salaries	554019.00		553902.06	116.94	
Maint. & Operation	108714.00	2306.00	110789.68	230.32	
Ambulance Billing	4000.00		2886.35		
Patient Med.Supplies	3900.00		3900.00		
Water Dept					
Service Connections	26000.00		25880.12	119.88	54912.00
Labor & Salaries	145588.00		144729.21	858.79	11952.87
Maint. & Operation	128200.00	752.50	128938.97	13.53	3471.88
WD Two Trucks	45000.00		44427.00	573.00	
WD Office Renovation	55000.00		88.00		
WD Main Ext.Progam	40000.00		28047.13		
Hydrant Replace.Prog	4000.00		528.12		
Stabilization Fund	30000.00		30000.00		
Reserve Fund	20000.00			20000.00	
Approp. From Prior Years:					
Freedom Hall Repairs	792.00			792.00	882.49
Phone Record Equip.	882.49				710.32
New CALL FF	1361.72		651.40		14067.94
New Well #5	14067.94				
24Hr.Coverage	26055.67		26055.67		997.45
Med.Diag.Equip.FD	1827.00		829.55		
Main Extension	11530.44		11530.44		
Well#5 Main Ext.	182000.00		176924.13		5075.87
Main Extension Prog.	30000.00		30000.00		
Well #5 Eng.Fees	37000.00		28615.42		8384.58
Security System	7993.65		2298.48		5695.17
Hydrant Program	6000.00		6000.00		
Chlorination Equip.	4000.00				4000.00
West St.Tank Fence	991.00				991.00

REPORT OF THE PRUDENTIAL COMMITTEE

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

Fiscal 1997 marked the completion of another successful year for the Fire District. Modest increases in the regular and ongoing maintenance and operating expenditures amounting to 2.6 percent supported substantial strengthening of both water and fire-fighting capabilities.

Early this year, the Committee unanimously voted to change auditors for FY 97. Although the exiting auditor had performed satisfactorily for the District over a number of years, the consensus was that a change would present an opportunity for a fresher look at the accounts and our financial management operations. Following discussions with other firms, Mr. George L. Malone was selected to perform an audit.

A new board secretary, Nancy Wellington, was also selected to provide minutes for the Prudential Committee.

As in recent years, the Committee selected a tax factor of "one" to apply to both residential and commercial property. No advantage arising from differential tax factors that would apply to either class of property could be visualized as being in the best interest of the District.

In respect to Freedom Hall, a long-standing responsibility of the Prudential Committee, a sub-committee was formed under Jeff Gifford to examine the costs of upgrading and remodeling Freedom Hall consistent with perceived needs of the residents. Of particular concern are the heating and electrical systems and the need to make the Hall accessible to the handicapped. An article was prepared for the Annual Meeting to raise and appropriate \$10,500 for the procurement of architectural and engineering services to effect the sub-committee's recommendations. The article was passed.

The Prudential Committee voted unanimously to change the district's life insurance carrier to Savings Bank Life Insurance, SBLI. This move increases the base amount per employee from \$2,000 to \$5,000 with no increase in rates.

Respectfully submitted

ALAN DONHEISER
JAMES GILL
JEFFREY GIFFORD
PRUDENTIAL COMMITTEE

REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 1997.

EMERGENCY MEDICAL SERVICES (EMS):

EMS activity increased by eighteen percent this year. An increased population and easier access to the EMS system due to the use of 911 may account for some of this increase. We continue to incorporate improvements as appropriate or required to maintain high standards for patient care.

As anticipated, changes in the health care system have begun to have an impact on our service; more can be expected in the future. The role of our department, like others, will change to accommodate the transitions. Early discharge from the hospital and an increasing number of patients being cared for at home will no doubt influence our service in the future. We shall strive to meet these new challenges and continue to provide a high quality, conscientious service.

