

COTUIT FIRE DISTRICT



ANNUAL REPORTS
FY 2000

COVER

The Coal Wharf at the Town Landing
1880

(Photo courtesy of the Historical Society of Santuit/Cotuit)

REPORT OF THE CLERK

COTUIT FIRE DISTRICT
SPECIAL DISTRICT MEETING
JANUARY 12, 2000

In accordance with the foregoing notice and the by-laws of the District, a special district meeting was held on Wednesday, January 12, 2000, at the Fire Station, 64 High Street, Cotuit, at seven-thirty o'clock PM. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of same. The following action was taken:

Article 1: Upon motion duly made and seconded, it was unanimously voted to transfer and appropriate from the Basic Use Charge Fund the sum of \$40,000.00 for the purpose of completing the water main extension on Vineyard Road.

COTUIT FIRE DISTRICT
ANNUAL ELECTION AND DISTRICT MEETING
MAY 30 AND 31, 2000

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the Fire Station, 64 High Street, Cotuit, on Tuesday, May 30, 2000, between the hours of four o'clock and eight o'clock PM. The results were are follows:

One Member Each	Votes Received
Prudential Committee James M. Gill	52
Board of Fire Commissioners James Gardner	52
Board of Water Commissioners Frederick Keily	54

Also in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held on Wednesday, May 31, 2000, at the Cotuit Elementary School, Old Oyster Road, at seven-thirty o'clock PM. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of same. The following action was taken:

Article 1: Upon motion duly made and seconded, it was unanimously voted to accept the reports of the officers and committees of the District as printed.

Article 2: Upon motion duly made and seconded, it was unanimously voted to set the annual salaries of the elected officials as follows:

a. Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: \$1,250.00 each.

b. Moderator: \$150.

Article 3: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$72,167.00 for the expenses of the Financial Department.

Article 4: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$85,727.00 for the Barnstable County Retirement Assessment.

Article 5: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$151,520.00 for notes and interest.

Article 6: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$30,000.00 for the purpose of lighting the streets of the District.

Article 7: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$16,000.00 to purchase the street lights presently rented by the District.

Article 8: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,000.00 for the maintenance of the Cotuit Library.

Article 9: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$115,884.00 for group insurance.

Article 10: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$13,500.00 for the maintenance and operation of Freedom Hall.

Article 11: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$6,808.00 for the purpose of reimbursing the Town of Barnstable for services provided by the offices of the tax collector and assessors to collect the taxes of the District.

Article 12: Upon motion duly made, seconded and amended, it was unanimously voted to raise and appropriate \$19,000.00 and to appropriate and transfer \$11,000.00, \$6,000.00 of which is from the current Water Department Study appropriation and \$5,000.00 of which is from the current year's Financial Department appropriation, to provide for the cost to migrate the present District accounting system to the recommended UMAS system, or similar fund accounting system, to develop multi-year cash flow information with acceptable cost allocations, and to develop an ongoing budgetary process in the best interest of the District.

Article 13: Upon motion duly made and seconded, this article, to see if the District will vote to raise and appropriate a sum of money to purchase a UMAS compliant accounting program, was indefinitely postponed.

Article 14: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$21,000.00 to replace the roof on Freedom Hall.

Article 15: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate \$716,989.00 for the labor and salaries of the Fire Department, and to raise and appropriate \$150,252.00 for the remaining expenses of the Fire Department, to be apportioned approximately as follows:

- a. Maintenance, \$37,771.00
- b. Operating expenses, \$111,231.00
- c. Miscellaneous, \$1,250.00

for a total appropriation of **\$867,241.00**

Article 16: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$3,500.00 from the ambulance replacement fund to provide for the ambulance service billing.

Article 17: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$7,800.00 from the ambulance replacement fund to provide for the purchase of patient medical supplies.

Article 18: Upon motion duly made and seconded, this article, to see if the District will vote to raise and appropriate and/or appropriate and transfer from available funds the sum of \$7,200.00 to fund initial costs related to the hiring of additional part-time call firefighters to maintain the staffing level as set forth in policy by the Board of Fire Commissioners, was indefinitely postponed.

Article 19: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of **\$6,800.00** for the second phase of a firefighting hose and water supply equipment program.

Article 20: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of **\$9,000.00** to fund the third phase of a replacement program for protective clothing for firefighters.

Article 21: Upon motion duly made and seconded, this article, to see if the District will vote to appropriate and transfer from available funds a sum of money to the Fire Department Labor and Salary account to cover unforeseen emergency expenses which occurred during the fiscal year ending June 30, 2000, was indefinitely postponed.

Article 22: Upon motion duly made and seconded, it was unanimously voted to rename the account currently called "Ambulance Replacement Account" to "Fire Department Capital Equipment Account."

Article 23: Upon motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$115,000.00 from the Fire Department Capital Equipment Account to replace an existing Dodge brushbreaker, Serial Number 2381908487; and to accept a donation from the Cotuit Firefighters' Association in the amount of \$100,000.00 to be applied toward the total cost; and to trade or sell the existing brushbreaker, with any proceeds to be applied toward the purchase cost, whichever is deemed to be in the best interest of the District.

