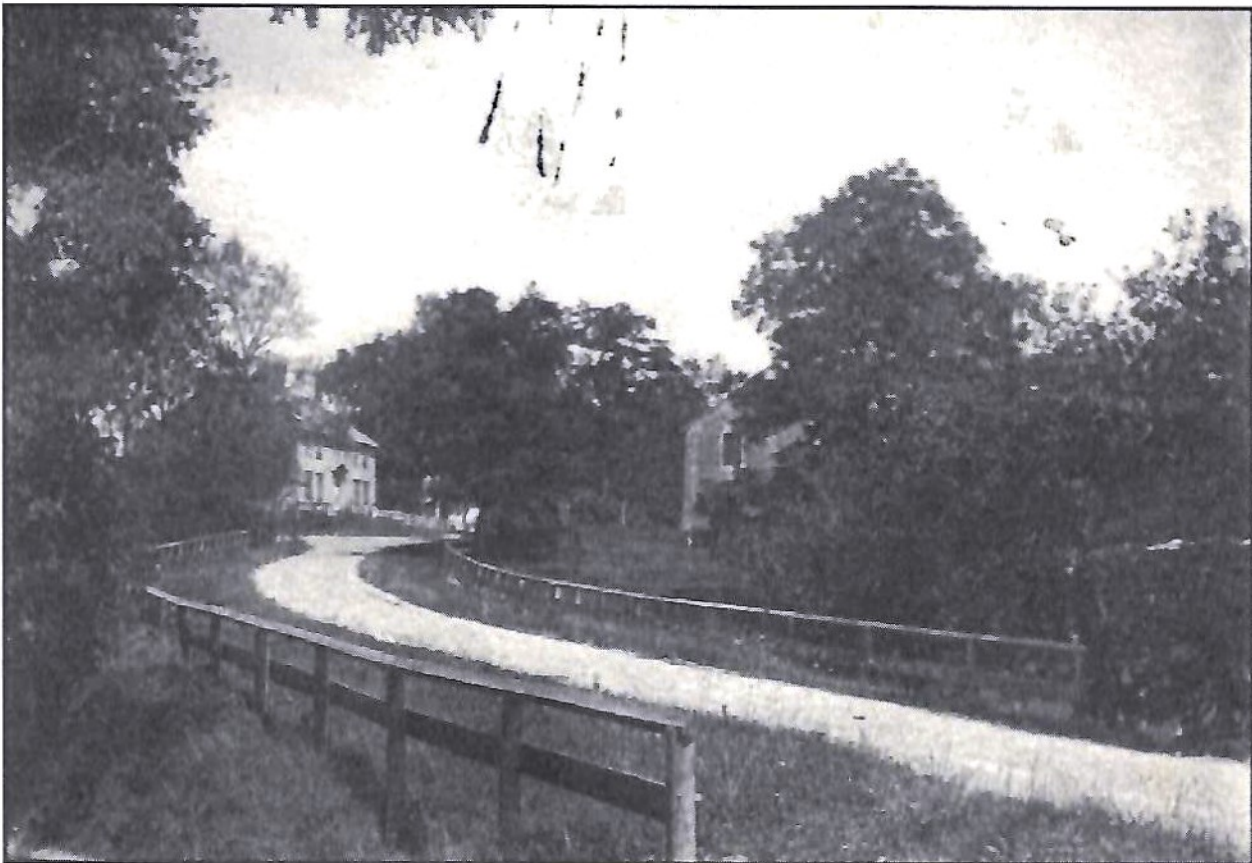


COTUIT FIRE DISTRICT



**Annual Reports
FY 2006**

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COVER PHOTO
Falmouth Road 1920's

What is today Route 28 coming from Falmouth toward the intersection with Route 130.
The Ebenezer Crocker House on the left (1739). The Alvan Crocker house on the right.
(Photo courtesy of the Historical Society of Santuit/Cotuit)

REPORT OF THE CLERK

ANNUAL ELECTION AND DISTRICT MEETING

MAY 30 AND 31, 2006

In accordance with the foregoing notice and the by-laws of the District, the annual election of the Cotuit Fire District was held at the fire station, 64 High Street, Cotuit, on Tuesday, May 30, 2006, between the hours of four o'clock and eight o'clock PM. The results were as follows:

	<u>Votes Received</u>
<u>Member, Prudential Committee, 3 years</u>	
Robert J Franey*	161
<u>Member, Board of Fire Commissioners, 3 years</u>	
Donald G.Campbell*	109
James A. Gardner	71
<u>Member, Board of Water Commissioners, 3 years</u>	
Frederick P. Kiely*	164
TOTAL VOTES CASTS	223

*Elected

Also in accordance with the foregoing notice and the by-laws of the District, the annual meeting of the Cotuit Fire District was held Wednesday, May 31, 2006, at Freedom Hall, Main Street, Cotuit, at seven-thirty o'clock PM. The meeting was called to order by the Moderator. The Clerk read the call of the meeting and return of same. The followings tellers were appointed and sworn in: Jennifer Pasic, Amy Kates, Lisa Kelly and Ellen Lee. The following action was taken.

Article 1: Upon motion duly made, seconded and amended, it was voted to accept the reports of the officers and committees of the District as printed with the following correction: on page 17 of the Annual Report under Benefits - Group Insurance strike the numbers listed to the right of Group Insurance and substitute the following - under Fire Department 98,462; under Water Department 28,797; and under Elected Officials 75,505. The totals at the bottom will subsequently change to Fire Department Total 223,337; Water Department Total 32,545 and Elected Officials Total 75,505. (Carried by majority)

Article 2: Upon motion duly made and seconded, it was unanimously voted to set the annual salaries of the elected officials as follows:

Prudential Committee Members, Members of the Board of Fire Commissioners and Members of the Board of Water Commissioners: \$1,250.00 each; Moderator: \$250.00.

Article 3: Upon motion duly made and seconded, this article to see if the District will vote to amend Article V, Section 5 of the Bylaws of the District to add the words "Clerk of the" immediately prior the first instance of "Prudential Committee", delete the words "no" and "charge" and add the words "a charge sufficient to recover the operating costs incurred by the District in providing access to Freedom Hall" after the words "its amenities at" **did not pass.**

Article 4: Upon motion duly made and seconded, this article to see if the District will vote to amend Article V of the Bylaws of the District by adding a new Section 8 to the Article with the following wording: "The Prudential Committee shall have the responsibility of procuring the insurance coverage to meet the needs of the District and to contract for same" **did not pass.**

Article 5: Upon motion duly made and seconded, this article to see if the District will vote to amend Article V of the Bylaws of the District by adding a new Section 9 to the Article with the following wording: "The Prudential Committee shall have the sole authority to retain and employ the services of legal counsel to and for the District and each Department and Board within the District for any expenditure of \$1,000. or more" **did not pass.**

Article 6: Upon motion duly made, seconded and amended, it was voted to amend Article V of the Bylaws of the District by adding a new Section 10 to the Article with the following wording: "The Fire Commissioners shall establish a schedule of fees to be charged for providing emergency medical, ambulance and other services and determine billing and collection procedures".