FIRE PREVENTION: Inspection and prevention activities continue to be a large part of our non-emergency activity. We continue to perform various types of inspections, issue permits, and respond to complaints and inquiries related to hazards and fire safety matters. As in other areas of the fire service, new or revised regulations are promulgated locally and state wide. Keeping current on these requirements and maintaining the knowledge and skill necessary to administer them requires the efforts of the Fire Prevention team along with the continued support of the community to improve safety.

PERSONNEL:

Following a review of our personnel needs, we requested and received funding to hire four additional call fire fighters at the May, 1997, Annual District Meeting. New state requirements have been implemented mandating certain medical and physical entrance testing for all personnel, full time and part time. We continue to utilize full and part time personnel as we feel it provides service in the most cost effective way. We have implemented minimum standards for participation and training, to insure our personnel maintain the level of knowledge and skill necessary to perform their duties. Employee evaluations are scheduled to be implemented for full time staff during the year and will track performance of professional goals.

We wish to acknowledge the dedication of our full time and part time staff who work together in providing service.

TRAINING: We continue to develop our personnel through various types of training and education. Personnel attend local and regional training in fire and EMS related topics. Several members are enrolled in the Fire Science or Emergency Medical Services programs at the Cape Cod Community College. Fire fighter/Paramedic M. J. Trainor and Fire fighter/EMT Steve Hoffman recently received their Associates degree in Fire Science. Fire fighter/EMT Eric Littmann and Fire fighter Steve Hoffman completed their Fire fighter I/II training program at the Massachusetts Fire fighting Academy. This intensive eleven week program provides training in many areas of fire suppression and rescue and greatly enhances an individual's level of competence.

APPARATUS AND EQUIPMENT:

Our apparatus is performing well. We want to credit FF/EMT Scott Fenner who provides most of our maintenance and all our personnel who help to respect and care for the vehicles provided to us by the District. Our preventive maintenance decreases the amount of "down time" and keeps us in a state of readiness. We requested and received funding to replace a service vehicle in 1998. The new ambulance purchase will be funded through our ambulance replacement account.

Scheduled for replacement in the near future is our aging brush breaker. We have begun to discuss alternatives and plan to seek input outside the department while making this important decision. The age, availability and location of outside resources has changed considerably in recent years.

The threat of brush and woods fires remains high in this area of the country, often compared to California in terms of fire potential.

Our protective breathing equipment will receive performance and safety updates this coming year. We believe it can remain in service safely for some time to come. We realize a fifty percent savings by upgrading versus replacing this important equipment.

BUILDING AND GROUNDS: After seven years, our renovated fire station remains in a good state of repair. Some exterior maintenance items will be needed during the next few years. We have begun a program to maintain the interior of the building on a yearly basis to reduce costs. The Prudential Committee, Water Commissioners, and Fire Commissioners continue to meet at the station monthly. District elections were again held at the station this year.

COMMUNITY ACTIVITIES: The department will be undertaking a project soon to verify street addresses for the E-911 database. This will improve the accuracy of the information available in an emergency. We plan other public relation/education projects in the future. The department wishes to recognize the efforts of Fire fighter Brenda Nailor and Fire fighter M. J. Trainor for the continued involvement with CPR education. We plan to offer a "vial of life" program during the upcoming winter season. Residents who wish to participate in this program will benefit from the important medical information made available to us in an emergency.

We continue to provide blood pressure testing at the station and have been screening blood pressures at the Post Office the first Saturday of every month for your convenience. We offer information, directions, advice on safety issues and general assistance in a variety of ways. Residents are encouraged to drop by the station or call 428-2210 with any questions.

COMMENTS: Our overall emergency responses increased by approximately sixteen percent this past fiscal year. Ending the year with 553 emergency responses, it is the busiest year on record. We will need to plan our budget for next fiscal year to accommodate the additional activity we can anticipate. We strive to manage our budget with regard to your tax dollars. We would like to thank once again all members of the department for the continued dedication and involvement. We would like to thank the Prudential Committee, Treasurer, Board of Water Commissioners and the

employees of the Water Department for their continued support and cooperation.