Article 24: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate:

- a. \$26,000.00 for the Water Department for service connections;
- b. \$169,600.00 for labor and salaries; and
- c. \$151,000.00 for the remaining expenses of the Water Department, to be appropriated approximately as follows:
 - \$45,000.00 for maintenance;
 - \$89,000.00 operations;
 - and \$17,000.00 for miscellaneous expenses

for a total appropriation of **\$346,600.00**; and that the receipts and revenues of the Water Department be applied to these amounts.

Article 25: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of **\$4,000.00** for the continuation of the hydrant replacement program.

Article 26: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer \$22,300.00 from the unexpended balance of the Main Street tank account, appropriate and transfer \$100,000.00 from free cash, and raise and appropriate **\$77,700.00** for the purpose of cleaning and painting the West Street tank.

Article 27: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of **\$20,000.00** for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws of the Commonwealth of Massachusetts.

Article 28: Upon motion duly made and seconded, it was unanimously voted to raise and appropriate the sum **\$20,000.00** to a reserve fund.

Article 29: Upon motion duly made and seconded, it was unanimously voted to accept the provisions of Chapter 32B, Sections 9E and 18, of the General Laws of the Commonwealth of Massachusetts as follows: Shall the District, in addition to the payment of fifty percent of a premium for contributory group life, hospital, surgical, medical, dental and other health insurance for employees retired from the service of the District and their dependents, pay a subsidiary or additional rate of twenty-five percent.

Article 30: Upon motion duly made and seconded, it was unanimously voted to accept the following sections of the General Laws of the Commonwealth of Massachusetts:

- Chapter 40, Section 21 which protects public health and welfare;
- Chapter 41, Section 69B which implements the District's authority to regulate water use;
- and
- Chapter 40, Section 41A which implements the District's authority to declare a water emergency.

Article 31: Upon motion duly made and seconded, it was unanimously voted to authorize the Board of Water Commissioners to enter into and approve the terms of an inter-municipal agreement between the Mashpee Water Department and the Cotuit Fire District/Water Department and an inter-municipal agreement between the Centerville-Osterville-Marstons Mills Fire District and the Cotuit Fire District/Water Department.

Article 32: Upon motion duly made and seconded, this article, to see if the District will vote to delete Article XI, Section 2, of the By-laws of the Cotuit Fire District, was indefinitely postponed.

Respectfully submitted

LAURIE C. HADLEY, Clerk
Cotuit Fire District

**REPORT
OF THE
TREASURER**

COTUIT FIRE DISTRICT
 GENERAL ACCOUNTS
 BALANCE SHEET
 30-Jun-00

Assets

Cash:

General:		
In Banks	971622.31	971622.31
Advance for Petty Cash:		
Water Dept	200.00	
Fire Department	100.00	300.00

Accounts Receivables:

 Taxes:

Levy of 2000	
Personal Property	1606.04
Real Estate	36140.86
Levy of 1999	
Personal Property	675.20
Real Estate	7619.10
Levy of 1998	
Personal Property	259.20
Real Estate	14361.97
Levy of 1997	
Personal Property	27.94
Real Estate	161.33
Levy of 1996	
Personal Property	6.30
Real Estate	759.56
Levy of 1995 & Prior Years	
Personal Property	-284.12
Real Estate	-3995.06

 Total Tax Receivables 57338.32

Tax Title 32386.47

Water:

 Liens Added to Taxes:

Levy of 2000	1475.25
Levy of 1998	245.33
Levy of 1992	96.88
Rates and Services	26089.73

Revenue 2001 1888947.00

 Total Revenue 2978501.29

LIABILITIES AND RESERVES

LIABILITIES:

Warrants Payable: 49547.50

Payroll Deductions:

County Retirement System 5116.47

Group Insurance 2647.96

Gifts and Bequests:

E. Mike Goodwin 810.00

Brushbreaker 100000.00

Agency:

Sales Tax 121.05

Appropriation Balances:

Revenue:

General 198813.30

Water:

Maintenance and Operation 145790.58

Construction and Extension 5475.85

Non-Revenue:

Office Renovation (Water) 54912.00

Receipts Reserved for Appropriation:

Basic Use Charge 19800.00

Ambulance 24670.79

Overlays Reserved for Abatements:

Levy of 2000 16094.09

Levy of 1999 15411.00

Levy of 1998 10248.74

Levy of 1997 433.79

Levy of 1996 5643.45

Levy of 1995 30.58

Levy of 1994 1230.48

Levy of 1993 1879.65

Levy of 1992 1933.65

Revenue Reserved Until Collected:

Tax Title 32386.47

Water 27907.19

Reserve for Petty Cash Advances

300.00

Surplus Revenue

368349.70

Appropriation Control FY2001

1888947.00

Total Liabilities and Reserves

2978501.29

Cotuit Fire District
Statement of Revenue and Expenditures
Comparison of Budget and Actual
Fiscal Year ending June 30, 2000

	Budget	Actual	Variance (Favorable)	Special Revenue
REVENUES:				
Taxes: Real & Personal Property	1450402.00	1479427.10	-29025.10	
Tax Title		16297.62		
Interest on Taxes		14302.14		
Water:				
Rates & Services	360000.00	424276.61	-64276.61	
Penalties		3644.78		
Other		31800		
Basic Use Charge				16800.00
Water Liens		1657.68		
Investment Income		29257.55		
Fire Department:				
Inspections and Permits		1530.00		
Other		150.00		
Ambulance Fees				71154.80
Insurance Recovery		131.36		
Miscellaneous		5.61		
Contributions and Gifts				100810.00
Total Revenue	1,810,402.00	2,002,480.45		87,954.80
Transfers from Avail. Funds	105700.00			
Total	1,916,102.00			