(Passed by the necessary 2/3 yes 36 no 8)

Article 7: Upon motion duly made, seconded and amended, it was unanimously voted to amend Article VIII, Section 10 of the Bylaws of the District, by deleting after the words "Prudential Committee" the words: "in each event to be appointed by the Chairman of the respective committees." and deleting the following sentences: "Anyone who is employed by the District, full or part time, or related to an employee of the District shall be deemed ineligible to serve as a negotiator for the District in any negotiations with the Union. For the purposes of this paragraph, related to an employee' shall refer to spouse, parents, siblings and children of firefighters only." and add the sentence "The Fire Commissioners and the Prudential Committee shall each designate, by majority vote, one of their elected members to be the negotiating party."

Article 8: Upon motion duly made and seconded it was voted to raise and appropriate \$96,200.00 for the expenses of the Financial Department. (Carried by majority vote)

Article 9: Upon motion duly made and seconded it was voted to raise and appropriate \$134,886.00 for the Barnstable County Retirement Assessment. (Unanimous)

Article 10: Upon motion duly made and seconded it was voted to raise and appropriate \$60,600.00 for notes and interest. (Unanimous)

Article 11: Upon motion duly made and seconded it was voted to raise and appropriate \$28,000.00 to maintain the street lights of the District. (Unanimous)

Article 12: Upon motion duly made, seconded and amended, it was voted to raise and appropriate \$9,918.00 for the maintenance of the Cotuit Library. (Unanimous)

Article 13: Upon motion duly made and seconded it was voted to raise and appropriate \$309,000.00 for group insurance. (Unanimous)

Article 14: Upon motion duly made and seconded it was voted to raise and appropriate \$25,000.00 for the maintenance and operation of Freedom Hall. (Unanimous)

Article 15: Upon motion duly made and seconded it was votes to raise and appropriate \$6,808.00 for the purpose of reimbursing the Town of Barnstable for services provided by the offices of the tax collector and assessors to collect the taxes of the District. (Unanimous)

Article 16: Upon motion duly made and seconded it was voted to raise and appropriate \$1,041,266.00 for the labor and salaries of the Fire Department; and to raise and appropriate \$225,453.00 for the remaining expenses of the Fire Department, to be apportioned approximately as follows:

Maintenance, \$48,600.00
Operating expenses, \$175,853.00 and
Miscellaneous, \$1,000.00
for a total appropriation of \$1,266,719.00

(Unanimous)

Article 17: Upon motion duly made and seconded it was voted to appropriate and transfer \$6,750.00 from the Fire Department capital equipment account to provide for the ambulance service billing. (Unanimous)

Article 18: Upon motion duly made and seconded it was voted to appropriate and transfer \$22,500.00 from the Fire Department capital equipment account to provide for the purchase of patient medical supplies and related equipment for the operation of the ambulance. (Unanimous)

Article 19: Upon motion duly made, seconded and amended, it was voted to raise and appropriate the sum of \$9,600.00 to fund expenses associated with the initial hiring of new Call Firefighters. (Unanimous)

Article 20: Upon motion duly made and seconded, it was voted to raise and appropriate \$12,000.00 to fund building maintenance and repairs for the fire station.

(Carried by majority)

Article 21: Upon motion duly made, seconded and amended, it was voted to transfer and appropriate the sum of \$64,000.00 to fund a full time Firefighter position. (Unanimous)

Article 22: Upon motion duly made and seconded, this article to see if the District will vote to appropriate and transfer from available funds a sum of money to the current Fire Department operating budget to cover unforeseen emergency expenses which occurred during the fiscal year ending June 30, 2006 was indefinitely postponed.

(Unanimous)

Article 23: Upon motion duly made and seconded, it was voted to accept the provisions of Massachusetts General Law, Chapter 46, Section 12, Acts of 2003 allowing Call Firefighters to access to health insurance with 100% of the costs to be paid by those members who may choose to participate in this program.

(Unanimous)

Article 24: Upon motion duly made and seconded, it was voted appropriate and transfer \$175,000.00 from the Fire Department Capital Equipment Fund to provide for the purchase of a new ambulance and equipment for the fire Department, and to authorize the Board of Fire Commissioners to dispose of the current 1998 Ford Ambulance, VIN No. 1FDXE40F5WHA29365, by selling or trading, which ever is in the best interest of the District.

(Unanimous)

Article 25: Upon motion duly made and seconded, it was voted to raise and appropriate:

\$28,000.00 for the Water Department for service connections

\$272,267.00 for labor and salaries; and

\$250,200.00 for the remaining expenses of the Water Department, to be apportioned approximately as follows:

\$63,000.00 for maintenance;

\$145,200.00 for operations;

and \$42,000.00 for miscellaneous expenses

for a total appropriation of \$550,467.00 and that the receipts and revenues of the Water Department be applied to these amounts.

(Unanimous)

Article 26: Upon motion duly made and seconded, it was voted to raise and appropriate \$50,000.00 for the water main extension/replacement program.

(Unanimous)

Article 27: Upon motion duly made and seconded, it was voted to raise and appropriate sum of \$20,000.00 for the pump replacement/well treatment program. (Unanimous)

Article 28: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$50,000.00 for the meter replacement program. (Unanimous)

Article 29: Upon motion duly made and seconded, it was voted to raise and appropriate the sum of \$20,000.00 for the purpose of conducting a resident/taxpayer survey to determine the current and future service demands of the district as recommended in the Cotuit Fire District 21st Century Governance Study. (Unanimous)

Article 30: This article to see if the District will vote to amend Article I, Section 6 of the Bylaws of the District to delete "when a conflict of interest would exist" and add a period after "eligible for such appointment" did not pass by the necessary two thirds. (yes 17 no 14)

Article 31: Upon motion duly made and seconded, it was voted to amend Article III, Section 2 of the Bylaws of the District to add the word "or" after "notes" and delete "or script". (Unanimous)

Article 32: Upon motion duly made and seconded, it was voted to amend Article III, Section 3 of the Bylaws of the District to add the word "or" after "notes", delete "or script issued" and add "or other financial obligations incurred". (Unanimous)

Article 33: Upon motion duly made and seconded, it was unanimously voted to amend Article V, Section 1 of the Bylaws of the District to delete the words "prescribed by" and add the words "set forth in the warrants and articles enacted by".

Article 34: Upon motion duly made and seconded, it was unanimously voted to amend Article V, Section 2 of the Bylaws of the District to delete the word "regular" and add the words "regularly scheduled".

Article 35: Upon motion duly made and seconded, it was unanimously voted to amend Article V, Section 4 of the Bylaws of the District to delete the words "lighting the streets and public ways of the District in an appropriate way" and add the words "supervising the location,

installation and maintenance of the street lights within the District".

Article 36: Upon motion duly made and seconded, it was unanimously voted to amend Article V, Section 6 of the Bylaws of the District to delete the words "three weeks of said meeting" and add the words "one week of the acceptance of said minutes at the next occurring Prudential Committee meeting".

Article 37: Upon motion duly made and seconded, it was unanimously voted to amend Article VI, Section 4 to delete the word "appropriately" and adding after the word "recorded" the words "by audiovisual and stenographic means".

Article 38: Upon motion duly made and seconded, it was unanimously voted to amend Article VII, Section 1 of the Bylaws of the District to delete the words "state law" and to add after the word "by" the words "M.G.L. c. 41§35. The premium for said bond is to be paid by the District".