We look forward to the new challenges we can expect in the years to come.

Respectfully submitted,

CHARLES STEWART GOODWIN
Chairman
JAMES GARDNER
RONALD MYCOCK
BOARD OF FIRE COMMISSIONERS

PAUL A. FRAZIER
Fire Chief

COTUIT FIRE DEPARTMENT ACTIVITY

Emergency Incident, Fire Prevention and Patient Treatment

(July 1, 1996 to June 30, 1997)

Fire and Related Incidents

Structure Fire	10
Kitchen Fire	0
Vehicle Fire	1
Outside Fire	5
Chimney Fire	1
Brush Fire	8
Equipment Fire	1
Automatic Fire Alarm	37
Hazardous Condition	18
Emergency Standby	1
Investigation/Service	91
Public Assistance	20
Burning Without Permit	2
Mutual Aid (Engine)	22
Other	<u>6</u>
<i>Total Fire Incidents</i>	<i>223</i>

Fire Prevention and Inspection Activity

Smoke Detector	123
Placement Inspection	3
Oil Burner	19
Oil Storage Permit	9
Underground Tank (Removal)	8
LPG Storage	2
Business Inspection	46
Home Inspection	1
Fire Drill/Fire Alarm Test	4
House Number Assistance	0
Open Burning Permits	1156
Other	<u>4</u>
<i>Total Fire Prevention</i>	<i>1375</i>

Rescue and Related Incidents

House Rescue	206
Transportation	2
Medical Assist	20
Motor Vehicle Accident	28
Boat Rescue	2
Mutual Aid (Ambulance)	51
Mutual Aid (Paramedic)	3
Pedestrian Accident	0
First Aid (Station Walk-In)	9
Other	4
Medical Alarm	<u>5</u>
<i>Total Rescue Incidents</i>	<i>330</i>

Type Of Injury By Category

Medical	36.9%
Trauma	42.4%
Cardiac	13.2%
Respiratory	7.5%

Total Patients Treated 330

Type Of Care Administered

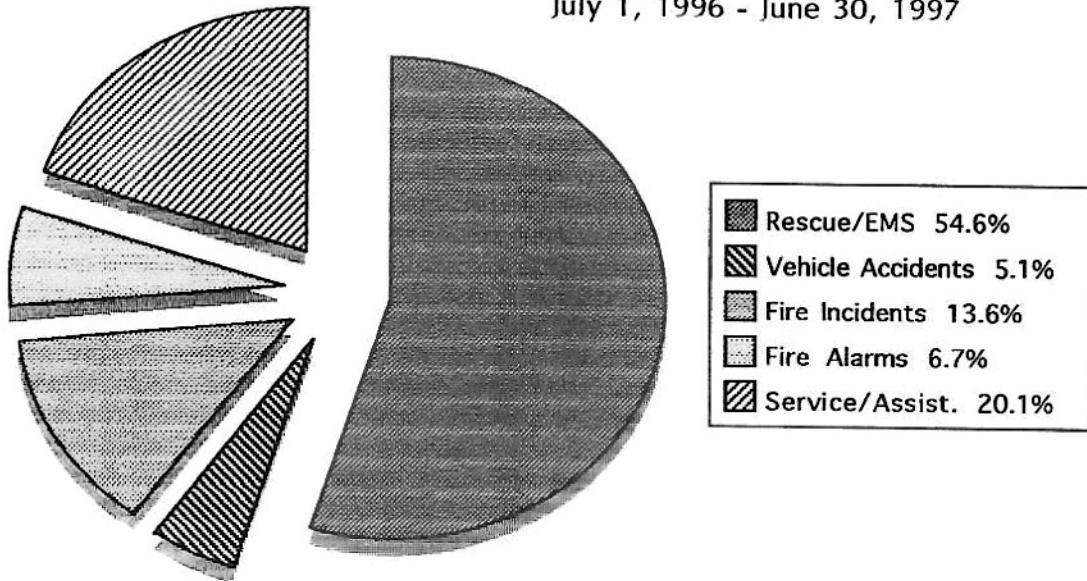
Basic Life Support	54.2%
Advanced Life Support	45.8%