Expenditures	Budget	Additions	Spent/ Encumbered	Variance
Financial Dept	64175.00		62726.96	1448.04
Retire. Assessment	87758.00		87758.00	0.00
Notes & Interest	305500.00		305474.91	25.09
Street Lights	30000.00		23806.85	6193.15
Street Lights/Encumb.Prior Year		311.00	311.00	0.00
Cotuit Library	6000.00		6000.00	0.00
Group Insurance	89775.00	483.00	86345.31	3912.69
Freedom Hall	15500.00	95.38	15595.38	0.00
Freedom Hall Renovations	30000.00		5059.25	24940.75
Town of Barnstable, TC&A	6808.00		6808.00	0.00
Fire Dept. Salaries	682808.00	18539.13	701347.13	0.00
Fire Dept. M & O	134566.00		134022.78	543.22
FD M & O -Encumb. Prior Year		2000.00	2000.00	0.00
Ambulance Billing	4000.00		3262.00	738.00
{atrient Medical Supplies	7700.00		5443.54	2256.46
Cardiac Monitor	19000.00		19000.00	0.00
New Call FF	7200.00		0	7200.00
Hose Equipment	5880.00		0	5880.00
Protective Clothing FD	9000.00		73.60	8926.40
Service Connections WD	26000.00		21202.13	4797.87
Water Dept Salaries	166432.00	28.19	166460.19	0.00
Water Dept. M & O	139000.00		138889.26	110.74
WD M&O Encumb. Prior Year		30920.00	27084.81	3835.19
Water Main Extension	50000.00		50000.00	0.00
WD Hydrant Program	4000.00		4000.00	0.00
Reserve Fund	25000.00		18662.70	6337.30
Totals	1,916,102.00		1,891,333.80	

Prior Year Articles

	Balance	Spent	Variance
Governance Study	5575.58	5575.58	0.00
Phone Recording Equip. FD	440.75	427.70	13.05
Radio Equipment FD	3351.91	3351.91	0.00
Medical Equipment FD	9639.22	8403.27	1235.95
Station Maintenance FD	3821.44	3061.20	760.24
Service Vehicle FD	221.88	0	221.88
New Call FD	2380.86	0	2380.86
New Ambulance FD	4021.02	1951.31	2069.71
Radio Equipment FD	2437.02	890.89	1546.13
Well #5 WD	14067.94	0	14067.94
Security System WD	4529.19	630.00	3899.19
Chlorination Equip. WD	4000.00	0	4000.00
West Street Tank WD	841.00	0	841.00
Office Renovation WD	54912.00	0	54912.00
Well #5 Pumping Station WD	15792.05	14820.96	971.09
Main Extension WD	5105.97	5105.97	0.00
Storage Tank Engineering WD	14531.59	3140.20	11391.39
Hydrant Program WD	3563.98	3563.98	0.00
Main Street Tank WD	97022.85	97022.85	0.00
Totals	246256.25	147945.82	

DEBT LEDGER

	Balance 1-Jul-99	New Debt	Retirements	Balance 30-Jun-00	Interest Paid in FY00
Federal Loan Water Main Issued Feb. 24, 1982 for \$226,000. At 5%.	57800		11600	46200	2883.66
State House Notes South Cape Land Purchase Issued April 1, 1987 for \$850,000. At 5.73%	165000		55000	110000	9900
Bond Issue Fire Station Renovation Issued January 25, 1990 for \$740,000 at 6.95% & 7%	70000		70000	0	4900
State House Notes Fire Truck Issued October 1, 1994 for \$125,000. At 4.683% (AV)	25000		25000	0	618.75
State House Notes Multiple Purposes Issued June 15, 1997 for \$140,000 at 5.25%	45000		45000	0	2362.5
Well #5 Pumping Station Issued May 15, 1998 for 550,000 at 4.82	495000		55000	440000	23210
Totals	857800	0	261600	596200	43874.91

INVESTMENTS ACCOUNTS

Investment Funds:

Cash and Securities:
In Custody of Treasurer 8277.78

In Custody of Treasurer:
Stabilization Fund 8277.78

Valuation of the District

Real Estate 487,643,800.00
Personal Property 11,791,090.00

Total Valuation 499,434,890.00

Tax Rate 2.73 per thousand

Respectfully submitted

AGNES C. MURRAY
Treasurer
Cotuit Fire District

REPORT OF THE PRUDENTIAL COMMITTEE

To the Citizens of the Cotuit Fire District:

FY2000 witnessed the beginning of several key initiatives and the completion and acceptance by the Prudential Committee of the awaited governance report by the District's consultant.

This report provided detailed information on the legal, demographic and spatial bases and boundaries of District government. It shed light on the potentialities of service capabilities and reaffirmed the District's authority under the law to continue to provide existing services and to consider a few others should they be demanded by voters.