Article 39: Upon motion duly made and seconded, it was unanimously voted to amend Article VII, Section 2 of the Bylaws of the District by adding after the words "by appropriation." the words "The District Treasurer shall have the authority and responsibility for making expenditures from District funds and shall keep a complete account of all moneys expended by the District and submit a detailed report of those transactions immediately after the close of the fiscal year, and incorporate this report into the next annual District report.".

Article 40: Upon motion duly made and seconded, it was unanimously voted to amend Article VII, Section 3 of the Bylaws of the District by deleting the word "prepared" and add in its place the work "prepare".

Article 41: Upon motion duly made and seconded, it was unanimously voted to amend Article VII, Section 4 of the Bylaws of the District by deleting the words "said report" and adding after the word "available" the words "the detail of this information" and adding after the words "the fiscal year and" the word "it".

Article 42: Upon motion duly made and seconded, it was unanimously voted to amend Article VIII of the Bylaws of

the District by re-ordering Sections 1 and 2 such that Section 1 will now read as follows: "The Fire Commissioners, through their appointed officers, shall be responsible for the care and maintenance of the fire station property and all fire and rescue apparatus and equipment." and Section 2 will read as: "The Cotuit Fire Department shall be responsible for fire prevention, fire inspection, the extinguishing of all fires, and the carrying out of all rescue operations in the District. The Board of Fire Commissioners shall be responsible for the management and control of the fire department; they shall appoint the Fire Chief and other officers as required."

Article 43: This article to see if the District will vote to amend Article VIII of the Bylaws of the District by deleting the existing Sections 5, 6 and 7 and re-numbering the existing Section 8 as Section 5 **did not pass** by the necessary two thirds. (Yes 20 No 14)

Article 44: This article to see if the District will vote to amend Article VIII of the Bylaws of the District by deleting Section 9 **did not pass** by the necessary two thirds. (Yes 17 No 16)

Article 45: Upon motion duly made and seconded, it was voted to amend Article X, Section 2 of the Bylaws of the District by adding a punctuation mark of comma (,) after the word "voting" and add the words "provided an article has been included in the warrant for said meeting fully stating the stipulations of the proposed amendments. No action taken at a District Meeting shall be valid unless the subject matter thereof is contained in the warrant for such a meeting." (yes 22 No 10)

Article 46: Upon motion duly made, seconded and amended, to amend Article XI, Section 2 of the Bylaws of the District by deleting "four" and adding the word "five" and adding a sentence at the end of the Section which reads as follows: "Such contracts shall be awarded, and associated documentation maintained, in a manner consistent with the requirements of M.G.L. c. 30B § et seq." the main motion was removed and no vote was taken.

Article 47: Upon motion duly made and seconded, it was unanimously voted to amend Article XI, Section 6 of the Bylaws of the District by adding a sentence at the end of the Section which reads as follows: "The Committee shall

conduct meetings at least once during the fiscal year and additionally as required."

Article 48: Upon motion duly made and seconded, it was unanimously voted to amend Article XI, Section 9 of the Bylaws of the District by adding after the words "Annual Meeting." words which read as follows: "Until the first meeting of each fiscal year, the Prudential Committee member shall serve as chairman. Upon the convening of the Committee, a".

Article 49: Upon motion duly made and seconded, it was unanimously voted to incorporate into the By-Laws "ACTS OF THE LEGISLATURE ADOPTED BY THE COTUIT FIRE DISTRICT" numbering 16 in total adopted at various District meetings beginning on June 18, 1926 and ending on May 31, 2000.

Article 50: Upon motion duly made, seconded and amended, it was voted to raise and appropriate 50,000.00 for the Stabilization Fund as provided under Section 5B, Chapter 40, of the General Laws. (Passed by a majority.)

Article 51: Upon motion duly made, seconded and amended, it was voted to raise and appropriate 50,000. to a reserve fund. (Passed by a majority.)

Article 52: Upon motion duly made and seconded, it was unanimously voted to appropriate and transfer 200,000. from free cash in the Treasury toward the tax levy of the fiscal year beginning July 1, 2006.

Respectfully submitted,

Agnes C. Murray
Clerk

This Meeting:

Raised and appropriated	2,749,198.
Appropriated and transferred	268,250.
Transferred to reduce the FY07 tax rate	200,000.



**REPORT
OF THE
TREASURER**

**I hereby submit the Financial Statements
for the Fiscal Year Ending June 30, 2006.**

Respectfully submitted,

**Agnes C. Murray
Treasurer**

COTUIT FIRE DISTRICT
 COMBINED BALANCE SHEET - ALL FUNDS
 FISCAL YEAR 2006

	GENERAL	SPECIAL REVENUE	TRUST	LONG-TERM	MEMO
		WATER	STABILIZATION	DEBT	ONLY
ASSETS					
CASH	1,202,156.84				2,015,106.58
PETTY CASH	400.00				400.00
RECEIVABLES:					
PERSONAL PROPERTY:	1,686.29				1,686.29
REAL ESTATE	2,418.53				2,418.53
DEFERRED TAXES	1,462.26				1,462.26
TAX LIENS	12,668.57				12,668.57
WATER RATES & SERVICE	18,207.22				18,207.22
WATER LIENS ADDED TO TAX:	1,846.41				1,846.41
AMBULANCE RECEIVABLES		30,982.30			30,982.30
TOTAL RECEIVABLES	38,289.28				69,271.59
AMOUNT TO BE PROVIDED FOR					
LONG TERM DEBT				110,000.00	110,000.00
TOTAL ASSETS	1,240,846.12	24,400.00	307,626.92	110,000.00	2,194,780.16
LIABILITIES & FUND EQUITY					
LIABILITIES					
WARRANTS PAYABLE	18,974.12				18,974.12
PAYROLL WITHHOLDING	13,396.02				13,396.02
SALES TAX PAYABLE	59.43				59.43
ALLOWANCE FOR ABATEMENTS	24,819.97				24,819.97
DEFERRED REVENUE :	13,469.31	30,982.30			44,451.61
INSURANCE RECOVERY	1,828.19				1,828.19
BONDS PAYABLE				110,000.00	110,000.00
TOTAL LIABILITY	72,547.04	0.00	0.00	110,000.00	213,529.34
FUND EQUITY					
RESERVE FOR CONT APPROPRIATIONS	200,883.11				200,883.11
RESERVE FOR ENCUMBRANCES	50,315.00				50,315.00
RESERVE FOR FY 2007	264,000.00				264,000.00
DESIGNATED FOR SPECIAL PURPOSES	4,410.93				4,410.93
WATER		24,400.00			24,400.00
AMBULANCE					480,924.82
STABILIZATION			307,626.92		307,626.92
PETTY CASH	400.00				400.00
UNDESIGNATED FOR OVERLAY DEFICITS	0.00				0.00
FEDERAL GRANT	2,588.20				2,588.20
STATE GRANTS	0.00				0.00
UNDESIGNATED FUND BALANCE	645,701.84				645,701.84
TOTAL FUND EQUITY	1,168,299.08	24,400.00	307,626.92	0.00	1,981,250.82
TOTAL LIABILITIES AND FUND EQUITY	1,240,846.12	24,400.00	307,626.92	110,000.00	2,194,780.16

Cotuit Fire District
Comparison of Budget and Actual Revenues
Fiscal Year ending June 30, 2006