Mutual Aid Received

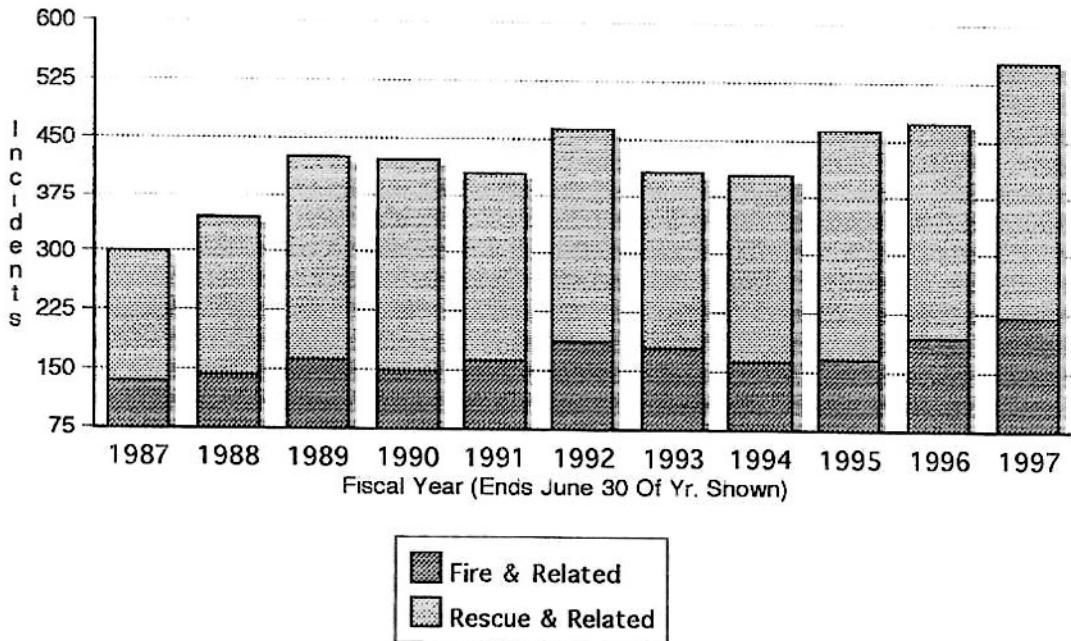
Paramedic	0
Ambulance	4
Fire	2

Total Emergency Incidents (Fire & Rescue) This Fiscal Year 553

Cotuit Fire - Rescue
 Incident Activity By Type
 Fiscal Year 1997
 July 1, 1996 - June 30, 1997



Cotuit Fire-Rescue Incident Activity 1987 - 1997



REPORT OF THE BOARD OF WATER COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board is pleased to present this report on the status of the Water Department.

WATER QUALITY:

Cotuit's water quality continued to exceed all State and Federal standards. All of the tests for coliform and background bacteria were negative. The Water Department considers maintaining the water quality to be a prime objective and urges you to support the Town of Barnstable and Cape Cod Commission efforts to protect the aquifer. The Massachusetts Military Reservation aquifer contamination does not affect Cotuit's water supply.

In FY 97, the Stratford Ponds Development upstream of our new well site complete the installation of a sewage treatment plant which will minimize the risk of increasing the nitrate content of our water. We also switched from a monthly quality testing to a bi-monthly schedule.

WATER SUPPLY: A prolonged drought ended in late 1996. Our wells were at record lows, but could still provide an adequate quantity for our needs. Subsequent rainfall has returned the wells to higher than normal levels. The completion of Well #5 provides extra supply and delivery assurance.