Refinements in the accounting, finance and general administration of the Prudential Committee were also suggested and a service procurement was authorized. Unfortunately, the bidders did not come in within the appropriated amount, and a delay into the following fiscal year ensued. Expectations are that a successful awards and completion will occur in early FY2001.

Voters strongly supported alterations into Freedom Hall in order to comply with Federal government law pertaining to handicapped access. These changes allow the hall to be better utilized for public functions and the Annual District Meeting, an important community activity.

FY2000 also marked a continuation in successful governance of the District's fire, water and lighting functions.

Respectfully submitted

ALAN DONHEISER
Chairman

JAMES GILL

PRUDENTIAL COMMITTEE

MICHAL LLOYD

REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 2000.

EMERGENCY MEDICAL SERVICES (EMS)

Since the early 1970's, Cape Cod has been noted for our advanced level of emergency medical services. Utilizing Paramedics and EMTs, we remain in the forefront, providing excellent care for our patients. We again move ahead of other parts of the State and region with our recent implementation of pre-hospital, twelve-lead electrocardiogram (EKG) technology. What this means for our patients is that we can significantly reduce the time to detect and treat certain life-threatening cardiac problems. EKGs are sent by cellular phone to the hospital before the patient arrives. Together with advancements in services provided by local hospitals, treatment for many heart attack patients is fast and effective. In addition, recently acquired Automatic External Defibrillators (AEDs), used by basic EMT personnel, makes treatment available on a more consistent basis.

Again this year, we recognize that providing care for loved ones at home can be very challenging and stressful, physically and emotionally. Anyone in this situation is urged to seek out resources and assistance. We can help with information on how you might make your home environment safer for everyone concerned and what you might do now to plan for emergencies should they occur. Regional services are available to assist those living alone or in home care situations.

FIRE PREVENTION

Inspection and prevention activities are an important part of our non-emergency activity. Fire Prevention is coordinated by Captain David Pierce. We continue to perform inspections and issue permits of various types. We also offer assistance to residents on any number of safety related issued.

Working smoke detectors remain the single most important life saving device in our homes. During the course of resale inspections, we have become more aware that attention must be paid to the age and condition of smoke detectors in the home. We strongly recommend replacing smoke detectors when they become ten years of age or sooner if warranted. Depending on detector's exposure to dust, cooking smoke and other environmental conditions, they can become unreliable. Battery or electric, all detectors should be checked and maintained regularly. If you have concerns about a detector's ability to function properly, call us and we can provide a simple test to determine if it's working properly. Please contact us with any questions you have regarding fire or life safety concerns.

We ask residents to make sure their house number is posted so it can be seen clearly, day or night. If your house number cannot be seen from the street, a number sign should be placed near the driveway or road entrance. Overhead limbs and brush encroaching on the driveway or private road may hinder our access. Please keep in mind our fire and rescue apparatus is larger and wider than your vehicle and requires more room. We are happy to provide information on how to provide adequate access to your property in case of an emergency.

Residents with fire and/or medical alarms may want to consider using "lock boxes" to securely store a key for emergency use. Having a quick way to gain entry during a medical or fire emergency can save precious time. Information is available at the fire station. Residents with medical or fire alarms should make sure we have information on file regarding any local or off-Cape phone numbers, the alarm company providing service, caretaker/key holder phone numbers and other important information. Be sure to update this information as necessary.

PERSONNEL

We remain committed to utilizing full and part time (Call) personnel in our department. We still believe this provides a quality service in the most cost efficient way possible. We have an emergency response staff of nine full time personnel, including the Chief. Two full time personnel are scheduled each day and night of the week. A part time staff of up to sixteen supplements the full time staff and also provides additional staffing on weekends and other times.

We strive to maintain a full complement of part time personnel. Requirements of the job often compete with family, personal and professional needs leaving less time for some personnel to maintain their participation. Despite this, most of our personnel continue their service for many years; their dedication is admired and appreciated.

Call Firefighter Daniel Keane moved into the full time ranks, accepting a position made vacant by FF/Paramedic Michael Judge. Initially serving in a provisional position, Dan completed the Paramedic training which he had begun while a Call Firefighter. Dan has been with the department as a Call Firefighter since 1993.

FF/EMT Scott Fenner resigned his position to pursue a different career; we wish him well in future endeavors. Call Firefighter William McNamara was chosen from a field of other Call Firefighter applicants to replace FF Fenner. While Bill became a Call Firefighter in 1998, he has worked for some time preparing for this career.

Driver/Engineer Bennett Dottridge has reached forty years of service with the department. "Ben" has remained loyal and dedicated to our cause since he joined in 1960. Few departments can boast having a member who has maintained a sense of dedication and professionalism throughout his tenure. We greatly appreciate Ben's service to the community and the fire and emergency service as a whole.

Joan Geggatt, our Administrative Assistance, begins her fifth year with the department. In addition to her work for the department, Joan does "double duty" in other areas including scheduling for Freedom Hall and helping to coordinate its use. Joan's abilities, work ethic, and pleasant manner brings consistency and professionalism to the administrative staff of our organization.

We have begun to evaluate our personnel needs keeping in mind the ever present challenge of maintaining an adequate part time force. Additionally, administrative and other functions are increasing as we meet the demands of operating the department to a functional and appropriate level. Daytime availability of personnel is being evaluated and discussions will take place this winter regarding options.