	General Fund		Variance	Special Revenue
	Budget	Actual	Actual over Budget	
REVENUES:				
Taxes:				
Real & Personal Property Taxes	1,892,397.00	1,993,931.21	101,534.21	
Interest on Taxes		5,329.82	5,329.82	
Tax Liens Redeemed		1,128.49	1,128.49	
Water:				
Rates & Services	319,490.00	449,527.14	130,037.14	
Penalties		3,637.23	3,637.23	
Antenna Fees	77,897.00	87,904.07	10,007.07	
Basic Use Charge		3,600.00	3,600.00	
Liens, Water		2,731.35	2,731.35	
Fire:				
Ambulance Fees		2,610.00	2,610.00	116,945.65
Permits & Inspections				200.00
Contributions		43,924.09	43,924.09	
Interest on Investments				15,371.64
Interest on Investments Stabilization Fund				
Insurance Recovery		48,132.65	48,132.65	
State Grant FD		3,107.48	3,107.48	2,000.00
Other				
Total Revenue	2,289,784.00	2,645,563.53	355,779.53	134,517.29

Memo :
 General Fund 2,645,563.53
 Special Revenue 134,517.29
 Total 2,780,080.82

Appropriations and Expenditures FY2006
 Budget FY 06 as of June 30, 2006

Acct#	Account	Budget	Encumb 6/30/2005	Transfer In	Amount Expended	Transfer Out Encumb 6/30/2006	Balance Remaining	Close to Revenue
	Prudential Committee							
	Financial Dept :	96200.00			91559.24	75.00	4565.76	4565.76
	Retire. Assessment	127212.00			127212.00		0.00	
	Notes and Interest:	63335.00			63332.50		2.50	2.50
	Street Lights	25000.00			23663.01		1336.99	1336.99
	Cotuit Library	8625.00			8625.00		0.00	
	Group Insurance:	260790.00	1000	11358.77	272868.77		280.00	280.00
	Freedom Hall	18500.00		2288.17	20788.17		0.00	
	Town of Barnstable	6808.00			6808.00		0.00	
	Fire Department							
	Labor and Salary	976512.00			913313.33	10800.00	52398.67	52398.67
	Maint. & Operation	210007.00			221305.56	39240.00	114.44	114.44
	Amb. Billing	6750.00	50653.00		6423.61	200.00	126.39	126.39
	Patient Med. Supplies	18500			16467.44		2032.56	2032.56
	FD Radio Equipment	20000			0.00		20000.00	
	FD Call FF	7500			232.25		7267.75	
	FD Station Maintenance	12000			0.00		12000.00	
	FD Service Vehicle	26000			24488.00		1512.00	
	FD Add'l Day Person	64000			32936.04		31063.96	
	FD Paramedic Service	40000			37768.98		2231.02	2231.02
	FD Sick Leave Liability	24725.00			0.00		24725.00	
	Water Dept.							
	Service Connections	26000.00			23747.07		2252.93	2252.93
	Labor and Salary	224483.00		4801.28	229284.26		0.00	
	Maint. & Operation	205700.00		1348.01	207048.01		0.00	
	WD Truck	35000.00			34018.16		981.84	
	WD Main Extension	50000.00			0.00		50000.00	
	WD Hydrant Program	20000.00			20000.00		0.00	
	Stab. Fund	0.00			0.00		0.00	
	Reserve Fund	50000.00			19796.21		30203.79	30203.79
	Totals	2623647.00	51653.00	19796.21	2401685.61	0.00	243095.60	95545.05
	PRIOR YEARS ARTICLES:	70259.65			17207.09		53052.56	
	Grand Totals	2693906.65			2418892.70		296148.16	

PRIOR YEAR ARTICLES
FY2006

ACCOUNT	BAL. BRT FWD 7/1/2005	AMOUNT EXPENDED	BALANCE 6/30/2006	AMOUNT CLOSED
Hose Replacement A19-02	5548.05	4902.00	646.05	
Brushbreaker A23-01	2934.80	2934.80	0.00	
WD Off. Renovations . A16-97	19929.05		19929.05	
FD County Grant	1200.00	1200.00	0.00	
FD Exhaust Removal System A15-04	2082.45	912.90	1169.55	
New Call FF 04-15	1338.06	1338.06	0.00	
WD Tank Site Study 04-22	8039.38		8039.38	
New Call FF A15-05	7500.00	5162.92	2337.08	
Radio Equipment A14-05	10276.68	0	10276.68	
FD Washer/Extractor A16-05	6500.00	0	6500.00	
WD Main Extension Program A23-05	4904.77	750.00	4154.77	
WD Hydrant Program A24-05	6.41	6.41	0.00	
TOTALS	70259.65	17207.09	53052.56	0

Accounts Receivable
July 1, 2005 to June 30, 2006
Schedule I

<u>Real Estate</u>	Balance	Commitment	Tax Refunds	Receipts	Abatements	Transfer	Balance
<u>Tax Fiscal Year</u>							
2006	14,311.30	1,979,259.86	780.50	1,963,049.40	24,185.70		(7,194.74)
2005	4,553.15	240.45	15,027.48	20,587.54	176.13		8,815.56
2004	5.15		1,782.20	3,178.12	1,943.62	142.12	1,071.49
2003	(79.03)			862.74		44.93	(902.52)
2002	707.77						(79.03)
2001 & Prior Years							707.77
<u>Total Real Estate Taxes</u>	19,498.34	1,979,500.31	17,590.18	1,987,677.80	26,305.45	187.05	<u>2,418.53</u>
<u>Personal Property</u>							
<u>Tax Fiscal Year</u>							
2006	792.95	26,258.99		23,452.41	1,003.59		1,802.99
2005	595.01			331.28		1.54	460.13
2004	(34.31)			59.90			595.01
2003	(1,077.63)						(94.21)
2002 & Prior Years							(1,077.63)
<u>Total Personal Property Taxes</u>	276.02	26,258.99	-	23,843.59	1,003.59	1.54	<u>1,686.29</u>
<u>Tax Title</u>	13,610.01	187.05		1,128.49			<u>12,668.57</u>
<u>Water Liens Added to Taxes</u>							
2006		3,077.58		2,381.00			696.58
2005	678.92			350.35			328.57
2004	479.05						479.05
2003 & Prior Years	342.21						342.21
<u>Total Water Liens Added to Tax</u>	1,500.18	3,077.58	-	2,731.35	-	-	<u>1,846.41</u>
<u>Water Rates & Services</u>	12,689.05	461,373.55		452,777.80		3,077.58	<u>18,207.22</u>
<u>Total Receivables</u>	47,573.60	2,470,397.48	17,590.18	2,468,159.03	27,309.04	3,266.17	<u>36,827.02</u>

COTUIT FIRE DISTRICT
DEBT LEDGER
As of June 30, 2006

	Balance 1-Jul-05	New Debt	Retirements	Balance 1-Jun-06	Interest Paid in FY06
Well #5 Pumping Station Issued May 15, 1998 for 550,000 at 4.82	165,000		55,000	110,000	8,332.50
Totals	165,000	0	55,000	110,000	8,332.50