PUMP STATION #5: Work on Pump Station #5 progressed on schedule with the completion of the well installation, the water main installation down Route 28 and the engineering

for the pump station. All activities to date were under budget.

WATER SYSTEM: The water main extension program was continued with the Little River Road and Pinguickset Cove Road extensions. An engineering contract was issued to develop a water main flushing program and to show the mains, hydrants and valves on the town GIS map.

FACILITIES: The buildings and pump stations are continuing to be maintained in an "as new" conditions. The well pumps in two of the stations are about fifteen years old and will have to be replaced within a few years. The two storage tanks require painting. It is planned to do the engineering and estimating in FY 99 and the painting in FY 00.

COSTS: For the sixth year in a row, water rates were not increased. Operating and Maintenance costs per customer have been essentially the same for the last three years. This resulted from the growth in the customer base computerized automation. This trend is expected to continue.

PERSONNEL:

There were no personnel or staffing changes. The Board of Water Commissioners again expressed their appreciation for the staff's continued good work.

Respectfully submitted

John Andersen, Chairman
George Calise
Jack Thomas

BOARD OF WATER COMMISSIONERS

COTUIT WATER DEPARTMENT

WATER PUMPAGE

<u>FY '96</u>		<u>FY '97</u>	
JUL/95	28,192,800	JUL/96	23,889,600
AUG	26,099,000	AUG	21,108,200
SEP	18,207,600	SEP	10,758,700
OCT	9,955,400	OCT	8,407,100
NOV	7,461,100	NOV	7,291,500
DEC	7,072,000	DEC	7,632,200
JAN/96	8,347,900	JAN/97	7,180,700
FEB	6,105,700	FEB	6,069,100
MAR	6,518,500	MAR	7,130,300
APR	7,370,500	APR	7,935,100
MAY	11,789,300	MAY	11,315,900
JUN	<u>21,546,900</u>	JUN	<u>20,814,500</u>
TOTALS	<u>158,666,700 Gal.</u>		<u>139,532,900 Gal.</u>

FY '97 Largest Day Consumption 7/8/96 1,295,200 Gal.
FY '97 Largest Week Consumption 7/6-7/12/96 6,432,900 Gal.

Number of services installed in FY '97: 36
Feet of main installed in FY '97: 6,530
Total feet of water mains: 266,939
Number of Service accounts: 1913

ORGANIZATION

Moderator

Vacant

Prudential Committee

Jeffrey W. Gifford	428-8834	1998
Alan Donheiser	428-1252	1999
James M. Gill	428-3758	2000

Board of Water Commissioners

Gaetano G. Calise, Jr	428-3049	1998
John A. Thomas	420-5267	1999
John N. Andersen	420-2423	2000

Board of Fire Commissioners

Ronald J. Mycock	428-5252	1998
Charles Stewart Goodwin	420-0355	1999
James A. Gardner	428-2245	2000

Clerk
Laurie C. Hadley
428-6552

Treasurer
Agnes C. Murray
420-3000

DATES TO REMEMBER

Annual election: Tuesday, May 26th, 1998
4:00 PM to 8:00 PM

Annual District meeting: Wednesday, May 27th, 1998
7:30 PM

REGULAR MONTHLY MEETINGS

Prudential Committee: First Monday after the 3rd Wednesday
Time: 7:30 PM Place: Fire Station

Board of Fire Commissioners
3d Thursday
Time: 7:30 PM Place: Fire Station

Board of Water Commissioners
3d Wednesday
Time: 7:30 PM Place: Water Department

Note: Meeting dates and times may change based on need. Please check the Post Office bulletin board or call in advance to confirm if you plan to attend.

Nomination papers for any election are available from the Clerk. Call 428-6552 or the District Office, 420-3000. Filing date for 1998 papers is 5:00 PM, Monday, April 27th.