We appreciate the devotion of our full time and part time staff who work together in providing service. We remain one of the few communities committed to maintaining a combination department. For your information, a listing of fire department members is provided after this narrative report.

TRAINING

Our personnel receive various types of training and education by attending local and regional training in fire and EMS related topics. Many members attend training at the Barnstable County Fire Academy or programs offered by the Massachusetts Firefighting Academy. During this past year, Senior Private Stephen Hoffman has worked with other members to enhance and coordinate our training. Call Senior Private William "Lee" Sargent was sponsored by the department to attend Paramedic training. The personal time commitment required is substantial and we support Lee as he achieves his goal. FF Dan Keane completed the eleven week Firefighter I-II training program at the Massachusetts Firefighting Academy this past spring; this program is required of all full time personnel. Call Firefighters Jessica Bates and Donald Campbell successfully challenged the Firefighter I-II certification examination; FF Dan Keane also became certified following his training.

Senior Privates Jennifer Barth and Stephen Hoffman completed Fire Officer I training, also through the Massachusetts Firefighting Academy. Full time staff members Captain David Pierce and Senior Private Jayne Pierce received their Bachelor's degrees in Fire Science during the year. We congratulate and support these and other members who continue to improve their knowledge and education in the area of fire and emergency services.

APPARATUS AND EQUIPMENT

Our apparatus continues to receive ongoing maintenance and care. We have, through the support of our residents, been able to replace and maintain our equipment as necessary. We appreciate the work done by Scott Fenner who continues to provide the majority of our service needs.

During the last year, following a number of discussions and meetings, we finalized plans to replace our 1969 brush breaker. The process was taken seriously as the availability of outside resources, current and future needs, costs and other considerations were weighed. Our current brush breaker was purchased from the Town of Barnstable many years ago when the Forest Fire Division was disbanded. Together with a generous donation from the Whitcomb estate, the District voted to provide the balance of funding needed to acquire a new brush breaker. When completed, this unit will provide abilities beyond what we have available now. Several major brush fires in and near Cotuit last spring further support the decision to replace the aging vehicle with a new, more capable one.

The final installation of new radios provided by the State has been completed. While there is more work in the system to be done, all fire and police departments on Cape Cod have more options available for communicating with one another.

The Cotuit Firefighters' Association purchased an infrared camera for the department. This device allows firefighters to visualize people and objects in zero visibility such as in smoke filled environments or at night. We see many benefits of having the camera available to use and we are grateful the Firefighters' Association voted to apply donations from residents toward this life saving device.

We continue our ongoing replacement program for protective clothing, fire hose, and water supply appliances. The importance of our apparatus and equipment is shown in the way we take pride in its use and care.

BUILDING AND GROUNDS

We have been unable to complete all the repairs we planned last year, due primarily to the competition for contractors as the building boom continues. With concerns for improving our workplace environment and reducing health risks, we will be evaluating future improvements such as connecting our apparatus to direct ventilation to remove engine vapors. We still await the outcome of regulations that may require us to take our floor drains out of service; alternatives for washing apparatus are being investigated.

ACTIVITIES

During the last year, we have become more involved with our elementary school by working with the Barnstable Police Department and their "Adopt a School" program. We have provided fire safety information through the Firefighter Phil elementary education program. In January, we provided information and a demonstration on ice safety. This spring we donated over 30 bicycle helmets and participated in a bicycle safety program. FF William McNamara, Don Campbell and others have involved themselves in such things as pre-school visits and station tours.

Once again, volunteers were recruited to put up Christmas lights at the village park near the library; this has become an annual event. The Firefighters' Association again sponsored the annual July Fourth parade. Full time personnel collected money for Muscular Dystrophy with a "Fill the Boot" campaign; a voluntary toll is also planned later this summer. The Prudential Committee and Fire Commissioners continue to meet at the station monthly. District elections were again held at the station this year.

We continue to provide blood pressure testing anytime at the station, and at the Post Office the first Saturday of each month. The number of residents coming into the station for this one service alone has increased; the full time staff is to be commended for making this work so well. We are pleased that so many people take advantage of this free service. We offer information, directions, advice on safety issues and assistance in a variety of ways. Residents are encouraged to drop by the station or call 508-428-2210 with questions, suggestions or concerns.

COMMENTS

We want thank the members of your Fire and Rescue Department for their continued dedication and service. We would like to thank the Prudential Committee, Treasurer, Clerk, Board of Water Commissioners and the employees of the Water Department for their continued support and cooperation. We look forward to the first year of the new millennium and the challenges and rewards ahead of us.

Respectfully submitted

CHARLES STEWART GOODWIN

Chairman

JAMES GARDNER

RONALD MYCOCK

BOARD OF FIRE COMMISSIONERS

PAUL A FRAZIER

Fire Chief



Cotuit Fire District
Department of Fire, Rescue
and Emergency Services



Mission Statement

To provide the village of Cotuit with the highest quality of Fire, Rescue and Emergency services through personnel who are prepared and equipped to function in a safe, prudent and compassionate manner.