Fire Department Personnel						Overtime	Total	AV HRS Worked per week
Fulltime	Name	Title/Position	Gross	Overtime	Total	AV HRS Worked per week		
Frazier **	Paul	Fire Chief/Paramedic	83,208	1,282	84,490	40+		
Geggatt	Joan	Administrative Assistant	40,560		40,560	40		
Fenner	Donna	Firefighter/Paramedic	52,582	1,516	54,098	43		
Hoffman	Stephen	Senior Private/EMT	55,561	20,665	76,226	53		
Lyons	Brett	Firefighter/EMT	45,564	31,990	77,554	63		
McNamara	William	Firefighter/EMT	49,752	36,910	86,662	64		
Pierce	David	Captain/EMT	68,108	42,806	110,914	61		
Pierce	Jayne	Senior Private/Paramedic	62,026	56,776	118,802	69		
Pouliot	Joseph	Senior Private/EMT	50,223	16,530	66,753	52		
Sargent	William	Firefighter/Paramedic	53,825	28,323	82,148	58		
VanEitlen	Michael	Firefighter/Paramedic	57,210	41,562	98,772	64		
Call Firefighters								
Barth-Pasic	Jennifer	Senior Private/EMT	3,601		3,601			
Clark	Shane	Firefighter/Paramedic	6,084		6,084			
Fontaine	Patrick	Firefighter/EMT	9,317		9,317			
Gifford	Jeffrey	Driver-Operator/EMT	3,754		3,754			
McPherson	Jeremy	Firefighter/EMT	9,557		9,557			
Nailor	Brenda	Firefighter/EMT-Intermediate	10,799		10,799			
Riley	Charles	Firefighter/EMT	7,364		7,364			
Water Dept Personnel								
Ventura	Kenneth	Water Superintendent	72,776		72,776	40+		
Hoover	Brian	Water Operator	43,358	7,812	51,170	43		
Leavenworth	Sherri	Office Manager	40,689		40,689	40		
Wiseman	Christopher	Asst. Superintendent	43,968	9,022	52,990	43		

** Overtime is Holiday Pay Only

Cotuit Fire District Benefits for the fiscal year ended June 30, 2006

Insurance

Health, dental and life insurance benefits are available to eligible employees in the Fire and Water Departments and elected officials. The District pays 75% of the premiums incurred.

Vacation, Sick and Personal Days

For Water and Fire Department employees, 15 sick days per year can be accumulated in successive years and a specified percentage of those days must be purchased by the District at retirement. Additionally, vacation days ranging from one week to five weeks, according to years of service, eleven paid holidays and three paid personal days are available to Department employees.

Miscellaneous

Tuition reimbursements, longevity pay of \$500 - \$2,100 determined by term of service, educational incentives, training costs, and uniforms constitute the balance of benefits provided to District employees.

The following table sets forth the benefit costs to the District for the fiscal year ended June 30, 2006.

Benefits	Fire Department	Water Department	Elected Officials
Group Insurance	\$143,368	\$68,688	\$59,613
Sick Days	33,391		
Personal Days	13,402		
Training	18,378	929	
Vacations	51,017		
Holiday	15,863		
Longevity	8,850		
Uniforms	7,616	1,222	
Total	\$291,885	\$70,839	\$59,613

Report of the Prudential Committee

The Prudential Committee of the Cotuit Fire District herewith submits its Annual Report for the Fiscal Year Ending June 30, 2006.

The Prudential Committee consists of three elected members and is responsible for the lighting of the streets and public ways of the District and the maintenance and repairs for Freedom Hall.

We are also responsible for the inclusion of the budgets and articles in the warrant for the Annual District Meeting and make recommendations regarding those budgets and articles at the meeting held in May of each year.

The Prudential Committee meets monthly for the purpose of insuring that funds raised by the district are expended in a fiscally responsible way and for the purpose prescribed by the district voters. The date and time of each monthly meeting is posted on the bulletin board at the post office and at the district office located in the fire station or by calling the district office at 508-420-3000.

This year, working with the treasurer we have succeeded in having the district office open for your convenience on Tuesdays and Thursdays from 9:30 to 12:00. In addition, the answering machine is monitored regularly for messages needing a response.

As part of the maintenance of Freedom Hall, the basement level has been cleaned up substantially, with the aid of the Boy Scouts, and plans are underway for the refinishing of the main floors and lighting improvements. Since the automatic doors handicapped accessibility were found defective and since the original installers were no longer in business, Prudential Committee member Mr King Lowe spent time finding a suitable party to repair and instruct him on the proper use of the doors. We plan to request funding at the next district meeting for the purpose of much needed painting of the interior of the hall.

The Prudential Committee serves you the taxpayer and urges any of you to attend any of our open meetings held each month in order to be a better informed citizen.

Cotuit is no different from other villages, cities or towns regarding attendance and voting at various meetings. However, as chairman of the Prudential Committee, I encourage you to attend our Annual District Meeting and vote. Consider that out of 2000 eligible voters only 80 to 100 attend our Annual Meeting held each May. Since most articles on the warrant require a majority vote, this means that 40 to 50 people control raising taxes and spending your tax dollars in Cotuit. Only you can change that and I hope to see you in May 2007 making your vote count as much as the taxes you pay.

Respectfully submitted,

Robert J. Franey, Chair
James M. Gill
King F. Lowe,
Prudential Committee

REPORT OF THE BOARD OF FIRE COMMISSIONERS

TO THE CITIZENS OF THE COTUIT FIRE DISTRICT:

The Board of Fire Commissioners is pleased to submit our annual report for the fiscal year ending June 30, 2006.

EMERGENCY MEDICAL SERVICES (EMS)

EMS activity still accounts for over half of our calls for emergency service and we continue to provide this important service at the advanced life support level. This year we participated with other fire departments in the County to create an Emergency Service Zone plan as required by the State's Department of Public Safety. Chief Frazier began attending meetings with other agencies in the spring with a goal of submitting a final document for approval by the fall of 2006. The plan identifies, coordinates and makes optimal use of all available EMS resources within the designated service. This plan covers many aspects of providing service including response times, back up provisions, resources and administrative and operational procedures.

We received approval at the annual meeting in May to transfer available funds to replace our 1998 ambulance; we plan to advertise for bids this coming fall/winter. The department has found that a 8-9 year replacement cycle is the most beneficial for us given our activity level.

The department worked with town and county health officials to begin development of plans in the event of an infectious disease outbreak or similar health threat. Infectious disease emergency planning is taking place throughout the region and country with concerns for a bird flu pandemic and other potential widespread health risks. Sites are being looked at within the town to provide large scale inoculations should mass treatment become necessary.

We have begun to review ambulance billing procedures and other administrative concerns and have included the Prudential Committee in our discussions. We continue in our belief that the billing process must not interfere with any resident's desire for service or ability to pay.

FIRE PREVENTION & PUBLIC SAFETY EDUCATION

This year, in addition to our ongoing inspection and prevention activities, new statewide regulations regarding Carbon Monoxide (CO) detectors were implemented. Carbon Monoxide is an odorless, colorless, poisonous gas produced as the result of burning fossil fuels (gas, oil, coal, wood, etc.) Unusually high accumulations of snow during the Blizzard of 2005 created dangerous situations for a number of people, especially those using certain types of high efficiency heating systems. These and other circumstances caused public safety and government officials to take action to protect the health and welfare of the general public. Last fall, legislation was passed requiring the installation of approved Carbon Monoxide (CO) alarms in occupied buildings. This legislation, also known as "Nicole's Law", honors the young girl who died in Plymouth from CO poisoning as the result of snow blocking a heating vent. The law requires that CO detectors be installed in every home on each habitable level by March 31, 2006; devices must keep them in good working order. If a home is sold, an inspection and certificate from the fire department is required before the sale can become final. Landlords are required to provide CO detection for rental properties. Please contact us if you have questions or need further information.

Copies of the "Cape Cod Emergency Preparedness Handbook" are still available at the fire station; the handbook contains important safety information for your family. If you have questions regarding fire prevention, code compliance, or inspection issues, please contact Captain David Pierce or Chief Paul Frazier.

PERSONNEL

We continue to employ full and part time personnel to provide 24 hour service including EMS, fire suppression, and related functions. Our personnel are trained to perform both fire and EMS duties allowing us to deal with a variety of emergency situations. We currently employ ten full time firefighters. Working in shifts of two, eight of the full time personnel staff the station 24 hours a day providing our core coverage. Fulltime Firefighter/EMT-P John Amento was hired in December as the second of two day coverage positions. With this latest hiring, we can meet our goal of having a third person scheduled each day to provide additional staffing during our busiest times and when most personnel are least available. We continued this year having Call Firefighters provide some additional coverage which affords them opportunities for added experience.

Our current method of operation provides a prompt initial response with full time personnel with support from off duty full time and part time personnel to provide

additional help as needed. We attempt to keep two personnel for standby while those involved in the initial response are committed should a subsequent incident occur. The severity and duration of an incident or the need to respond to subsequent calls for assistance further stretches our available resources. While assistance from other departments is an option, it is not appropriate to request help on a routine basis and it can be unreliable when activity levels are high in surrounding areas.

Maintaining an adequate roster of part time personnel remains a challenge. Often, part time personnel desire full time positions and leave as opportunities become available with other fire departments. We have been fortunate so far to retain our most recent hires; however the number of qualified people applying for positions appears to steadily decrease. We are aware that our part time personnel have personal, work and family commitments in addition to their obligations with the department. We have seen these challenges become the norm and expect a similar experience in the future.

Regarding full time personnel, there are few jobs we know of that rely on their staff to return to work on an emergency basis once they have completed their scheduled weekly hours. Busy periods require more call back resulting in necessary overtime expenses for responses to emergency incidents and standby. Full time personnel often work many additional hours providing shift coverage to insure minimum staffing needs are met.

Full time Firefighter/EMT-P Donna Fenner returned to work in June after sustaining an injury on duty last year; we are happy to have Donna back on the job. Call Firefighter Ed Eagan resigned after over 12 years of service in as his full time work demands increased. We miss Ed's presence and want to acknowledge his dedication, enthusiasm and pleasant personality; we wish him well in all his future endeavors. Call Firefighter EMT Brenda Nailor, who has been with the department for over 24 years opted to remain with us longer than she previously anticipated. Brenda has considered "retiring" from the department – Brenda's passion and professionalism has made her a role model for others to follow.

TRAINING

Since the events of September 11, 2001, Federal, State and local agencies tasked with providing public safety have undergone many changes in both administrative and operational areas. Many of these changes require some form of training and programs have been improved upon or developed for delivery at every level of

government. Most recently, the National Incident Management System (NIMS) was implemented by the Department of Homeland Security. NIMS was developed so responders from different jurisdictions and disciplines can work together better to respond to natural disasters and emergencies, including acts of terrorism. NIMS incorporates a unified approach to incident management; standard command and management structures; and emphasis on preparedness, mutual aid and resource management.

Depending on rank, position or responsibility, members of the department as well as other agencies including police and town government are required to receive training in various levels of the NIMS. The department has completed training as required with additional training requirements to be met in the next couple of years.

During the past year, we have trained personnel in the use of our new rescue boat, received as a gift from the Cotuit Firefighter's Association. Personnel spent time familiarizing themselves with the vessel and some of our members attended a boat operations course provided by the United States Coast Guard. Firefighter EMT Brent Lyons successfully completed training at the Massachusetts Firefighting Academy in March. FF Lyons attended training with over 70 other recruits from Massachusetts in a rigorous, 12 week training program designed to give firefighters a broad base of skills in many areas of fire and rescue practices.

We continue to train on a regular basis in all areas of fire, rescue and EMS including yearly exercises at the Barnstable County Fire Training Academy under simulated fire conditions. Each year, we build upon existing skills and introduce new. Some personnel have taken part in trainings offered at the Mass Fire Academy in Stow and the Barnstable Fire Academy in Hyannis and the National Fire Academy in Emmitsburg, Maryland.

Training activities also include training and orienting new Call Firefighters to their positions, a process that takes up most of their first and second years on the job. State and federal laws mandate the periodic review of material such as responding to hazardous materials incidents, incident command and certain EMS related training. The recertification of all personnel at their respective levels of EMS training is ongoing through various mandatory and elective courses.

APPARATUS AND EQUIPMENT

We continue to maintain our apparatus through preventive maintenance and repairs as appropriate and necessary. With both of our fire engines now over 12 and 16 years of age, we have begun to experience an increase in repairs with this year's maintenance budget exceeding our anticipated spending. We have begun to look at the realistic service life of our apparatus and will update our capital replacement plan as necessary.

Last year, we issued portable radios to our personnel in addition to their pagers. Ongoing and worsening issues with radio interference required us to seek alternative methods to make sure our personnel heard our requests to respond to incidents. The paging system which uses a low band frequency has become less reliable due to an increase in reception interference with the addition of more and more electronic devices in the home and vehicles. We are working with the COMM Fire Department on a joint grant to provide a back up system capable of use during times when the State maintained system may be out of service or during catastrophic events such as a hurricane or event.

BUILDING AND GROUNDS

We are beginning to undertake a number of projects on our facility; it's been over 16 years since renovations were completed. The original structure was built in 1938. We received funding in the last two years for interior and exterior improvements but have not been able to complete as many of them as planned. Our priority this coming year will be to initiate some of these projects and create a plan for future needs. We are looking at how we may reconfigure space within the building to better accommodate our operational and staff needs.

ACTIVITIES

Following the relocation of Hurricane Katrina survivors, some of the department's members participated in "Operation Helping Hand" at the Otis Air National Guard Base. Though fewer refugees were sent to the Cape, assistance was provided with the cooperation of local public service and government agencies. We are reminded of how fortunate we are in comparison to the thousands that lost all their possessions following the hurricane.

This past year, Senior Private Jayne Pierce attended training and became a Certified Car Seat Technician. The training, offered in part by a grant from Barnstable County, allowed personnel from eleven Cape public safety departments

to learn the appropriate way to install car seats. As the result of this training, we can offer car seat inspections to insure your child's seat is properly installed as well as verify that your seat meets standards of safety necessary to protect your child. Though we will hold "safety checkpoints" at the station in the future, you may contact us to make an appointment to have your car seat checked.

We continued this year to accept "sharps" – needles, syringes and lancets used by medical patients in home care situations. Sharps must not be disposed of in household trash and they are not accepted at household hazardous waste collections. Participation in the program is FREE to residents who can bring full containers to the fire station for disposal and receive empty containers for personal use. This program is sponsored by the department, in cooperation with the Barnstable County Hazardous Materials Program and Cape Cod Healthcare as a community service.