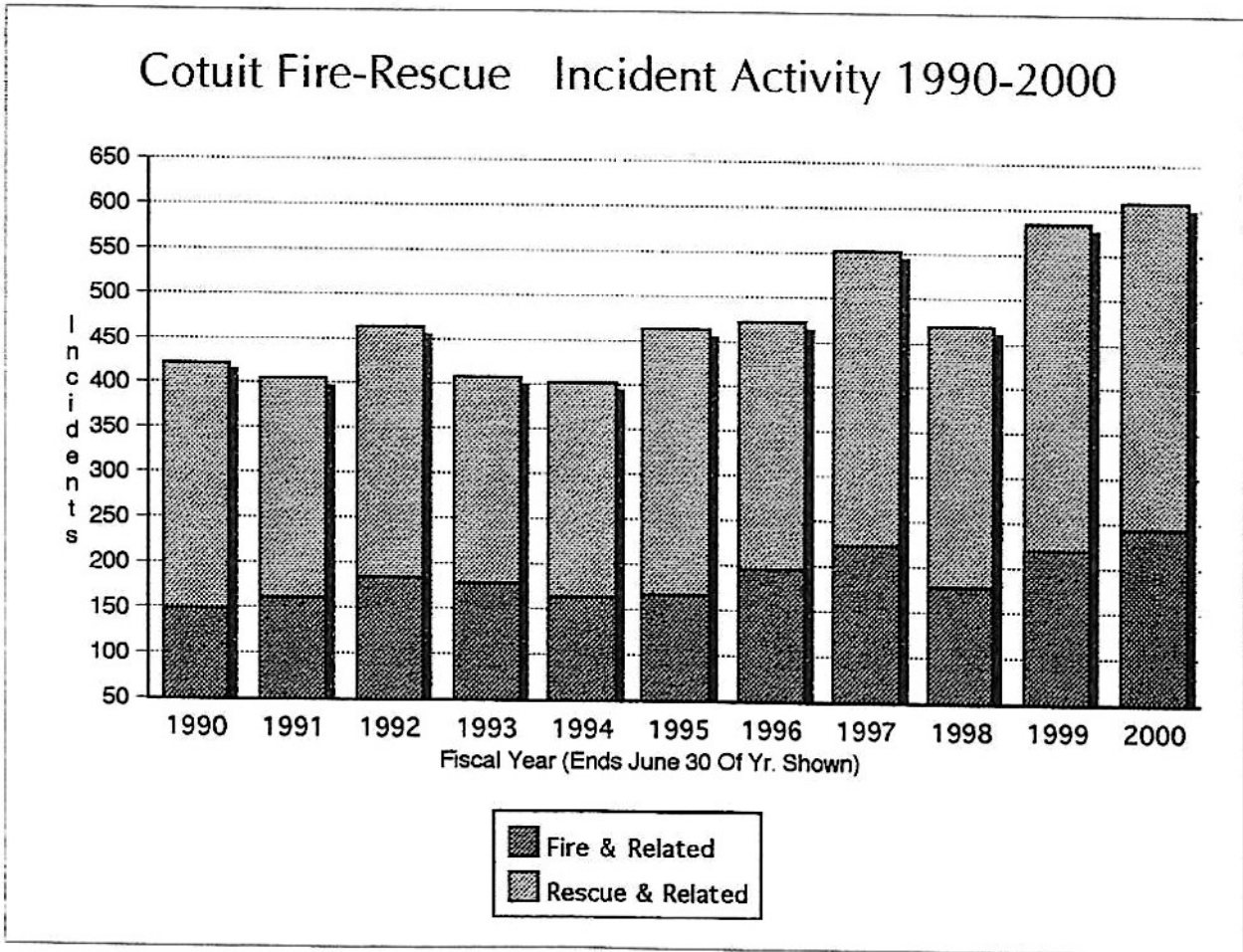
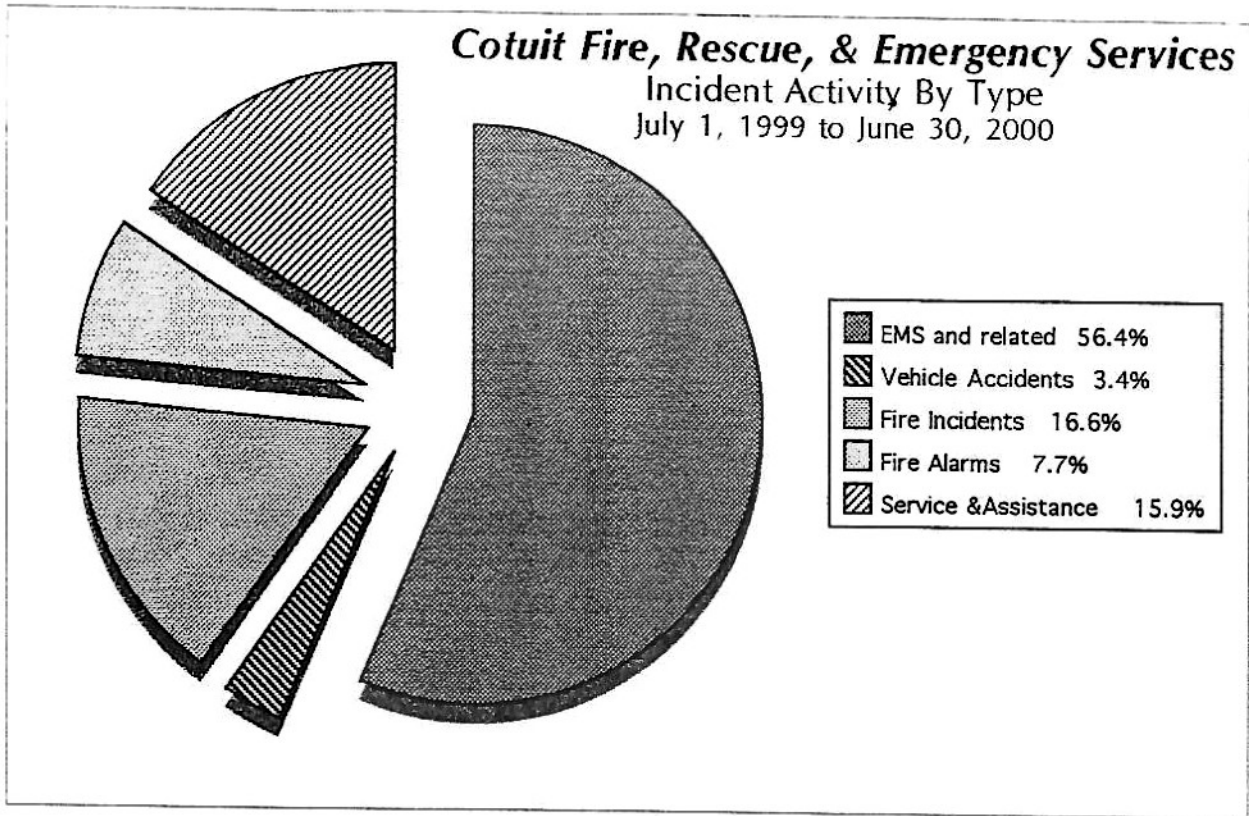
In order to accomplish our mission, we shall . . .