The department's call volume declined slightly this past year with some reductions in the number of automatic fire alarms, hazardous conditions and mutual aid ambulance requests we responded to. A decline in activity in a single year is not uncommon; we look at trends that take place over several years to gain a perspective on any significant patterns of change. This year, we reviewed plans for proposed projects including a 128 lot subdivision north of Falmouth Road (Route 28) near Mashpee and an 11 unit residential project on Main Street. The addition of over 100 homes would likely impact us on some level but its too early to determine the extent or significance.

We continue our participation in Kids Day sponsored by the Barnstable Police Department and Christmas in Cotuit. The Cotuit Firefighter's Association provides assistance to the Civic Association for the annual July 4 parade. District elections are held at the station each May.

We are pleased to continue providing blood pressure screening at the station. Hundreds of people have taken advantage of this free service offered anytime at the fire station, and at the Post Office the first Saturday of each month. We continue to offer information, directions, advice on safety issues, and assistance in a variety of ways to our residents and visitors. Residents are always encouraged to drop by the station or call 428-2210 with questions, suggestions, or concerns.

COMMENTS

With the addition of another day position this year, we hope to address our staffing needs for the immediate future. We are mindful however of the changes that take place during the course of each year and how we must re-evaluate our needs as a department serving the community's requests for service. Our fire and EMS service mirrors that of other communities and geographic locations by continuing to take on new responsibilities. Our organization is influenced by many things – local, national and global.

We want to acknowledge the dedication and professionalism of our full and part time staff who work together in providing service. A listing of fire department members as of June 30, 2006 is provided after the narrative portion of this report. We offer our appreciation and thanks to these members of your fire and rescue department for their ongoing efforts to provide service to our community

We thank the Prudential Committee, Treasurer, Clerk, Board of Water Commissioners and the employees of the Water Department for their continued cooperation and support.

Respectfully submitted:

Ronald Mycock, Chairman
Nicholas Allen
Donald Campbell
BOARD OF FIRE COMMISSIONERS

Paul A. Frazier
FIRE CHIEF

PUBLIC SAFETY INFORMATION

We want to take this opportunity to once again remind residents of important information that we hope will be helpful in keeping your home and family safe:

- **Install carbon monoxide (CO) detectors on every habitable level of your home!**
CO detectors are required to be within 10 feet of bedroom doors, some homes may require more than one detector per level; must have battery back up. Though not required by law in unfinished basements, we recommend they be installed on each level of your home. Additional information is available at the fire station.
- **Install smoke detectors if you do not already have them in your home.**
We recommend testing your smoke detectors regularly and replacing them every 10 years or less, even if they appear to work properly as exposure to airborne dust and moisture can reduce their effectiveness. If you're concerned about a detector's ability to function, we can test their operation; this service free of charge.
- **Take advantage of our "File for Life" program.**
In you need to call our ambulance service, having current medical information available helps us to provide better care. Our "File for Life" program allows you to keep medical information available in a red pouch affixed to your refrigerator with a magnetic backing; these are available free at the fire station.
- **Please post your house number!**
Town regulations require the use of house numbers. If your number can't be seen from the street, a sign must be placed near the driveway or road entrance. Verify your number can be seen and trim back any foliage that might obstruct it from view. If you have detached structures such as a guest cottage or other habitable space on your property, a separate house number may be necessary. We can provide more specific information in accordance with the Town's house number regulations.
- **Access to properties continues to be an ongoing challenge.** Tree limbs and brush overhanging driveways or private roads can delay or prevent us from reaching your home quickly not to mention the damage they cause to our apparatus. Our fire apparatus is larger and wider than the average passenger vehicle and requires more overhead room. We can furnish information on how to provide adequate access to your property.
- **If you have a fire and/or medical alarm, live alone or live away part of the year, you may want to consider using a "lock box".** Lock boxes securely store keys to your property for responders to use in an emergency. Information is available at the fire station. Residents with fire and/or medical alarms are requested to update contact and other information.

**Cotuit Fire, Rescue and Emergency Services
Department Roster & Years of Service
As of June 30, 2006**

Paul A. Frazier	Fire Chief/Paramedic	27 years
David A. Pierce	Fulltime Captain/Fire Inspector/EMT	27 years
Joan Geggatt	Administrative Assistant	10 years
Jennifer Barth-Pasic	Call Senior Private/EMT	23 years
Shane Clark	Call Firefighter FF/Paramedic	4 years
Donna Fenner	Fulltime Firefighter/Paramedic	17 years
Patrick Fontaine	Call Firefighter FF/EMT	4 years
Jeffrey Gifford	Call Driver/Operator/EMT	29 years
Stephen Hoffman	Fulltime Senior Private/EMT	15 years
Brent Lyons	Fulltime Firefighter/EMT	5 years
William McNamara	Fulltime Firefighter/EMT	8 years
Jeremy McPherson	Call Firefighter/EMT	1 year
Brenda Nailor	Call Firefighter/EMT-Intermediate	24 years
Jayne Pierce	Fulltime Senior Private/Paramedic	12 years
Joseph Pouliot	Fulltime Senior Private/EMT	24 years
Gus Riley	Call Firefighter/EMT	1 year
William Sargent	Fulltime Firefighter/Paramedic	10 years
Michael VanEtten	Fulltime Firefighter/Paramedic	16 years

Note: Time shown is cumulative for those members with both part time and full time service.

COTUIT FIRE DEPARTMENT ACTIVITY
Emergency Incident, Fire Prevention and Patient Treatment
(July 1, 2005 to June 30, 2006)

Fire and Related Incidents		Rescue and Related Incidents	
Structure Fire	3	House Rescue	286
Kitchen Fire	0	Transportation	1
Vehicle Fire	5	Medical Assist	18
Outside Fire	3	Motor Vehicle Accident	30
Chimney Fire	1	Boat Rescue	2
Brush Fire	1	Mutual Aid (Ambulance)	76
Equipment Fire	0	Mutual Aid (Paramedic)	5
Automatic Fire Alarm	48	Pedestrian Accident	1
Hazardous Condition	10	First Aid (Station Walk-In)	1
Emergency Standby	0	Medical Alarm	7
Investigation/Service	69	Other	5
Public Assistance	33	Total Rescue Incidents	432
Burning Without Permit	2		
Mutual Aid (Engine)	53	Type Of Injury By Category	
Other	5	Medical	38%
Total Fire Incidents	235	Cardiac	10%
		Respiratory	9%
Fire Prevention and		Trauma	43%
Inspection Activity			
Smoke Detector (26E, 26F)	83	Total Patients Treated	455
Placement Inspection	1		
Oil Burner	11	Type Of Care Administered	
Oil Storage Permit	0	Basic Life Support	58%
Underground Tank (Removal)	0	Advanced Life Support	42%
LPG Storage	3		
Business Inspection	13	Mutual Aid Received	
Fire Alarm Installation	26	Paramedic	1
Fire Drill/Fire Alarm Test	3	Ambulance	15
House Number Assistance	4	Fire	6
Open Burning Permits Issued	498		
Other	22		
Total Fire Prevention Activity	661		
Total Emergency Incidents (Fire & Rescue) This Fiscal Year			677



**Cotuit Fire District
Department of Fire, Rescue
and Emergency Services**

Mission Statement

To provide the village of Cotuit with the highest quality of Fire, Rescue and Emergency services through personnel who are prepared and equipped to function in a safe, prudent and compassionate manner.

In order to accomplish our mission, we shall . . .

- Provide training and education to personnel so that they may have the necessary knowledge and skill to provide the best possible service.
- Furnish well maintained tools and equipment for personnel to accomplish their tasks in a safe and efficient manner.
- Encourage personnel to participate in the growth and development of the department.
- Offer education and information to the public to increase awareness, improve personal safety and reduce unnecessary loss and suffering.
- Act in a responsible manner with respect to financial and administrative decisions using good judgment and appropriate business practices.
- Be a resource to assist our residents and visitors in time of need.
- Strive to be a valued and respected member of the community.

Cotuit Fire District - Fire, Rescue and Emergency Services

Partial List of Services

Emergency Medical Services (EMS):

- Basic and Advanced Life Support Treatment and Transportation
- Response to Medical Alarms and verifying the well being of residents.
- Response to Motor Vehicle and related accidents requiring EMS services.
- First Aid and advice including medical information and referral for non life threatening problems.
- Blood Pressure screening offered both in station and in the community.
- Marine rescue (ocean and inland waters) for boats/persons in trouble and coordination of efforts with the Coast Guard and other agencies.
- Response to ice rescues and “unusual” situations which require specialized techniques and equipment.

Fire Suppression and Hazardous Materials:

- Response to and containment/extinguishment of home, vehicle, boat, woodland, equipment and other types of fire.
- Response to and mitigation of hazardous conditions including hazardous materials incidents and unsafe conditions.
- Response to automatic fire, smoke, carbon monoxide and other related detection devices while providing assistance to the owner/occupant.

General Emergency and Non Emergency Services:

- Investigate and assist in a variety of public concerns including Carbon Monoxide alarms, equipment malfunctions, water leaks, gas/electric/utility problems, and other public safety matters.
- Provide assistance to other agencies including police, water dept., local, state, and federal agencies and other fire departments.
- Enforce local, state and federal laws where applicable including. mandated fire prevention laws/regulations and open burning laws.
- Conduct various safety inspections of homes and businesses; offer advice and information on a variety of safety concerns.
- Conduct inspections and issue permits for smoke detector installations, fuel storage (liquid and gas), compliance inspections, and other areas as provided by fire prevention and building code regulations.
- Provide emergency standby and/or response for special events, natural disasters and during peak periods of emergency activity.
- We respond to the public’s need whenever our resources and personnel may be of assistance, emergency or non-emergency, day or night, often when other agencies or departments have said “no” or are unable to help.

Committed to improving the quality of life in Cotuit by working to provide professional fire, rescue and emergency services . . . we are “few serving many!

REPORT OF THE BOARD OF WATER COMMISSIONERS

To the Citizens of the Cotuit Fire District:

In 2005, the Cotuit Water Department delivered 229 million gallons of drinking water to 2,129 homes, businesses and public buildings.

The water quality is analyzed on a monthly basis and water quality continues to exceed all state and federal standards.

The Massachusetts Department of Environmental Protection (DEP) conducted a Sanitary Survey of the water system and found no areas needing attention, nor any violations of regulations.

The engineering firm of Stearns & Wheler conducted a study to determine the future demand for drinking water as the village is developed to its full potential, a status known as "build-out." Using data collected from the Cotuit Fire District and the Town of Barnstable Planning Department the engineers applied established engineering methods to determine the increase in water demand over the next 20 years. The study will be a valuable tool for planning the future upgrades of the water supply.

The growth in demand is already affecting the District in several areas. One issue that has been addressed during the past year is the Water Withdrawal Permit that is issued to the District by the DEP. The existing permit allows the District to pump 174,000,000 gallons annually from the aquifer. The permit was exceeded in calendar years 2004 and 2005 with 183,981,000 gallons and 229,472,000 being pumped respectively. The Board and the Superintendent are investigating conservation measures and have selected the engineering firm of Tata & Howard to prepare an application to the DEP to raise the permitted amount so the District will not continually be in violation of the regulations. The application will be submitted in early 2007.

The increased demand has also taxed the department's manpower. After operating for the last twenty years with a superintendent and two operators, the Superintendent presented a request to the Board to add an additional operator. The Board approved the new position and requested the required funding in the 2007 fiscal budget.

Growth and obsolescence require that the District build a new water storage tank. The engineering reports indicate that a 500,000 gallon storage tank is required to meet the demands. The Board is working to address all of the issues and concerns involved in a project of this magnitude.

Two housing development projects were proposed for properties within the village. These developments are not allowed under current Barnstable zoning regulations however both of these dense, multi home projects could be allowed to move forward under provisions

of Massachusetts General Law 40B. Both projects are in close proximity to drinking water supply wells and the Board of Water Commissioners has notified the Town that there are strong reservations about allowing dense development within the supply zones of the wells.

One 1996 service truck was replaced with new 2005 model and numerous maintenance and upgrade projects throughout the system were completed in the past 12 months.

Drinking Water Quality Reports were sent to every home in the District and additional copies are available at the Water Department office.

Throughout the past year the Department staff handled the growing workload in a very thorough and professional manner in all areas of maintenance and operations of the water supply system.

Respectfully submitted,

Frederick Kiely, Chairman
George Calise
Theodore Barnicle

STATISTICAL SUMMARY

WATER PUMPAGE

CALENDAR YEAR 2005

FISCAL YEAR 2006

JAN	10,163,000	JUL/05	37,810,000
FEB	9,245,000	AUG	43,430,000
MAR	8,909,000	SEP	27,684,000
APR	10,378,000	OCT	15,112,000
MAY	13,776,000	NOV	10,659,000
JUNE	31,734,000	DEC	10,572,000
JULY	37,810,000	JAN/06	9,352,000
AUG	43,430,000	FEB	8,364,000
SEPT	27,684,000	MAR	9,506,000
OCT	15,112,000	APR	10,779,000
NOV	10,659,000	MAY	17,454,000
DEC	<u>10,572,000</u>	JUN	<u>21,096,000</u>
TOTAL	229,472,000	TOTAL	221,818,000

Population supplied – Winter (est.) 3,315

Population supplied – Summer (est.) 5,324

Number of new services installed in FY '06: 10

Feet of main installed in FY 06: 0

Total water main footage: 277,582

Number of Service accounts: 2135

Number of new fire hydrants installed in FY '06: 0

Total number of hydrants: 415

ORGANIZATION

Moderator

Alison A. Lowe	420-5437	2007
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Prudential Committee

Robert J. Franey	428-5092	2009
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James Gill	428-3758	2007
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King F Lowe	420-5747	2008
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Board of Fire Commissioners

Nicholas M. Allen	428-3523	2008
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Donald G. Campbell	428-7823	2009
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Ronald J. Mycock	428-3511	2007
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Board of Water Commissioners

Theodore M Barnicle	428-0204	2008
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Fredrick P. Kiely	428-1263	2009
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Gaetano G. Calise, Jr	420-3049	2007
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Clerk / Treasurer
Agnes C. Murray
420-3000