- Provide training and education to personnel so that they may have the necessary knowledge and skill to provide the best possible service.
- Furnish well maintained tools and equipment for personnel to accomplish their tasks in a safe and efficient manner.
- Encourage personnel to participate in the growth and development of the department.
- Offer education and information to the public to increase awareness, improve personal safety and reduce unnecessary loss and suffering.
- Act in a responsible manner with respect to financial and administrative decisions using good judgment and appropriate business practices.
- Be a resource to assist our residents and visitors in time of need.
- Strive to be a valued and respected member of the community.

Cotuit Fire, Rescue and Emergency Services Department Roster

As of June 30, 2000

Paul A. Frazier	Fire Chief/Paramedic
David A. Pierce	Fulltime Captain/Fire Inspector/EMT
Joan Geggatt	Administrative Assistant
Jennifer Barth-Pasic	Call Senior Private/EMT
Jessica Bates	Call Firefighter/EMT
Donald Campbell	Call Firefighter/EMT
Bennett Dottridge	Call Driver/Operator
Edward Eagan	Call Firefighter/EMT
Donna Fenner	Fulltime Firefighter/Paramedic
Jeffrey Gifford	Call Driver/Operator/EMT
Steven Hoffman	Fulltime Senior Private/EMT
Daniel Keane	Fulltime Firefighter/Paramedic
Michael Mayne	Call Firefighter/EMT
Alan McLane	Call Firefighter
William McNamara	Fulltime Firefighter/EMT
Brenda Nailor	Call Firefighter/EMT-Intermediate
Jayne Pierce	Fulltime Senior Private/Paramedic
Joseph Pouliot	Fulltime Senior Private/EMT
Richard Sahl	Call Firefighter/EMT
William Sargent	Call Senior Private/EMT
Michael VanEtten	Fulltime Firefighter/Paramedic



COTUIT FIRE DEPARTMENT ACTIVITY

Emergency Incident, Fire Prevention and Patient Treatment

(July 1, 1999 to June 30, 2000)

Fire and Related Incidents

Structure Fire	11
Kitchen Fire	2
Vehicle Fire	1
Outside Fire	1
Chimney Fire	1
Brush Fire	11
Equipment Fire	0
Automatic Fire Alarm	47
Hazardous Condition	11
Emergency Standby	0
Investigation/Service	97
Public Assistance	26
Burning Without Permit	5
Mutual Aid (Engine)	30
Other	<u>2</u>
Total Fire Incidents	245

Fire Prevention and Inspection Activity

Smoke Detector	142
Placement Inspection	6
Oil Burner	22
Oil Storage Permit	2
Underground Tank (Removal)	8
LPG Storage	2
Business Inspection	38
Home Inspection	0
Fire Drill/Fire Alarm Test	4
House Number Assistance	0
Open Burning Permits Issued	621
Other	<u>0</u>
Total Fire Prevention	845

Rescue and Related Incidents

House Rescue	237
Transportation	1
Medical Assist	28
Motor Vehicle Accident	21
Boat Rescue	3
Mutual Aid (Ambulance)	43
Mutual Aid (Paramedic)	4
Pedestrian Accident	0
First Aid (Station Walk-In)	9
Other	3
Medical Alarm	<u>16</u>
Total Rescue Incidents	365

Type Of Injury By Category

Medical	50.2%
Trauma	30.7%
Cardiac	9.7%
Respiratory	9.4%

Total Patients Treated 376

Type Of Care Administered

Basic Life Support	52.3%
Advanced Life Support	47.7%

Mutual Aid Received

Paramedic	6
Ambulance	12
Fire	10

Total Emergency Incidents (Fire & Rescue) This Fiscal Year **610**

REPORT OF THE BOARD OF WATER COMMISSIONERS

To the Citizens of the Cotuit Fire District:

This year our department received an award from the Department of Environmental Protection for placing seventh in the state in the small community category. Ensuring that our drinking water is clean and safe has never been an easy job. We are very pleased that we have been rewarded for our efforts.

Although water consumption continues to escalate through development and the efforts of the Department's main extension program, we do appreciate the conservation efforts of our customers, as evidenced this June when consumption was 12,000,000 gallons less than the previous June.

Our water quality continues to exceed all state and Federal standards.

A new water main was installed on Vineyard Road. The first 2,100 feet was installed in November and the second 2,100 feet was installed in March. Bay State Piping Company was the contractor.

The Main Street tank rehabilitation project was completed by Allied Painting in September. The West Street tank rehabilitation project is scheduled for the fall of 2000.

Roderick Construction Company was awarded the contract for domestic service installation and emergency repairs. Thirty-three new services were installed and fourteen replacement services were installed.

The Department deactivated pump station #2 after methyl-tert-butyl ether (MTBE) was detected. DEP was brought in to oversee the installation of micro-wells to locate the source of the contamination. We continue to monitor all well sites and plan to keep pump station #2 off line until remediation takes place at the source on contamination.

The second annual Consumer Confidence Report was sent out in June. Please read this interesting and informative pamphlet so that you can become knowledgeable about your water system. Additional pamphlets are available at our office.

An antenna colocation agreement was entered into this year with Cellular One. We now have two such agreements. An agreement was entered into with Sprint last year. The antennas are located on the Main Street tank. These agreements provide additional revenues to the Fire District.

For the ninth year in a row, the Board has voted not to increase the water rates.

The Mashpee interconnection was completed during the winter thereby allowing Cotuit and Mashpee to provide each other with water in case of an emergency.

The Board of Water Commissioners has gone on record stating that it is opposed to the proposed development of the Cape Club Golf Course.

In May, the District approved a water restriction by-law that will allow us to enforce future water restrictions if they become necessary.

We would like to thank the Water Department staff for their continued diligence in maintaining a superior water supply system.

To our citizens, we express our sincere thanks for the continued fiscal support that allows us to improve the water system infrastructure vital to maintaining our water quality and supply. The prudent management of our water supply will continue to be our highest priority.

Respectfully submitted

GEORGE CALISE
Chairman

RICK KIELY

JACK THOMAS

STATISTICAL SUMMARY

WATER PUMPAGE

	<u>FY '99</u>		<u>FY '00</u>
JUL/98	28,200,860	JUL/99	34,989,441
AUG	24,376,600	AUG	26,068,146
SEP	15,830,100	SEP	16,706,988
OCT	9,484,200	OCT	10,626,775
NOV	6,951,000	NOV	7,714,605
DEC	8,336,800	DEC	8,229,195
JAN/99	7,883,500	JAN/00	8,702,170
FEB	5,867,100	FEB	7,226,745
MAR	6,202,100	MAR	7,556,480
APR	7,973,510	APR	8,079,370
MAY	15,278,140	MAY	11,875,955
JUN	<u>33,448,067</u>	JUN	<u>21,411,347</u>
TOTALS	170,131,977		169,187,217
Population supplied – Winter (est.)			2,857
Population supplied – Summer (est.)			5,006
Number of services installed in FY '00:			47
Feet of main installed in FY 00:			4,200
Total water main footage:			273,139
Number of Service accounts:			2013
Number of fire hydrants installed in FY '00:			10
Total number of hydrants:			408

NOTES

ORGANIZATION

Moderator

Richard G. Barry	420-0771	2001
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Prudential Committee

Michael F. Lloyd	420-5627	2001
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Alan Donheiser	428-1252	2002
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James M. Gill	428-3758	2003
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Board of Fire Commissioners

Ronald J. Mycock	428-5252	2001
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Charles Stewart Goodwin	420-0355	2002
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James A. Gardner	428-2245	2003
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Board of Water Commissioners

Gaetano G. Calise, Jr	420-3049	2001
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John A. Thomas	420-5627	2002
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Frederick Kiely	428-1263	2003
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Clerk
Laurie C. Hadley
428-6552

Treasurer
Agnes C. Murray
420-3000

DATES TO REMEMBER

Annual election: Tuesday, May 29th, 2001
4:00 PM to 8:00 PM

Annual District meeting: Wednesday, May 30th, 2001
7:30 PM

REGULAR MONTHLY MEETINGS

Prudential Committee: First Monday after the 3rd Wednesday
Time: 7:00 PM Place: Fire Station

Board of Fire Commissioners
3d Thursday
Time: 7:30 PM Place: Fire Station

Board of Water Commissioners
3d Thursday
Time: 5:00 PM Place: Water Department

Note: Meeting dates and times may change based on need. Please check the Post Office bulletin board or call in advance to confirm if you plan to attend.

Nomination papers for any election are available from the Clerk. Call 428-6552 or the District Office, 420-3000. Filing date for 2001 papers is 5:00 PM, Tuesday, April 17th.